

**SUPPLIER USER MANUAL FOR BIDDING ON EXCEL TEMPLATE BASED**  
**RFQ**

1) Supplier has to click on the relevant RFQ to view all the RFQ details. They can download and check **Technical Bid** and **Price Bid** template attached under the **QUOTATION FILE FORMAT** header

The screenshot shows a web browser window displaying the details of an RFQ. The interface includes a navigation menu, a date-time detail section, a term and condition section, an attachment section, and a quotation file format section. The 'QUOTATION FILE FORMAT' section is circled in red and contains the following data:

FILE NAME	File	MANDATORY	Type of Format	Comment(s)
TECH BID DEMO.docx	<a href="#">TECH BID DEMO.docx</a>	Y	Technical & Commercial	DEMO FILE
PRICE BID DEMO.xlsx	<a href="#">PRICE BID DEMO.xlsx</a>	Y	Price Format	DEMO FILE

Below the table, there are buttons for 'BACK', 'VIEW ITEMS', 'RESPOND TO R.F.Q./RFIT', and 'VIEW CORRECTION'. At the bottom of the page, there is a footer with the text 'Powered by Mjunction', a disclaimer, and copyright information: 'All rights reserved. © 2005-2012 mjunction Services Limited'.

2) If they want to verify sign of attachment(s), then download the attachment(s) and click on **VERIFY SIGN** button. A pop-up window will come with browse option. Here path of the downloaded attachment has to be provided.

The screenshot displays a web application interface for bid management. The main content area shows bid details, a table of attachments, and a 'VERIFY SIGN' button circled in red. A pop-up window titled 'Upload Document To Verify' is overlaid on the interface, prompting the user to download the file before verifying its signature. The pop-up includes a 'Browse...' button and a 'SELECT DOCUMENT TO VERIFY' button.

**Attachment(s) Table:**

FILE LABEL	FILE NAME	Upload Date	Verified
DEMO1	DEMO1.docx	Jan 4, 2013 10:20:57 AM	<b>VERIFY SIGN</b>

**Quotation File Format Table:**

FILE NAME	File	MANDATORY	Type of Format	Comment(s)
TECH BID DEMO.docx	TECH BID DEMO.docx	Y	Technical & Commercial	DEMO FILE
PRICE BID DEMO.xlsx	PRICE BID DEMO.xlsx	Y	Price Format	DEMO FILE

**Pop-up Window: Upload Document To Verify**

Please download the file before verifying signature.

Select document to verify:

3) After giving file path click on **SELECT DOCUMENT TO VERIFY** button.

The screenshot displays a web application interface for document verification. A modal dialog box is open, prompting the user to "Upload Document To Verify" and "Please download the file before verifying signature." The dialog includes a "Browse..." button and a "SELECT DOCUMENT TO VERIFY" button, which is circled in red. The background shows a bid details page with sections for Date-Time, Term & Condition, Attachment, and Quotation File Format.

**Date-Time Detail(S)**

Bid Start Date	Jan 4, 2013 9:45:34 AM IST
Bid Due Date	Nov 1, 2013 12:58:04 AM IST
Bid Open Date (Scheduled)	Oct 2, 2014 1:00:00 AM IST
Time Left	300d 14h 29m

**Term & Condition Detail(S) - Special Term(S)**

Sl. No.	Category	Description
1	SPECIAL TERM(S)	SP... TES...

**ATTACHMENT(S)** \* VERIFICATION OF ATTACHMENTS WILL BE APPLICABLE ON D...

LABEL	FILE NAME	Upload Date	Verified
DEMO1	<a href="#">DEMO1.docx</a>	Jan 4, 2013 10:20:57 AM	<a href="#">VERIFY SIGN</a>

**QUOTATION FILE FORMAT**

FILE NAME	File	MANDATORY	Type of Format	Comment(s)
TECH BID DEMO.docx	<a href="#">TECH BID DEMO.docx</a>	Y	Technical & Commercial	DEMO FILE
PRICE BID DEMO.xlsx	<a href="#">PRICE BID DEMO.xlsx</a>	Y	Price Format	DEMO FILE

[BACK](#) [VIEW ITEMS](#) [RESPOND TO RFQ/ITT](#) [VIEW CIRCULARS](#)

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Please check the [minimum hardware and software requirement\(s\)](#) for using this application.

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4) A new pop-up window will come with **Signer's certificate Information**. After checking details click on **Verify** button.

The screenshot shows a web application interface with a 'Signer's certificate Information' dialog box open. The dialog box contains the following details:

- Subject Name :** CN=TEST DSO GMS, OU=Gujarat, OJD.2.5.4.17=332005, OU=CID - 1333000, OU=Marketing, O=Gujarat Bhavnada Fertilizers Company Limited, C=IN
- Validity :** Mon Sep 09 00:00:00 IST 2013
- Issuer :** CN=(n)Code Solutions CA 2011-1, OJD.2.5.4.51=301, O=NSC Infocover, STREET=Hindakdev, S-S Road,
- Serial No :** 463956cd
- Thumb Print :** 574457af38303dax88ax5f316a7d4a845f05d509
- Class :** 3
- Email Id :** hgtrnd@ncpk.in

At the bottom of the dialog box, the 'Verify' button is circled in red. A secondary 'Verify' dialog box is also visible, prompting the user to select a file to verify. The main application window displays a table of attachments and a table of quotation file formats.

