



## **Bharat Heavy Electricals Limited**

(A Govt.of India Undertaking)

**Electronics Systems Division,**

Plot No.98, Electronics City Phase-1, Bangalore-560 100

### **RATE CONTRACT FOR PROVIDING COFFEE, TEA & SNACKS FOR EMPLOYEES, TRAINEES, CONTRACT LABOURERS, VIPS AND VISITORS / CUSTOMERS AT BHEL, ESD**

**Tender No. REF: BHEL/ESD/HR/CTS/15-17**

**DATE: 05/12/2015**

**Contract Period: Two Years**

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## GENERAL TERMS & CONDITIONS

**Last date & time for submission of sealed tender: 28/12/2015 (Monday): 1315 Hrs**

**Date & time of opening the tender: Part -A- Techno-Commercial Bid:  
28/12/2015 (Monday): 1330 Hrs**

**Venue:** ESD Reception

BHEL-Electronics Systems Division, Plot No.98, Electronics City Phase-1, Bangalore -560100.

Tender to be submitted in two parts in separate sealed covers i.e.,

Part-A-Techno-Commercial Bid (Page No 8 to 14)

Part-B-Price Bid, as per guidelines (Page No 15 to 17)

### **1. General Information**

BHEL is considering to engage an agency in catering services for providing Coffee / Tea in the morning and afternoon on all working days and snacks on requirement basis at BHEL-ESD, Plot No.98, Electronics City Phase-1, Bangalore-560100.

### **2. Scope of the work**

- 2.1 The tenderer should be able to provide freshly prepared approximately up to 500 cups of Coffee / Tea (both put together) twice a day. It should be delivered 15 minutes before the designated hours, i.e., 8.30 AM and 1.30 PM on all working days (Monday to Friday). However, on Saturdays, service is required only in the morning at 8.30 AM, as it is a half a day working.
- 2.2 The tenderer should be capable of providing freshly prepared snacks on requirement basis, as communicated by authorised representative of BHEL, within a short notice of 30 minutes.
- 2.3 The tenderer should be capable of providing any additional requirement of ready-to-serve' tea / coffee or snacks, as communicated by authorised representative of BHEL, within a short notice of 30 minutes. The requirement of snacks will not be on daily basis but will be on requirement basis.
- 2.4 All the food items must be transported to BHEL-ESD in closed urns at the Caterer's risk and cost and delivered at the gate of BHEL-ESD premises located at Electronics City, Phase I by the personnel of the tenderer.
- 2.5 L1 tenderer will be decided based on the rates quoted for coffee, tea, snacks plus all applicable taxes, labour cost, transportation cost, and other costs relating to premises, equipment and utensils, insurance etc., ie. total cost to BHEL.

### 3. Eligibility Criteria (Mandatory):-

3.1 The tenderer should have experience in running Industrial / Institutional catering service in providing Coffee/Tea/Snacks/breakfast/lunch. The tenderer must have carried out similar works, as below, not older than seven years from the date of issue of this document:

- 3.1.1 Three similar completed works (each not less than Rs.15.50 lakhs), or
- 3.1.2 Two similar completed works (each not less than Rs. 19.4 lakhs), or
- 3.1.3 One similar completed works (each not less than Rs.31 lakhs).

***Work Completion Certificates issued by the clients mentioning description, period & value of contract and contact details of the Clients should be submitted.***

