

BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM – HYDERABAD – 502032

M&S TRANSPORT SECTION

Phone No. 040-23184680/2525

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Tender Notice No: HY/M&S/TPT/Mortuary_Van/2015-17

10-Apr-2015

Tender in two parts (Techno-commercial & Price bid) will be received by the undersigned in sealed cover from the contractors satisfying the pre-qualification requirements. The following should be legibly written on the cover – Tender notice number, tender date, name of work, due date of opening. Tenders will be opened at 13:30 hrs on the due date in the presence of bidders or their authorized representatives in BHEL, Administrative Building (Vendor Complex) Ramachandrapuram, Hyderabad - 32.

1	Name of the work	:	Hiring of Mortuary Van for a period of 2 years
2	Earnest Money Deposit	:	Rs.20,000/- (Rupees Twenty Thousand only)
3	Estimated Cost	:	Rs.7.34/- Lakhs + Service Tax
4	Cost of Tender Documents	:	Rs.500/- (non-refundable)
5	Tender Sale start Date	:	10-Apr-2015
6	Tender Sale Close Date	:	18-May-2015 – 1100 Hrs (Extended)
7	Last Date of receipt of tenders	:	19-May-2015 – 1100 Hrs (Extended)
8	Date & time of opening of tenders	:	19-May-2015 – 1330 Hrs (Extended)

Name & Address of the contractor:

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Tenderers are requested to sign and put seal on all pages of tender documents and submit.

Signature of Contractor

PRE QUALIFICATION REQUIREMENTS

The following conditions have to be satisfied by the tenderer, with documentary proof to be enclosed with tender bid (Technical):

- i) Document Fee (Rs. 500/-)
- ii) EMD for Rs.20,000/- (Banker's cheque/Demand Draft/Cash Receipt)

OR

Valid One Time EMD certificate issued by competent authority in case of existing contractors of BHEL RC Puram.

- iii) Vehicle document proof if available or signed undertaking form in Annexure III (pg.no 14).
- iv) PAN No. (In case not available, proof of having applied with acknowledgement from concerned authority).
- v) Valid Driving license copies of 2 Drivers.
- vi) It is required to submit Service Tax certificate in case Annual Turnover crosses 10 Lakhs.
- vii) "The offers of the bidders who are on the banned list and also the offer of the bidders, who engage the services of the banned firm, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com".
- viii) Drivers should undergo Color vision test (color blindness check) at OHS, BHEL RC Puram.

Signature of Contractor

General:

1. BHEL, RCPuram, Hyderabad needs on Mortuary Van along with sufficient drivers on all days (Including Sundays and holidays @16hrs/day) for a period of 2 years.
2. The Mortuary Van should be of **January 2007** or later model (Tempo traveler or equivalent) and should be in good working condition.
3. Contractors in possession of Mortuary van should submit the document proof of the vehicle during submission of tender. The Mortuary Van shall be in the name of Contractor only. Mortuary van on partnership deeds/power of attorneys or authorizations and on lease basis are not accepted.
4. Contractors not in possession of Mortuary Van can also take part in tender process by submitting the signed undertaking as in ANNEXURE III.
5. Area of operation for Mortuary van will be in Twin cities (Hyderabad & Secunderabad) and up to Sadashivpet and surroundings.

As mentioned earlier, tenderer shall submit their offer in two part bids

- a. Techno-commercial bid consisting of Annexure – I, Annexure – II and Annexure-III duly signed on all pages along with DDs original for Rs.500/- (cost of tender documents) & Rs.20,000/- (Earnest Money Deposit).
- b. Price bid duly filled in & duly signed consisting of Annexure – IV

The above two bids are to be placed in separate covers duly sealed. The cover for Techno-commercial bid should be super-scribed as “Techno-commercial bid for Hiring of Mortuary Van” and Price bid shall be super-scribed as “Price bid for Hiring of Mortuary Van”

Both the above two envelopes shall be kept into another sealed cover. The cover shall be super-scribed with “Quotation for Hiring of Mortuary Van for a period of two years” and shall be sent to **Tender Box, Vendor Complex, Admn. Bldg. Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad – 502032.**