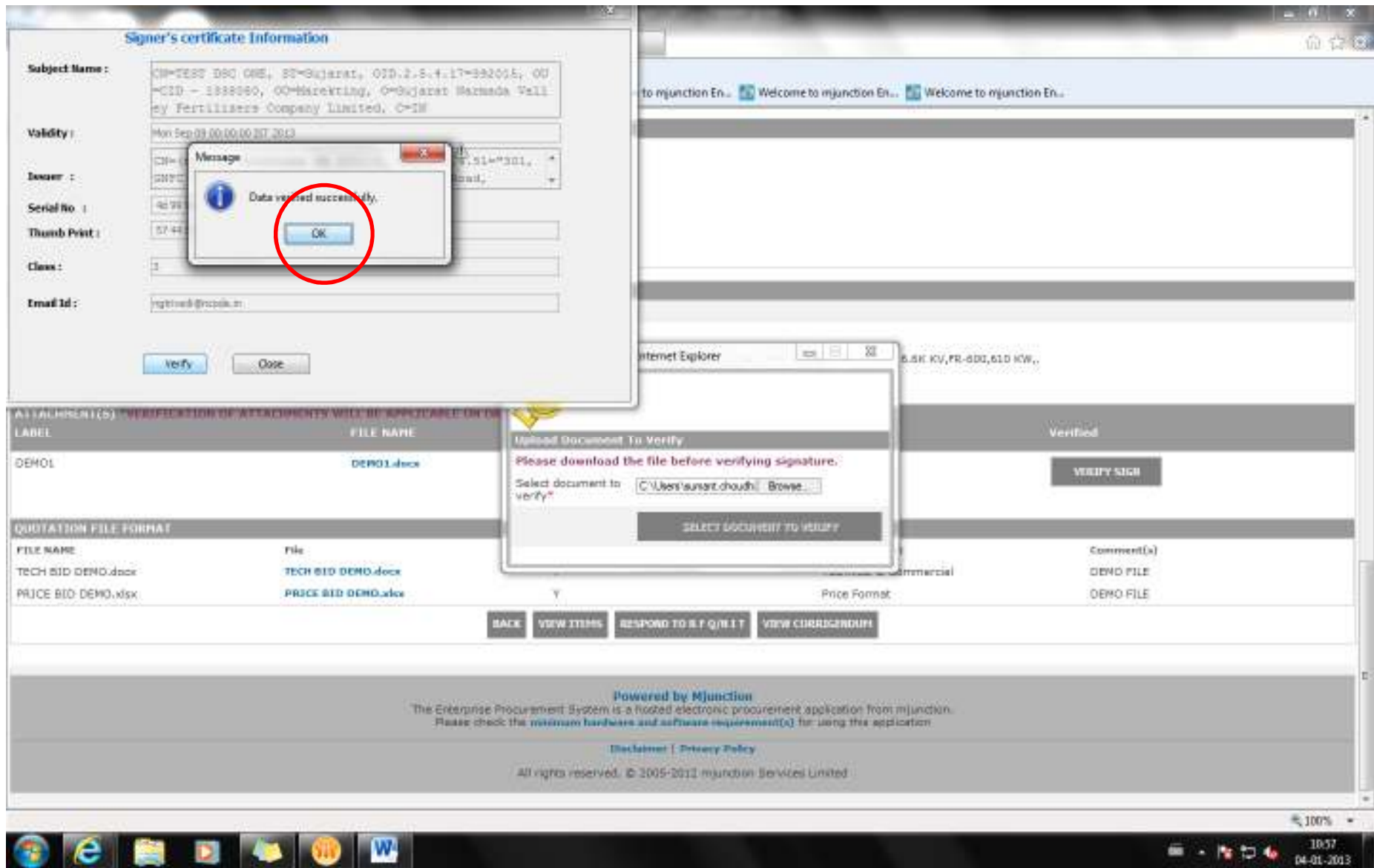
LABEL	FILE NAME	Upload Date	Verified
DEMO1	DEMO1.docx	Jan 4, 2013 10:20:57 AM	VERIFY SIGN

FILE NAME	File	MANDATORY	Type of format	Comment(s)
TECH BID DEMO.docx	TECH BID DEMO.docx	Y	Technical & Commercial	DEMO FILE
PRICE BID DEMO.xlsx	PRICE BID DEMO.xlsx	Y	Price Format	DEMO FILE

At the bottom of the application window, there are buttons for 'BACK', 'VIEW ITEMS', 'RESPOND TO RFP/QUIT', and 'VIEW CORRESPONDENCE'. The footer of the application includes the text: 'Powered by Mjunction. The Enterprise Procurement System is a hosted electronic procurement application from mjunction. Please check the minimum hardware and software requirement(s) for using this application. Disclaimer | Privacy Policy. All rights reserved. © 2005-2012 mjunction Services Limited.'

5) A message shows data verified successfully. After attachment verification done, click on **OK** button.



5) A message shows data verified successfully. After attachment verification done, click on **OK** button and then on **RESPOND TO RFQ/NIT** button at the bottom of the page.

The screenshot displays a web application interface with several overlapping windows and a table of attachments.

**Signer's certificate information** window:

- Subject Name: CN=TEST DPO GMS, OU=Gujarat, O=20.2.5.4.17=392005, OU=CID - 100000, OU=Marketing, O=Gujarat Mahada Vallay Fertilisers Company Limited, C=IN
- Validity: Mon Sep 09 00:00:00 IST 2013
- Issuer: CN=...
- Serial No.: 4298...
- Thumb Print: 5744...
- Class: 3
- Email Id: jgtrued@ncpsa.in
- Buttons: verify, Close

**Message** dialog box:

- Icon: Information
- Text: Data verified successfully.
- Button: OK

**Attachments Table:**

FILE NAME	File	Verified	Comment(s)
TECH BID DEMO.docx	TECH BID DEMO.docx	Verified	DEMO FILE
PRICE BID DEMO.xlsx	PRICE BID DEMO.xlsx	Verified	DEMO FILE

**Buttons at the bottom:** BACK, VIEW ITEMS, **RESPOND TO RFQ/NIT** (circled in red), VIEW CORRIGENDUM

**Footer:** Powered by Mjunction. The Enterprise Procurement System is a hosted electronic procurement application from mjunction. Please check the minimum hardware and software requirement(s) for using this application. Disclaimer | Privacy Policy. All rights reserved. © 2005-2012 mjunction Services Limited.

6) The system again asks for the sign in DSC and on successful verification supplier is landed on to the Terms and Conditions page. Select the first option and click Enter

The screenshot shows a web browser window with the following details:

- Browser: Internet Explorer (Private mode)
- Address Bar: <http://bhpldemo.mjunction.in/>
- Page Title: Document[5] > Tender[5] Response > Modify
- Organization Name: BHPL - BHOPAL
- Procurement Category: PROCUREMENT CATEGORY
- RFQ/NIT Reference Code/Enquiry No: BHPL003\_001\_7543
- RFQ Owner/NIT Officer/Enquiry Owner: MS PRIYANKA MISWAS
- Number of Bid Part(s): 2
- Description: TEST-RFQ FOR BHOPAL
- Bid Part Number: 1
- Bid Start Date: JUL 18, 2013 10:14:00 AM IST
- Bid Due Date: NOV 1, 2013 12:56:34 AM IST

**Term & Conditions Detail(s) - General Term(s) (I have read them) With Special Term(s)**

Term ID	Term Type	Response	Description
1	Special Term	<input checked="" type="radio"/>	I HAVE UNDERSTOOD THE RFQ/NIT IN FULL AND AGREE TO SUBMIT QUOTATION FOR THE SAME ON BEHALF OF MY ORGANIZATION
		<input type="radio"/>	I HAVE UNDERSTOOD THE RFQ/NIT IN FULL AND DECLINE TO SUBMIT QUOTATION FOR THE SAME ON BEHALF OF MY ORGANIZATION (I UNDERSTAND THAT BY THIS ACTION THE RATING OF MY ORGANIZATION MAY BE ADVERSELY AFFECTED)

COMMENT(S):

LAST UPDATED BY (USER): HR P (HANWARA)

