

Bharat Heavy Electricals Limited
Ramachandrapuram :: Hyderabad – 32

TENDER NOTICE

Name of the department : Medical Dept.- BHEL General Hospital
Tender Notice No : HY/MED/HA-HL-MECH WASH/2016/OT-1 Date: 10.02.2016

1. Bharat Heavy Electricals Limited, a Government of India Public Sector undertaking having its Registered Office at Siri Fort, New Delhi. BHEL Ramachandrapuram, one of its manufacturing Units, invites sealed tenders in two part bid from eligible /Contractors, who fulfill qualification criteria as stipulated in NIT, for the work, “Providing Services for Washing of Hospital Linen”.
2. Sealed quotations in single cover consisting of two inner sealed covers (containing Technical bid as Part A and Price bid as Part B super scribing the Name of work, Part Number and Tender reference will be received, Up to 14.00 Hrs on or before 03.03.2016 at vendor complex, besides administrative building, BHEL Ramachandrapuram. Technical bid will be opened at 14.30 hrs on the same date and further information if any, may be obtained from the office of Hospital Administration, BHEL General Hospital Ramachandrapuram-502032.
3. The tender documents are available in the Web Site of BHEL www.bhel.com. Those who wish to download in the same may do so. While submitting the tender documents, a demand draft/cash paid at BHEL cash office towards cost of tender document should be enclosed. The tender documents downloaded from the website without demand draft for the specific value will be summarily rejected. Corrigendum if any will be published in BHEL web site only. The brief scope of the work and information is provided below:
4. The salient features of the tender documents are as follows :
 - i) Notice inviting Tender
 - ii) Instruction to Tenderer
 - iii) General terms and conditions
 - iv) Period of contract
 - v) Failure to comply with contract
 - vi) Payment to Contractor
 - vii) Duties and Responsibilities of Contractor (Scope of Work)
 - viii) Pro-forma for offering technical bid
 - ix) Price Bid Format
5. A set of tender documents (non-transferable) may be purchased on any working day (Monday to Saturday) between 09:00 hrs to 12:00 hrs from Hospital Admin, BHEL General Hospital Medical Dept, BHEL-HPEP, RC PURAM, HYDERABAD-32 by paying the prescribed Tender fee of Rs.250/- only in the form of cash in the Cash Counter of BHEL, / RC Puram or crossed Demand Draft in favor of “BHEL-RC PURAM, HYDERABAD-32”.
6. In case, tender documents are requested by post, BHEL-HPEP shall not be responsible for any delay due to any reasons (including postal delay) either in receiving the Agency’s request nor receipt of tender documents by the Agency.

(Signature & Designation of Official)

Signature of Tenderer

Accepting Authority

Tender Enquiry No.: HY/MED/HA-HL-MECH WASH/2016/OT-1

Date: 10.02.2016

Bharat Heavy Electricals Limited
Ramachandrapuram :: Hyderabad – 32

Part A- Techno-commercial Bid

1.0 NOTICE INVITING TENDER

- | | | | |
|-------|---|---|---|
| i. | Tender Number & date | : | HY/MED/HA-HL-MECH WASH/2016/OT-1
Date: 10.02.2016 |
| ii. | Name of the Work | : | Providing Services for washing of Hospital
Linen |
| iii. | EMD | : | Rs.10000 |
| iv. | Approximate Estimated value of work | : | Rs.3.2 Lakhs |
| v. | Cost of tender documents | : | Rs.250 |
| vi. | Last date for sale of tender documents
(Mention date (DD/MM/YY) & time Ex: 2.30 p.m) | : | 01.03.2016 14.00 hrs |
| vii. | Last date for receipt of tender
(Mention date and time) | : | 03.03.2016 14.00 hrs |
| viii. | Date, time and place of tender opening
(Mention date, place and time) | : | 03.03.2015 14.30 hrs, Vendor Complex
BHEL Ramachandrapuram |
| ix. | Period of completion
(Mention duration of the
contract ex.2 months) | : | 12 Months |
| x. | Maintenance period | : | Nil |

Name and Address:

Email: _____

Phone / Mobile: _____

Signature of Tenderer

Accepting Authority

Tender Enquiry No.: HY/MED/HA-HL-MECH WASH/2016/OT-1

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2.0 PREQUALIFICATION REQUIREMENTS (Eligibility Criteria):

The following conditions have to be satisfied by the tenderer, with documentary proof to be enclosed with tender bid (Technical):

i) The firm should be well established in the field of professional washing and cleaning services of Linens and Woolen blankets.

ii) Only experienced and qualified firms having proven credentials with unblemished performance in reputed/ major establishments and/or Govt. Organizations/Hospitals/Hotels for similar work should apply along with supporting documents.

iii) The tenderer should possess the required supervisory infrastructure to ensure that there is adequate control at all stages of execution of the contract.

iv) In case the contractor is a Partnership Firm or a Company, the same should be a registered under the relevant Indian Partnership Act 1932 or Companies Act, 1956 and well established organization having at least three years existence in business consecutively for the past three years.

v) Average annual financial turnover during the last 3 years, ending 31st March of the previous financial year (should submit balance sheet & P&L account for last 3 years - preferably certified by Chartered Accountant), should be at least 30% of the estimated cost. Further, if the tenderer fail to submit the figure (s) for 3 years, non-submitted year will be considered as "0" (Zero) for averaging the turnover. In the 3 years turnover, previous year turnover is compulsory.

vi) PAN No. (In case not available, proof of having applied with acknowledgement from concerned authority).

Signature of Tenderer

Accepting Authority

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Date: 10.02.2016

2.1 INSTRUCTIONS TO TENDERER

- 2.1.1 Tender is a two part bid system. The tender documents consist of Part - A and Part - B as detailed below:
Part 'A': Techno-commercial Bid (*To be submitted in sealed cover enabling us to open on 03.03.2016.*)
Part 'B': Price Bid to be submitted in sealed cover as per Tender conditions.
- 2.1.2 Part 'A' must be duly completed and super-scribed "Tender Enquiry No. BHEL: RCPURAM HY/MED/HA-HL-MECH WASH/2016/OT-1 Date: 10.02.2016 " Part 'A' Techno-commercial Bid". The tenderer shall not indicate the price or rate in the PART-A: Techno-commercial bid. The tenderer shall expressly accept all the terms and conditions of the Tender. The tender which does not comply with the BHEL's Terms & Conditions may be rejected as Non-responsive/non-conforming and non-acceptable.
- 2.1.3 Part 'B' must be duly completed with reference to the tender conditions and put in a separate sealed envelope super-scribed "Tender Enquiry No. BHEL: RCPURAM HY/MED/HA-HL-MECH WASH/2016/OT-1 Date: 10.02.2016 "Part 'B' - Price Bid ".
- 2.1.4 The Techno commercial Bid (Part - A) and general terms and conditions shall be attached to Techno-commercial offer with each page duly signed by the tenderer (at the bottom of each page) as a token of acceptance.
- 2.1.5 Part 'B' - the price Bid should not carry any conditions. Price / rate should be quoted in clear terms in the format given by BHEL.
- 2.1.6 Part 'B' Price bid will be opened only in respect of those tenderers who are qualified in Techno-Commercial Bid.
- 2.1.7 The tender forms both Part 'A' & 'B' duly filled in all respects shall be signed on each page by the tenderer. Any alteration, erasure or over-writing will render the tender invalid. Alteration neatly carried out and duly attested over with the full signature of the tenderer however is permitted.
- 2.1.8 The tenderer should submit the tender documents intact without detaching any page or pages.
- 2.1.9 The Name of the tenderer should be written or the contractor's seal to be put on the sealed envelope.
- 2.1.10 Before making the offer, the tenderers are advised to carefully go through the terms and conditions, which form part of the Agreement.
- 2.1.11 All entries in the tender document should be in one Ink. Corrections, over writing, cuttings etc. are not permitted. All the columns in the tender form should be filled without leaving any column blank in any page of the tender. In case any of the columns is left blank, the tender would be rejected.