BHEL will not be responsible for any postal delays. *All corrigenda, addenda, amendments, time extensions clarifications, etc., to the tender will be hosted on BHEL website (www.bhel.com) only. Bidders should regularly visit BHEL website to keep themselves updated.*

Signature of Contractor

BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM – HYDERABAD – 502032

M&S TRANSPORT SECTION

Tender Notice No: HY/M&S/TPT/Mortuary_Van/2015-17

Date: 09-Apr-2015

Name of Job Work: Hiring of Mortuary Van for a period of two years

The tender schedule must be submitted along with the general conditions, special terms & conditions enclosed herewith duly signed & stamped on each page with bidders covering letter. Quotations should be typed on tender schedules only. Any deviations/deletions should be brought out separately on bidders letter pad and enclosed to the bid documents.

Following to be filled up by the bidder:

1.	Name of the Contractor	
2.	Full Address	
3.	Name of contact person	
4.	Phone no./Fax no.	
5.	E-mail Id	
6.	Mobile no.	
7.	PAN Number	
8.	Quotation Validity – 90 days from opening date of techno-commercial bids	
9.	EMD – Rs.20,000/- Cash Receipt / Bankers Cheque details	
10.	Security Deposit Clause – Acceptance (See terms & conditions for details)	
11.	Payment terms – Monthly	
12.	BHEL Supplier Code (if present)	

Signature of Contractor

ANNEXURE-I

Terms & conditions for entering into rate contract for “Hiring of Mortuary Van for a period of 2 years on all days” for the use of BHEL, RCPuram, Hyderabad – 502 032.

Sl. No.	Description	Contractor's response (tick any)
1.	The basic rate for 16Hrs. operation per day & 1500 Kms run (max) in a month basis (including HSD cost and driver cost) should be quoted in Annexure-III	Agreed/Not agreed
2.	Once the contract is finalized the Mortuary Van should be at the Operational disposal of BHEL during the entire contract period.	Agreed/Not agreed
3.	The Mortuary Van shall be of 2007 or later model (tempo traveler or equivalent) and shall be Supplied along with driver and fuel.	Agreed/Not agreed
4.	All the offers received will be scrutinized and only the technically Qualified offers will be considered. Technically not qualified offers will be rejected.	Agreed/Not agreed
5.	All entries in the tender should be clearly written in ink or typed and all corrections are to be duly attested by the tenderer.	Agreed/Not agreed
6.	Issue of tender documents does not mean that the bidder fulfills the qualifying requirements of the contract.	Agreed/Not agreed
7.	Submission of offer shall mean that the bidder has read the bid documents and agrees to abide by the terms and conditions mentioned in the documents.	Agreed/Not agreed
8.	The contractor will take comprehensive insurance for the Mortuary Van at his own cost.	Agreed/Not agreed
9.	Quotation should be valid for a period of 3 months from the date of opening of the techno-commercial bid.	Agreed/Not agreed
10.	No other person except contractor's authorized representative will be allowed in BHEL premises.	Agreed/Not agreed
11.	Within BHEL premises, the contractor's personnel should not do any work other than their normal duties.	Agreed/Not agreed
12.	Transport contractor should provide cell phone to the driver to facilitate communication at the time of emergencies/ breakdowns /accidents and any other important message to the contractor.	Agreed/Not agreed
13.	Contractor is solely responsible for payment of wages/salaries and allowances to his personnel. BHEL will have no liability whatsoever in this regard.	Agreed/Not agreed
14.	Price quoted shall be firm for the entire contract period. The rates quoted shall be inclusive of fuel price escalation.	Agreed/Not agreed

