

Bharat Heavy Electricals Limited

Heavy Electrical Equipment Plant, Ranipur, Hardwar - 249 403 (Uttarakhand) Tel.: (01334) 284080.



भारत हैवी इलेक्ट्रिकल्स लिमिटेड

हैवी इलेक्ट्रिकल्स इक्विपमेंट प्लांट, रानीपुर हरिद्वार २४९४०३ (उत्तराखंड) दूरभाष (०१३३४) २८४०८०

Item Description	Quantity	Unit	Lot	Quantity	Lot Date
1 W95413601158 DRG: 31360600098 REV: 00 FORGING FOR RETAINING RING (R/M) SPEC: HW19299 REV: 00	4	NO	1	4	01/12/16

** IMPORTANT: This enquiry is 2 part tender. Techno-Commercial bid (Part-1) & Price Bids (Part-2) should be submitted in separate envelopes. These two envelopes should be submitted in a common sealed envelope. Techno-Commercial Bid shall contain detailed Technical Specification, Drawings Technical documents, Catalogues, taxes & duties, payment terms, delivery period, Validity of offer, Replica of Price Bid (Copy of price bid without price part) etc. The confirmation to the special terms & conditions must be submitted alongwith Techno-Commercial bid.

Special Instructions:

=>THE TENDER SHALL BE SUBMITTED IN TWO PART (PART-I TECHNO COMMERCIAL BID AND PART-II PRICE BID) ALONGWITH ANNEXURE-I & ANNEXURE-II (IN PART-I BID).

=>BHEL WILL LEVY A PENALTY @0.5% PER WEEK OR PART THEREOF SUBJECT TO MAXIMUM OF 10% OF THE PO VALUE. ACCEPTANCE OF THIS CONDITION MUST BE SPECIFICALLY MENTIONED IN YOUR QUOTATION.
ANY DEVIATION FROM THIS WILL BE LOADED ACCORDINGLY i.e. BHEL SHALL LOAD MAXIMUM PENALTY UNDER LATE DELIVERY CLAUSE, TO THE EXTENT THE SAME IS NOT AGREED BY THE VENDOR, FOR THE PURPOSE OF COMPARATIVE STATEMENT.

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=>PLEASE QUOTE ON CFR MUMBAI (FOREIGN) / FOR HARIDWAR (For INDIAN VENDOR) BASIS.

=>ONLY THOSE VENDORS WHO FULFILL THE MINIMUM / PRE QUALIFYING REQUIREMENTS WILL BE CONSIDERED FOR FURTHER TECHNICAL EVALUATION.

=>INTERESTED VENDORS MUST REMIT REQUISITE EMD RS 1,50,000/- (RUPEES ONE LAC FIFTY THOUSAND OR EQUIVALENT AMOUNT IN FOREIGN CURRENCY FOR FOREIGN VENDORS) IN THE FORM OF BANK DRAFT (IN CASE OF FOREIGN BIDDERS E-PAYMENT).

=>VENDOR MUST REMIT THE TENDER FEE OF RS. 2,000/- FOR AVAILING HARDCOPY OF TENDER DOCUMENTS.

=>RELEVANT SPECIFICATIONS & DRAWINGS OF THE ABOVE ITEMS WILL BE MADE AVAILABLE ONLY AGAINST COPY OF NDA.

=>ALL VENDORS MUST CONFIRM, "INSPECTION BY THIRD PARTY INSPECTION AGENCY (LLOYDS/TUV/BV) AS PER BHEL/CUSTOMER APPROVED QUALITY PLAN".

=>EMD DRAFT (IN FAVOUR OF BHEL, HARIDWAR) MUST BE IN SEPARATE ENVELOPE SUPERSCRIBED AS "EMD AGAINST TENDER NO.-----DUE ON ----" AND MUST BE KEPT WITH TECHNICAL + UNPRICED BID ENVELOPE (PART-I). ALL OTHER DOCUMENTS SHOULD BE KEPT WITH PART-I ONLY. EMD IS APPLICABLE ONLY FOR UNREGISTERED VENDORS WITH BHEL

=>PRICE BID (PART-II) MUST BE KEPT IN SEPARATE ENVELOPE. ALL ENVELOPES TO BE KEPT IN BIGGER ENVELOPE. PART-I WILL BE OPENED ON THE DUE DATE SPECIFIED IN TENDER. PRICE BID WILL BE OPENED AT A LATER DATE OF ONLY THOSE BIDDERS WHO QUALIFY PQR & TECHNO-COMMERCIALY.

