



ISO 9001:2008
&14001:2004
NAVARATNA
COMPANY

MATERIAL MANAGEMENT (PURCHASE)
CENTRAL FOUNDRY FORGE PLANT, BHEL HARDWAR
RANIPUR, HARIDWAR (INDIA) – 249403
Phone No.+91-1334-281277/284684, FAX No. 225892
e-mail : rohit_v@bhelhwr.co.in; ranjank@bhelhwr.co.in

Sub: Tender Enquiry No: 1202/P/351/5/0029C1 due on 10.07.15, at 2.00 PM

Dear Sir,

We are pleased to invite offer as per enclosed specifications with terms and conditions in sealed covers for the under mentioned items.

SI No	Tender No	Description of Material	Qty	Date & Time of Opening
01	1202/P/351/5/0029C1	Insulating Tiles	Total 25000 nos	10.07.15 at 2.00 PM

KINDLY READ TERMS AND CONDITIONS. OFFER NOT IN ACCORDANCE WITH THE INSTRUCTIONS IS LIABLE TO BE DISQUALIFIED OR IGNORED.

Please visit www.bhel.com or www.bhelhwr.co.in for more details and tender documents.

Unregistered vendors should download Vendor Registration Form and submit same duly filled along with offer.

Thanking You,

Yours Faithfully,
For & On behalf of CFFP, BHEL, Hardwar

(Rohit Varshney)
Dy Mgr (Purchase)

Note: Corrigendum if any shall not be published, kindly refer websites for any changes.



निविदा सूचना
TENDER ENQUIRY

भारत हैवी इलैक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Ltd
सेन्ट्रल फाउन्ड्री फॉर्ज प्लांट- हरिद्वार-249 403 (भारत)
Central Foundry Forge Plant, Hardwar-249 403 INDIA

Phone : (0091) (133) 485356, 485269

• Telefax : (0091) (133) 425892 • Telex : 05909-213

UPTT NO. HR-0041496 Dt. 01-04-1994
C.S.T.NO. HR-5018287 Dt. 16-03-1995

निविदा सूचना सं. ENQUIRY NO.★	1202 P/ 351/5/0029C1	दिनांक Date	10-06-2015
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SL	MATERIAL CODE ITEM DESCRIPTION	QUANTITY	UNIT	LOTNO	LOT DELIVERY QTY SCHEDULE
**	FF5338000091 INSULATING TILE FOR FEEDER LIN ING. Spec Rev not available ???????????????? SIZE: 115/123W X 300HT X 30TH DIM.: S	6000	NO	1	6000 30/06/15 An per Annexure A
**	FF5338000105 INSULATING TILE FOR FEEDER LIN ING. Spec Rev not available ???????????????? SIZE: 115/127W X 300HT X 45TH DIM.: S	12000	NO	1	12000 30/06/15 4
**	FF5338000113 INSULATING TILE FOR FEEDER LIN ING. Spec Rev not available ???????????????? SIZE: 148/165W X 300HT X 65TH DIM.: S	7000	NO	1	7000 30/06/15 4

BHEL specifications and drawings Required for reference:
Specification No: FF06047R02 Rev:

** IMPORTANT: This enquiry is 2 part tender. Techno-Commercial bid (Part-1) & Price Bids (Part-2) should be submitted in separate envelopes. These two envelopes should be submitted in a common sealed envelope. Techno-Commercial Bid shall contain detailed Technical Specification, Drawings Technical documents, Catalogues, taxes & duties, payment terms, delivery period, Validity of offer, Replica of Price Bid (Copy of price bid without price part) etc. The confirmation to the special terms & conditions must be submitted alongwith Techno-Commercial bid.