Signature of Contractor

15.	The contractor shall arrange alternate driver immediately in case the driver falls ill, is on leave or absconds from duty.	Agreed/Not agreed
16.	The contractor shall make available relief Mortuary Van immediately in the event of any breakdown or accident. Such relief Mortuary Van will be subject to the same conditions of maintenance and compliance with statutory requirements as those covered by the contract.	Agreed/Not agreed
17.	The breakdown/overhauling/preventive maintenance hours will not be counted in hours of operation.	Agreed/Not agreed
18.	The Transport contractor should obtain at his own cost, all required permits, licenses, pollution certificate etc., and its renewals for running his vehicle without break or any type of difficulty during the entire contract period. Failure to maintain these requirements will entail BHEL for cancellation of the contract and forfeit the Security Deposit.	Agreed/Not agreed
19.	The Transport contractor should provide all the necessary tools and equipment required for the successful operation of the Mortuary Van.	Agreed/Not agreed
20.	If the transport contractor is not able to provide his Mortuary Van continuously, alternate arrangement will be made by BHEL and the extra cost incurred will be recovered from the transport contractors pending bills or from security deposit.	Agreed/Not agreed
21.	The Transport contractor shall ensure that Mortuary Van deployed under this contract agreement is covered by a comprehensive insurance policy and the same should be renewed from time to time during contract period at his/her own cost. Under no circumstances shall BHEL be liable to compensate for any loss or damage that may be caused to the Mortuary Van by accident or complications arising out of such contingencies like fire, theft, riots, strike and terrorism damage whether inside or outside BHEL premises while engaged. BHEL will not be responsible for any loss /damage/pilferage or his property and or his employees.	Agreed/Not agreed
22.	Contractor shall be directly responsible for providing necessary staff like licensed driver & helper with the prescribed uniform. He will also be responsible for their courteous behavior toward the CISF authorities and BHEL authorities.	Agreed/Not agreed
23.	The Transport contractor should abide by the company's CISF security rules and shall provide safety PPEs (Personnel Protection Equipment) to the drivers.	Agreed/Not agreed
24.	In case BHEL be held liable for any loss, damage or compensation to third parties arising from or in relation to transport operations done by the transport contractor, such loss, damage or compensation shall be paid by the transport contractor to BHEL	Agreed/Not agreed

Signature of Contractor

	together with the costs incurred by BHEL on any legal proceedings pertaining thereto.	
25.	The contractor is directly responsible for injuries/death of vehicle driver or any person employed by him as well as to the third party occupants or other users arising due to accident or otherwise of vehicle during the contractual period. At any point of time, BHEL will not be responsible for any loss/damage either to the person or to the vehicle arising out of accident of the vehicle for performing the contractual obligations.	Agreed/Not agreed
26.	<p>The transport contractor will have to indemnify BHEL against the following, in case the same is thrust upon BHEL</p> <ul style="list-style-type: none"> • All claims for injury or damage to any person property caused by his negligence or negligence of his employees while on operation are to be settled by contractor. • Failure in observance of labor and industrial laws by the contractor. • All claims by way of compensation and all other types of unforeseen claims which may occur in the course of contract incurred by contractor. • All payments by way of compensation or otherwise which BHEL may be called upon to make under the provisions of the relevant acts to any workmen as aforesaid and any cost incurred by BHEL in connection with any claim preferred by such workmen and or against all action, claim and demands whatever in respect thereof or in any loss, injury or damages whatever to any third person arising out of this contract by the transport contractor, their workmen servants or agents shall be recovered from contractor. • For all claims, payments and losses that BHEL may have to make or suffer on account thereof the transport contractor shall wherever required to do so by BHEL or Govt. officials authorized under law, produce for inspection all forms, register and other papers required to be maintained under various statutes. 	Agreed/Not agreed
27.	Any amount recoverable from transport contractor towards the loss/damage will be recovered from the outstanding payments due or from security deposit. In case the amount is insufficient for such recoveries, transport contractor shall make good the balance amount by remitting in the cash office at BHEL. The company reserves the right to enter into parallel contracts for the same period or any part thereof.	Agreed/Not agreed
28.	BHEL reserves the right to refuse/cancel the tender at any stage without assigning any reason.	Agreed/Not agreed
29.	BHEL reserves its right to refuse/engage the vehicle if the driver or the vehicle does not conform to any of the regulations of MV Act or APMV Rules or blacklisted contractor of BHEL, Hyderabad-502032.	Agreed/Not agreed