=>DEVIATION WITH REFERENCE TO SPECIFICATION/DRAWING, IF ANY, SHOULD BE CLEARLY INDICATED ON A SEPARATE SHEET.

=>REVISION OF RATES IS NOT ACCEPTABLE UNLESS ASKED BY BHEL DUE TO MAJOR CHANGE IN DRAWING / SPECIFICATION / TENDER QUANTITY.

=>BHEL RESERVES THE RIGHT TO GO FOR REVERSE AUCTION (RA) INSTEAD OF OPENING THE SEALED ENVELOPE PRICE BID, SUBMITTED BY THE BIDDER. THIS WILL BE DECIDED AFTER TECHNO-COMMERCIAL EVALUATION. ALL BIDDERS TO GIVE THEIR ACCEPTANCE FOR PARTICIPATION IN RA. NON-ACCEPTANCE TO PARTICIPATE IN RA MAY RESULT IN NON-CONSIDERATION OF THEIR BIDS, IN CASE BHEL DECIDES TO GO FOR RA.

=>IN CASE BHEL DECIDES TO GO FOR REVERSE AUCTION, ONLY THOSE BIDDERS WHO HAVE GIVEN THEIR ACCEPTANCE TO PARTICIPATE IN RA WILL BE ALLOWED TO PARTICIPATE IN THE REVERSE AUCTION. THOSE BIDDERS WHO HAVE GIVEN THEIR ACCEPTANCE TO PARTICIPATE IN REVERSE AUCTION WILL HAVE TO NECESSARILY SUBMIT `ONLINE SEALED

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BID' IN THE REVERSE AUCTION. NON-SUBMISSION OF 'ONLINE SEALED BID' BY THE BIDDER WILL BE CONSIDERED AS TAMPERING OF THE TENDER PROCESS AND WILL INVITE ACTION BY BHEL AS PER EXTANT GUIDELINES IN VOGUE.

THE TERMS & CONDITION FOR REVERSE AUCTION IS GIVEN IN ANNEXURE-A.

=>PLEASE CONFIRM SPECIFICALLY FOR REVERSE AUCTION AND LD CLAUSE IN YOUR OFFER.

=>For CFR SHIPMENT

I) PLEASE BE INFORMED THAT WHILE BOOKING THE SHIPMENT, ALSO FINALIZE DESTINATION CHARGES AND THE SAME SHOULD APPEAR OVER BL OR AGREED TARIFF SHOULD BE PROVIDED TO BHEL BEFORE ARRIVAL OF SHIPMENT.

II) LOAD PORT CHARGES SHOULD BE SETTLED BY THE SUPPLIER AND SHOULD NOT BE PASSED ON TO BHEL IN SOME FORM OF DESTINATION CHARGES.

III) IF CARGO IS STUFFED IN CONTAINER THEN THE SAME SHOULD BE ALLOWED TO BE MOVED TO CFS OF IMPORTERS CHOICE WITHOUT ANY ADDITIONAL CHARGES.

IV) 21 FREE DAYS FOR CONTAINER DETENTION TO BE CONSIDERED. ALSO, NO. OF DETENTION FREE DAYS SHOULD APPEAR OVER BL.

V) NNDS (PREFERABLY WITH OBLs) SHOULD BE SENT AT LEAST 7 DAYS IN ADVANCE I.E. 7 DAYS BEFORE THE ARRIVAL OF VESSEL.

=> PLEASE CONFIRM TO SUBMIT CLAUSEWISE COMPLIANCE OF PQR (ANNEXURE-I).

PLEASE NOTE THAT VENDORS WHO DO NOT SUBMIT COMPLIANCE OF EACH CLAUSE OF PQR, THEIR OFFER WILL BE REJECTED AND WILL NOT BE CONSIDERED FOR FURTHER TECHNICAL EVALUATION AND PROCESSING OF CASE.

General Instructions:

- * Please quote your rates with both the options (a) C&F Landing port & (b) FOB dispatching port. In case of FOB dispatching port, BHEL will add sea freight, insurance and administrative charges for comparison purpose. The offers of vendors not quoting FOB prices in their offers submitted through tender room shall not be considered and will stand rejected out rightly (except high sea sales case).
- * Please quote your rates in your currency or Indian Rupees.
- * Indian Agents commission if payable shall be converted to Indian Rupees at TT buying rates of exchange ruling on tender opening date which shall not be subjected to any further exchange rate variation.
- * The vendor must indicate the name of port of loading in their offer.
- * While submitting your bids please clearly indicate:
 - (a) Expected Weight of goods (lots wise) .
 - (b) The size of packed goods.
 - (c) Whether the goods can be despatched in containers ?
- *- As per the Indian Law, all consignments being imported into India by air/sea require a phytosanitary certificate from the country of origin-if articles

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have been packed with packaging materials. This is mandatory.

