Bharat Heavy Electricals Limited

Tender No: -1007099001/TE/D/031 **Dt: 01.12.2014**

TENDER NOTICE

Sealed Tenders are invited in **two part bid system**, for the Procurement Outdoor Play Equipments for CSU & FP Township as per item description

General-

Date/ time of Collection of Tender document:-
From the Administrative Building, FP from **01/12/2014** to **22/12/2014 up to 1400 Hrs**

- **Submission of Tender**: **Till 14.30 hrs 22/12/2014**
- **Opening of Techno – Commercial bid 22/12/2014 at 15.00 Hrs.**
- Bid's to be deposited in the Tender Box, kept in the
  Administrative Building, (FP)
  Bharat Heavy Electricals Ltd
  Industrial Area Jagdishpur
  Dist. Amethi-PIN-227817, UP.

1. Techno-Commercial Bid to be in envelope No.1.-Super scribe this envelope as-**Tender Enquiry No. 1007099001/TE/D/031 "Techno-Commercial Bid"** with due date of opening.
2. Price bid to be kept in other envelope as **TE No: 1007099001/TE/D/031 "Price bid" with due date of opening.**
3. Envelope no.1 & no.2 are to be kept in a bigger envelope no.3 **Super scribe this envelope as-Tender Enquiry No. 1007099001/TE/D/031 dated 01.12.2014 w**ith due date of opening.
4. Offers with deviations from terms and conditions of the tender may not be considered.
5. BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post.
6. BHEL reserves the right to accept or reject any of the bid/all bids with or without deviation, or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case no bidder shall have any claim arising out of such action by BHEL.
7. Duly completed offers should reach following address on or before due date and time to AGM-MM, CSU & FP, BHEL, Industrial Area Jagdishpur, Dist. Sultanpur, and UP.PIN-227817. Email-amit@bhelcsufp.in. **Offer shall not be accepted through mail.**
8. Tender received after the specified time of their "SUBMISSION" will be treated as late tender and shall not be considered under any circumstances.
9. **Supplier shall quote for all the items in the enclosed price bid format only.**
10. BHEL reserves the right to decide whether evaluation will be on overall basis or item wise basis, the final decision for the same shall be taken only after Techno commercial evaluation of the offers submitted by Vendor. In case any vendor do not agree to BHEL decision then the offer of vendor will not be considered for further processing.

The tender document consists of four parts-

Section – 1: Techno-Commercial bid consists
*Technical specification
* Commercial requirement
* Check List (Vendor must fill)
* Un-price bid format (Copy of Price Bid without price part only **fill for freight, insurance, taxes & duties**)

Section – 2: Price bid format

Tender No: - 1007099001/TE/D/030 dated 18.12.2014

Section-1

Brief Scope:

Sl. No.	Item Description	Unit	Qty
1	Multi play Equipments (2 Stations) 37' L X 16' W X14' H Sq. Deck Station 7' with 12 gauge, 2.5" M.S. vertical pipes and FRP canopy-2 Nos. MS bridge 6' with MS railing-1 No. FRP Slides 7' Ht. & Slide entry gates and ladders-2 No.	No.	02
2	Sea Saw (4- Seater with MS Seats)	No.	02
3	Bridge Ladder-14'L X6'H	No.	02
4	Installation of above equipments at Site		

Commercial conditions

Scope of Supply: Procurement Outdoor Play Equipments for CSU & FP Township as per item description

1. **Validity:** 90 days from the date of opening of Bid i.e. Part-I offer (techno-commercial).

2. **Evaluation:** On Landed cost at BHEL (CSU) stores i.e. landed cost to BHEL inclusive of loading, if any. Evaluation will be on overall basis.
3. **Penalty for Delay:** LD is applicable for all suppliers which is 0.5% of the value of un-dispatched portion of the items for each week of delay from delivery schedule limited to maximum of 10%.