- 3.2 The tenderer must have Average Financial turnover of Rs. 13 Lakhs (Rupees thirteen lakhs) during the last three financial years.
- 3.3 The tenderer should have adequate infrastructure facilities and the kitchen must be located within 5 kms radius from BHEL-ESD, Electronics City, Phase I, Bangalore. Authorized officials from BHEL-ESD may visit and inspect the facility and verify the distance. The decision of BHEL would be final in this regard.
- 3.4 The tenderer, wherever applicable, should have valid Catering License, Service Tax registration, Tin/Tan registration and Health Dept. clearance for the establishment. Copies of the same should be enclosed along with the technical bid.
- 3.5 The tenderer should furnish along with the technical bid, a Solvency Certificate (not older than one year) for not less than Rs.2,00,000/- (Rupees Two Lakhs Only) from a Nationalised Bank.
- 3.6 The tenderer should also furnish audited balance sheet and Profit & Loss account for the last three preceding financial years or Chartered Accountant certified turnover details.
- 3.7 The above conditions (sl. no.3.1 to 3.6) must be fulfilled by the tenderer. Otherwise the tender will be summarily rejected.
- 3.8 BHEL reserves the right to reject any or all the bids at any time without assigning any reason whatsoever. The opinion / decision of BHEL regarding the acceptance or rejection of the bid shall be final and conclusive.
- 3.9 BHEL reserves the right to short close the contract on giving 2 calendar months' notice.
- 4.0 Determination of L1 will be based on the Price Bid- I (Item No.1-Coffee & 2-Tea) as well as Price Bid-II-Snacks) on Page 15 to 17 of this NIT.

#### 4. Special Terms and Conditions

- 4.1 The successful tenderer (hereinafter called as contractor) shall be responsible for the supply of Coffee/Tea (twice daily on all working days) and snacks (on requirement basis) at BHEL-ESD during the specified timings by the Company. The service timings are subject to change and Company will intimate the contractor of such changes from time to time. The contractor shall abide by the service timings strictly. Any delay in service will create IR issues in BHEL and hence will be viewed seriously and will be treated as breach of contract attracting penal actions as per relevant clauses of this tender.
- 4.2 The quantity of Coffee/Tea requirement may be approximately 500 cups of Coffee / Tea (both put together) per time for two times a day. The exact requirement (in number of cups) will be informed by BHEL half a day in advance. The requirement during holidays, if any, shall be ascertained and communicated in advance. The quantity of snacks as and when required will be communicated to the contractor. Issue regarding excess preparation of coffee/tea/Snacks will not be entertained by BHEL. The Contractor shall provide efficient and prompt service at all time.
- 4.3 Consistency for coffee should be not less than: ingredient content of -Milk -30-32 Ltrs, 2 KG coffee powder, 9-10 kgs sugar, 15 Ltrs water and for tea: Milk -40-42 Ltrs, 2 KG coffee powder, 9-11 kgs sugar, 20 Ltrs water. Randomly, supply coffee/tea will be verified for its content in case of need. The Coffee / Tea preparation is to be done in a strict hygienic environment and matching process without any compromise on quality. The contractor's staff shall adhere to good health and hygiene.
- 4.4 The contractor shall give the services to the satisfaction of the employees of ESD and carry out the instructions given by company's authorised representative. If any shortcoming is found, the Contractor shall rectify the same immediately as per the instructions from the Company's authorised representative.
- 4.5 The prepared Coffee / Tea shall be brought in the contractor's Coffee/Tea Urns, which should be clean and closed with proper lid for safe transit and service.
- 4.6 The Coffee/Tea/Snacks supplied must be of good and acceptable quality and the same should be served hot.
- 4.7 The rate quoted should be firm and all inclusive i.e., cost of all inputs, cooking equipments, serving vessels, including utensils, labour charges, transportation etc. to BHEL-ESD. Any variation of whatsoever will not be entertained later.
- 4.8 The rates quoted should have a break up of coffee/Tea charges per cup and snacks per plate plus applicable taxes separately. If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT), TDS(WCT), Service Tax under Reverse Charge mechanism or any other similar taxes, which is or become payable by BHEL, the same shall be deducted from the bills of the Contractor.