Signature of Contractor

30.	This contract may be terminated at any time without paying compensation whatsoever to the transport contractor in case of misbehavior, disobedience, dishonesty, clandestine insolvency, any court order, non-sanction of road permit or any other related activities on their part or their failure to fulfill the terms and conditions of this agreement.	Agreed/Not agreed
31.	The rates quoted shall remain valid till the end of contract period from the date of award of work.	Agreed/Not agreed
32.	An amount of Rs.20,000/- towards EMD shall be paid by demand draft drawn in the name of "Bharat Heavy Electricals Limited" payable at Hyderabad and shall be enclosed to the technical bid. No interest will be paid on EMD. The EMD will be returned to the unsuccessful bidder only after one month from the date of finalization of tender.	Agreed/Not agreed
33.	EMD – Earnest Money Deposit will be forfeited in case of the following: <ul style="list-style-type: none"> • On withdrawal of the bid or increase in rates or changes in the bid conditions after opening of tender. • On refusal to enter into a contract after the contract is awarded. • In case of cheating, fraud, providing false/fake information during any stage of tender • If the successful tenderer does not commence the services from the date of LOI 	Agreed/Not agreed
34.	EMD furnished by the successful bidder will be adjusted as part security deposit towards contract performance guarantee and shall be refunded within three months of the date of expiry/ completion/revocation of the contract. In the event of the agency failing to comply with any provision of the contract, the security deposit shall be forfeited by BHEL.	Agreed/Not agreed
35.	Successful tenderer shall pay a security deposit as per the works policy 2008 of the overall contract value for two years period. Cash (as permissible under income tax act). The successful tender's EMD of Rs.20,000/- (Rupees twenty thousand only) paid will be converted and adjusted into security deposit.	Agreed/Not agreed
36.	The transport contractor shall submit his bills on 5 th day of the following month. The trips will be authorized by the user dept. In case the bills are not submitted by 5 th of the following month, these bills cannot be settled in the month in which the bills are received. All payments will be made only in the name of the party mentioned in R.C. Book on whose name it is registered.	Agreed/Not agreed
37.	The orders, notices or any correspondence to the transport contractor will be sent to the address furnished by registered post. This is deemed to have been served on the transporter, on date of report of delivery of such correspondence. The transport contractor shall carry out the orders without any delay.	Agreed/Not agreed
38.	Withdrawal of contract during the contract period will entail	Agreed/Not agreed

Signature of Contractor

	BHEL, not only forfeiture of security deposit, but also to appoint other transporter at the risk and cost of the contractor.	
39.	Soon after the acceptance of the tender, the transport contractor shall enter into an agreement with M/S BHEL, RCPuram, Hyderabad – 502032. The agreement shall be entered on non-judicial stamp paper of the value of Rs.100/- to be purchased by the transport contractor at his own cost.	Agreed/Not agreed
40.	M/s BHEL, RCPuram, Hyderabad-502032 reserves the right to accept any tender or part of any tender without assigning any reasons thereof irrespective of the fact whether the accepted tender is the lowest or not.	Agreed/Not agreed
41.	The contract once finalized will be valid for a period of two years from the date of commencement of work. And can be extended for a period of one year with mutual agreed conditions and with same rate, terms and conditions. BHEL has the right to cancel the contract in case of poor or bad service.	Agreed/Not agreed
42.	In case of any suit or other legal proceedings arising out of and relating to the contract to be entered into, the courts at Sangareddy in Medak District only shall have the jurisdiction.	Agreed/Not agreed
43.	Tax will be deducted at source from the running bills as per the applicable income tax rules and other statutory requirements.	Agreed/Not agreed
44.	In the event of any question or dispute or under this contract, the same shall be referred to a competent Authority in the company for sole arbitration and his decision shall be final and binding on the parties to the contract.	Agreed/Not agreed
45.	The Contractor shall engage drivers having experience of minimum of two (2) years in driving vehicles and shall be in possession of valid license.	Agreed/Not agreed
46.	It is the responsibility of the contractor to arrange the No. of drivers depending upon the operational hours per day.	Agreed/Not agreed
47.	The contractor shall maintain regular contact with the designated employee of BHEL and will interact on matters relating to the work awarded under this contract.	Agreed/Not agreed
48.	In case the contractor does not carry out the contractual/statutory obligations or the services rendered by him are found to be unsatisfactory, BHEL shall bring the same to his notice and he will be obliged to discharge the obligations and rectify the efficiency/anomaly within three days' time failing which, BHEL reserves the right to terminate the contract without assigning any reason whatsoever. In such an event no damages will be payable for short closure of the contract.	Agreed/Not agreed
49.	Notwithstanding anything contained in the contract agreement which will be entered after award of work, the contract may be terminated by BHEL, without assigning any reason thereof by giving a notice of 30 days to the contractor.	Agreed/Not agreed
50.	Non – compliance of any provisions under the act/rule/ instructions/guidelines shall make the contractor liable for penal	Agreed/Not agreed