Signature of Tenderer

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Tender Enquiry No.: HY/MED/HA-HL-MECH WASH/2016/OT-1

Date: 10.02.2016

- 2.1.12 The price/rate should be quoted in figures as well as in words.
- 2.1.13 Each and every page of tender documents should be stamped & signed by the tenderer.
- 2.1.14 Tender documents consisting of Part 'A' & 'B' duly sealed in separate envelopes should be sealed in another envelope and should be deposited in the Vendor Complex, BHEL-RC Puram, Hyd-32 The tender documents may also be sent either by registered post / Speed Post / Courier so as to reach on or before the said date and time. Part 'A' of tender form i.e. Techno-commercial Bid will be opened on 03.03.2016 at 14.30 hrs the same day in the presence of tenderers or their representatives who are present for the tender opening. Tenderers who qualify in the Techno-commercial Bid will be intimated to attend the tender opening of part 'B' - price bid at a date to be notified separately. Part 'B' i.e. price Bid will be opened at the specified date in the presence of the tenderers or their representative who are notified to attend the tender opening.
- 2.1.15 For any further details required, M Satya Prakash, Dy. Manager / HA BHEL, RC Puram, Hyderabad-32 may be contacted in person or through Telephone Nos. 23183228 or @ msprakash@bhelhyd.co.in
- 2.1.16 BHEL reserves the right to assess the capacity and capability of the parties for pre-qualification. The company also reserves the right to accept or reject any or all the tenders or any part thereof at any stage of process without assigning any reason whatsoever. BHEL reserves the right to reject the tender of bidder, who committed default and having bad track record in execution of previous contracts in BHEL. For the purpose of this clause default and bad track record means backing out from contract after receipt of LOI / entering of agreement etc.,
- 2.1.17 PRICE BID - The tenderers are required to submit their quotation for all the items listed in the Price Bid format given along with the tender documents. The price should be quoted for each Item of the price bid. Not quoting rates for any of the item leads to rejection of offer.
- 2.1.18 Evaluation criteria of Price BID: Price Bids will be evaluated on the basis of lowest sum total quoted for all the items in the price bid. Contract shall be awarded to the lowest bidder (L1).
- 2.1.19 VALIDITY OF RATES: The rates quoted should be valid for 120 days initially from the date of opening of the Techno-Commercial bid.
- 2.1.20 DISCREPANCY IN WORDS & FIGURE QUOTED IN PRICE BIDS:
- i) If, in the price structure quoted for the required services, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.

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- ii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail. If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored
- 2.1.21 BHEL reserves the right to award the contract to one or more contractors simultaneously as deemed fit at the initial stage or during the contract period BHEL reserves the right to reject any bid, which is technically unacceptable and unworkable. Further, BHEL also reserves the right to reject any or all tenders without assigning any reasons thereof.
- 2.1.22 BHEL reserves the right to cancel the contract at the initial stage or during the contract period without assigning any reason to the tenderer.
- 2.1.23 Successful tenderers shall enter into an Agreement on stamp paper of Rs.100/- for having accepted the rates, terms and conditions of the contract as per the pro-forma given by BHEL.
- 2.1.24 The Offers should be in full conformity with the terms and conditions of this tender. No contra conditions are acceptable. Incorrect and incomplete tenders are liable to be rejected. Tenders not submitted in the prescribed forms will be rejected.
- 2.1.25 If a tenderer deliberately gives wrong information in his tender or creates conditions favorable for the acceptance of his tender, then BHEL reserves the right to reject such tender at any stage.
- 2.1.26 If the tenderer indulges in any unethical practice for securing the contract, the offer of such tenderer shall be rejected.
- 2.1.27 Any written communication required to be sent to the contractor in writing shall be sent at the address mentioned on the tender form or to any other address subsequently intimated by Contractor in writing to BHEL HPEP for the contract purposes or to his e-mail address.
- 2.1.28 SITE VISIT:
- a. Before quoting, the tenderers are advised to inspect the site of work and its environments (BHEL General Hospital) and be well acquainted with the actual working and other prevailing conditions, position of materials and labour related procedures & practices. They should be well versed with BHEL General Conditions of Contract, Instructions to tenderers, drawings wherever applicable and specifications and all other documents which form part of the agreement to be entered into subsequent to award of work.
 - b. The tenderer/Bidder and any of his authorized personnel or agents will be granted permission by the BHEL to enter upon its premises and lands for the purpose of site visit. However the bidder shall express condition that he, his personnel, and agents will be responsible against all liability in respect thereof, including death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.