LAST UPDATED ON (DATE-TIME): 2013-01-04 12:31:18

Buttons: ENTER, RESET

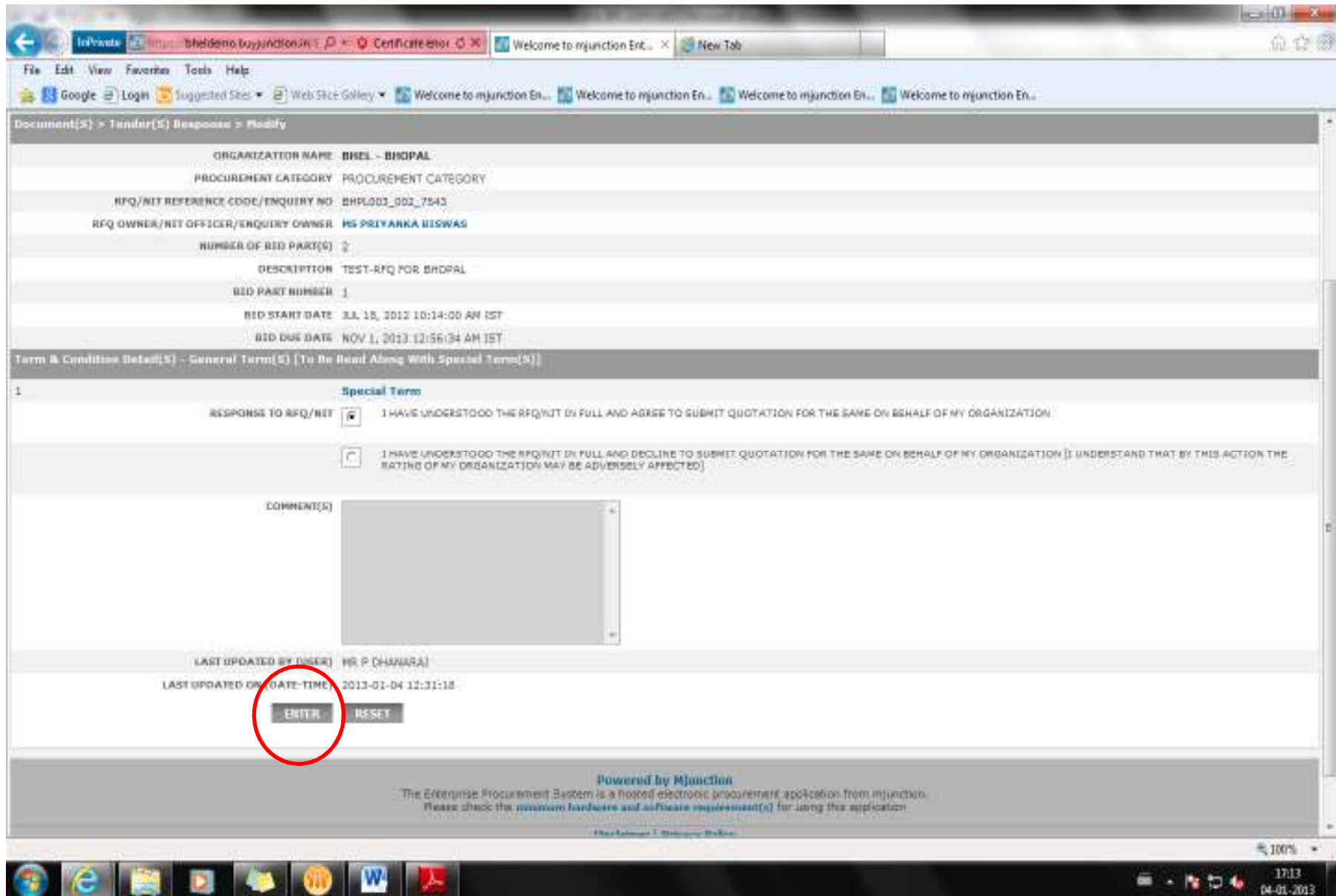
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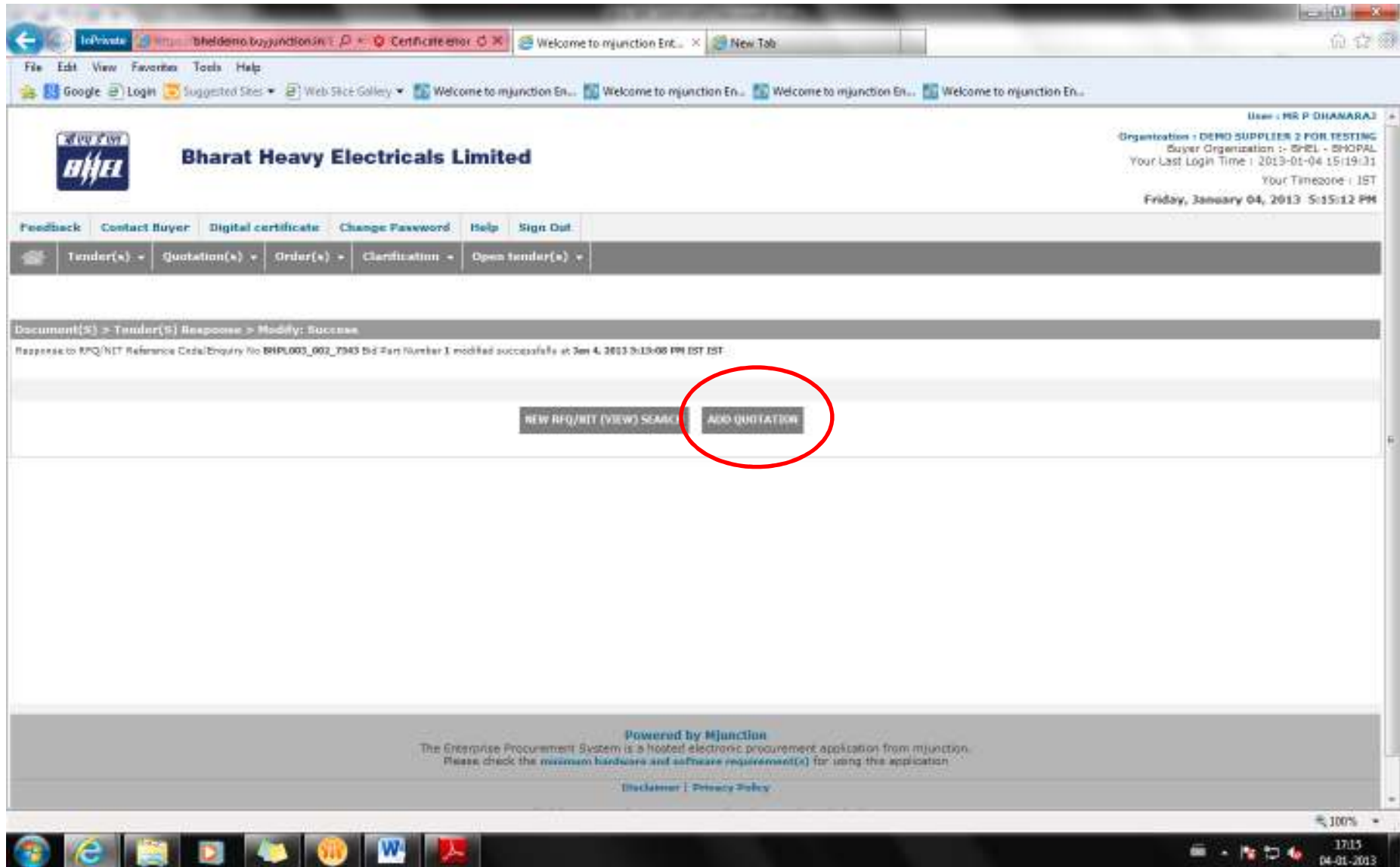
Task: Edit Term > Modify Bid Item

