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**TENDER SPECIFICATION**

**TENDER NO. BHEL/NR/SCT/CRANES TPT/998**

**FOR**

**“Providing services of Crane Dismantling, Assembly, Loading & Unloading at various PSNR sites.”**

**PART I – TECHNICAL BID**



**Bharat Heavy Electricals Limited**  
(A Govt. Of India Undertaking)  
**Power Sector – Northern Region,**  
**Plot No. 25 , Sector - 16A ,**  
**Distt. Gautam Budh Nagar, NOIDA – 201 301(INDIA)**



ISO 9001, ISO 14001,  
OHSAS 18001 & SA 8000  
certified company  
SubContract and Purchase Deptt.

**Bharat Heavy Electricals Limited**  
(A Govt. Of India Undertaking)  
**Power Sector – Northern Region,**  
**Plot No. 25 , Sector - 16A ,**  
**Distt. Gautam Budh Nagar, NOIDA – 201 301(INDIA)**  
**Phone: 0091-0120- 2416275/ 2416292**  
**Fax 091-0120-2416528**  
**Email: [eklavya@bhel.com](mailto:eklavya@bhel.com)/[mkj@bhel.com](mailto:mkj@bhel.com)**

**TENDER NO. BHEL/NR/SCT/CRANES TPT/998**

**IMPORTANT NOTE**

PURCHASER OF THIS TENDER DOCUMENT IS ADVISED TO CHECK AND ENSURE COMPLETION OF ALL PAGES OF TENDER DOCUMENT AND REPORT ANY DISCREPANCY TIMELY FOR CORRECTIVE ACTION, IF ANY, TO THE ISSUING AUTHORITY BEFORE THE BIDS ARE SUBMITTED. ORIGINAL COPY OF TENDER DOCUMENT COMPLETE IN ALL RESPECTS MUST BE SUBMITTED BACK AS PART OF THE BID WITHOUT WHICH THE SAME IS LIABLE TO BE REJECTED BY BHEL.

THIS TENDER SPECIFICATION ISSUED TO:

M/S-----  
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**Rev 01**  
**1<sup>st</sup> Jun**  
**2012**

# NOTICE INVITING TENDER

(Document No PS:MSX:NIT)

Bharat Heavy Electricals Limited



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**NOTICE INVITING TENDER (NIT)**

**NOTE: BIDDER MAY DOWNLOAD FROM WEB SITES**

**OR**

**PURCHASE TENDERS FROM THIS OFFICE ALSO**

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To

Dear Sir/Madam

**Sub : NOTICE INVITING TENDER**

Sealed offers in two part bid system are invited from reputed & experienced bidders (meeting PRE QUALIFICATION CRITERIA as mentioned in Annexure-I) for the subject job by the undersigned on the behalf of BHARAT HEAVY ELECTRICALS LIMITED as per the tender document. Following points relevant to the tender may please be noted and complied with.

**1.0 Salient Features of NIT**

SL NO	ISSUE	DESCRIPTION	
i	TENDER NUMBER	<b>BHEL/NR/SCT/CRANES TPT/998</b>	
ii	Broad Scope of job	"Providing services of Crane Dismantling, Assembly, Loading & Unloading at various PSNR sites."	
iii	<b>DETAILS OF TENDER DOCUMENT</b>		
a	Volume-IA	<i>Technical Conditions of Contract (TCC) consisting of Scope of work, Technical Specification, Drawings, Procedures, Bill of Quantities, Terms of payment, etc</i>	Applicable
b	Volume-IB	<i>Special Conditions of Contract (SCC)</i>	Applicable
c	Volume-IC	<i>General Conditions of Contract (GCC)</i>	Applicable
d	Volume-ID	<i>Forms and Procedures</i>	Applicable
e	Volume-II	<i>Price Schedule (Absolute value).</i>	Applicable
iv	Issue of Tender Documents	<p>1. <b><u>Sale from BHEL PS Regional office at :</u></b>  <b>Start : 03/06/2015 , Time : 0900 HRS</b>  <b>Closes: 25/06/2015 , Time :1200 HRS</b></p> <p>2. <b>From BHEL website (<a href="http://www.bhel.com">www.bhel.com</a>)</b>  Tender documents will be available for downloading from website till due date of submission</p>	Applicable
v	DUE DATE & TIME OF OFFER SUBMISSION	<b>Date : 25/06/2015 , Time : 1500 HRS</b> <b>Place : Noida</b>	Applicable
vi	OPENING OF TENDER	<b>Date : 25/06/2015</b> <i>(Within 2 hours of the latest due date and time of offer submission).</i> Notes:	Applicable