Signature of Tenderer

Accepting Authority

- c. The Bidder should inform the BHEL at least _1 day (time may be fixed in consultation with tender issuing authority) in advance about the proposed site visit. The Bidder, at his own responsibility and risk is encouraged to visit, inspect and survey the Site and its surroundings and satisfy himself before submitting his bid as to the form and nature of the Site, the means of access to the Site, the accommodation he may require, etc.
- d. In general, Bidders shall themselves obtain all necessary information. A Bidder shall be deemed to have full knowledge of the Site, whether he inspects it or not and no extra claims due to any misunderstanding or otherwise shall be allowed. The cost of visiting the Site shall be at the Bidders' own expense. Any deviations of information in the report and the actual site will not be the responsibility of the BHEL

3 GENERAL TERMS AND CONDITIONS :

- 3.1 The tenderer shall keep the contents of his tender and rates quoted by him confidential
- 3.2 All expenses in preparation and submission of bids and visits to the office or any place in connection with the preparation of Bid shall be borne by Bidder. BHEL in no case shall be responsible or liable for these costs regardless of the outcome of the Bidding process
- 3.3 The bid prepared by the Bidder including all correspondence etc. relating to his offer/ bid shall be in ENGLISH language only.
- 3.4 There should be no litigation or charge under investigation / enquiry / trial against the Tenderer, or conviction in a court of law or suspension or blacklisting by any organization on any ground. Tenderer shall confirm this in the Declaration. During the course of work, if any such information comes to light, the contract may be terminated.
- 3.5 The opinion / decision of BHEL regarding the bid shall be final and conclusive. BHEL reserves the right to reject any or all the bids at any time without assigning any reason.
- 3.6 In case the tenderer has a relative employed in BHEL, the authority inviting tender shall be informed of this fact in writing at the time of submission of tender, failing which the tender may be disqualified, or if such fact comes to light subsequently, the contract may be terminated.
- 3.7 For the works which are continuous in nature, and which require regular interaction and monitoring, the contractor shall have an Office/Establishment in Hyderabad. Absence of such an arrangement may lead to disqualification of the Tenderer.
- 3.8 In case of failure on the part of the contractor to commence or execute the work awarded to him within the stipulated time, the sum equivalent to the EMD as per BHEL Works Policy shall be forfeited as per the Undertaking provided by tenderers, after a week's notice issued by the awarding officer and BHEL may in its discretion award the contract to any other party.
- 3.9 The contractor shall be responsible for safe custody of BHEL's property like clothes, materials, etc., entrusted to him.

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- 3.10 Contractor shall inform his PAN to BHEL. Income tax as applicable will be deducted at source by BHEL from the bills of contractor
- 3.11 The contractor shall be responsible to make good and rectify at his own expense any defect, which may develop or may be noticed within the period of the contract.
- 3.12 BHEL Officer In-charge shall have the right to stop the work at any stage or at any time by giving the contractor seven days' notice in writing.
- 3.13 Before awarding the contract, BHEL Team will inspect the infrastructural facility and site available with the firm.

4.1 EARNEST MONEY DEPOSIT:

- 4.1.1 An amount of Rs.10000/- (Ten Thousand Only) towards EMD shall be paid in cash at BHEL cash office or by Demand Draft/Banker's cheque drawn on any nationalized bank / scheduled bank in the name of "Bharat Heavy Electricals Limited" payable at Hyderabad and shall be enclosed to the tender bid. No other means of payment shall be accepted. EMD / any money due to the tender by BHEL shall not carry any interest.
- 4.1.2 Tenders received without EMD as specified above shall be rejected. If EMD accompanies price bid, such bids shall not be considered and will be rejected. No adjustment of EMD shall be made with EMD submitted earlier with other tenders of BHEL or any outstanding amount. If EMD is not in line with amount called for, the EMD as well as the quotations will be returned and unopened to the tenderers.
- 4.1.3 EMD of unsuccessful bidders shall be returned within 15days upon award of Contract to successful bidder and upon the bidder's accepting the contract and furnishing the requisite security deposit.
- 4.1.4 EMD may be forfeited if after opening of tenders, a tenderer revokes his tender or increases his earlier quoted rates or after acceptance of his tender does not commence the work in accordance with the instructions of BHEL