System tray: 100% zoom, 17:13, 04-01-2013

6) The system again asks for the sign in DSC and on successful verification supplier is landed on to the Terms and Conditions page. Select the first option and click **Enter**



7) If he selects the second option then he can provide comment on the text box and then clicks enter then he cannot participate in the RFQ and is taken out of the system. If the supplier selects the first option and then clicks on enter button he is taken to the **ADD QUOTATION** page



8) The supplier then clicks on the **ADD QUOTATION** button and fills in **quotation reference code** in the next page.

The screenshot displays the BHEL portal interface. At the top, the BHEL logo and name are visible. The user is logged in as 'MR P DHANARAJ' from the organization 'DEMO SUPPLIER 2 FOR TESTING'. The page shows a navigation menu with options like 'Tender(s)', 'Quotation(s)', and 'Order(s)'. Below this, a 'Decryption completed' message is shown. The main content area is titled 'Document[2]>Quotation[2]>Add' and contains a form with the following fields:

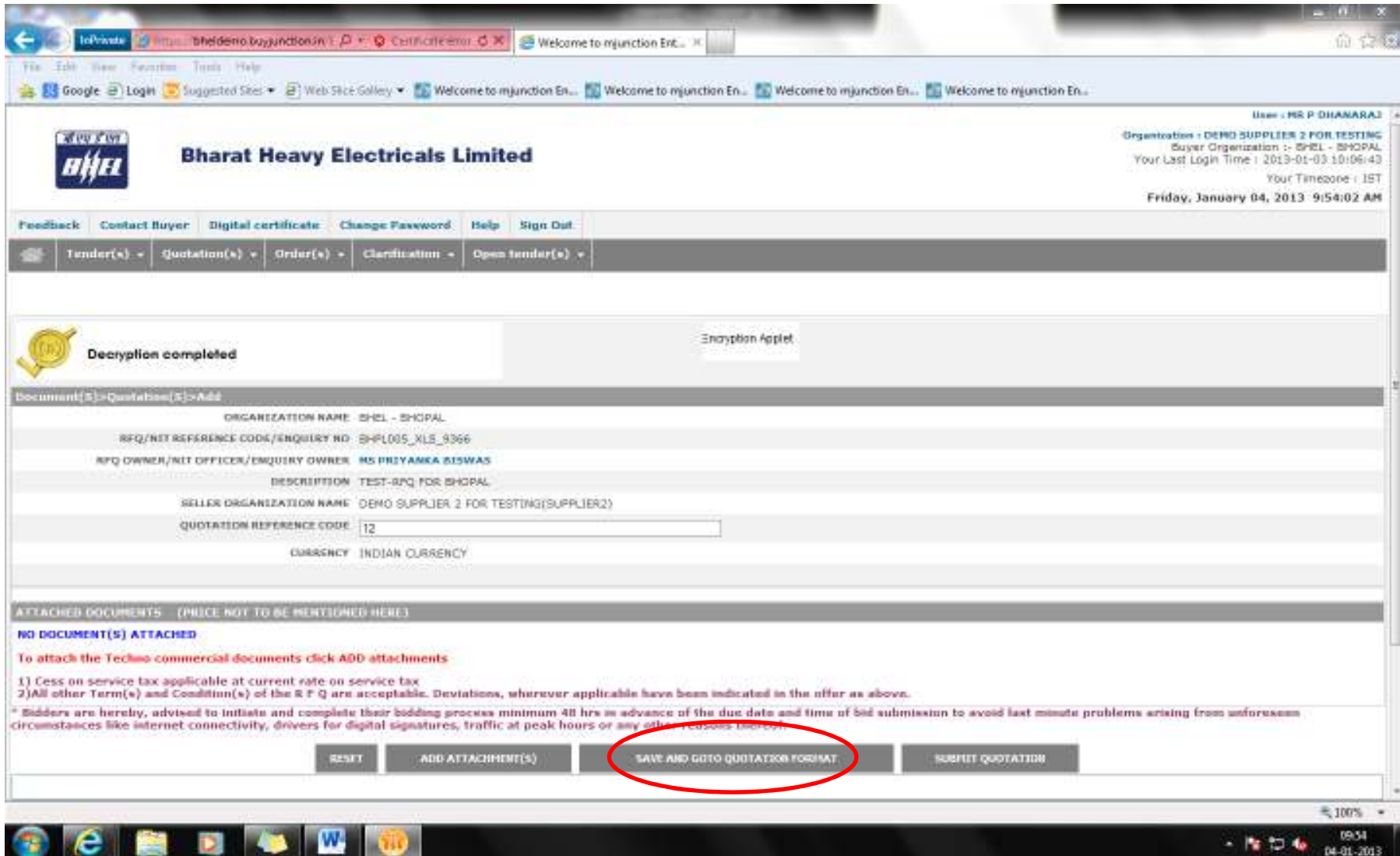
- ORGANIZATION NAME: BHEL - BHOPAL
- RFQ/NET REFERENCE CODE/ENQUIRY NO: BHEL005\_XLS\_9366
- RFQ OWNER/NET OFFICER/ENQUIRY OWNER: MS PRIYANKA SISWAS
- DESCRIPTION: TEST-BPQ FOR BHOPAL
- SELLER ORGANIZATION NAME: DEMO SUPPLIER 2 FOR TESTING(SUPPLIER2)
- QUOTATION REFERENCE CODE: 12 (highlighted with a red oval)
- CURRENCY: INDIAN CURRENCY

Below the form, there is a section for 'ATTACHED DOCUMENTS' which is currently empty. A note states: 'To attach the Techno-commercial documents click ADD attachments'. At the bottom of the form, there are four buttons: 'RESET', 'ADD ATTACHMENT(S)', 'SAVE AND GOTO QUOTATION FORMAT', and 'SUBMIT QUOTATION'. The system clock at the bottom right shows the date as 04-01-2013 and the time as 09:51.

8) The supplier then clicks on the **ADD QUOTATION** button and fills in **quotation reference code** in the next page. Then the supplier clicks on **ADD ATTACHMENT(S)** section to upload header level attachments (if applicable) in the usual manner.