Standard Instructions:
TEST CERTIFICATE REQUIRED.
GUARANTEE CERTIFICATE REQUIRED.
BASIC RATES, TAXES DUTIES SEPERATELY

Mishra
10/6/15

★ महत्वपूर्ण : कृपया कोटेशन देने से पूर्व पीछे दिए गये अनुदेशों को ध्यानपूर्वक पढ़िये।

IMPORTANT : PLEASE READ CAREFULLY THE INSTRUCTIONS GIVEN ON REVERSE BEFORE QUOTING

निविदा सूचना सं. ENQUIRY NO.★	1202 P/ 351/5/0029C1	दिनांक Date	10-06-2015
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कृपया निम्नलिखित के लिए निविदा दें। PLEASE QUOTE FOR THE FOLLOWING :

MATERIAL CODE	QUANTITY	UNIT	LOTNO
ITEM DESCRIPTION			

CENVATABL DUPLICATE COPY OF INVOICE.
INSP AFTER RECPT AT CFFP.

Special Instructions:

Submit Annexure 'A' duly filled, signed & stamped with the offer.
SPECIFICATION ARE ENCLOSED.

Delivery Schedule: As mentioned in clause 10 of Annexure A
Pre qualification criteria as per clause 1 of Annexure A

General Instructions:

5. CFFP/BHEL Reserves the right to procure from more than one vendor.

6. Please quote prices in figures & words both. In case the prices quoted in words and figures are different, the values indicated in words will be considered for evaluation & establishing L1 status.

* The offers of the bidders who are on the banned list as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on web site www.bhel.com


ROHIT VARSHNEY
Dy. Manager(Purchase)

Name of Vendor:.....

Confirmation/comments on the conditions given below are mandatory. Please confirm the following or else your offer is liable to be rejected.

	Description	Vendor Confirmation /Comment (In case of blank, it shall be deemed to be accepted by vendor)
1	<p>Pre-Qualification Criteria:</p> <p>1. Vendor must either be manufacturer of insulating tile or else be trader of the same. If the vendor is trader, proof of authorization from the original manufacturer should be provided.</p> <p>2. Vendor should provide documentary proof (purchase order copy) of supply of insulating tiles (of the same manufacturer as quoted in this tender) to steel foundries in India or abroad. If desired, vendor may hide the type of insulating tile (i.e. size/thickness) and/or the prices from the PO copies. The proof submitted should not be more than 2 years old from the date of enquiry.</p> <p>3. A typical test certificate (covering the parameters as mentioned in FF06047 Rev 02) from original manufacturer is to be furnished alongwith the offer.</p> <p>4. The Steel foundries whose PO copies are being submitted as per point no. 2 should be manufacturing castings of weight 10 MT & above.</p>	
Other Commercial Terms:		
2	Guarantee Certificate (as per specification/enquiry) shall be provided along with despatch documents.	
3	Please specify whether you are a manufacturer or a trader of this material	
4	Original Manufacturer's Test Certificate shall be provided along with despatch documents.	
5	Final inspection shall be carried out after receipt of material at CFFP. However, CFFP reserves the right to pre inspect the material at supplier works.	
6	<p>Delivery shall be made on FOR Destination basis, destination being Stores/CFFP/BHEL Haridwar, Freight & Insurance charges to vendor's account.</p> <p>From foreign vendors (on whom order is placed) the delivery preferred is on DDP / DAP basis, However Delivery on FOB basis is also acceptable. The port of discharge shall be Nhavasheva Port.</p>	
7	<p>BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.</p> <p>In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit online sealed bid in the Reverse Auction. Non-submission of online sealed bid by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.</p> <p>In case BHEL decides to go for reverse auction, the H1 bidder(s) (whose quote is highest in Online Sealed bid) may not be allowed to participate in further RA process.</p>	
8	<p>Payment Term:</p> <p>For indigenous suppliers: 100% within 30 days after receipt & acceptance of material at CFFP / BHEL, Haridwar through e-payment.</p> <p>For foreign suppliers: Payment through USANCE LC on 70th day of bill of lading date. All bank charges shall be to vendor's account.</p> <p>* In case vendor does not agree, proper loading shall be done. Base rate of SBI (as applicable on the date of bid opening: Techno commercial bid opening in case of two part bids) + 6%, shall be considered for loading for the period of relaxation sought by bidders.</p> <p>Also in that case, third party inspection shall have to be arranged by supplier from any of the five inspection agencies namely: LRS/ BVQI/ DNV/ TUV-SUD/ Alfred H Knight at their cost.</p>	
9	Validity of offer: Minimum 90 days from tender opening date. Offers with validity less than 90 days may not be considered.	
10	<p>Delivery schedule for FOR Destination / DDP / DAP basis (DDP / DAP for foreign vendors only on whom order is placed) is as under:</p> <p>75 days from PO date</p> <p>The delivery schedule in case of FOB Delivery shall be: BOL date should be within 30 days of PO date</p>	

