



Bharat Heavy Electricals Limited

Centralized Stamping Unit & Fabrication Plant
Jagdishpur Industrial Area, Distt. Amethi, [U.P.] Pin – 227 817
Phone: 05361 – 224121, 224150, Fax: 05361 – 2224121

TENDER DETAILS

| | |
|---|--|
| Tender No. & Date | BHEL/CSU & FP /SB/15-17 Dated:14.08.2015 |
| Unit | CSU & FP ,BHEL,Jagdishpur |
| Address | Bharat Heavy Electricals Limited,CSU & FP Jagdishpur,Industrial Area,District-Amethi-227817 (U.P) |
| Telephone No. | 05361-224121 |
| Fax No. | 05361-224121 |
| Tender Title | Open Tender Enquiry for 2 Nos. TATA Magic (Hard Roof with sliding Glass window) for school going children of CSU & FP employees for 2 years. |
| EMD Value | Rs. 4000/- (Rupees Four Thousand Only) |
| Security Deposit | Rs.20000/- (Rupees Twenty Thousand Only) |
| Type of Bid | Two Part Bid (Part-1 Techno Cum Commercial Bid & Part-2 Price Bid) |
| Date of Issue of Notification | 17.08.2015 |
| Date of submission of Completed documents | Up to 07.09.2015 (2:30 PM) |
| Date of Opening of Techno Commercial Bid | On 07.09.2015 (3:00 PM) |

The Tender documents can be taken from the Office of Sr. Officer [H.R] on any working day from 17.08.2015 to 07.09.2015 up to 2:00 PM.

Techno-Commercial Bid & Price Bid is required to be kept in separate envelope super scribe these envelops as Techno-Commercial Bid and Price Bid & "Tender Enquiry No. Date & Due date of opening".



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TO BE FILLED BY THE TENDERER ON PRINTED LETTER HEAD PAD OF THE COMPANY

Tender No. BHEL / CSU & FP / SB / 15-17

Dated : 14.08.2015

To,
Sr. Officer [HR],
CSU & FP, BHEL, Jagdishpur.

Techno-Commercial Bid Part – I for 2 Nos. TATA Magic (Hard Roof with sliding Glass window) for school going children of CSU & FP employees for 2 years.

Sub : **Sealed Tender for hiring of 2 Nos. TATA Magic (Hard Roof with sliding Glass window) for school going children of CSU & FP employees for 2 years.**

Dear Sir,

With reference to Tender Enquiry No. Tender No. BHEL / CSU & FP / SB / 15-17 dated 14.08.2015 inviting quotations for hiring of above 2 Nos. TATA Magic (Hard Roof with sliding Glass window) for school. We have read the terms and conditions in the bid document and accept the same. We bid for above 2 Nos. TATA Magic (Hard Roof with sliding Glass window) and furnish following documents :

1. Copy of Registration Certificate of School vehicle is enclosed as asked in Qualification Criteria.
2. We are enclosing copy of Certificate of experience of value of works equivalent as per qualification criteria of NIT. Copy of WO, Completion Certificate along with other supporting document like TDS Certificates also enclosed.
3. We have achieved an average annual financial turnover of minimum Rs. 3.00 Lakhs per year over three consecutive financial years ending on 31.03.2015 copy of audited/Unaudited balance sheet along with ITR of same year must be submitted with Tender.
4. EMD Rs. /- (Rupees Thousand) in the form of DD payable at SBI IG FCC Jagdishpur Industrial Area favoring Bharat Heavy Electricals Limited.
DD No. dated for Rs. /- is enclosed.
5. Copy of PAN Card is enclosed.
6. Service Tax Registration No. (if applicable)
7. 2 Nos. TATA Magic (Hard Roof with sliding Glass window) will be provided within 30 days after receipt of your order.
8. All documents duly signed with stamp for acceptance.
9. Copy of valid Commercial License of the Driver will be provided within 30 days after receipt of your order.
10. Bank details in the name of firm in attached form with one cancelled cheque.

Your's Sincerely,

Signature with Seal of bidder

Name :

Address.....

Mobile No.....

Contd.....2/-



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TO BE FILLED BY THE TENDERER ON PRINTED LETTER HEAD PAD OF THE COMPANY

PRICE BID FORMAT

Tender No. BHEL / CSU & FP / SB / 15-17

Dated : 14.08.2015

To,

Sr. Officer [HR],

CSU & FP, BHEL, Jagdishpur.