4. **Terms and conditions:**

4.1 Basic price indicated is exclusive of ED and other taxes
4.2 The prices to be firm and inclusive of all taxes, duties freight and insurance etc, Supplier will submit billing breakup along with the offer.
4.3 Excise duty, VAT/CST (against from C) will be payable.
4.4 Service tax, Octroi & road tax: Extra as applicable and shall be paid on submission of Documentary proof.
4.5 TIN No will be submitted by Supplier.
4.6 The consignment shall be supplied F.O.R, BHEL, CSU, Jagdishpur, Dist-Sultanpur, U.P, PIN-227817
4.7 Date of receipt at BHEL-CSU, Jagdishpur works shall be treated as date of delivery.

5. **Delivery- 06 (Six) Weeks from date of issue of LOI/PO.However early delivery is acceptable.**
6. **Delivery terms- FOR, BHEL (CSU) Stores, Jagdishpur basis**
7. **Terms of Payment-**
   i) 90% of total basic price shall be paid within 30 days from date of receipt of the material at CSU Store and balance 10% of total basic price and 100% taxes and duties shall be paid within 30 days after receipt of completion of installation work from HR dept of BHEL CSU & FP.
   ii) All bank charges shall on vendors account
   iii) Supplier should submit the original tax invoice.
   iv) Supplier should mention their TIN no. on the bill.
   v) Original excise duty gate pass shall be submitted by the vendor to enable purchaser to claim Cenvat credit.
   vi) Excise duty and CST shall be paid as applicable on the date of supply.
   vii) Any other tax applicable, if any shall be payable on submission of documentary proof.

8. **Installation at Site**: Applicable (However the grouting material shall be provided by BHEL)

9. **Guarantee Certificate**: Applicable for 24 Months from date of acceptance of material.

10. **Other term:**

Vendor should ensure that:

a) Invoice must indicate Purchase order no, Customer name i.e. M/s BHEL FP, Jagdishpur and must be sent directly to the officials who has issued the Purchase Order(**purchase officer**) through courier along with **other non negotiable dispatch documents** along with ink signed TC & Guarantee/warranty certificate(if applicable)immediately after shipment of material
b) Another set of **non negotiable documents** like challan, lorry receipt, packing list, test certificate, guarantee certificate ink signed(as applicable) as per PO must be sent with material along with copy of PO.
c) **Reverse Auction (RA):**

BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in

Reverse Auction will have to necessarily submit „online sealed bid‟ in the Reverse Auction. Non-submission of „online sealed bid‟ by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
Information and General terms and conditions governing RA are given below.

i) For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.

ii) BHEL will engage the services of a Service Provider who will provide all Necessary training and assistance/ demonstration before commencement of on line bidding on internet.

a. BHEL will inform the Vendors in writing the details of Service Provider to enable them to contact for training/ demonstration.
b. Business rules like event date, time, start price, bid decrement, extensions etc. also will be communicated through Service Provider for compliance.
c. Vendors have to fax the Compliance form in the prescribed format (provided by Service provider) before start of Reverse Auction. Without this, the vendor will not be eligible to participate in the event.
d. BHEL will provide the calculation sheet which will help the Vendors to arrive at "Total Cost to BHEL" by including items like Packing & Forwarding charges, Taxes and Duties, Freight charges, Service Tax for Services and loading factors (for non-compliance to BHEL Commercial terms & conditions, if any) for each of the Vendors to enable them to fill-in the price and keep it ready for keying in during the Auction.
e. Reverse auction will be conducted on a scheduled date & time.
f. At the end of Reverse Auction event, the lowest bid value will be known on the network.
g. The lowest bidder has to fax the duly signed filled-in prescribed format as provided to BHEL through Service Provider within 24 hours of Auction without fail.
h. Any variation between the on-line bid value and the signed document will be considered as sabotaging the tender process and will invite disqualification of vendor to conduct business with BHEL as per prevailing procedure.
i. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids already submitted and available with BHEL shall be opened as per BHEL's standard practice.

11. Rejections: The supplier shall arrange replacement/repair within one month from the date of rejection intimation upon failure on supplier's part to comply. BHEL will take whatever appropriate action they may think fit in addition to repair/return of rejected material at the cost and risk of the supplier.

12. Risk purchase: In case of delays in supply of materials/defective materials not fulfillment of any other terms and conditions given in the purchase order, the purchase may cancel the full or part thereof, and may also make purchase of such material from elsewhere/alternate source at the risk and cost of supplier.