4.2 SECURITY DEPOSIT

- 4.2.1 Upon acceptance of his tender bid, the successful tenderer must deposit Security Deposit within the time specified in the letter of intent. Security Deposit should be collected from the successful tenderer. The rate of Security Deposit will be as below:

Upto Rs.10 lakhs	: 10%
Above Rs.10 lakhs	: Rs. 1 lakh + 7.5% of the amount exceeding Rs. 10 lakhs
Above Rs. 50 lakhs	: Rs. 4 lakhs + 5% of the Amount
- 4.2.2 The successful tenderer on receipt of letter of intent can convey his acceptance in writing for conversion of EMD into security deposit.
- 4.2.3 If the work is awarded, the agency has to pay 50% of SD in advance on contract value before commencement of work after adjusting of EMD amount.

Signature of Tenderer

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4.2.4 Security Deposit may be furnished in any one of the following forms.

- a) Cash (as permissible under the Income Tax Act)
- b) Pay Order, Demand Draft in favour of BHEL
- c) Local cheques of scheduled banks, subject to realization.
- d) Securities available from India Post such as National savings Certificates,
- e) Kisan Vikas Patras etc.
- f) Bank Guarantee from scheduled Banks / Public Financial Institutions as defined in the Companies Act subject to a maximum of 50% of the total security deposit value. The balance 50% has to be remitted either by cash or in the other form of security. The Bank Guarantee format should have the approval of BHEL
- g) Fixed Deposit Receipt issued by scheduled Banks / Public Financial Institutions as defined in the companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back
- h) Security Deposit can also be recovered at the rate 10% from the running bills. However in such cases at least 50% of the Security Deposit should be deposited before start of the work and the balance 50% will be recovered from the running bills

Note: Acceptance of Security Deposit against Sl. No. (iv) and (vi) above will be adjusted to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith

4.2.5 EMD of the successful tenderer shall be converted and adjusted against the security deposit.

4.2.6 Failure by the successful tenderer/bidder to deposit the security deposit amount as mentioned above within the stipulated time, which will include any extension that may be granted by the authorities, will render his earnest money deposit liable to forfeiture and his tender shall be consider as withdrawn. Security Deposit shall not be refundable to the contractor except in accordance with the terms of the contract.

4.2.7 Refund of Security Deposit: Security Deposit of contractor will be refunded only after the expiry of the contract period and based on the certification of successful completion of the contract The Security

4.3 STATUTORY REQUIREMENTS:

4.3.1 The tenderer shall fully indemnify the loss if any caused to BHEL due to any default or non-observance of any of the laws, or any omission or commission or inability on the part of the Tenderer or his representative.

4.3.2 The Income tax as applicable will be deducted from the bills of the contractor.

Signature of Tenderer

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Date: 10.02.2016

4.4 PERIOD OF CONTRACT

- 4.4.1 The contract shall be, initially, for a period of one year from the date of Letter of Intent (LOI)/actual commencement of work.
- 4.4.2 The parties, if mutually agreed upon, may extend the period of contract for a further period of one year on the same terms and conditions.
- 4.4.3 BHEL is at liberty to terminate the Agreement by giving thirty (30) days' notice in writing.

4.5 FAILURE TO COMPLY WITH CONTRACT

- 4.5.1 Notwithstanding anything contained in any other clause, BHEL reserves the right to terminate the contract due to any failure on the part of the Tenderer in discharging his obligations under the contract or in the event of his becoming insolvent or going into liquidation. The decision of the BHEL about the failure on the part of the Tenderer shall be final and binding on the tenderer.
- 4.5.2 In case of any damage to the clothes, materials, etc., caused from contractor's end directly or indirectly, the contractor is liable to compensate the same.
- 4.5.3
- 4.5.4 In the event of any failure on the part of the tenderer, BHEL shall have the right without prejudice to any other right or remedies, to get the work done through any other agency and the Tenderer shall be liable to compensate BHEL for any losses on this account. The additional cost, loss, if any incurred by BHEL will be recovered from the bills, security deposits, other dues, directly from the Tenderer or by initiating appropriate legal action.