The screenshot displays the BHEL portal interface. At the top, the BHEL logo and name are visible. The user is identified as MR P DHANARAJ, with the organization being DEMO SUPPLIER 2 FOR TESTING. The page shows a navigation menu with options like 'Tender(s)', 'Quotation(s)', and 'Order(s)'. A 'Decryption completed' message is present. Below this, a form displays details for a quotation, including the RFQ/NET REFERENCE CODE (SHPL005\_XLS\_9366), RFQ OWNER (MS PRIYANKA BISWAS), and DESCRIPTION (TEST-RFQ FOR SHGPAL). The 'QUOTATION REFERENCE CODE' field contains the value '12'. The 'ATTACHED DOCUMENTS' section indicates 'NO DOCUMENT(S) ATTACHED' and provides instructions on how to attach documents. At the bottom, a row of buttons includes 'ADD ATTACHMENT(S)', which is circled in red, along with 'SAVE AND GOTO QUOTATION FORMAT' and 'SUBMIT QUOTATION'.

8) The supplier then clicks on the **ADD QUOTATION** button and fills in **quotation reference code** in the next page. Then the supplier clicks on **ADD ATTACHMENT(S)** section to upload header level attachments (if applicable) in the usual manner. Then after revisiting the quotation header page he has to click on **SAVE AND GOTO QUOTATION FORMAT** button at the bottom of the page.



9) Supplier now need to download Technical Bid and Price Bid format here if they haven't downloaded in **Step 1**.

The screenshot shows the BHEL portal interface. At the top, the BHEL logo and name are displayed. The user is identified as 'PR P DHANARAJ' with the organization 'DEMO SUPPLIER 2 FOR TESTING'. The date and time are 'Friday, January 04, 2013 10:01:05 AM'. Below the navigation menu, a message states 'Decryption completed' with a gold medal icon. A table titled 'ATTACH DOCUMENTS TO THIS QUOTATION' lists the required bid formats:

Type Of Format	FILE NAME	HANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	<b>TECH BID DEMO.docx</b>	Y	DEMO FILE	<input type="text"/> Browse... SIGN FILE
Price Format	<b>PRICE BID DEMO.xlsx</b>	Y	DEMO FILE	<input type="text"/> Browse... SIGN FILE

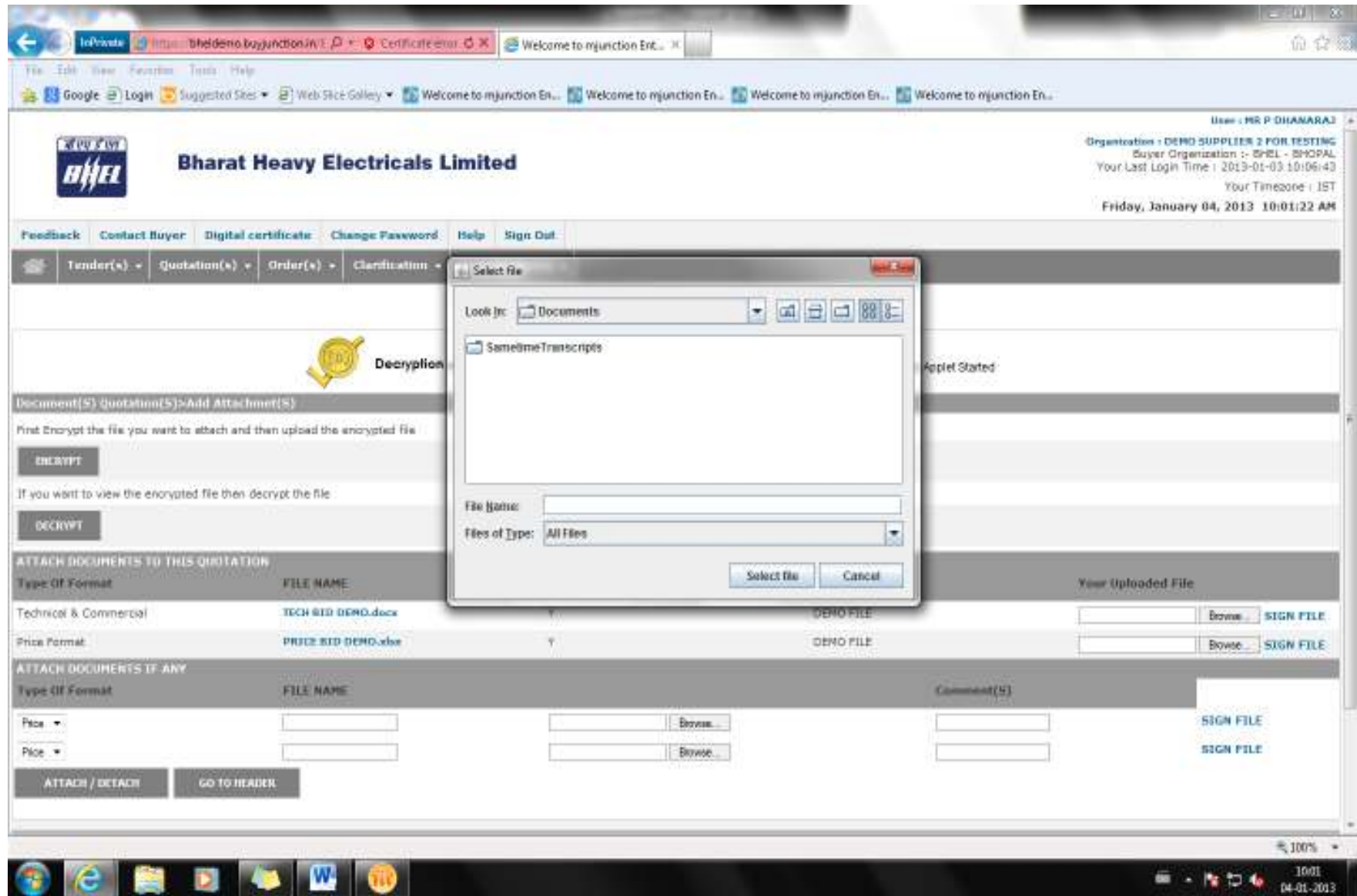
Below this table, there is another section 'ATTACH DOCUMENTS IF ANY' with two rows for 'Price' format, each with a 'Browse...' button and a 'SIGN FILE' button. At the bottom, there are buttons for 'ATTACH / DETACH' and 'GO TO HEADER'.

10) After filling all the details in Technical Bid and Price Bid supplier have to encrypt their bids and have to upload encrypted files one after another. Click on **ENCRYPT**. Click **OK** on pop-up screen.

The screenshot displays the Bharat Heavy Electricals Limited bidding portal. A pop-up message box titled "Message from webpage" is centered on the screen, displaying a warning icon and the text: "Your key has been decrypted. Please encrypt the file now." with an "OK" button. The background interface includes the company logo, navigation tabs, and a table for attaching documents to a quotation. The table has columns for "Type Of Format", "FILE NAME", "MANDATORY", "Comment(S)", and "Your Uploaded File". Two rows are visible: "Technical & Commercial" with file name "TECH BID DEMO.docx" and "Price Format" with file name "PRICE BID DEMO.xlsx". Below this, there are two more rows for "Price" format, with the "Price" dropdown menu highlighted by a red circle. At the bottom, there are buttons for "ATTACH / DETACH" and "GO TO HEADER". The system tray at the bottom shows the date and time as "10:01 04-01-2013".

Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	<input type="text"/> Browse... SIGN FILE
Price Format	PRICE BID DEMO.xlsx	Y	DEMO FILE	<input type="text"/> Browse... SIGN FILE
Price	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> Browse... SIGN FILE
Price	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> Browse... SIGN FILE

11) A window will come to select the file(s) (Technical Bid and Price Bid). Here give the path of the Bid file to encrypt.



12) After selecting your bid file click on **Select file** button.

The screenshot shows the BHEL portal interface. A 'Select file' dialog box is open, showing the Desktop directory. The file 'TECH bid.docx' is selected. The 'Select file' button is circled in red. The background shows the portal's navigation menu, user information, and a table for attaching documents to a quotation.

ATTACH DOCUMENTS TO THIS QUOTATION				
Type Of Format	FILE NAME	Required	Comment(5)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y		DEMO FILE <input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="SIGN FILE"/>
Price Format	PRICE BID DEMO.xlsx	Y		DEMO FILE <input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="SIGN FILE"/>

ATTACH DOCUMENTS IF ANY				
Type Of Format	FILE NAME	Required	Comment(5)	
Price	<input type="text"/>	<input type="checkbox"/>		<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="SIGN FILE"/>
Price	<input type="text"/>	<input type="checkbox"/>		<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="SIGN FILE"/>

13) A new window will come with **Select File location** button. The supplier needs to click on the button and give the path to store encrypted file (Bid). From Step 10 to Step 13 have to follow again to encrypt another bid file. (However Multiple Files can be selected at once itself)

The screenshot displays the BHEL portal interface. At the top, the BHEL logo and company name are visible. The user is logged in as 'MR P DHANARAJ' from the 'DEMO SUPPLIER 2 FOR TESTING' organization. The main content area shows a 'Decription' section with instructions to encrypt files. A 'Select File location' dialog box is open in the foreground, showing the 'Documents' folder selected. The 'Folder name' field contains 'C:\Users\dhanaraj.choudhary\Documents' and 'Files of type' is set to 'All Files'. The 'Select File location' button is circled in red. Below the dialog, there are tables for 'ATTACH DOCUMENTS TO THIS QUOTATION' and 'ATTACH DOCUMENTS IF ANY'. The first table lists 'TECH BID DEMO.docx' and 'PRICE BID DEMO.xlsx'. The second table has empty rows for additional attachments. At the bottom, there are 'ATTACH / DETACH' and 'GO TO HEADER' buttons. The Windows taskbar at the bottom shows the system tray with the date '04-01-2013' and time '10:03'.

14) When encryption is done, Supplier has to upload encrypted file. Click on **browse** (ATTACH DOCUMENTS TO THIS QUOTATION) and select the path of the encrypted file.

The screenshot shows a web browser window displaying a page with a navigation menu at the top: Tender(x), Quotation(x), Order(x), Classification, and Open tender(x). Below the menu, a yellow medal icon and the text "Decryption completed" are visible, along with "File Upload Started".

The main content area is titled "Document(S) Quotation(S) Add Attachment(S)" and includes instructions: "First Encrypt the file you want to attach and then upload the encrypted file" with an "ENCRYPT" button, and "If you want to view the encrypted file then decrypt the file" with a "DECRYPT" button.

The "ATTACH DOCUMENTS TO THIS QUOTATION" section contains a table with the following data:

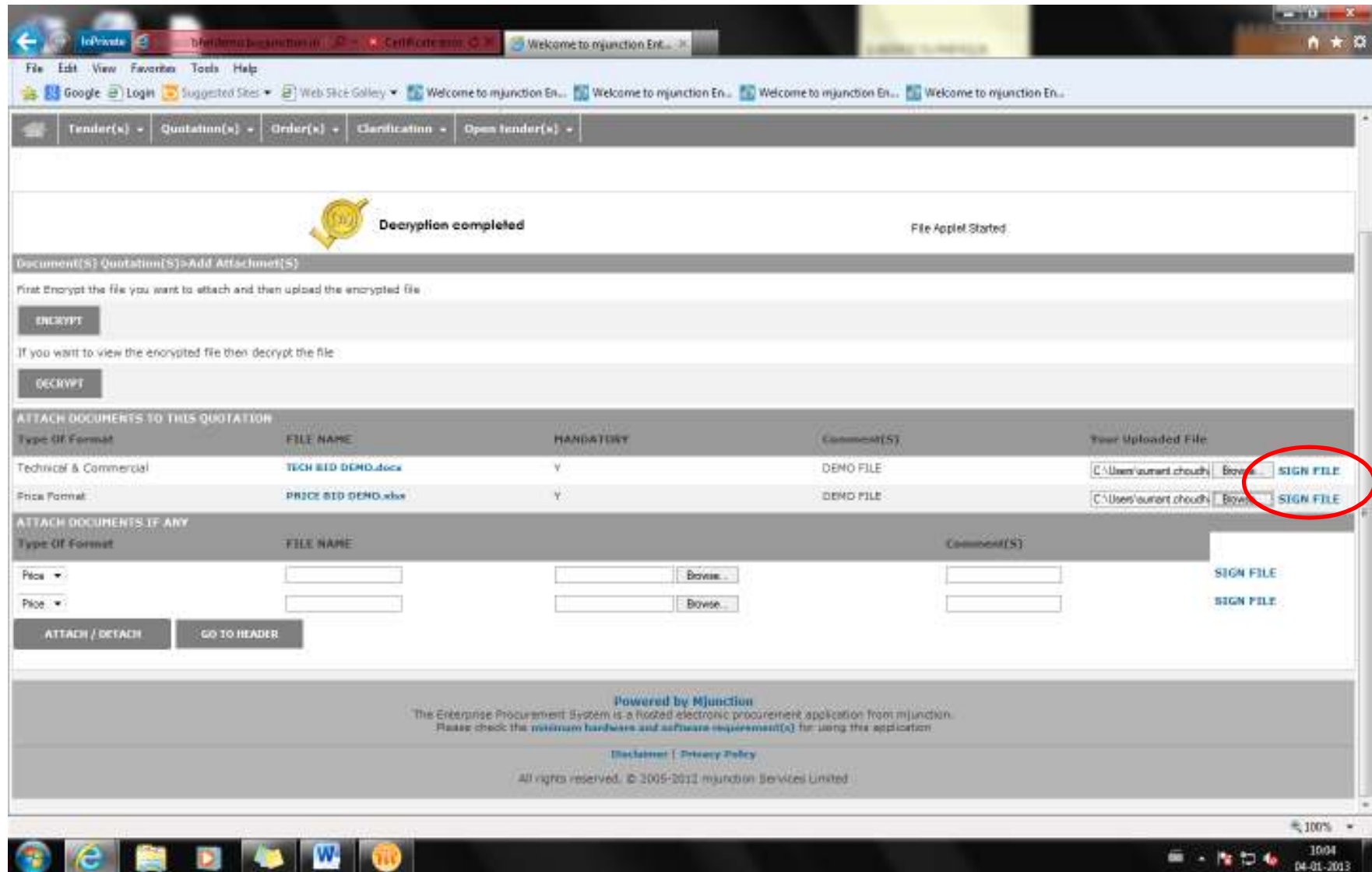
Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	C:\Users\sumant.choudh\Browse... SIGN FILE
Price Format	PRICE BID DEMO.xlsx	Y	DEMO FILE	C:\Users\sumant.choudh\Browse... SIGN FILE