13. **Arbitration:** Any dispute arising out of this contract shall be referred to the sole arbitration of GM-CSU&FP, BHEL, Jagdishpur. Its award shall be final and binding on the parties. The venue of arbitration in all cases shall be at Administrative building, BHEL, CSU & FP, Jagdishpur.

14. **Jurisdiction** - In case of any suit or other legal proceedings arising under or relating to the contract, the Jurisdiction of Sultanpur (UP) district court shall apply.

15. **Note:** MSE SUPPLIERS CAN AVAIL THE INTENDED BENEFITS AS PER ANNEXURE-A

16. **Consignee address:**

The Stores Officer (CSU)
Bharat Heavy Electricals Ltd,
Fabrication Plant,
Industrial Area Jagdishpur,
Dist. Sultanpur (UP) – 227817

17. **Billing address shall be as follows**

The Purchase Officer (CSU)
Fabrication Plant
Bharat Heavy Electricals Limited
Industrial Area, Jagdishpur
Distt. Sultanpur, 227817, UP

PRE- QUALIFYING CRITERIA FOR SUPPLY OF OUTDOOR PLAY EQUIPMENTS FOR CSU&FP TOWNSHIP

Supplier should confirm/ submit the requisite documents as per following requirement:

S. No.	PQR condition	Vendor remarks
1	Vendor to submit the Audited balance sheet for last 3 years. i.e. FY 2011-2012, 2012-13 & 2013-14.	
2	Experience on similar contracts for last 3 years. Proof of supply of same / Similar items should be in the form of purchase orders placed on the vendor by their customer.	
5	**For Manufacturer:-** Vendor to mention the same in offer submitted	
6	**For Trader/ Dealer/ Agent..etc**:-**1)** authorization letter from their principal is mandatory. **2)** In case of foreign principal: An agency agreement deed copy is required.	

Note: ***Techno-commercial scrutiny of only those vendors shall be evaluated who will qualify the above requisite qualifying criterion.***

TECHNICAL COMPLIANCE STATEMENT

TENDER ENQUIRY NO & DATE:
ITEM DESCRIPTION :
DUE DATE OF OPENING (PART -1) :

Sr.No	Specification Clause No	Technical Deviation	Remark/Reasons for seeking Deviations

We hereby confirm that except for above, there are no other Technical Deviations.

COMMERCIAL COMPLIANCE STATEMENT

Sr.No	Specification Clause No	Commercial Deviation	Remark/Reasons for seeking Deviations

We hereby confirm that except for above, there are no other Commercial Deviations.

Signature of Authorized

Representative /Bidder

Name :
Designation:
Date:
Name of Orgnisation:
Seal:

UN PRICE BID

Unprice bid: The Unprice bid is to be submitted in the following format: -

Tender No: **1007099001/TE/D/031 dated 01.12.2014**

Sl. No.	Item	Qty.	Unit	Unit Rate	Amount
1	Multi play Equipments (2 Stations) 37' L X 16' W X14' H Sq. Deck Station 7' with 12 gauge, 2.5" M.S. vertical pipes and FRP canopy-2 Nos. MS bridge 6' with MS railing-1 No. FRP Slides 7' Ht. & Slide entry gates and ladders-2 No.	02	No.		
2	Sea Saw (4- Seater with MS Seats)	02	No.		
3	Bridge Ladder-14'L X6'H	02	No.		
4	Installation charges at Site for all above items				
5	**Total**				
6	Excise duty (Cenvatable) in %				
7	VAT/CST(@---- against from C)				
8	Freight+ Insurance				
9	Other Expenses(if any)				
10	**Grand Total**				

Total Cost to BHEL = in figures ……..

in words ……

Note-

i. No condition / any statement should be given in the price bid. Any condition / statement may invalidate the price bid. Any clarification / information may be sought before submitting the tender.

ii. Price bid will be opened only for those bidders who qualify the technical bid.

iii. Validity for Offer**: 90 days** from date of techno commercial bid opening

iv. The supervision charges of installation at site to be included in above prices. No supervision charges should be quoted separately.