4.6 PAYMENT TO THE CONTRACTOR

- 4.6.1 Normally, the periodicity of payment to the contractor shall be on a calendar month basis. The Contractor shall raise the bill for payment as per the contractual terms & conditions mentioned in the contract, which should be duly certified by the BHEL official in charge of the contracted work.
- 4.6.2 The Contractor shall raise the bill for payment as per the contractual terms and conditions mentioned in the contract.

4.7 SUB-CONTRACTING

- 4.7.1 The contractor shall not sub-contract or transfer or assign the contract in full or any part thereof to any other person or firm or company without the previous express written approval of BHEL.

4.8 LAWS GOVERNING THE CONTRACT

- 4.8.1 The contract will be governed by the Laws of India for the time being in force and as amended or made from time to time.
- 4.8.2 All disputes shall be settled in accordance with the Laws of India for the time being in force and as amended from time to time.
- 4.8.3 All disputes arising out of or in relation to this contract or Agreement shall be settled by mutual discussions through Conciliation and in the event of failure of conciliation, such disputes shall be referred to Arbitration in accordance with the provisions of Arbitration and Conciliation Act, 1996.

Signature of Tenderer

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4.8.4 **ARBITRATION:** All disputes arising in connection with the contract shall be settled by mutual consultation. If no agreement is reached the dispute shall be settled in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the rules made there under. The dispute shall be referred for arbitration to any arbitrator to be appointed by the Head of the Unit/his nominee as per the extant rules of the Company read with the provisions of The Arbitration and Conciliation Act, 1996 and amendments thereto. The award of the arbitrator shall be final and binding on both the Parties. The venue of the Arbitration shall be Hyderabad in India. The Award to be given by the Arbitrator/Arbitral Tribunal shall be a speaking award. All questions, disputes, differences arising under, out of or in connection with this contract shall be to the exclusive jurisdiction of Sangareddy Courts.

4.9 LEGAL JURISDICTION:

4.9.1 In respect of all matters arising out of or pertaining to the contract, the cause of action thereof shall be deemed to have arisen only at RC Puram, Hyderabad, where BHEL - HPEP is situated. All legal proceedings pertaining to the above matters or dispute shall be instituted only in courts having territorial jurisdiction over the place where BHEL-HPEP is situated and no other court shall have the jurisdiction.

5 DUTIES AND RESPONSIBILITIES OF THE CONTRACTOR & CONTRACT WORK DESCRIPTION:

5.1.1 The approximately quantity of linen items to be washed at present is shown in price bid. This quantity is likely to increase with the addition of new centers / patient care facilities.

5.1.2 The linen items that would be given out for washing include those mentioned in price bid format, but not limited to the items mentioned therein.

5.1.3 Processes to be undertaken:

1. Collection and transport of dirty linen: Contractor will be responsible for collection of dirty linen from the different user areas / Hospital wards of BHEL General Hospital and transport the same to his laundry complex / washing work area every alternative day. If the date of pick up happens to be a holiday, the next working day.

2. Sorting, processing of used linen with standard laundering processes (defined below) finishing & packing.

Mechanized washing including steam cleaning, dry cleaning, disinfecting, ironing of the linen with following procedure and machines

Washing of linens and woollen blankets through machines as per the following method:

- i) Washing should be done in clean safe and soft water using approved chemicals/ detergent/ softener, disinfecting liquid.
- ii) Disinfecting to be carried with Hydrogen per oxide of Sodium Hydrochloride and 5% liquid. Bleaching solutions as per requirement of item.
- iii) Standard Neutralizer or Acetic acid 28% to be used for neutralization.
- iv) Detergent should be free from caustic soda or sodium hydro oxide.
- v) Dry cleaning should be carried out by utilizing per chloroethylene operated dry cleaning machines for woollen blankets.
- vi) Oxalic acid and Acetone shall not be used to remove various types of stains.
- vii) Non toxic perfumes shall be used while washing & dry cleaning
- viii) Softeners like silicon softeners, Clax comfort can also be used for softening of towels / napkins.
- ix) Nontoxic starch may be used for bed sheets and pillow covers.
- x) Ironing to be carried out satisfactorily as per requirement.