Price Bid Format Part – II for 2 Nos. TATA Magic (Hard Roof with sliding Glass window) for school going children of CSU & FP employees for 2 years

We are quoting our minimum rates in the following format for deployment of 2 Nos. TATA Magic (Hard Roof with sliding Glass window) for school going children of CSU & FP employees for 2 years at BHEL, CSU & FP, Jagdishpur on monthly basis :

Our Rates are as under : -

- a) Monthly charges up to 1000 KM per month : Rs./-
- b) Parking / Toll charges shall be reimbursed on actual : On actual
on submission of original receipts.
- c) Service Tax shall be reimbursed on actual : On actual
[if applicable] on submission of original receipts.

Your Sincerely,

Signature with Seal of bidder

Name :

Address.....

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Mobile No.....

Contd.....3/-



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GENERAL TERMS & CONDITIONS FOR SCHOOL BUS HIRING CONTRACT

BHEL / CSU & FP / SB / 15-17

Date: 14.08.2015

To,

M/s.

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Sub: Open Tender Enquiry for deployment of 2 Nos. TATA Magic (Hard Roof with sliding Glass window) for school going children of CSU & FP employees for 2 years.

Kindly quote your minimum rates for deployment of 2 Nos. TATA Magic (Hard Roof with sliding Glass window) for school going children of CSU & FP employees for 2 years.

Qualification Criteria :

1. At least one Passenger Car / SUV shall be in the name of Company / Proprietor, copy of Registration Certificate to be enclosed.
2. The Tenderer should have, in the last seven years ending on 30.06.2015 successfully completed the job of providing School Bus Services. Values of similar services should be as under:
 - a) One job of value of Rs. 8.00 Lakh or above, OR
 - b) Two jobs of value of Rs. 5.00 Lakh or above each, OR
 - c) Three jobs of value of Rs. 4.00 Lakh or above each

Copy of WO, Completion Certificate along with other supporting document like TDS Certificates to be enclosed.

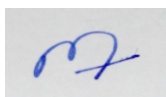
3. The Tenderer shall be financially sound and should have achieved an average annual financial turnover of minimum Rs. 3.00 Lakhs per year over three consecutive financial years ending on 31.03.2015 copy of Audited/Unaudited of balance sheet along with ITR of same year must be submitted with Tender (Part-I).

School Bus:

1. Period of hire shall be as follows :
 - a) 1st School Vehicle for a period of 2 years (24 Months) from the date of LOI / Work Order issued by BHEL.
 - b) 2nd School Vehicle will be deployed w.e.f. 01.03.2016 to the end of date of LOI / Work Order issued by BHEL for above vehicle.

Above cited vehicles for a period of 2 years (24 Months) from the date of LOI / Work Order issued by BHEL. The contract can be extended by mutual consent of BHEL & Contractor for further period of 1 year (12 Months). The Work Order can be terminated by giving 2 month's notice from BHEL.

Contd.....4/-





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2. EMD Rs. 4,000/- (Rupees Four Thousands Only) for 2 Nos. TATA Magic (Hard Roof with sliding Glass window) for school going children of CSU & FP employees for 2 years will be deposited by the bidder towards Earnest Money Deposit along with the Part – I bid. The successful bidder's EMD will be converted towards SD and the unsuccessful bidder's EMD will be refunded within 60 days from the date of placement of work order to the successful bidder.
3. **Security Deposit** : Total Security Deposit will be Rs. 20,000/- which must be deposited at the time of receiving LOI/WO, **OR** 50% Security Deposit i.e. Rs 10,000/- (Rupees Ten Thousand only) must be deposited at the time of receiving LOI / WO. Contractor will be informed well in advance. Remaining 50% i.e Rs. 10,000 SD shall be recovered from monthly Bills @ 10% of gross value of each bill till the total SD is recovered.
4. The Rate per Km beyond 1000 KM will be Rs.6/- per Km.
5. The vehicles shall be used for School journey by children of CSU & FP employees depending upon the requirement.
6. In case School Vehicle i.e. not registered with School Vehicle permit , shall not be deployed at CSU & FP, BHEL, Jagdishpur and Taxes, Insurance, Road Tax etc. due on such vehicles shall be liability of the Contractor.
7. In case of break down, the Vehicle has to be replaced by similar alternate Vehicle immediately (in less than 2 hours). In case the alternate Vehicle is not provided, BHEL is free to engage another vehicle to complete the remaining School journey at the cost of contractor, and recovery of cost of hiring vehicle will be done from contractor.
8. In case of non availability / non providing the School Vehicle on any day, alternative Vehicle shall be hired by BHEL at the cost of contractor, with 30 % Over head Charges.
9. Contractor shall be responsible for payment of Government Taxes, fuel and lubricants charges, driver salary, maintenance charges, Insurance, Pollution Check etc. or any other charges for smooth running of Vehicle.
10. BHEL reserves the right to accept or reject the bids with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case no bidder shall have any claim arising out of such action by BHEL.