- 4.9 Ensuring compliance of all applicable labour statutes in respect of the labourers employed by the contractor will be the responsibility of the contractor alone. BHEL will not verify the compliance as the contract does not require entry of contractor's personnel inside BHEL factory premises.
- 4.10 The bills for every month shall be prepared by the Contractor on the basis of the number of cups (coffee / tea) and no.of plates (snacks) provided. The daily consumption shall be recorded in specified challans duly endorsed by authorised representative of BHEL. Specified challans shall be attested along with the monthly bills.
- 4.11 The monthly bill shall be prepared by the Contractor and the same will be submitted by 1st of every succeeding month for Certification and to effect the payment within 30 days from the date of receipt of the bill complete in all respects.
- 4.12 The Contractor should commence the work from date of award of contract or at a later date as decided by BHEL and shall remain in force for a period of **TWO Years**.
- 4.13 The Company reserves the right to extend the period of contract for a further period of up to **ONE year** on mutual consent, on the same terms and conditions specified herein.
- 4.14 The contractor should comply with all the applicable provisions of BHEL General Conditions of Contract (GCC). Soft copy of the same is uploaded in the Company website ([www.bheledn.com](http://www.bheledn.com)).
- 4.15 If necessary, the tenderer may visit BHEL-ESD with prior notice and seek clarification, if any, before offering the most Competitive rate for supply of coffee/tea/snacks in good quality and hygienic conditions. The tenderer can visit the BHEL-ESD on any working day taking prior permission of the authorised representative of BHEL-ESD, before submission of tender.

## 5.0. Risk Clause

- 5.1 BHEL will be at liberty to short close the contract by giving Two calendar months' notice in writing to the Contractor.
- 5.2 Notwithstanding anything contained in any other clause, BHEL reserves the right to terminate the contract forthwith by giving a notice to the contractor 24 hours in advance due to any failure on the part of the Contractor in discharging his obligations under the contract or in the event of his becoming insolvent or going into liquidation. The decision of the BHEL about the failure on the part of the Contractor shall be final and binding on the Contractor.
- 5.3 In case the contractor fails to supply the Tea / Coffee / Snacks or fails to observe the tender conditions with respect to quality, quantity and timely delivery, then an amount equal to twice the cost for per time supply charges of coffee/tea/snacks will be deducted as penalty.

- 5.4 In the event of Tea / Coffee / Snacks causing health problems to the persons consuming it, action deemed fit by the Management will be initiated and the contractor shall have to pay Rs.10,000/- for damages plus cost of medical expenditure of affected employees.
- 5.5 In the event of any failure on the part of the Contractor in performing his duties, BHEL shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of the Contractor. The total cost / loss, if any incurred by BHEL on account of such alternative arrangement or the penalty amount mentioned under clause no.5.4, whichever is higher, will be recovered from the contractor.

## 6. How to Quote

Tender documents consist of Part-A and Part-B as detailed below:

### 6.1 Part -A - Techno-Commercial bid (without price details).

Part-A-Techno-Commercial Bid must be duly completed and sealed in a separate envelope with all the supporting documents, superscribing **“Tender No. BHEL/ESD/HR/CTS/15-17 dated 05/12/2015. Part-A-Techno-Commercial Bid for rate contract for providing coffee/tea & snacks for ESD employees, trainees, contract labourers and visitors /VIPS/ customers at ESD”**.

The tenderer shall expressly accept all the terms and conditions of the tender. All pages of the tender document except Part-B should be enclosed with Part-A-Techno-Commercial Bid, with each page duly signed as a token of acceptance. Alternatively, if the tenderer desires any deviation from the terms and conditions given in the tender document, the same should be specifically mentioned. BHEL reserves the right to accept or reject any tender for any reasons at the discretion of BHEL.

### 6.2 Part - B - Price bid

Part-B - Price Bid must be duly completed and sealed in a separate envelope superscribing **“Tender No. BHEL/ESD/HR/CTS/15-17 dated 05/12/2015. Part-B-Price Bid for rate contract for providing Coffee/Tea & Snacks for ESD employees, trainees, contract labourers and visitors / VIPS/customers at ESD”**.

Part-B - Price Bid should not carry any conditions and commercial terms. Price / rate only should be quoted in clear terms in the format given by BHEL. Part-B - Price Bids will be opened only in respect of those tenderers who are qualified in the Part-A -Techno-Commercial bid.

- 6.3 The tender forms, both ‘Part – A’ & ‘Part – B’, duly filled in all respects shall be signed on each page by the tenderer. Any alteration, erasure or over-writing may be avoided. Alteration neatly carried out and duly attested over the full signature of the tenderer however is permitted.