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	action including termination of contract.	
51.	Contractor shall furnish in a separate letter his place of residence and postal address. The delivery at the above named place or posting in a Post box regularly maintained by the post and telegraph Department or sending letters registered for acknowledgement of any notice, letter or other communication to the contractor. Change in address shall come into force at any time by an instrument executed by the contractor and delivered to the Company official who has signed the contract.	Agreed/Not agreed
52.	Contractor shall in his absence keep competent agent constantly on the works and any directions or explanations given by the Contract Signing Officer or his representative to such agent shall be held to have been given to the contractor himself.	Agreed/Not agreed
53.	Work shall be done on all working days/Sundays/holidays with the written permission and approval by competent authority. The contractor shall comply with the provisions of the Factories Act Rules framed there under if the same are applicable.	Agreed/Not agreed
54.	On the occurrence of an accident, which results in the death of any of the workmen employed by the contractor or which is so serious as to be likely to result in the death of any such workmen, the contractor shall intimate within 24 hours of the happening of such an accident intimate in writing to the company official in-charge of the work.	Agreed/Not agreed
55.	The contractor shall indemnify the company against all losses or damages sustained by the company resulting directly or indirectly from his failure to give intimation in the manner aforesaid including the penalties or dues if any and become payable by the company, as a consequence of failure, the company to give notice under the workmen's compensation act or otherwise confirm to the provisions of the said act in regard to such accident.	Agreed/Not agreed
56.	The contractor shall ensure adherence to all statutory requirements applicable to Bharat Heavy Electricals Limited, RCPuram, Hyderabad – 502032.	Agreed/Not agreed
57.	The contractor shall not resort to subcontracting under any circumstances. If found subcontracting at a later date, BHEL reserves the right to take whatever action it deems fit, including cancellation of the contract and forfeiture of security deposit.	Agreed/Not agreed
58.	Whenever the term – CONTRACTOR is used, it shall be understood to refer to the particular person, firm or corporation with whom an agreement has been made by the concerned company official for executing the work defined in the concerned agreement and for the purpose of instructions regarding compliance with contract conditions, it shall include the contractor's authorized agents, who are entrusted with the work by contractor.	Agreed/Not agreed
59.	All the works shall be carried out in accordance with the	Agreed/Not agreed

Signature of Contractor

	directions and to the satisfaction of the company official in accordance scope of work.	
60.	Wherever, BHEL/COMPANY standards are mentioned shall be strictly followed.	Agreed/Not agreed
61.	Nothing contained in the contract agreement and its conditions shall be deemed to preclude or render inoperative the service of any notice, letter or other communication upon the contractor Personally.	Agreed/Not agreed
62.	All disputes, claims and demands arising in connection with the contract shall be settled by mutual consultation. If no such agreement is reached between the parties each party can appoint one Arbitrator and the Arbitrators so appointed can appoint a Presiding Arbitrator. The proceedings of the tribunal shall be in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the rules made there under. The venue of the Arbitration shall be at BHEL, Hyderabad or at such place as the Arbitrators may direct. The Award to be given by the Arbitral Tribunal shall be a speaking award. The arbitration costs, fees and expenses shall be borne by both the parties equally. The award of the tribunal shall be final and binding on both the parties equally. The award of the tribunal shall be final and binding on both the parties. All questions, disputes, differences arising under, out of or in connection with this contract shall be exclusive jurisdiction of the Courts at Sangareddy, Medak District, Telangana State.	Agreed/Not agreed
63.	Tax will be deducted at source from the running bills as per applicable income tax rules and other statutory requirements.	Agreed/Not agreed
64.	All the points in the NIT shall become a part of the agreement.	Agreed/Not agreed
65.	PENALTY CLAUSE: BHEL, RCPuram will impose a penalty of 1. Rs.1000/- per day for Non-Supply of vehicle. 2. Rs.100/- per hour if vehicle not reports at 0700 hrs 3. Rs.100/- per day for non-wearing of uniform by drivers	Agreed/Not agreed

