

## Mandatory Sheet regarding instruction to bidders for compliance

(to be necessarily signed by bidder & submitted along with offer)

Sl. No.	Description	Confirmation by vendor
1.	(a) We confirm that our offer meets in toto all the technical requirements as given in the enquiry item description, technical annexure & remarks of the tender.	Accepted
	(b) Technical deviations, if any, are to be clearly brought out in offer itself. <b>(Note: offers with technical deviations are liable for rejection)</b>	Accepted
2.	(a) We confirm acceptance of all the commercial terms & conditions of purchase enquiry.	Accepted
	(b) Commercial deviations, if any, are to be specifically brought out in offer itself.	Accepted
<b>Terms of payment:</b>		
3.	(a) <b><u>BHEL standard terms of payment:</u></b> Our standard payment term is, <b>"100% payment after 60 days of receipt and acceptance of material at BHEL works."</b>	Accepted/ Not Accepted
	(b) The supplier, who are availing SIDBI/HDFC bill discounting facility (payment by BHEL in about 120 days from the date of invoice) with us will continue to get this facility. These payment terms will be treated at par with standard terms of payment.	Accepted/ Not Accepted
	(c) The bidders, who are registered with BHEL under <b>micro &amp; small categories (refer MSMED ACT 2006)</b> & quoted <b>payment within 45 days of DRS, if there is no objection</b> will also be treated at par with standard terms of payment.	Accepted/ Not Accepted
	(d) <b><u>Any other payment term like:</u></b> Advance/LC/CAD (cash against dispatched documents) etc. will not be accepted from indigenous vendors. Offers received with these payment term shall be rejected. BHEL will load total outflow in case of alternate payment terms, as follows: <ul style="list-style-type: none"> <li>• For documents through bank/COD (cash on delivery i.e. against DRS): For 75 days @ (base rate of SBI+6%) per annum.</li> </ul> <b>Please give specific acceptance on the above payment term.</b> Base rate of SBI shall be taken as the rate applicable on the date of 'techno-commercial bid' opening date. Base rate of SBI is available at SBI site. <b>(At present Base Rate of SBI is 10%).</b> In case where there are deferred payment terms i.e. payment in more than one stage, loading shall be done on pro-rata basis on the deferred amounts.	Accepted
4.	<b><u>Liquidated Damage (L.D.):</u></b> Failure to supply by the time specified on the order will make the supplier liable to pay unconditional penalty of ½% the prices of goods in arrear per week subject to a maximum of 10% of the order value.	Accepted
5.	<b><u>Guarantee:</u></b> In case an order is placed, supplier shall be required to guarantee for smooth and satisfactory performance of the equipment for a period of 12 months from the date of dispatch and certificate must be issued to this effect. Necessary instruction booklets for operation and maintenance are to be sent with supply, where applicable.	Accepted
6.	<b><u>In case of Ex-works offer:</u></b> offered price shall be loaded towards <b>freight &amp; insurance</b> as follows:- <b>Up to 500 Km - 1.07%; More than 500 Km - 2.07%</b>	
Please note that in case of any contradiction in condition given in mandatory sheet, general terms & conditions and conditions given in offer, condition given in mandatory sheet shall prevail.		

Signature .....

Name .....

Company's Name .....