6.4 The tenderer should submit the tender documents without removing any page or pages filled or unfilled.

6.5 Tender documents consisting of Part-A & Part-B are to be duly sealed in two separate inner covers as mentioned above. The two inner covers should be put in a sealed outer cover super scribing as **“Tender No. BHEL/ESD/HR/CTS/15-17 dated 05/12/2015. Bid for rate contract for providing coffee/tea & snacks for ESD employees, trainees, contract labourers and visitors / VIPS/customers at ESD”**, Name of the tenderer should also be written on the outer cover.

The bid so prepared should be deposited in the tender box kept in the Reception Building of BHEL-Electronics Systems Division, Plot No.98, Electronics City Phase-1,Bangalore -560100, **on or before 1315 hrs on 28/12/2015.**

**No other mode of despatch will be considered.**

6.6 For further details if any required, DGM/HR, BHEL-ESD, may be contacted in person or through telephone (080 - 25146220 ).

6.7 BHEL reserves the right to assess the capacity and capability of the parties for bidding. The Company also reserves the right to accept or reject any or all the tenders or any part thereof at any stage of process without assigning any reason whatsoever. The company has no obligation to accept the lowest tender. BHEL’s decision in this regard shall be final and binding.

6.8 Techno-Commercial bid (Part-A) will **be opened at 1330 hours on the same day (28/12/2015)** in the presence of tenderers / representatives who are present for the tender opening. Tenderers will be evaluated further and who are found to meet the pre-qualification criteria will be intimated to attend the opening of ‘Part B-Price Bid’ at a date to be notified separately. Part -B will be opened at the specified date in the presence of the tenderers / representatives who are notified to attend the tender opening and whosoever present at their choice.

## 7. Validity of Rates.

7.1 The rates quoted should be valid for 90 days initially from the date of opening of the price bid. The rates of successful tenderer should be valid for two (2) years from the date of commencement of the contract.



Tender No. REF: BHEL/ESD/HR/CTS/15-17  
DATE: - 05/12/2015

## Part – A

Bharat Heavy Electricals Ltd  
Electronics Systems Division  
Plot No.98, Electronics City Phase-1  
Bangalore – 560100

### Part 'A' – Techno-Commercial Bid

#### Important Note:

1. Please read “General Terms & Conditions” and ‘General Conditions of Contract’ before filling up this form.
2. Attach documentary evidence wherever asked for.
3. Fill up the format in all respects with signature on each page, and put the same (page nos.8 to 14 of this document) in a cover along with all the enclosures.
4. Sealed cover superscribing on the envelope “Tender No. BHEL/ESD/HR/CTS/15-17 dated 05/12/2015 Part-A-Techno-Commercial Bid for rate contract for providing coffee/tea & snacks for ESD employees, trainees, contract labourers and visitors /VIPS/ customers at ESD”, should be submitted before the due date.
5. If space provided in the format is not sufficient, please provide the information in a separate sheet.
6. Those who are qualified for “Part-A-Techno-Commercial Bid” alone will be considered for opening of “Part-B-Price Bid”.

**Part - A**  
**PART A – Techno-Commercial Bid**

<b>I</b>	<b>INFORMATION PART</b>	
1	Name of the Contractor / Caterers/ Firm	
2	Whether Proprietorship/ Partnership/ Limited Company/ PSU/ Others.	
3(a)	Registered Address of firm	
3 (b)	Kitchen address(which should be within 5 Kms):	
4	a. Address for correspondence: b. Tele No./Mobile No./Fax No. c Email	
5	Name of the Proprietor / Managing Partner / Managing Director / Promoter Designation & Nationality	
6	No. of years of experience in catering field	
7	Area of the Kitchen (in Sq.Ft.)	
8	<b>Available facilities</b>	
	a. Land & Building	Owned / Rented
	b. No. of distribution vehicles	Owned (Nos.....) Rented (Nos.....)
	c. Cooking equipments used	Owned / Rented
	<b>Equipment</b> <i>Tick whichever is available</i>	<b>Equipment</b> <i>Tick whichever is available</i>
	Raw Rice Cooker <input type="checkbox"/>	Idli Maker <input type="checkbox"/>