		(1) In case the due date of opening of tender becomes a non-working day, then the due date & time of offer submission and opening of tenders get extended to the next working day. (2) Bidder may depute representative to witness the opening of tender	
vii	EMD AMOUNT		Not Applicable
viii	COST OF TENDER	Rs 2000/-.	Applicable
ix	LAST DATE FOR SEEKING CLARIFICATION	Date: 17/06/2015 Along with soft version also, addressing to undersigned & to others as per contact address given below	Applicable
x	SCHEDULE OF Pre Bid Discussion (PBD)		Not applicable.
xi	INTEGRITY PACT & DETAILS OF INDEPENDENT EXTERNAL MONITOR (IEM)		Not applicable.
xii	Latest updates	Latest updates on the important dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc to Tender Specifications will be hosted in BHEL webpage (www.bhel.com -->Tender Notifications →View Corrigendums) <b>and not in the newspapers</b> . Bidders to keep themselves updated with all such information	

- 2.0 The offer shall be submitted as per the instructions of tender document and as detailed in this NIT. Bidders to note specifically that all pages of tender document, including these NIT pages of this particular tender together with subsequent correspondences shall be submitted by them, duly signed & stamped on each page, as part of offer. **Rates/Price including discounts/rebates, if any, mentioned anywhere/in any form in the techno-commercial offer other than the Price Bid, shall not be entertained.**
- 3.0 Unless specifically stated otherwise, bidder shall remit cost of tender and courier charges if applicable, in the form of Demand Draft drawn in favour of Bharat Heavy Electricals Ltd, payable at Power Sector Regional HQ at Noida issuing the Tender, along with techno-commercial offer. Bidder may also choose to deposit the Tender document cost by cash at the Cash Office as stated above against sl no iv of 1, on any working day; and in such case copy of Cash receipt is to be enclosed with the Techno Commercial offer. Sale of tender Documents shall not take place on National Holidays, holidays declared by Central or State Governments and BHEL PS HQ at Noida, Sundays and second/ last Saturdays
- 4.0 Unless specifically stated otherwise, bidder shall deposit EMD through Demand Draft/Pay Order in favour of Bharat Heavy Electricals Ltd, payable at Noida. For other details and for 'One Time EMD' please refer General Conditions of Contract.
- 5.0 **Procedure for Submission of Tenders:** The Tenderers must submit their Tenders to Officer inviting Tender, as detailed below:
- PART-I consisting of 'PART-I A (Techno Commercial Bid)' & 'PART-I B (EMD/COST of TENDER)' in two separate sealed and superscribed envelopes (ENVELOPE-I & ENVELOPE-II)
  - PART-II (Price Bid) – in sealed and superscribed envelope (ENVELOPE-III)
  - One set of tender documents shall be retained by the bidder for their reference
- 6.0 The contents for ENVELOPES and the superscription for each sealed cover/Envelope are as given below. **(All pages to be signed and stamped)**

