

ANNEXURE III

Financial Bid

Ref:

Date:

Rates for Office Services

S.No	Description	Rates per month # (in Rs.)
1	For carrying out 1 HS Unit as per Work description OS1	
2	For carrying out 1 HS Unit as per Work description OS2	
3	For carrying out 1 HS Unit as per Work description OS3	
Total monthly rate Rs.		

#Note:

1. The vendor has to submit a working sheet for arriving at the figures/above mentioned values after talking into consideration, the components given below as per Annexure III (a)
2. BHEL Consolidated wages for the Highly Skilled Unit @ Rs. 10962.75/- pm, (Minimum wages circular of Haryana State Govt. dated 13.02.2015 has been considered in the category wise wage calculation and any further increase of VDA will become the part of monthly consolidated wages).
3. BHEL consolidated wages at the time of award of contract as well as during the period of the contract will be notified to the Contractor by Executive (HR) for the execution of the contract.
4. The Other components to be considered for arriving at the price bid values, without which the price bid is liable to be rejected are as given below :-
 - a) PF @13.61% on BHEL Consolidated pm.
 - b) ESI @ 4.75% on BHEL Consolidated pm.
 - c) Bonus @ 8.33 % on BHEL Consolidated pm limited to Rs. 3500 pa.(Rs. 291.67 pm)
 - d) Leave wages for 15 Days pa.

- e) Uniform @ Rs.95.83 /pm limited to Rs.2300 for contract value for HS unit, (2 pair of uniform @ Rs. 450/pa per pair for two years =Rs.1800/- and 1 pair of Shoes @ 500/-for Two Years).
- f) Fixed Service Charges for each unit in Rs. Per month for the full contract term.
- g) Service tax @ 14% in Rs. Pm on the total of above.

5. **All materials and consumables required for Office services will be provided BHEL.**
6. The rates should be inclusive of Service Charges and all Taxes and should be valid for a period of 90 days. The amount quoted for the job will **vary depending on the following:**
- a) Any changes in the monthly consolidated wages fixed by BHEL.
 - b) The periodic VDA increase, by the Government shall be payable separately;
 - c) Any changes in PF/ESI contribution of employers portion due to changes in Labour Law.
 - d) Payment to the contractor will be subject to TDS as per rules in force from time to time.
 - e) Bonus or any other amount, if declared.

ANNEXURE III(A)

SAMPLE WORKING SHEET BASED ON COMPONENTS TO BE CONSIDERED FOR PRICE BID OF OFFICE SERVICES FOR BHEL ASSCP		
Sl. No.	COMPONENTS	OS 01, OS 02, OS 03
		Highly Skilled
	Basic Rs.*	6462.75
	Additional payment **	2700.00
	Additional payment II **	1800.00
1	Total basic	10962.75
2	CPF @ 13.612% on Sl.No.1	1492.03
3	ESI @ 4.75% on Sl No. 1	520.73
4	Bonus @ 8.33%* on S.No.1 Limited to Rs. 3500pa	291.67
5	Leave wages for 15 days (((basic / 2) /12) Rs.	456.78
6	Sub Total A	13723.96
7	Uniform Rs. (((450/- * 2 pair * 2 year) + 500/- (shoes)) for two year) /24 for One month	95.83
8	Fixed Service Charges Per Month Rs.	
9	Sub Total B=Sub Total A + Sl.No 7+Fixed Service Charge	
10	Service Tax @ 14% on Sub Total B	
11	Total per category to be considered for price bid =Sub Total B +ST	
12	No. of Units per category to be considered for Price Bid	3.00
13	Grand Total to be considered for Price bid=Sum (Total Per Category * No. Of Units per category)	
Final Price Bid Amount in Words per month		

* Minimum wages circular of Haryana Govt. dt 13.02.2015 is considered. Periodic DA increase/decrease in minimum wages of Haryana to be paid as and when notified by the State Govt.

** Additional payment as per BHEL guidelines.