8	Steam Rice Cooker	<input type="checkbox"/>	Grinder	<input type="checkbox"/>
	Aluminium Vessels	<input type="checkbox"/>	Ragi Mudde Maker	<input type="checkbox"/>
	Steel Vessels	<input type="checkbox"/>	Stainless Steel Kettle	<input type="checkbox"/>
	LPG Stove	<input type="checkbox"/>	Stainless Steel Flask	<input type="checkbox"/>
	Electric Cooker	<input type="checkbox"/>	Others (please specify)	
	Biogas	<input type="checkbox"/>		
9	<b>Organization strength</b>			
	Category	No. of persons on roll		
	a. Top Management			
	b. Executive staff			
	c. Supervisory Staff			
	d. Cook			
	e. Helper			
f. Others				
10	<p>Whether the firm possess any of the following certifications?            (i) ISO : 9001 (ii) ISO : 14001            (iii) OHSAS : 18001            or any other Certifications</p> <p><i>If yes, please specify the details &amp; enclose documentary proof</i></p>	Yes / No		
11	MSME/ NSIC Registration (if any)	Yes / No		
	<p><b>Note:</b>  <i>MSE suppliers can avail the intended benefits only if they submit along with offer, attested copies of either EM II certificate having deemed validity (Two years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM II certificate along with CA certificate (Format enclosed as per Annexure - I) applicable for the year, certifying quantum of investment in plant and machinery within the permissible limit as per the act for relevant status (Micro or small) where the deemed validity of EM II is over. Date to be reckoned for determining the deemed validity will be the last date of technical bid submission. Non submission of such documents will lead to consideration of their bids at par with other bidders and MSE status of such suppliers shall be shifted to Non MSE supplier till the supplier submits these documents.</i></p>			
12	<p>Whether registered with any BHEL / Govt / Govt Undertakings.  <i>(If yes Documentary proof to be enclosed)</i></p>	Yes / No		
13	In the event of being found technically qualified by BHEL, the tenderers will be considered for registration with BHEL.	Agreeable / Not Agreeable		

14	In the event of registration with BHEL, the vendor may be required to submit EMD for participating in future tenders as per the discretion of BHEL.	Agreeable / Not Agreeable
15	<p><b>If agreeable to previous clause (no.14);</b></p> <p>a. Vendors are given an opportunity to pay one time EMD of Rs.2 lakhs, for exemption from payment of Earnest Money every time for participating in the future tenders.</p> <p>Or</p> <p>b. Pay Earnest Money at the time of each applicable tender.</p> <p><i>(Please specify the relevant option. If 'Not Applicable', proper justification should be provided).</i></p>	<p><i>Please tick whichever is applicable</i></p> <p><input type="checkbox"/> One time EMD enclosed</p> <p><input type="checkbox"/> Agree to pay EMD at the time of each applicable tender.</p> <p><input type="checkbox"/> Not agreeable to both the above options</p> <p><input type="checkbox"/> Not Applicable</p>

I/We further declare that the information provided in this document is true to best of my knowledge and I am aware that if the same found to be incorrect the tender will be rejected at the discretion of BHEL.

Signature  
(Name & Address of the Tenderer with Official Seal)

Place:  
Date:

II	Essential Criteria	
1	Registration details <i>(Copy of the relevant documents, wherever applicable needs to be enclosed)</i>	Enclosed / Not Enclosed
<p><b>Note:</b> Following documents are applicable in respective cases as below:            For Company: Regn certificate under Company's Act 1956.            For Partnership Firms: Partnership Deed.            Proprietorship: No separate registration required.            If Not Applicable, proper justification should be given</p>		
2	PAN Card <i>(copy of the PAN Card to be enclosed)</i>	Enclosed / Not Enclosed
3	Service Tax Registration <i>(copy of the valid certificate to be enclosed)</i>	Enclosed / Not Enclosed
4	Health Dept. License <i>(copy of valid certificate to be enclosed)</i>	Enclosed / Not Enclosed
5	Catering License <i>(Karnataka Shops &amp; Commercial Establishment Act). (copy of valid certificate to be enclosed)</i>	Enclosed / Not Enclosed
6	TIN / TAN Registration <i>(copy of valid certificate to be enclosed)</i>	Enclosed / Not Enclosed
7	Distance of the kitchen from BHEL-ESD, Electronics City-Phase 1, Bangalore(in KMs)	
<p><i>Note: The bids will be considered only if the Caterer's kitchen is located within 5 kms radius of BHEL-ESD, Electronics City, Phase 1.</i></p>		
8	Whether regular pest control activities are under taken in your establishment <b>(A Self declaration of the tenderer in applicable cases should be enclosed.)</b>	Yes/No Enclosed / Not Enclosed
9	Whether the food items/ingredients /water used in your establishment are lab tested <b>(A Self declaration of the tenderer in applicable cases should be enclosed.)</b>	Yes/No Enclosed / Not Enclosed