11	Prices shall be firm till execution of Order	
12	Container wise delivery shall be taken for Insulating tiles. LC for second lot/ container shall be opened only after acceptance of first lot at CFFP.	
13	CFFP/BHEL reserves the right to order part quantity.	
14	Liquidated damage : The delivery of the goods shall be made strictly as per time limit specified in delivery schedule of purchase order, failure to supply within this period will make the supplier liable to penalty of 1/2 (half) percent of the price of the goods in arrears per week subject to a maximum of 10%. In case of non-acceptance or partial acceptance, offer shall be loaded for the unaccepted portion (out of the maximum 10% penalty) to calculate landed cost.	
15	Provide name, mobile no. & email address of the contact person	
16	In case vendor is not registered with CFFP BHEL Haridwar for this material, duly filled "Supplier Registration Form" must be submitted within 15 days of opening of tender (form available on website www.bhelhwr.co.in & www.bhel.com). If duly filled SRF/ Statutory Documents are not received within 15 days of opening of techno commercial bid, offer will not be considered for price bid opening.	
17	Risk Purchase: In case of delayed/defective supplies or non fulfillment of any other terms & conditions given in the Purchase Order, the purchaser may cancel the purchase order in full or part thereof and may also make the purchase of such material at the risk & cost of supplier.	
18	Currency of Offer: Indian vendors to quote their price in INR only. Foreign vendors to quote their price in USD/ EURO/ UK POUND STERLING/ JAPANESE YEN only. For evaluation of price bids, exchange rate (TT selling rate of SBI) as on scheduled date of tender opening (Part-1 bid in case of two part bid) shall be considered.	
19	In case of any difference observed in conditions confirmed above & elsewhere in the offer, terms quoted above shall be treated as final and binding on vendor.	

Note:

1. Evaluation for L1 status shall be done on basis of "Landed cost net of Cenvat at CFFP".
2. In case of supply from Uttarakhand, VAT amount shall be released / paid to vendor after having obtained a confirmation (copy of Challan) that VAT amount has been paid to the Uttarakhand Commercial Tax Department.

Date:

Signature with Seal of the Company

SUPERSEDES INVENTORY NO	सामग्री सूची संख्या को अधिकतम करता	INSULATING RISER LINING MATERIALS & COMPATIBLE COVERING POWDER FOR USE IN FOUNDRIES
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1. General:

This specification covers the requirements of insulating riser lining materials and compatible covering powder for use in foundries.

2. Application:

The insulating riser lining material shall be used for blanketing of risers/hot top to keep the liquid metal in it hot and molten for a longer time. The insulating covering powder shall be used for covering the liquid metal in the riser after pouring.

3. Compliance with national standard:

There is no national standard comparable with this standard.

4. Physical and Chemical Properties:

A. Insulating Riser Lining Material

4.1 Shape and Size:

The insulating riser lining material shall be in form of cycloid elements (tiles). In general following sizes of tiles shall be required:

4.1.1 115/123 width x 300 HT x 30 TH
 4.1.2 115/127 width x 300 HT x 45 TH
 4.1.3 148/165 width x 300 HT x 65 TH

Sizes other than above, if required, shall be specifically mentioned on the Enquiry/Purchase Order. Size variation in width and height is allowed upto 5 mm. Thickness mentioned is minimum value.

4.2 Chemical Composition:

Minimum Al₂O₃ content (as per EN955-2) should be 35%.
 Fe₂O₃ should be maximum 1.8%

4.3 MEF value: Supplier shall ensure a Modulus Extension Factor of 1.45 minimum for the insulating tiles irrespective of riser modulus. The type of tile to be used for different riser modulus should be specified by vendor.