Seal and Sign of Bidder

Section - 2

PRICE BID

Price bid: The price bid is to be submitted in the following format: -

Tender No: **1007099001/TE/D/031 dated 01.12.2014**

Sl. No.	Item	Qty.	Unit	Unit Rate	Amount
1	Multi play Equipments (2 Stations) 37' L X 16' W X14' H Sq. Deck Station 7' with 12 gauge, 2.5" M.S. vertical pipes and FRP canopy-2 Nos. MS bridge 6' with MS railing-1 No. FRP Slides 7' Ht. & Slide entry gates and ladders-2 No.	02	No.		
2	Sea Saw (4- Seater with MS Seats)	02	No.		
3	Bridge Ladder-14'L X6'H	02	No.		
4	Installation charges at Site for all above items				
5	**Total**				
6	Excise duty (Cenvatable) in %				
7	VAT/CST(@---- against from C)				
8	Freight+ Insurance				
9	Other Expenses(if any)				
10	**Grand Total**				

Total Cost to BHEL = in figures ……..

in words ……

Note-

i. No condition / any statement should be given in the price bid. Any condition / statement may invalidate the price bid. Any clarification / information may be sought before submitting the tender.

ii. Price bid will be opened only for those bidders who qualify the technical bid.

iii. Validity for Offer**: 90 days** from date of techno commercial bid opening

iv. The supervision charges of installation at site to be included in above prices. No supervision charges should be quoted separately.

Seal and Sign of Bidder

ANNEXURE-A

PREFERENCES/BENEFITS FOR MSEs:

Following preferences/benefits shall be given to MSEs in line with Public procurement policy for Micro and Small Enterprises (MSEs), 2012:

1. The tender documents shall be issued free of cost to MSEs.

2. MSEs are exempted from payment of Earnest Money Deposit (EMD).

3. In tender, Micro and Small Enterprises quoting within the price band of L1+15% shall be allowed to supply the requirement up to 20% of the tender quantity subject to condition that such Enterprises bring down their price to L1 price where L1 price is from other than a Micro and Small Enterprise. If L1 offer is from a Micro / Small Enterprise, this provision will not be applicable. In case more than one Micro and Small Enterprise is there within this span, the supply shall be shared proportionate to the tender quantity. (70:30 or 50:30:20 of the eligible quantity).

   Note: Special provision for Micro and small enterprises owned by SC or ST: -
   Sub target of 20% (i.e. 4% out of 20%) would be earmarked for procurement from Micro and Small Enterprises owned by the Scheduled Caste or Scheduled Tribe Entrepreneurs provided that in event of failure of such Micro and Small Enterprises to participate in the tender process or meet the tender requirements and the L1 price, the 4% sub-target for procurement ear-marked MSE owned by Scheduled Caste or Scheduled Tribe Entrepreneurs shall be met from other MSE Enterprises/s.

MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at Annexure -1 where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents is not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer.

In case of any change in the MSE status of the Bidder, it shall be the responsibility of the Bidder to notify the change as a part of the Bid document. If at a later date it comes to the knowledge of BHEL, that the change in the status has not been intimated by the Bidder and the order is obtained under the premise of an MSE then BHEL would cancel the pending order against this tender and take necessary steps for suspension of the business dealing with the Bidder as per the procurement policy of BHEL.

In case after the bid opening it is seen that no MSE has become L1, then depending on the nature of the item, if it is not possible to split the tendered items / quantities on account of reasons like customer contract requirements of supplying one make for a given project or technical reasons like the tendered item being a system etc. then BHEL would not counter offer the L1 prices even though there may be MSE bidders within the +15% band of L1.

ANNEXURE- I

Certificate by Chartered Accountant on letter head

This is to Certify that M/S. .....
(Hereinafter referred to as 'company') having its registered office at .....is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part-11 .....dated: .....
Category: ..... (Micro/Small) (Copy enclosed).
Further verified from the Books of Accounts that the investment of the company as on date ..... as per MSMED Act 2006 is as follows:
I. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.I722(E) dated October 5, 2006 :
Rs. .....Lacs
2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:

Rs .....Lacs **(Strike off whichever is not applicable)**
The above investment of Rs .... Lacs is within permissible limit of Rs ----------Lacs for..... Micro/Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not
applicable) and the date of graduation of such enterprise from its original category is ----------
----(dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide 5.0. No. 3322{E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number -

Seal of Chartered Accountant