



Due date: 11/5/15

**Sub: BHEL-HEEP/OPEN-TENDER (Special Equipment & Accessories for mechanical Flushing)**

Dear Sir,

Sealed offers are invited in **Two-Part Bid** for procurement of "**Special Equipment & Accessories for mechanical Flushing**" from the manufacturers for the supply of the following item:-

Tender No.	Item Description	Qty
NIT/E/4100/2014/5894Y1	ZZGR01113011 " <b>Special Equipment &amp; Accessories for mechanical Flushing for removal of the blockages in Turbo generator's stator bars as per specification GRI/27/03/2013-14</b> "	1 No.

The tender documents can be downloaded from our web site [www.bhel.com](http://www.bhel.com) or [www.bhelhwr.co.in](http://www.bhelhwr.co.in) or <http://eprocure.gov.in> and to be submitted with requisite EMD and tender fee. Relevant specifications & drawings of above items could be made available prior to due date against copy of NDA & proof of draft of the tender fee in favor of BHEL, Haridwar, however, originals must be submitted with Part-I. **Only those vendors who fulfill the Minimum/Pre Qualifying Requirements & Quality Requirements (as per Annexure-I) will be considered for further technical evaluation.**

This notification shall be published in Indian as well as International News paper. **The last date for taking tender documents shall be 10/5/15 & opening of each tender shall be 11/5/15.** Tenders will be received up to 1.45 PM on 11/5/15 and only Part-I will be opened on the same day at 2.00 PM in the Tender Room. **Please note that tender received after due date & time (1.45 PM on 11/5/15) will not be opened.** BHEL will not be responsible for any type of postal / courier delay.

Interested vendors must remit the tender fee of Rs. 2,000/- for indigenous vendors (Rupees Two Thousand or equivalent amount in foreign currency for foreign vendors) against each tender along with the requisite EMD Rs 1,00,000/- (Rupees One Lacs or equivalent amount in foreign currency for foreign vendors) in the form of bank draft while submitting the tender documents as detailed in "**GENERAL TERMS & CONDITIONS**" (ANNEXURE-II), after down loading from either of these web sites. Estimated value of tender is approximately Rs 50/- Lacs.

- **The tenders shall be submitted in three parts, as described below, on or before the due date. (Refer Annexure-III for bid composition and marking of envelope)**
  - Part-I :- Pre-qualification requirement (PQR), EMD, Tender Fee, Vendor Registration Form (SRF) & NDA
  - Part-II :- Techno-commercial Bid (Un-priced bid) along with Annexure-IV,
  - Part-III :- Price Bid
- **(Refer Annexure-III for bid composition and marking of envelope, bids not in line with this are liable to be rejected)**
- **Relevant specifications** can either be physically collected from BHEL, Haridwar or can be obtained by email [nandlal@bhelhwr.co.in](mailto:nandlal@bhelhwr.co.in) or [neel@bhelhwr.co.in](mailto:neel@bhelhwr.co.in) against proof of draft of the tender fee in favor of BHEL, Haridwar. This Tender fee draft & NDA are to be submitted along with Part-I bid. Amendments/Corrigendum, if any, will be hosted on our web site only. Other terms and conditions will be as per tender documents.

**PRICE BIDS SHALL BE OPENED OF THOSE VENDORS ONLY WHO SHALL SUBMIT EMD AND TENDER FEE (ENVELOP A).** [Please submit separate drafts for EMD and tender fee drawn in favor of BHEL, Haridwar in envelope (called A) super-scribed with bold letters "EMD & Tender Fee" to be submitted in Part-I bid before 1:45 PM on the due date]. The authorized representative should bring authority letter from their parent company (Manufacturer) for attending the bid opening.

**KINDLY FOLLOW "GENERAL TERMS & CONDITIONS" (ANNEXURE-II). QUOTATIONS NOT IN ACCORDANCE WITH THE INSTRUCTIONS ARE LIABLE TO BE DISQUALIFIED AND IGNORED.**



**INSTRUCTIONS TO BIDDERS FOR OPEN TENDER**

**1. MANDATORY PRE-QUALIFICATION REQUIREMENTS FOR CRNGO/MAGNETIC STEEL SHEETS**

Un-registered vendors shall be considered, if and only if, they meet the minimum qualification requirement and quality requirements as given below.

Following are the mandatory pre-Qualification requirement (Technical) for both the tenders. Offer of Vendors not meeting these requirements will not be considered.

**Annexure-1**

Only those vendors (OEMs/Authorized dealer), who have supplied and installed at least one such facility for removal of the blockages in TG stator bars, Data processing S/W, cables and other essential accessories in past seven years (on the date of opening of tender) and the supplied similar system, is presently working satisfactory for more than one year (on the date of opening of tender) after installation, should quote.

The following information should be submitted by supplier about the companies where similar facilities have been supplied. This is required from all the supplier for qualification of their offer.

- a. Name of the customer/company where facility for removal of blockages in TG stator bars is installed.
- b. Complete postal address of the customer
- c. Purchase Order No. ,Date, scope of supply and month&year of installation.
- d. Name and designation of contact person of the customer
- e. Phone, fax no. and e-mail address of the contact person of the customer
- f. Performance Certificate from the customers regarding satisfactory performance of facility for removal of blockages in TG stator bars or similar system supplied to them (Original certificate or Through e-mail directly from customer). The original performance certificate may be returned after verification by BHEL, if required.