Signature of Tenderer

Accepting Authority

- xi) Blankets are to be dry cleaned to avoid breeding of any harmful insects etc.
- xii) Stained linens should be pre cleaned manually to remove blood and body fluid stains

Machines & Equipment's

- a) Water treatment plant b) Industrial Washer/Steam cleaning/ Washing plant c) High pressure boilers d) Hydro extractors
- e) Industrial tumbler dryer f) Automatic electric pressing plant/ steam cum Pneumatic press g) Dry cleaning machine

3. Transportation & delivery of all washed linens are to be supplied in BHEL General Hospital to the user areas (from where collected) on every alternate day. If the date of delivery happens to be a holiday, the next working day.

4. It is the duty of the Contractor to identify torn linen cloth at the time of collection and bring the same to the notice of BHEL. The contractor shall not accept torn linen cloth from BHEL and no payment will be made by BHEL to the laundry services rendered to a torn linen cloth.

5. The contractor will process linen as per approved washing procedure and approved washing formulae. Standard universal precautions to be followed while collecting & handling infected / soiled linen.

6. Bio-Medical Waste management rules, wherever applicable shall be followed by the Contractor.

- 5.1.4 Washing Chemicals/Detergents: The Contractor shall be responsible for procurement of all the detergents/washing chemicals of the specification as per approved washing formula. (only from laboratory tested reputed firms and ISI marked where ever possible). BHEL authorities can make surprise check to verify that the items used are as per approved formula and right quantity of these are being used.
- 5.1.5 Security and safety : The linen cloth provided to the contractor for washing and laundry services should be safely kept at contractor's place and delivered back to BHEL in time. In case of any loss / damage of cloth, Material or any property pertaining to BHEL, the cost of such cloth / material / property more fully described in Scope of work will be recovered from the bills of the contractor. Any loss/damage to the linen during working process will be indemnified by the contractor, who shall be liable to pay at the rate of existing book value of the lost / damaged items.
- 5.1.6 Quality of washing of linen and its ironing: The contractor shall ensure that the quality of washing of linen & its ironing is to be the entire satisfaction of the Officer In charge from where the clothes are collected.
- 5.1.7 Determination of quality of work/ service: The decision of the Contract Executing Officer/BHEL with regard to the determining the quality of work/ Services done by the contractor shall be final and acceptable to the contractor. The contractor shall therefore rectify the defect so pointed out without any extra payment. In case of failure the Contract Executing Officer reserves the right to get the work / service so rejected, done from some other source at the risk and cost of the contractor. The expenditure so incurred shall be recovered from the pending bills of the contractor or any other outstanding dues or by all parts of the security/other deposits as he may think proper.
- 5.1.8 (vi) Penalty: The contractor shall be responsible for smooth functioning of laundry services and the penalty will be imposed which will be recovered from contractor's bills for unsatisfactory performance of work, and supplying of wet linen etc. as determined by the Contract Executing Officer. The decision of Contract Executing Officer will be final in this regard.

Signature of Tenderer

Accepting Authority

Bharat Heavy Electricals Limited
Ramachandrapuram :: Hyderabad – 32

Part B- Price Bid

Sl. No.	Name of Item	Approx. Quantity	Rate per item (Rs.)		Amount (Rs.)
			In figures	In Words	Quantity x Rate
1	Bed Sheets	8500			
2	Surgeons Gowns	2700			
3	Patient Pyjamas	1050			
4	Surgical Towels	7000			
5	Draw Sheets	200			
6	Pillow Covers	3100			
7	Turkish Towels	1900			
8	Doctor Coats	100			
9	Window Curtains	2000			
10	Wollen Blankets	450			
11	Mosquito nets	25			
12	Patient Coats	300			
13	Patient Shirts	100			
14	Abdominal Sheets	100			
	Total Amount	In figures			
		In words			

Note:

1. In case any bidders quoting in decimals can quote only up to 2 decimals
2. The prices offered by the bidders are firm during the period of contract.

Signature of Tenderer

Accepting Authority

Tender Enquiry No.: HY/MED/HA-HL-MECH WASH/2016/OT-1

Date: 10.02.2016