Driver :

- 1 Driver should have valid Commercial Driving License during the running of contract.
- 2 The contractor shall provide driver, in proper uniform. The driver should always be polite, courteous and able to communicate properly.
- 3 The contractor shall assign the job of driving of hired Vehicle i.e School Bus only to qualified experienced licensed drivers and also assume full responsibility for the safety and security of the Children while running the Vehicle by ensuring safe driving. BHEL, Jagdishpur shall have no direct or indirect liability arising out of such negligence, rash and impetuous driving which is an offence under section – 29 of IPC and any loss caused to BHEL, Jagdishpur have to be suitably compensated by contractor.
- 4 The driver should have sufficient cash to pay for fuel, any parking charges as and when required and also should be in position to pay for any minor repairs necessitated due to sudden breakdown of the School Bus on the road.



Contd.....5/-



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- 5 The engagement and employment of driver and payment of wages to them as per the existing provisions of various labour laws and regulations is the sole responsibility of the contractor and any breach of such laws and regulations shall be deemed to be breach of this contract. The contractor have to ensure the payment of minimum wages to the driver as per the minimum wages act 1948. In no such case the driver will be paid under wages, any taking in to consideration of the minimum wages of the driver, the party can quote the price accordingly.
- 6 He will abide by all the rules & regulation required for drivers of commercial vehicle. He must be provided a working mobile phone by the contractor.

Price Variation Clause :

1. Price Variation Clause [PVC] on account of Diesel price hike or reduction shall be adjusted in the bill as per following formula :

$$\text{PVC [Rs. / KM]} = \frac{\text{Revised Diesel Rate} - \text{Base Rate}}{19}$$

- (a). Vehicle mileage considered as 19 KM / Ltr.
- (b). Base Rate of Diesel shall be taken as on tender opening date from IOCL website applicable to Lucknow Region.
2. Diesel cost @ Rs. 19 KM / Ltr. will be deducted from monthly bill of contractor in case vehicle run less than 1000 KM per month.
3. PVC will be applicable w.e.f. date of change in rate on actual reading. Proof for change in diesel rate for PVC(as mentioned in 1(b)) should be submitted along with monthly bill.

Validity of Rates :

The quotation will remain valid for a period of 90 days from the date of opening of Tender.

Billing & payment :

- 1 Payment shall be made on monthly basis through running account bills.
- 2 Printed Bill with Sl. No. shall be submitted for payment within 30 days after use of School Bus along with printed Logbook. Logbook should be filled with full details of each journey by driver and verify by BHEL Authority. Log- book will be submitted along with the monthly bill.
- 3 TDS shall be deducted at source form Running Bill as per applicable IT Rules and other statutory requirements from time to time applicable.
- 4 In case of award of the work, the payment will generally be made on monthly basis within 30 days through A/c NEFT / RTGS after receipt of the complete bill and verification with in BHEL by actual user and certification by Officer [I/C] for satisfactory completion of the work. Only bill will be processed when the logbook is properly filled, meter starting and ending, purpose of journey is clearly mentioned, user signature is made otherwise the bill cannot be processed. No advance money will be paid under any circumstances.
- 5 The BHEL shall not be responsible for any other payment either towards running expenses, repairs or salary and wages of driver, local / out station boarding / lodging of driver etc. and also the whole responsibility rest with contractor in case of accident or any other matter.

Contd.....6/-



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General :

- 1 Above Vehicles shall be stationed at BHEL, CSU & FP Factory Premises I.A. Jagdishpur during contract period.
- 2 Maximum of one day leave per month if required may be given for vehicle repairing and maintenance as per BHEL suitability preferably on Sunday.
- 3 In case of non – satisfactory performance / service or poor condition of the Vehicle, the BHEL reserves the right to terminate the contract any time without giving notice and without any financial implications to BHEL.

4 Arbitration :

If any time, any question, dispute or difference on matter connected with this work order should arise, the same shall be referred for arbitration to a person nominated in this behalf by Unit Head, BHEL, CSU & FP, Jagdishpur the award shall be final and binding on both parties.

5 Jurisdiction :

The disputes, if any, arising out of this contract will be subject to the jurisdictions of Hon'ble Courts in District Sultanpur only.

- 6 Evaluation shall be done on the basis of cost quoted against monthly charges up to 1000 KM / month Sl. No. (a) as mentioned in Price Bid Part – II and the order shall be placed on L-1 only.
- 7 All further amendments, revisions, corrigendum, clarifications etc. if any shall be published only at our website www.bhel.com/tender/tender_home.php and not through press advertisements.
- 8 Service Provider shall deploy the demanded / required Vehicle within 30 days from the date of LOI / WO after necessarily failing which BHEL may initiate the action against service provider as deemed fit and EMD / SD may be forfeited.

Yours Sincerely

(Sign. & Seal of Contractor)

For and on behalf of BHEL