**Vendors must confirm to above Minimum Qualifying Requirements.**

2. **Validity of offer:** The offers shall be valid for a period of minimum of 120 days reckoned from the date of Part-I-Technical bid opening date. The rates so agreed shall be valid till completion of the contract or any extension thereof agreed with mutual consent.

***NOTE: The requirement of individual items may be quite different - depending on confirm order by BHEL, changes in production schedule, customer requirements & other contractual issues etc. To cater this situation, it is proposed that full flexibility shall be available to BHEL to alter the quantity of item.***

3. **Clause by Clause acceptance :** All testing requirement/general requirements as called in the purchase specification GRI/27/03/2013-14 must be part of the MTC to be issued by the Mill along with the supply.



## **DETAILS OF COMPOSITION OF PART-I, PART-II & PART-III**

### **Part-I – (Pre/Minimum Qualification requirement, EMD, Tender Fee Supplier registration and NDA)(to be submitted in separate envelope with Part-II & Part-III)**

1. Confirmation to Pre/Minimum Qualification Requirement as per 'Annexure-I' along with supporting documents.
2. Tender Fee & EMD (or valid NSIC Certificate for exemption of EMD only). **Please note that only those bids will be eligible for further tendering process which have been submitted with requisite EMD & tender fee.**
3. NDA – Non-disclosure Agreement is required to be signed & stamped on every page after filling relevant details.
4. The SRF (as applicable) duly filled up will be assessed for manufacturing capability quality systems being followed, organizational soundness and financial worthiness. The same shall be submitted with Part-I (Techno-Commercial Bid) by un-registered vendor only with BHEL, HEEP, Haridwar.

### **PART –II (Technical Bid) (to be submitted in separate envelope with Part-I & Part-III)**

1. Techno-Commercial bid (Part-II) shall be opened at a later date of only those vendors who qualify Part-I bid.
2. Complete technical offer as per specification, drawings, technical requirement along with un-priced bid giving FOB, C&F rate and delivery schedule.
3. Validity of offer to be indicated.
4. **Annexure-III** Compliance sheet for technical/commercial terms and conditions.
5. Part-II – Techno-commercial bid must also contain replica of Price Bid (without Prices).
6. **Deviation with reference to specification/drawing, if any, should be clearly indicated on a separate sheet.**

### **PART –III (Price Bid) (to be submitted in separate envelope with Part-I & Part-II)**

1. **Price bid (Part-III) shall be opened at a later date of only those vendors who qualify Part-I & Part-II bids.**
2. Price bid with prices to be submitted as part-III of the tender.
3. Prices should remain firm till the execution of the order.
4. In case of foreign vendors, prices to be quoted on FOB & C&F Mumbai (India) basis separately. In case of FOB, Loading port must be mentioned. Please note that **Ex-Works** price are **not** acceptable & offer may not be considered. In case of Indigenous vendor, prices must be quoted on FOR- Destination- CPS-HEEP-BHEL basis.
5. Insurance – Marine in case of foreign vendor & inland in case of Indigenous vendor shall be taken care by BHEL.
- a) **Prices are to be written in both Figures & Words. In case of any difference between the two, the figure written in words shall be considered for evaluation. No over writing in this is acceptable.**



## **MARKING OF ENVELOPE:**

- **Each envelope below is also to be super-scribed as “TENDER NO.-----DUE ON -----”**
- **Drafts for Tender Fee & EMD** to be kept in one envelop marked **Envelope –A**. On the Top of the envelope, please write Draft No., Issuing Bank Details & Amount.
- PQR, NDA and Supplier registration Form in Part-I to be kept in another **Envelope-B** & to be marked as “Pre-Qualification Requirement (PQR)”.
- **Envelope –A & Envelope-B are to be kept in one envelope and to be marked as “PART-I (PQR, EMD & TENDER FEE)”**
- Techno-commercial bid/Unpriced bid along with compliance of Annexure-III to be kept in **Envelope-C** and to be marked as “Part-II (Techno-Commercial Bid)”.
- Price Bid i.e. Part-III to be kept in another **Envelope-D** & to be marked as “PART-III (Price Bid)”.
- **Envelope A, Envelope B, Envelope C and Envelope D to be kept in one big envelope and to be marked (super-scribed) as “TENDER NO.-----DUE ON -----”**
- **Envelops not marked as above are liable to be ignored and will not be opened.**

## **Annexure-II**

### **TERMS AND CONDITIONS OF REVERSE AUCTIONING**

Against this enquiry for the subject item /system with detailed scope of supply as per enquiry specifications, BHEL may resort to “REVERSE AUCTION PROCEDURE” i.e., ON LINE BIDDING ON INTERNET.

- For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
- BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
- BHEL will inform the vendor in writing in case of reverse auction, the details of Service Provider to enable them to contact & get trained.
- Business rules like event date, time, start price, bid decrement, extensions etc. also will be communicated through service provider for compliance.
- Vendors have to fax the Compliance form in the prescribed format (provided by Service provider) before start of Reverse auction. Without this, the vendor will not be eligible to participate in the event.
- BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at “Total Cost to BHEL” like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the vendor to enable them to fill-in the price and keep it ready for keying in during the Auction.
- Reverse auction will be conducted on scheduled date & time.
- At the end of Reverse Auction event, the lowest bidder value will be known on the network.
- The lowest bidder has to Fax the duly signed Filled-in prescribed format as provided on case-to-case basis to BHEL through Service provider within 24 hours of Auction without fail.
- Any variation between the on-line bid value and the signed document will be considered as sabotaging the tender process and will invite disqualification of vendor to conduct business with BHEL as per prevailing procedure.
- In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL’s standard practice.