The "Browse..." button for the "PRICE BID DEMO.xlsx" file is circled in red. Below this table is another section titled "ATTACH DOCUMENTS IF ANY" with a table for additional attachments:

Type Of Format	FILE NAME	Comment(S)	
Price	<input type="text"/>	<input type="text"/>	Browse... SIGN FILE
Price	<input type="text"/>	<input type="text"/>	Browse... SIGN FILE

At the bottom of the page, there are buttons for "ATTACH / DETACH" and "GO TO HEADER". The footer includes the text "Powered by Mjunction", a disclaimer, and "All rights reserved. © 2005-2012 mjunction Services Limited". The Windows taskbar at the bottom shows the time as 10:04 on 04-01-2013.

14) When encryption is done, Supplier has to upload encrypted file. Click on **browse (ATTACH DOCUMENTS TO THIS QUOTATION)** and select the path of the encrypted file. Now click on **SIGN FILE** to digitally sign the Bid.



14) When encryption is done, Supplier has to upload encrypted file. Click on **browse (ATTACH DOCUMENTS TO THIS QUOTATION)** and select the path of the encrypted file. Now click on **SIGN FILE** to digitally sign the Bid. After signing the file click on **ATTACH / DETACH**.

The screenshot displays the Mjunction web application interface. At the top, there is a navigation bar with tabs for 'Tender(s)', 'Quotation(s)', 'Order(s)', 'Classification', and 'Open tender(s)'. Below this, a message states 'Decryption completed' with a gold medal icon and 'File Applet Started'. The main content area is titled 'Document(s): Quotation(s) > Add Attachment(s)'. It includes instructions: 'First Encrypt the file you want to attach and then upload the encrypted file.' with an 'ENCRYPT' button, and 'If you want to view the encrypted file then decrypt the file.' with a 'DECRYPT' button. The 'ATTACH DOCUMENTS TO THIS QUOTATION' section contains a table with columns: 'Type Of Format', 'FILE NAME', 'MANDATORY', 'Comment(S)', and 'Your Uploaded File'. Two rows are visible: 'Technical & Commercial' with file 'TECH BID DEMO.docx' and 'Price Format' with file 'PRICE BID DEMO.xlsx'. Each row has a 'Browse...' button and a 'SIGN FILE' button. Below this is the 'ATTACH DOCUMENTS IF ANY' section with a table for additional attachments, including 'Type Of Format', 'FILE NAME', 'MANDATORY', 'Comment(S)', and 'SIGN FILE' buttons. The 'ATTACH / DETACH' button is circled in red. At the bottom, there is a footer with 'Powered by Mjunction', a disclaimer, and copyright information: 'All rights reserved. © 2005-2012 mjunction Services Limited'. The system tray shows the time as 10:04 on 04-01-2013.

Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	C:\Users\aurant.choudh\ Browse... SIGN FILE
Price Format	PRICE BID DEMO.xlsx	Y	DEMO FILE	C:\Users\aurant.choudh\ Browse... SIGN FILE

Type Of Format	FILE NAME	MANDATORY	Comment(S)	SIGN FILE
Price	<input type="text"/>	<input type="text"/>	<input type="text"/>	SIGN FILE
Price	<input type="text"/>	<input type="text"/>	<input type="text"/>	SIGN FILE

15) File will be uploaded.

The screenshot shows a web browser window displaying the Bharat Heavy Electricals Limited portal. The user is logged in as MR P DHANARAJ. The page features a navigation menu with options like 'Tender(s)', 'Quotation(s)', and 'Order(s)'. Below the menu, there is a status bar indicating 'Initialized' and 'File Applet Started'. The main content area is titled 'Document(S) Quotation(S) > Add Attachment(S)' and provides instructions for encrypting and decrypting files. A table titled 'ATTACH DOCUMENTS TO THIS QUOTATION' lists two uploaded files, which are circled in red:

Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	SUPPLIER2_TSOH BID DEMO.docx.enc
Price Format	PRICE BID DEMO.xlsx	Y	DEMO FILE	SUPPLIER2_PRICE BID DEMO.xlsx.enc

Below the table, there is a section for 'ATTACH DOCUMENTS IF ANY' with input fields for file names and comments, and buttons for 'ATTACH / DETACH' and 'GO TO HEADER'. The system tray at the bottom shows the date as Friday, January 04, 2013, and the time as 10:11:52 AM.

15) File will be uploaded. If supplier wants to give any other supporting document for price bid then he can give from here or else click on **GO TO HEADER**.

The screenshot shows a web browser window displaying the Bharat Heavy Electricals Limited portal. The user is logged in as MR P DHANARAJ. The page title is "Bharat Heavy Electricals Limited". The user's organization is "DEMO SUPPLIER 2 FOR TESTING", and the buyer organization is "SHEL - SHOPAL". The user's last login time is "2013-01-03 10:06:43", and the current date and time are "Friday, January 04, 2013 10:11:52 AM".