Signature of Contractor

General instructions to bidders:

1.	Bidders are required to go through instructions carefully and complete all the formalities as required. In event of furnishing false or incorrect information, the offers shall be rejected and no correspondence will be entertained in this regard.
2.	<p>Bidders are required to submit the offer in two parts.</p> <p>I) Techno-commercial bid along with un-priced bid II) Price bid.</p> <p>Each bid shall be kept in separate envelopes, which should be properly sealed. Both envelopes shall be put together in a large envelope and shall be submitted to concerned official at Vendor Complex as per the tender date and time.</p>
3.	Bidders are required to ensure that all columns of the bid are duly filled in. If any incorrect rates or unusually low rates are mentioned the offer shall be rejected and no correspondence will be entertained in this regard.
4.	The techno-commercial bid should accompany the Demand Draft for Earnest Money Deposit and cost of tender document along with other relevant supporting documents. In case of non-submission of Earnest Money Deposit/ Document cost along with the technical bid, the offer is liable to be rejected.
5.	Bidders are required to submit duly filled in tender documents before 1100 hrs on the date as mentioned in Pg.1 of this NIT at Vendor Complex, Administrative Building (BHEL).
6.	The techno-commercial bids will be opened on the day as mentioned in Pg. 1 of this NIT at 1330 hrs at Vendor complex, BHEL, RCPuram.
7.	Bidders or bidder's representatives may attend the tender opening on the above mentioned date, time and place. No separate intimation will be given to bidders.
8.	L1 party would be decided based on the 'basic rate'. However, negotiations will be carried out if Rate quoted by L1 party is greater than our estimation.
9.	The Service Tax would be considered inclusive if neither is ticked in price bid.

Signature of Contractor

ANNEXURE-II

Techno-commercial bid for “Hiring of Mortuary Van for a period of two years”.

Sl. No.	DESCRIPTION	CONTRACTORS RESPONSE
1.	Name of Contractor	
2.	Address	
3.	Contact Number	
4.	Name of Job work	Hiring of Mortuary Van for a period of 2 years
5.	Tender Notice no. & Date	HY/M&S/TPT/Mortuary_Van/2015-17 dated 10-April-2015
6.	Details of EMD	
7.	Document cost Details	
8.	PAN details	
9.	Documental proof of possession of vehicle registration on the name of tenderer.	
10.	Driving license of a HGV/ commercial vehicle driver	

ANNEXURE - III

UNDER TAKING

(for tenderers not in possession of Mortuary Van at the time of submission of tender documents)

I, undersigned applied for Hiring of Mortuary van for a period of 2 years vide Tender No. HY/M&S/TPT/Mortuary_Van/2015-17, Dated: 10-Apr-2015 given by M&S Transport Section, BHEL, Ramachandrapuram, Hyderabad – 502032.

In the above said tender I have not submitted the details of Mortuary van as I don't own one at present.

If I stand L1 in the tender or if order is received for Hiring of one Mortuary van 2007 or later model (Tempo traveler or equivalent) for a period of 2 years, along with requisite documents within 15 days of issue of work order/LOI.

Name, Address of the Contactor

Mobile Number:

Landline Number:

Signature of Contractor

ANNEXURE – IV

Price bid for “Hiring of Mortuary Van for a period of two years”

Sl. No.	Description	Rate	
		In Figures	In Words
1	Rate per month @16Hrs operation per day on all days including Sundays and holidays	Rs.	Rs.
3.	Service Tax (tick any)	Extra/Inclusive	

Name, Address of the Contactor

Mobile Number:

Landline Number:

Signature of Contractor