

COVERING SHEET
Date of Tender Publication: 24.05.2016

Subject : Office Maintenance and Security Services on Job Contract Basis.

Tender Enquiry Ref.: Ref : 88/16/6009/VJC

Project : Raw Material Handling (RMHS) & Power Plant Distribution System (PPDS) for M/s NMDC.

Location : Nagarnar, Chattisgarh.

Please submit your lowest quotation in two parts subject to our Terms & Conditions for the tender referred above. Tender documents can be downloaded from the website <https://bheleps.buyjunction.in>
Information about the Tender is also published in the following websites:
www.bhelisg.com www.bhel.com <http://tenders.gov.in> <http://eprocure.gov.in>

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IMPORTANT NOTE : DOCUMENTS FROM SL.NO. 1 TO 11 PREVAIL OVER SL. NO. 12

Sd/-
Deputy General Manager
Purchase Dept.

For clarifications contact :

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Commercial- Purchase Dept.: Mr. Chandra Kumar V J, Ph. No. 080-22184061, vjc@bhelisg.com) Or

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NOTICE INVITING TENDER (NIT)

SI. No.	SUBJECT	DESCRIPTION	Remarks
1	Tender Reference	Ref : 88/16/6009/VJC dtd. 24.05.2016	
2	Name of the work	OFFICE MAINTENANCE AND SECURITY SERVICES on job contract basis.	
3	Due Date, Time & Place for Submission of Offer	<p>On or before 06.06.2016 by 10 AM</p> <p>This is an E-Tender floated online through our e-procurement platform https://bheleps.buyjunction.in. The bidders shall respond by submitting their offer online only in our E-Procurement platform https://bheleps.buyjunction.in. Bids are invited in Two Parts (Part-1 & Part-2). No hard copy bid or bids through Email/ FAX shall be accepted.</p> <p>Interested vendors who do not have login ID and password are requested to register themselves on https://bheleps.buyjunction.in through “Register” or “New supplier” link available on the portal.</p>	
4	Mode of Submission of Tender	<p>The Tender shall be submitted in two Parts in our E-Procurement Platform https://bheleps.buyjunction.in on or before the due date & time as follows:</p> <p><u>PART-1: Techno-commercial Bid:</u> All documents as described in the content (Pg. 1) such as Enquiry Specification, CTC, GCC, HSE and Pre Qualification Requirement etc.</p> <p>All the documents enclosed under this bid shall be duly stamped & signed by the bidder.</p> <p>All supporting documents sought under “un-priced bid” with “QUOTED” written against each item and all applicable columns shall be submitted with this bid.</p>	

		<p>Schedule of price or any other price information shall NOT be submitted under this part. Any indication either direct or indirect regarding the price in the Techno-Commercial bid shall make the offer liable for rejection.</p> <p>Scanned copy of the following documents shall be submitted under this Part:</p> <ul style="list-style-type: none"> (i) Signed & stamped copy of Corrigendum/ Addendum (if any) issued against the Tender (ii) Signed & stamped copy of Notice Inviting Tender document. (iii) Acceptance of HSC & GCC of the Tender duly signed by the bidder with company seal. (iv) Signed & stamped copy of Terms & Conditions of Reverse Auction (v) Technical Deviations and commercial deviations, if any as per format duly signed by the bidder with company seal. (vi) Signed & stamped copy of BG format & Consortium Banks (vii) Signed & stamped copy of Pre-Qualification Requirement Document. (viii) Supporting documents for Pre-Qualification Requirements of the Tender. All documents shall be signed by the bidder with company seal. (ix) Technical Specifications duly signed on all pages with company seal (x) "Un-Priced price schedules (format)" duly filled in "Quoted" in each column/row of the Tender duly signed on all pages with company seal. (xi) Any other Technical document (s). <p><u>PART-2: Price Bid</u> Duly filled in price bid shall be submitted under this Part. Price shall be indicated for all items of the Tender separately against respective line item. All applicable taxes, charges shall be indicated in the Price bid.</p>	
4	Date and Time of Bid Opening.	Part-1 (Techno Commercial) bid will be opened on 06.06.2016 at 11 AM.	

		<p>Part-2 (Price Bid) will be opened after evaluation Part-1 (Techno-Commercial) bid and our acceptance of the same. Part-2 (Price Bid) of the Techno-Commercially qualified bidders will be opened subsequently and the date will be intimated separately. BHEL may also decide to go for Reverse Auction against the tender which shall be communicated to the Techno-Commercially qualified vendors. Please refer the enclosed commercial terms & conditions for the same.</p>	
	General Terms and Conditions for e-procurement	<p>Vendors participating through open tenders/ limited tender (Through E-procurement system) will necessarily have to buy Class-III digital certificates (DSCs) issued by certifying agencies in India.</p> <p>Procedure of obtaining DSCs can be down loaded from http://www.bhel.com/tender/tender_home .php.</p> <p>In case of any difficulty in operating the E-Tendering System, please call up our developer's Help Desk Mjunction Services Ltd. at 033-66011717 or BHEL representative. Please ensure the submission of your most competitive offer before the due date in the E-Tendering Portal to avoid last minute hustle.</p> <p>Please refer attached PROCESS FLOW for submitting offer through e-procurement system. This document is for reference purpose only and shall not be submitted by vendor along with their offer.</p>	

Note: The bidder should upload the duly filled-in Complete Tender Documents.

For & on behalf of BHEL-ISG

Sd/-

Deputy General Manager
Purchase Dept.