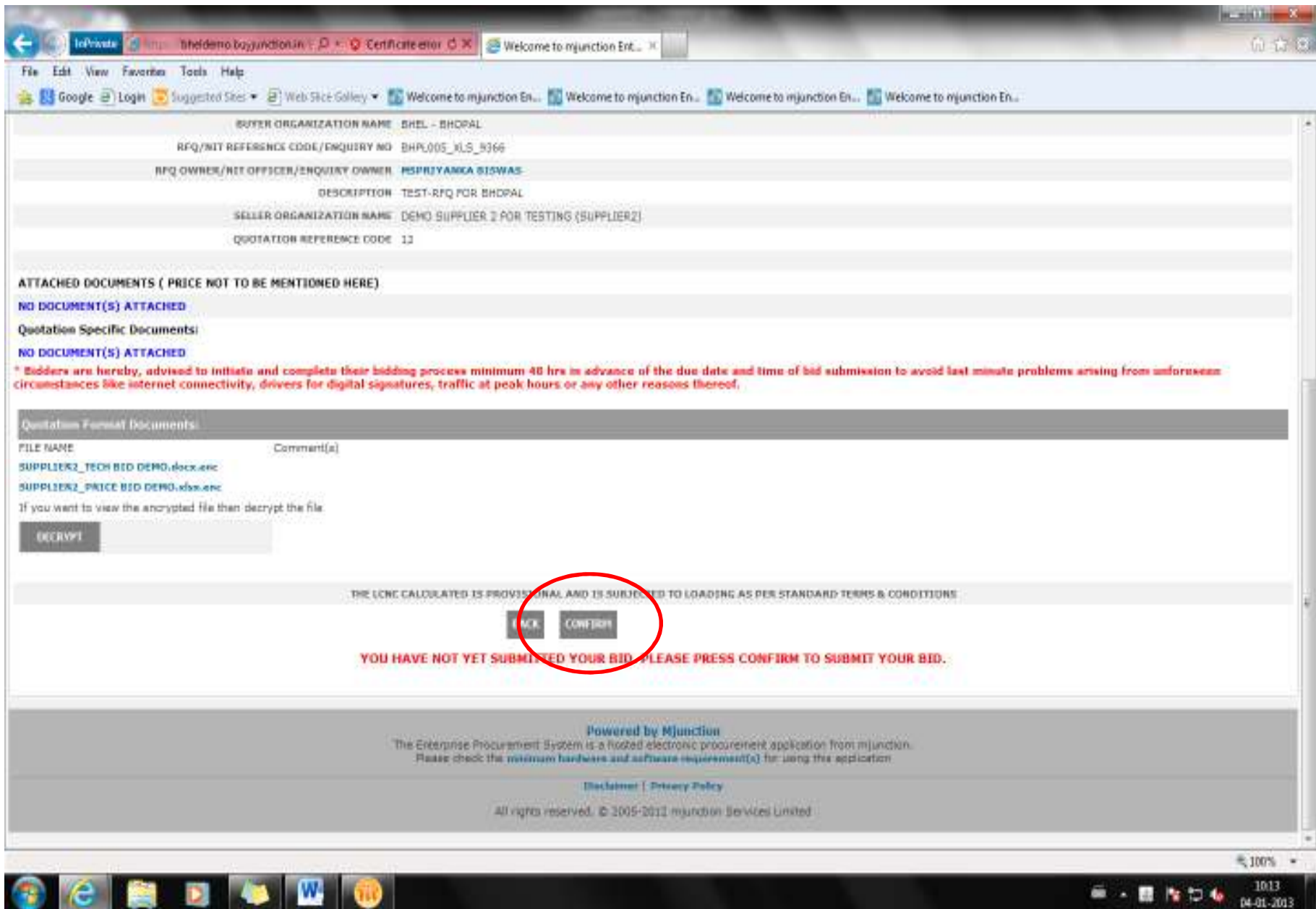
The page contains a navigation menu with options: Feedback, Contact Buyer, Digital certificate, Change Password, Help, Sign Out. Below this is a menu with options: Tender(s), Quotation(s), Order(s), Clarification, Open tender(s).

The main content area shows a "Document(S) Quotation(S) Add Attachment(S)" section. It includes instructions to encrypt files for upload and a "DECRYPT" button. Below this is a table for attaching documents to the quotation:

Type Of Format	FILE NAME	MANDATORY	Comment(S)	Your Uploaded File
Technical & Commercial	TECH BID DEMO.docx	Y	DEMO FILE	SUPPLIER2_TECH BID DEMO.docx.enc
Price Format	PRICE BID DEMO.xlsx	Y	DEMO FILE	SUPPLIER2_PRICE BID DEMO.xlsx.enc

Below the table is another section for attaching documents if any, with a "Price" dropdown menu and a "Browse" button. At the bottom of the page, there are two buttons: "ATTACH / DETACH" and "GO TO HEADER". The "GO TO HEADER" button is circled in red.

16) Click on **CONFIRM** button to submit the bid.



17) Read the questions & Tick all the details and click on **SUBMIT** button.

The screenshot shows the BHEL portal interface. At the top, there is a navigation bar with the BHEL logo and the text "Bharat Heavy Electricals Limited". On the right, user information is displayed: "User: MR P DHANARAJ", "Organization: DEMO SUPPLIER 2 FOR TESTING", "Buyer Organization: BHEL - BHOPAL", "Your Last Login Time: 2013-01-03 10:06:43", "Your Timezone: IST", and "Friday, January 04, 2013 10:14:26 AM". Below the navigation bar, there are tabs for "Tender(s)", "Quotation(s)", "Order(s)", "Classification", and "Open tender(s)". A central message says "Initialized....." with a gold coin icon. Below this is a table with four rows of questions. A red circle highlights the checkboxes in the rightmost column of the table. At the bottom of the table, there are "BACK" and "SUBMIT" buttons. The footer contains the text "Powered by Mjunction" and "The Enterprise Procurement System is a hosted electronic procurement application from mjunction. Please check the maximum hardware and software requirement(s) for using this application." The Windows taskbar at the bottom shows the time as 10:14 on 04-01-2013.

Serial No	Question Description	Mandatory	
1	Have you read through and understood the RFQ terms & conditions and the attachments/annexures?	Y	<input checked="" type="checkbox"/>
2	Have you read through all the amendments, if any, issued for this tender?	Y	<input checked="" type="checkbox"/>
3	Have you submitted all proof of evidence as specified in the tender document?	Y	<input checked="" type="checkbox"/>
4	Have you verified/rechecked your offer before submission?	Y	<input checked="" type="checkbox"/>

17) Read the questions & Tick all the details and click on **SUBMIT** button.

The screenshot shows a web browser window displaying the Bharat Heavy Electricals Limited (BHEL) procurement portal. The page is titled "Bharat Heavy Electricals Limited" and includes a navigation menu with options like "Feedback", "Contact Buyer", "Digital certificate", "Change Password", "Help", and "Sign Out". Below the navigation menu, there are tabs for "Tender(s)", "Quotation(s)", "Order(s)", "Classification", and "Open tender(s)".

The main content area displays a table with the following columns: "Serial No.", "Question Description", and "Mandatory". The table contains four rows of questions, each with a "Y" in the "Mandatory" column and a checkbox in the rightmost column. The "SUBMIT" button is circled in red.

Serial No.	Question Description	Mandatory	
1	Have you read through and understood the RFQ terms & conditions and the attachments/annexures?	Y	<input checked="" type="checkbox"/>
2	Have you read through all the amendments, if any, issued for this tender?	Y	<input checked="" type="checkbox"/>
3	Have you submitted all proof of evidence as specified in the tender document?	Y	<input checked="" type="checkbox"/>
4	Have you verified/rechecked your offer before submission?	Y	<input checked="" type="checkbox"/>

At the bottom of the page, there is a footer section with the text "Powered by Mjunction" and "The Enterprise Procurement System is a hosted electronic procurement application from mjunction. Please check the maximum hardware and software requirement(s) for using this application." Below this, there are links for "Disclaimer" and "Privacy Policy".