10	Details of Works/Contract executed in the last 3 Years	Enclosed/Not enclosed	
	<p><b>Note:</b>  A list containing the following details shall be enclosed:</p> <p>i. Name, Address &amp; Contact number of the client  ii. Description of the work  iii. Date of commencement of the contract  iv. Date of completion of the contract  v. Value in Rs.</p>		
11	Work completion certificate (Not older than seven years)		
a	One work for value not less than Rs.31 lakhs	Enclosed	/ Not Enclosed
	<i>Or</i>		
b	Two works for value not less than Rs.19.4 lakhs	Enclosed	/ Not Enclosed
	<i>or</i>		
c	Three works for value not less than Rs. 15.5 lakhs	Enclosed	/ Not Enclosed
12	Annual Turnover for the last three years		
a	Previous Year (2014-15-Either Income tax return or unaudited Balance sheet)	Enclosed	/ Not Enclosed
b	One Year before previous year (2013-14)	Enclosed	/ Not Enclosed
c	Two Years before previous year (2012-13)	Enclosed	/ Not Enclosed
	<p><b>Note:</b>  i. Average Turnover for the last three years should be at least Rs.13 lakhs.  ii. Chartered Accountant certified copies of P&amp;L Account &amp; Balance Sheets or Chartered Accountant certified turnover details shall be enclosed.</p>		
13	Whether the applicant has read the BHEL General Conditions of the Contract (GCC) and agreeable to abide by them.	Yes / No	
14	A list of those persons, who are working with the applicant in any capacity and who are near relatives to any officer in BHEL, should be submitted. The applicant should also intimate the names of such persons who are employed by him subsequently.	Enclosed Not Enclosed Not Applicable	
	<b>Note:</b> If applicable, pl furnish details sought.		

15	<p>Whether the applicant or any of his partners has been anywhere blacklisted / removed from the list of approved contractors / demoted to lower class / orders passed banning / suspending business with the applicant etc.</p> <p><i>(BHEL has the right to suspend, remove, demote, blacklist a contractors name in such circumstances)</i></p>	Yes / No
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**Declaration:**

I / We hereby declare that I / We have not been banned and de-listed by any Government Department / Financial Institution / Court.

I / We further declare that the information provided in this document is true to best of my/our knowledge and I/we am/are aware that if the same found to be incorrect the tender will be rejected at the discretion of BHEL.

Signature  
(Name & Address of the Tenderer with Official Seal)

Place:

Date:



Tender No. REF: BHEL/ESD/HR/CTS/15-17  
DATE: - 05/12/2015

### Part B - Price Bid

#### Important note:

1. Please read carefully “ General Terms & Conditions” and “General Conditions of Contract” before filling up this form.
2. The rates quoted should be valid for 90 days initially from the date of opening of the Price Bid.
3. The rates of successful bidder should be valid for two years from the date of commencement of the contract.
4. Fill up the format in all respects with signature on each page, and put the same (page nos.15 to 17 of this document) in a cover.
5. Sealed cover super scribing on the envelope “Tender No. ‘BHEL/ESD/HR/CTS/15-17 Dated: 05/12/2015 – Part-B – Price Bid for the rate contract for providing coffee, tea & snacks for ESD employees, trainees, contract labourers and visitors / VIPs/customers at ESD”, should be submitted along with “Part-A-Techno-Commercial Bid” and other documents on or before the due date.