4.4 Cold Crushing Strength (to be measured as per EN1094-5): 1.95 MPa minimum

4.5 Thermal conductivity (EN993-14) (W/mK): At 600 °C – 0.30 max
 At 800 °C – 0.35 max.
 At 1000 °C – 0.45 max
 At 1200 °C – 0.55 max.

हस्ताक्षर एवं दिनांक	RMI	SN GHOSH		अनुवादक	TRANSLATED BY	
	MPIC	ANURAG KUSHWAHA	<i>Anurag Kushwaha</i>	निर्माणकर्ता	WORKED BY	L AGRAWAL
	CHAIRMAN CPSC	VK AGARWAL	<i>VK Agarwal</i>	जांचकर्ता	CHECKED BY	T DAVE
सामग्री सूची संख्या INVENTORY NO	सहमत विभाग AGREED DEPTT	नाम NAME	व्यक्ति एवं हस्ताक्षर DATE & SIGNATURE	पर्यवेक्षणकर्ता	APPROVED BY	T DAVE
				स्वीकृति	संस्थान मानक समिति APPROVED : PLANT STANDARDS COMMITTEE	
				निर्माण	जारी	दिनांक
				PREPARED : FOUNDRY TECH	ISSUED : FOUNDRY TECHNOLOGY	DATE 25.02.15



संस्थान क्रय विनिर्देश (सी.एफ.एफ.पी - हरिद्वार)
PLANT PURCHASE SPECIFICATION
 (CFFP - HARDWAR)

FF 06047 Rev 02

पृष्ठ का
 Page 2 of 4

दिनांक एवं हस्ताक्षर
 SIGN & DATE

SUPERSEDES
 INVENTORY NO.

सामग्री सूची संख्या
 को अपडेट/निराकरण करना

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स्वतंत्राधिकार एवं गोपनीयता
 इस दस्तावेज़ में दी गई सूचना भारत हेवी इलेक्ट्रिकल्स की संपत्ति है। इसका प्रयोग एवं प्रसारण केवल उसी की लिखित अनुमति के बिना नहीं किया जा सकता।

हस्ताक्षर एवं दिनांक
 SIGN & DATE

सामग्री सूची संख्या

4.6 The tiles shall be homogeneously bonded and shall be smooth and well finished in appearance. They shall be free from cracks, cavities, patches etc.

4.7 The tiles should not give off any gas at all during pouring of moulds and subsequent solidification. Material of tiles should not react with liquid metal chemically. During mould handling/closing, the tiles should not get dislodged from its position.

B. Insulating Covering Powder

4.8 The insulating powder for covering of risers shall be in form of powder/granules which sinters the material to form a porous but solid cover which insulates without causing thermal circulation. The powder should not get wetted with liquid steel. The properties of the powder should be compatible with the insulating tiles in maintaining the MEF.

The amount of powder to be added to the feeder in relation to the size of the riser should be specified by supplier.

5. Acceptance:

The acceptance of the material shall be on the basis of test certificate. However, to verify the MEF stated by the supplier, BHEL may go for conducting cube test on surveillance basis. The other parameters also may be verified by BHEL on surveillance basis.

6. Inspection, Deviation and Replacement:

6.1 BHEL reserves the right to inspect material at site before despatch. The supplier shall intimate in advance about readiness of material enclosing a copy of test certificate of the material offered for inspection. However inspection at BHEL shall be final. The supplier shall offer BHEL representative all reasonable test facilities without charge to satisfy the latter that the material being furnished is in accordance with this specification. The supplier shall prepare and provide necessary test specimens for testing to be carried out at his premises. If facilities are not available at his works, the supplier shall make necessary arrangements for carrying out the prescribed tests elsewhere.

6.2 If the material received at CFFP is not found in accordance with the requirements, it shall be liable to be rejected and the supplier will have to replace it free of cost at the earliest.