- Packaging material means any kind of material of plant origin used for packing which include hay, straw wood shavings, wood chips, saw dust, wood waste, wooden pallets, dunnage mats, wooden packages, coir pith, peat or sphagnum moss etc.
- Please confirm in your offer/despatch documents that the required phytosanitary certificate will be submitted.
- * The Trans-shipment condition in BHEL purchase orders / Letter of Credit will be governed by Uniform Customs and Practices for Documentary Credits, UCP 500 of International Standard Bank Procedures issued by the International Chamber of Commerce (ICC). Please refer to our web site www.bhelhwr.co.in under the heading " TRANS-SHIPMENT".
- * Specifically confirm your agreement to air freight the material at your cost in case the delivery is delayed beyond 4 weeks. It is in addition to the penalty for delayed delivery as per the printed clause overleaf.
- * The offer should be accompanied with relevant copies of catalogues, drawings or specification. If these documents are not furnished the offer is liable to be rejected.
- * For evaluation, exchange rates (TT selling rates of SBI) as on scheduled date of tender opening (part 1 bid in case of 2 part bid) shall be considered.
- * BHEL will deal directly with the manufacturers and no correspondence with the agents will be entertained. The agents will not be permitted to visit/ interact with BHEL on behalf of their principals. Subsequently also no correspondence of any type will be made with any agent. All individuals/ companies representing/ Advisor/retainer ship basis or claimed to be part time employee for many OEMs/claiming to be channel/business partner for BHEL work/stockist not registered specifically etc are Agents
- * Documents submitted with the offer/bid by the bidder (Original Registered Supplier) shall be signed and stamped in each page by authorized representative of the bidder.
In case the bid is submitted by FAX, the bidder shall simultaneously ensure submission of signed and stamped (in each page) original bid to BHEL.
If the documents are received in soft form, the same should be transmitted through vendor's authorized e-mail followed by the signed and stamped copy of the same documents.
Documents not signed and stamped in each page by the authorized signatory of the bidder, shall not be accepted and considered for evaluation of the bid.
- * However, the suppliers or their authorised representatives may be allowed to attend tender opening if duly authorised by their principals, through a specific letter for a particular enquiry, for price bid opening on that particular day. General authorization letter is not acceptable.
- * The hard copy of this enquiry is being sent through post.

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- * As per directives of CENTRAL VIGILANCE COMMISSION, GOVERNMENT OF INDIA, One Agent can not represent two or more suppliers or quote on their behalf in a particular tender. If so found at any stage, BHEL-Hardwar is likely to cancel Enquiries/P.O.s to such suppliers. Further such Indian Agents are likely to be de-listed (Black listed for business from BHEL).
 - * Vendor should quote price and delivery details as per commercial terms & conditions enclosed.
 - * BHEL may load maximum penalty under Late Delivery Clause, to the extent the same is not agreed by the vendor, for the purpose of comparative statement. Where deliveries quoted by Vendors are not suiting, BHEL may also ignore the offer of the vendor.
 - * RISK PURCHASE: In case of delays in supplies / defective supplies or non-fulfillment of any other terms and conditions given in Purchase Order the purchaser may cancel the Purchase Order in full or part thereof, and may also make the purchase of such material from elsewhere / alternative source at the risk and cost of the supplier.
Vendors do not agree to the above RISK PURCHASE CLAUSE and in eventuality of RISK PURCHASE, may be banned for business with BHEL.
 - * Loading on prices-In case of deviation in payment terms from standard terms & conditions, the loading pattern for comparison of price bids is mentioned below:
 - 1.25% per month for the amount exceeding 90% of the contract value. The period of loading shall be 1 month for indigenous items and 2 months for imported items. The loading will be done for each case more than Rs. 1 lac & is for comparison purpose only to determine L1 status.
 - * Any document if identified as "AWAITED" against any of the items above, has to be submitted by the vendor in 4 sets alongwith their offer, for one-time approval by BHEL. Each document must be identified with a unique document no and its revision no.
 - * -All bank guarantees for Security Deposit as well as Performance Bank Guarante should be from one of the BHEL consortium banks and the bank guarantee should be in the proforma as prescribed by BHEL. The proforma of bank guarantee and the list of consortium banks is displayed at BHEL website www.bhelhwr.co.in
-However, in case the bank guarantee is not from BHEL consortium banks, then the vendor has to get the bank guarantee confirmed from one of the BHEL consortium banks and the bank charges are to be borne by the bidder.
-If any vendor does not accept this condition, their offer is likely to be ignored.
 - * BHEL reserves rights to place order for tendered quantity on more than one vendor.
 - * In case you are not quoting, please send your regret letter positively for our reference.
 - * Intimate your email address or changes, if any, by email to sure@bhelhwr.co.in giving your Vendor Code.