**Part B – Price Bid**

- I. **Rate for providing Coffee / Tea to ESD and the ingredient used and consistency for preparation as per Clause 4.3 of Special terms and conditions is –**

Description	Approximate Qty	Unit	Rate Quoted in Rs. per Cup (100 MI)
<b>Item No 1.</b> Providing Coffee to ESD	Approximately 500 cups of Coffee / Tea per time twice a day from Monday to Friday and on Saturday only in the morning being half a day working.	Per cup/ 100 MI.	
<b>Item No 2.</b> Providing Tea to ESD		Per cup/ 100 MI.	
<b>Applicable tax</b>			
Delivery at the following Address: BHEL-ESD, Plot No.98, Electronics city Phase-I, Hosur Road, Bangalore-560100			

**L1 will be arrived at considering rate for 500 cups of Coffee and tea and snacks, quantity of which is indicated in Part B – II of Price Bid.**

Note :- The rates quoted should have a break up of coffee/Tea charges per cup plus applicable taxes separately. If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT), TDS(WCT), Service Tax under Reverse Charge mechanism or any other similar taxes, which is or become payable by BHEL, the same shall be deducted from the bills of the Contractor.

Signature  
(Name & Address of the Tenderer with Official Seal)

Place:

Date:

**Part B Price Bid (Contd.)**

**II. Rate for providing Snacks to ESD (on occasional basis and not on daily basis). Expected business will be around Rs.50,000/- per year.**

Description	Unit	Quantity	Rate Quoted in Rs.
Supply of Snacks			
1) Idly(2 Nos) / Vada(1 no.)	1 Plate	50 Plates	
2) Masala Dosa	1 Plate	70 Plates	
3) Set Dosa	1 Plate	50 Plates	
4) Chappathi with Sagu	1 Plate	60 Plates	
5) Chow Chow Bath	1 Plate.	70 Plates	
6) Samosa(3 Nos.)	1 Plate	50 Plates	
7) Cool Drinks (300 ml)	1 No.	200 Nos.	
8) Mineral Water(1/2 ltr)	½ Ltr	1500 Nos.	
9) Branded cookies/assorted Biscuits (60 Gms) Eg., Good day, Unibic, Nandhini etc.,	60 gms	2200 pkts	
Delivery at the following Address as per requirement:			
BHEL-ESD, Plot No.98, Electronics city Phase-I, Hosur Road, Bangalore-100			

Note :

- a) L1 will be decided based on the rates quoted for coffee/tea for 500 cups and snacks for quantity mentioned against each item. The Order quantity mentioned against each item may interchange.
- b) The rates quoted should be inclusive of all taxes arising on the transaction. If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT), TDS(WCT), Service Tax under Reverse Charge mechanism or any other similar taxes, which is or become payable by BHEL, the same shall be deducted from the bills of the Contractor.

Place :-

Date :-

Signature

(Name & Address of the Tenderer with Official Seal)

**Check-list (please refer clause no.6).**

S. No.	Description /Item	Enclosed
<b>A. Inner Cover – Part – A – Techno- Commercial Bid</b>		
1	Part-A- Techno Commercial Bid (Page No. 8 to 14)	
2	Original tender document containing “General Terms & Conditions” ( Page No.2 to 7), as the token of acceptance, and Checklist (Page No.18).	Yes / No
3	Copy of Work Completion Certificates / Work Orders and List of Contracts	Yes / No
4	Copy of the valid Catering License, Service Tax Regn. and Health Dept. Clearance, Tin/Tan Registration, PAN Card etc.	Yes / No
5	Copies of audited Profit & Loss account and Balance sheet for three years.	Yes / No
6	Solvency Certificate (not older than one year) for not less than <b>Rs.2,00,000/-</b> (Rupees Two lakhs only) from a Nationalized Bank.	Yes / No
7	Any other documentary proof mentioned in this tender document or any additional document by the tenderer	Yes / No / NA
<b>B. Inner Cover – Part – B – Price Bid</b>		
1	Part-B- Price Bid (Page No. 15 to 17)	Yes / No

Part-A’ and ‘Part-B’ inner envelopes should be put in a common single outer envelope as detailed in clause no.6.