6.3 For any deviation from the specification sought by the supplier, prior approval of BHEL must be obtained in writing.

निर्माणकर्ता WORKED BY	L AGRAWAL	
जांचकर्ता CHECKED BY	T DAVE	

25/12/15

दिनांक एवं हस्ता.
SIGN & DATE



संस्थान क्रय विनिर्देश (सी.एफ.एफ.पी - हरिद्वार)

FF 06047 Rev 02

PLANT PURCHASE SPECIFICATION
(CFEP - HARDWAR)

पृष्ठ का
Page 3 of 4

SUPERSEDES
INVENTORY NO

सामग्री सूची संख्या
को अधिष्ठापित करना

7. Test Certificates:

- 7.1 Unless otherwise specified, one original and three copies of original manufacturer's test certificates shall be supplied with each consignment bearing the following information. In order to facilitate quick clearance of material, the supplier shall ensure to send a copy of test certificate along with despatch document.
- BHEL PO No. with Date
 - Specification No.
 - Supplier reference / trade mark
 - Identification No. / Batch No.
 - Properties as per Clause 4
 - Any other specific information which the supplier would like to convey.

7.2 Suppliers other than the original manufacturer shall ensure providing original manufacturer's test certificates with linkage to supplier's invoice stating the batch No., lot No., etc of the supply.

8. Packing and Marking:

8.1 Insulating tiles shall be suitably packed in wooden crates or any other form to avoid damage during transit. The packing shall be that of the original manufacturer.

8.2 The covering powder shall be packed in 5 kg polypacks. These polypacks shall be further packed in 50 kg polythene lined gunny bags. The packing of covering powder should also be in original manufacturer's packs.

8.2 The crates/gunny bags shall be clearly marked with the following:

- Supplier' name/emblem/logo
- Batch No.
- Quantity
- Name of the material alongwith size and quantity
- Net weight
- BHEL's PO No.

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स्वातंत्र्यधिकार एवं गोपनीयता हर प्रतिलिपि में सी.एफ.एफ.पी. संख्या प्रदान करनी है।
 इस प्रतिलिपि हेतु स्वतंत्र रूप से किसी भी तरह प्रयोग, जो कि कंपनी के हित में हानिकारक हो न किया जाए।

हस्ताक्षर एवं दिनांक
SIGN & DATE

सामग्री सूची संख्या

निर्माणकर्ता
WORKED BY

L AGRAWAL

जांचकर्ता
CHECKED BY

T DAVE

हस्ताक्षर एवं तारीख
SIGN & DATE



संस्थान क्रय विनिर्देश (सी.एफ.एफ.पी - हरिद्वार)

FF06047 Rev 02

PLANT PURCHASE SPECIFICATION
(CFFP - HARDWAR)

पृष्ठ का
Page 4 of 4

सुपेसेडेड
INVENTORY NO

सामग्री सूची

RECORD OF CHANGES

REV CODE	NO. OF CHANGES	NATURE OF CHANGE	SIGN	DATE
01	2	Clause 7 & 8 modified to incorporate original manufacturer's Test certificate and Packing condition		20.8.09
02		Chemical composition, cold crushing strength, etc. added in properties		10.02.15

DISTRIBUTION OF PRINTS

RMI	✓
STANDARD SECTION	✓
MPIC	✓

सामग्री सूची संख्या

निर्माणकर्ता
WORKED BY

L AGRAWAL

जांचकर्ता
CHECKED BY

T DAVE

(Handwritten signature)

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स्वाधिकार एवं गोपनीयता
इस प्रलेख में दी गई सूचना भारत हेवी इलेक्ट्रिकल्स की सम्पत्ति है। इसका प्रयोग एवं अप्रत्यक्ष रूप से किसी भी तरह प्रयोग, जो कि कंपनी के हित में हानिकारक हो न किया जाए।

GENERAL TERMS AND CONDITIONS OF TENDER ENQUIRY
ANNEXURE-B

01 Submit the tender in two parts i.e.

Part-I Techno-Commercial Bid

Part-II Price Bid

Techo - Commercial (part one) Price Bid (part two) should be put in separate sealed envelopes. Both envelopes should be super scribed with **Tender Number, Date of opening & Technical / Commercial Bid and Price Bid** respectively along with name of firm.

Both the envelopes i.e. containing Techno-Commercial Bid and Price Bid should again be kept in one envelope super scribed again with Tender No. and Date of opening and the name of firm submitting the tender and send it to **AGM (MM), Purchase Department, CFFP/BHEL, Hardwar, Ranipur, Hardwar 249403, Uttarakhand, India before due date / tender opening date & time**. Normally tender opening time is 2.00 PM on due date or as mentioned in enquiry.