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- * The vendor shall have to pay 5% incidental charges while taking back supplied material if it is found rejected on receipt. The rejected material shall be sent back only after receipt of replacement.
- * The above terms and conditions supercede the same or similar terms and conditions, if appearing elsewhere in the enquiry or PO.
- * Following information is available on Business-to-Business Portal on website www.bhelhwr.co.in . : 1 Tender Submission, 2 Comparative Statement of Rates, 3 Status of tender enquiries, 4 Negotiations, 5 Status of purchase orders, 6 Pink Memos, 7 Rejection 8 Payment Status and 9 Vendor Registration. The user ID & password can be obtained from website itself.
- * Please resolve your rejections and unexecuted overdue purchase orders immediately which are posted at website.
- * Please confirm that prices quoted are not more than the prices quoted any other BHEL unit.
- * Where ever national/international (N/IN) standards are referred, the latest N/IN standard & are to be followed. Mention year & date of standard revision that shall be followed for the supply.
- * Kindly quote your prices in figures and words both. In case of any discrepancy in value, the prices quoted in words shall be considered for evaluation and establishing L1 status
- * TENDERS RECEIVED AFTER THE SPECIFIED TIME OF THEIR 'SUBMISSION' WILL BE TREATED AS LATE TENDERS AND SHALL NOT BE CONSIDERED UNDER ANY CIRCUMSTANCES
- * The offers of the bidders who are on the banned list as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on web site www.bhel.com
- * MSE Suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at annexure-1 where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents is found or the requisite documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazette officer.
- * Any new supplier will be eligible for registration with BHEL as MSE supplier provided at least any one of the following documents are submitted along with application for registration :- a. Valid NSIC Certificate or b. Entrepreneurs Memorandum part II (EM II) certificate (valid based on deemed validity of 5 years) or c. EM II certificate along with attested copy

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of CA Certificate (as per prescribed format at annexure 1) applicable for the relevant financial year (latest audited), where the deemed validity of EM II is over. However, credentials of all MSE supplier will be verified before advancing the intended benefits.

- * MSE vendors claiming SC/ST status will have to submit SC/ST certificate of the Proprietor from competent authority. Attested (notarized or attested by Gazetted officer) copy to be submitted alongwith the offer.
- * In case techno-commercial accepted vendors include MSE source and their prices (based on landed cost to BHEL) are within the price band of 15% w.r.t. L-1 vendor, then BHEL can offer 20% of quantity of respective item (rounded off to nearest number) to MSE vendors at L-1 price and in case, more than one MSE vendor is in 15 % band and the same is accepted by more than one MSE vendors then 20% quantities of respective items will be considered for ordering on proportionate basis amongst MSE vendors.
- * While distributing the 20% quantity amongst MSE vendors the decimal points in quantity shall be ignored for all the vendors except the L-1 amongst MSE vendors. Balance quantity after allocating the quantity to other MSE vendors ignoring the quantities in decimal , shall be given to L-1 (amongst MSE) vendor . However if there are more than one MSE vendor at the same price level than preference for additional quantities due to ignoring off the decimal (as mentioned above) shall be given to the vendor offering favorable terms to BHEL and if the conditions offered are also same then preference will be given to the vendor having high SPR rating.
- * In case there are more than one MSE vendors (with different landed cost to BHEL) within 15% price band of lowest bidder and quantity to be offered is 1 no. only, then preference shall be given to the MSE vendor with lowest landed cost .
- * In case there are more than one MSE vendors (with same landed cost to BHEL) within 15% price band of lowest bidder and quantity to be offered is 1 no. . only, then preference shall be given first, based on the favorable terms in the bid and in case terms are also same, the vendor with high SPR rating shall be given preference.
- * If L1 vendor is MSE vendor, entire quantity will be given to such MSE vendor only.

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