Responsibility for submission of tender in time solely lies with vendor. Late offers received after specified time / Date shall not be considered.

1. Part-I Envelopes super scribed with **Techno-Commercial Bid** must contain all information especially-
 - (a) Specification of the material offered should be strictly as per CFFP/BHEL specifications of enquired material in tender documents **Deviations if any must be indicated clearly in the offer. Rates to be quoted on For Destination Basis.**
 - (b) All commercial terms i.e. packing, forwarding Custom duty, Additional Duty, ST/STT/VAT/CST, Excise Duty/CVD. Bank charges, payment terms & insurance etc as applicable (**except price**) should be clearly mentioned in Techno-Commercial bid. Also mention present rate of applicable taxes & duties even if inclusive in rates along with the concessional forms required if any.
 - (c) Confirm to submit all required commercial documents (tax invoice centvatable duplicate copy of invoice, packing list, transit sale agreement etc.) & technical documents (TC/GC/QP etc).
 - (d) Registration Numbers of SSI, Central Excise, Sales tax, Income Tax, DGS & D.ECC etc.
 - (e) **Un-priced copy of Price Bid.**

Part-II Envelopes super scribed with Price Bid should contain priced copy of Price Bid. The price should be mentioned both in figures and words.

2. Authorized Signatory should authenticate all tender documents.
3. **Techno-commercial bid (Part-I)** will be opened on the due date at 2.00 PM in the presence of participating vendors or authorized representatives, who may wish to be present. Representative deputed to witness tender opening must produce an authority letter from the signatory of offer. After evaluation of technical bids & finalization of technical, commercial terms & conditions, price bid of only successful vendors will be opened. Priced bid opening date shall be intimated separately.
4. The material offered must conform to the required BHEL specifications and drawings as well as instructions and details made available.
5. For new vendors, Vendor Registration from duly filled must be submitted along with the offer which can be downloaded from our web site www.bhel.com or www.bhelhwr.co.in.
6. Original manufacturer's Test Certificate is required along with dispatch documents. In case supplies are from traders, it shall be the responsibility of the trader to provide original manufacture's test certificate with linkage to traders invoice stating batch no.
7. **Validity** of offers should be minimum 90 working days from the date of tender (Techno-Commercial Bid) opening.

8. **Delivery** in the promised period is the essence of contract. Confirm to supply according to delivery schedule mentioned.
9. **Payment terms:**
For indigenous suppliers: 100% within 30 days after receipt & acceptance of material at CFFP / BHEL, Haridwar through e-payment.
For foreign suppliers: Payment through USANCE LC on 70th day of bill of lading date. All bank charges shall be to vendor's account.

* In case vendor does not agree, proper loading shall be done. Also in that case, third party inspection shall have to be arranged by supplier from any of the five inspection agencies namely: LRS/ BVQI/ DNV/ TUV/ Alfred H Knight at their cost.
10. CFFP/BHEL, Hardwar reserves the right to accept or reject any or all tenders without assigning any reason thereof.
11. Tenders not submitted in the prescribed manner are likely to be ignored / rejected.
12. Agent/Agency Commissioning: Payment of any kind at any stage will not be made to agent on account of agent commission or otherwise by CFFP/BHEL, Hardwar.
13. CFFP/BHEL, Hardwar may opt for E-auction/Reverse auction for obtaining best prices for part or full tendered quantity. BHEL also reserve the right to negotiate price with L1 vendor after reverse auction.
14. Please do intimate the personal contact details like Name, Mobile Number, Email-id etc of authorized executive for correspondence.
15. **Penalty:** Orders placed against this enquiry will be subject to normal clauses for imposing penalty. Liquidated Damages, Risk purchases, cancellation, arbitration as per terms and conditions of Tender Enquiry and Purchase orders in case of delay in effecting supply and/ or other defaults.
Liquidated damage: The delivery of the goods shall be made strictly as per time limit specified in delivery schedule, failure to supply within this period will make the supplier liable to an conditional penalty of 1/2 (half) percent of the price of the goods in arrears per week subject to a maximum of 10%.
16. **Inspection:** Final inspection of material shall be done after receipt of material at CFFP/BHEL, Hardwar. Acceptance of material shall be after final inspection and shall be binding. However, CFFP reserves the right to pre Inspect the material at supplier works. In case material is found defective during warranty period, the same will be returned for repair and/ or replacement. For this vendor has to bear all the charges such as Freight, to and fro insurance etc. Bank Guarantee for the equal amount to the cost of the item is to be furnished by vendor. In case the repair is done at CFFP/BHEL the amount on actual shall have to be reimbursed by the Vendor and or adjusted on actual from their bill.
17. **Currency of Payment:** Mention the currency in which payment has to be made. For evaluation of price bids, exchange rate (TT selling rate of SBI) as on scheduled date of tender opening (Part-1 bid in case of two part bid) shall be considered.
18. Traders should submit authorization letter from their principal alongwith offer.
19. Disputes: In event of any dispute arising out of contractual obligation, the order being finalized at Hardwar, India will be subject to Indian Laws and falls under jurisdiction of the court of Law at Haridwar, India. The overseas supplier hereafter referred to as "Vendor" shall therefore abide by the verdict of Court of Law at Hardwar, India.
OR
All disputes arising out of or in connection with the present contract, if any shall be finally settled under the rules of arbitration of International chamber of commerce by one or more arbitrator appointed in accordance with the said Rules in India.
20. BHEL reserves the right to place P.O. for part / full qty and on one or more than one sources.
21. Any Term & condition of the specific tender (if specified in tender & contradicts with above term) will supersede the above general terms & conditions.

Terms and conditions regarding Indian agent of foreign suppliers:

01. BHEL shall deal directly with foreign vendors, wherever required, for procurement of goods. However, if the foreign principal desires to avail of the services of an Indian agent, then the foreign principal should ensure compliance to regulatory guidelines- which require mandatory submission of an Agency agreement.
02. It shall be incumbent on the Indian agent and the foreign principal to adhere to the relevant guidelines of Government of India, issued from time to time.
03. The agency agreement should specify the precise relationship between the foreign OEM/Foreign principal and their Indian agent and their mutual interest in the business. All services to be rendered by agent/associate, whether of general nature or in relation to the particular contract, must be clearly stated by the foreign supplier / Indian agent. Any payment, which the agent or associate receives in India or aboard from the OEM, whether as commission or as a general retainer fee should be brought on record in the agreement and be made explicit in order to ensure compliance to laws of the country.
04. Any agency commission to be paid by BHEL to the Indian agent shall be in Indian currency only.
05. Tax deduction at source is applicable to the agency commission paid to the Indian agent as per the prevailing rules.
06. In the absence of any agency agreement, BHEL shall not deal with any Indian agent (authorized representatives/ associate/consultant, or by whatever name called) and shall deal directly with the foreign principal only for all correspondence and business purposes.
07. The "Guidelines for Indian Agents of Foreign Suppliers" enclosed at annexure- 'A' shall apply in all such cases.
08. The supply and execution of the Purchase Order (including indigenous suppliers/service) shall be in the scope of the OEM/ Foreign principal. The OEM/ Foreign principal should submit their offer inclusive of all indigenous suppliers/services and evaluation will be based on 'total cost to BHEL'. In case OEM/ foreign principal recommends placement of order(s) towards indigenous portion of supplies/services on Indian Supplier (s)/ agent on their behalf, the credentials/capacity/capability of the Indian Supplier (s)/ agent to make the supplies/Services shall be checked by BHEL as per the extant guidelines of Supplier Evaluation, Approval and Review Procedure (SEARP), before opening of price bids. In this regards, details may be checked as per Annexure- 'B' (copy enclosed). It will be the responsibility of the OEM/ Foreign Principal to get acquainted with the evaluation requirements of Indian supplier/agent as per SEARP available on www.bhel.com.

The responsibility for successful execution of the contract (including indigenous supplies/services) lies with the OEM/ foreign principal. All bank guarantees to this effect shall be in the scope of the OEM/Foreign principal.

Guidelines for Indian Agents of Foreign Suppliers

- 1.0 There shall be compulsory registration of agents for all Global (Open) Tender and Limited Tender. An agent who is not registered with BHEL shall apply for registration in the registration form in line with SEARP.
- 1.1 Registered agents will file an authenticated Photostat copy duly attested by a Notary Public/Original certificate of the Principal confirming the agency agreement and giving the status being enjoyed by the agent and the commission/ remuneration/ salary/ retainership being paid by the principal to the agent before the placement of order by BHEL.
- 1.2 Wherever the Indian representatives have communicated on behalf of their principals and the foreign parties have stated that they are not paying any commission to the Indian agents, and the Indian representative is working on the basis of salary or as retainer, a written declaration to this effect should be submitted by the party (i.e. Principal) before finalizing the order.
- 2.0 **Disclosure of particulars of agents/ representatives in India, if any.**
- 2.1 Tenderers of Foreign nationality shall furnish the following details in their offers:
 - 2.1.1 The Bidder(s)/ Contractor(s) of foreign origin shall disclose the name and address of the agents/ representatives in India if any and the extent of authorization and authority given to commit the Principals. In case the agent/ representative be a foreign Company, it shall be confirmed whether it is existing Company and details of the same shall be furnished.
 - 2.1.2 The amount of commission/ remuneration included in the quoted price(s) for such agents/ representatives in India.
 - 2.1.3 Confirmation of the Tenderer that the commission/ remuneration, if any, payable to his agents/ representatives in India, may be paid by BHEL in Indian Rupees only.
- 2.2 Tenderers of Indian Nationality shall furnish the following details in their offers:
 - 2.2.1 The Bidder(s)/ Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any, indicating their nationality as well as their status, i.e. whether manufacturer or agents of manufacturer holding the Letter of Authority of the Principal specifically authorizing the agent to make an offer in India in response to tender either directly or through the agents/ representatives.
 - 2.2.2 The amount of commission/ remuneration included in the price (s) quoted by the Tenderer for himself.
 - 2.2.3 Confirmation of the foreign principals of the Tenderer that the commission/ remuneration, if any, reserved for the Tenderer in the quoted price(s), may be paid by BHEL in India in equivalent Indian Rupees on satisfactory completion of the Project or supplies of Stores and Spares in case of operation items.
- 2.3 In either case, in the event of contract materializing, the terms of payment will provide for payment of the commission/ remuneration, if any payable to the agents/ representatives in India in Indian Rupees on expiry of 90 days after the discharge of the obligations under the contract.
- 2.4 Failure to furnish correct and detailed information as called for in paragraph 2.0 above will render the concerned tender liable to rejection or in the event of a contract materializing, the same liable to termination by BHEL. Besides this there would be a penalty of banning business dealings with BHEL or damage or payment of a named sum.

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Annexure-B

This format is applicable only to Indian Suppliers/ Agents supplying indigenous portion of Foreign Purchases.

* In all other cases, extant guidelines of SEARP, 2010 are to be followed.

SEARP (SRF) Clause No	Detail
	Name & address of the firm
1.0	Products/ Systems / Services being considered for
2.0	General Information
2.2	Name of Chief Executive
2.3	Details of authorized signatory
3.0	Ownership Information
3.1	Type of firm
3.2	Nature of Business <ul style="list-style-type: none"> • Attach authorization letter and agency agreement from Principal (from whom capital equipment is procured) • Attach copy of declaration from Foreign Principal for total guarantee/ warranty of indigenous supplies
3.3	Year of establishment
3.4	Year of commencement of business
4.0	Registration particulars
4.1	Permanent Account No.
4.2 / 4.3	Sales Tax / TIN no
4.6	Service tax no. (in case of E&C)
5.0	Organisational strength
6.0	Other particulars
6.1	If the company is already registered with other units
6.2	Directors/ Partners, if related to any BHEL Employee
6.9	If any Ex BHEL Personnel employed by the Company
6.12	Details of pending legal issues with BHEL
6.13	Bank Account information
9.0	Financial information
9.6	Sales/ Turnover details of last 3 years (or from the date of incorporation whichever is less)

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