Sl no	Description	Remarks
	<b>Part-I A</b>	
	<p><b>ENVELOPE – I superscribed as :</b>            PART-I (TECHNO COMMERCIAL BID)            TENDER NO :            NAME OF WORK :            PROJECT:            DUE DATE OF SUBMISSION:</p> <p><b>CONTAINING THE FOLLOWING:-</b></p>	
i.	Covering letter/Offer forwarding letter of Tenderer.	
ii.	<p>Duly filled-in 'No Deviation Certificate' as per prescribed format to be placed after document under sl no (i) above.</p> <p><b>Note:</b></p> <p>a. In case of any deviation, the same should be submitted separately for technical &amp; commercial parts, indicating respective clauses of tender against which deviation is taken by bidder. The list of such deviation shall be placed after document under sl no (i) above. It shall be specifically noted that deviation recorded elsewhere shall not be entertained.</p> <p>b. BHEL reserves the right to accept/reject the deviations without assigning any reasons, and BHEL decision is final and binding.</p> <p>i). In case of acceptance of the deviations, appropriate loading shall be done by BHEL</p> <p>ii). In case of unacceptable deviations, BHEL reserves the right to reject the tender</p>	
iii.	<p>Supporting documents/ annexure/ schedules/ drawing etc as required in line with Pre-Qualification criteria.</p> <p>It shall be specifically noted that all documents as per above shall be indexed properly and credential certificates issued by clients shall distinctly bear the name of organization, contact ph no, FAX no, etc.</p>	
iv.	All Amendments/Correspondences/Corrigenda/Clarifications/Changes/ Errata etc pertinent to this NIT.	
v.	Integrity Pact Agreement (Duly signed by the authorized signatory)	If applicable
vi.	Duly filled-in annexures, formats etc as required under this Tender Specification/NIT	
vii.	Notice inviting Tender (NIT)	
viii.	Volume – I A : <u>Technical</u> Conditions of Contract (TCC) consisting of Scope of work, Technical Specification, Drawings, Procedures, Bill of Quantities, Terms of payment, etc	
ix.	Volume – I B : Special Conditions of Contract (SCC)	
x.	Volume – I C : General Conditions of Contract (GCC)	
xi.	Volume – I D : Forms & Procedures	
xii.	Volume – II (UNPRICED – without disclosing rates/price, but mentioning only 'QUOTED' or 'UNQUOTED' against each item	
xiii.	Any other details preferred by bidder with proper indexing.	

<b>PART-I B</b>		
	<p><b>ENVELOPE – II superscribed as:</b>            PART-I (EMD/COST of TENDER)            TENDER NO :            NAME OF WORK :            PROJECT:</p>	

	DUE DATE OF SUBMISSION:	
	<b>CONTAINING THE FOLLOWING:-</b>	
i.	<p>1. Earnest Money Deposit (EMD) in the form as indicated in this Tender <b>OR</b> Documentary evidence for 'One Time EMD' with the Power Sector Region of BHEL floating the Tender</p> <p>2. Cost of Tender ( Demand Draft or copy of Cash Receipt as the case may be)</p>	

	<b>PART-II</b>	
	<b>PRICE BID</b> consisting of the following shall be enclosed	
	<p><b>ENVELOPE-III</b> superscribed as: PART-II (PRICE BID) TENDER NO : NAME OF WORK : PROJECT: DUE DATE OF SUBMISSION:</p> <p><b>CONTAINING THE FOLLOWING</b></p>	
i	Covering letter/Offer forwarding letter of Tenderer enclosed in Part-I	
ii	Volume II – PRICE BID ( Duly Filled in Schedule of Rates – rate/price to be entered in words as well as figures)	

	<b>OUTER COVER</b>	
	<p><b>ENVELOPE-IV</b> (MAIN ENVELOPE / OUTER ENVELOPE) superscribed as: TECHNO-COMMERCIAL BID, PRICE BID &amp; EMD TENDER NO: NAME OF WORK: PROJECT: DUE DATE OF SUBMISSION:</p> <p><b>CONTAINING THE FOLLOWING:</b></p>	
i	<ul style="list-style-type: none"> <li>○ Envelopes I</li> <li>○ Envelopes II</li> <li>○ Envelopes III</li> </ul>	

**SPECIAL NOTE:** All documents/ annexures submitted with the offer shall be properly annexed and placed in respective places of the offer as per enclosure list mentioned in the covering letter. BHEL shall not be responsible for any missing documents.

- 7.0 Deviation with respect to tender clauses and additional clauses/suggestions in Techno-commercial bid / Price bid shall NOT be considered by BHEL. Bidders are requested to positively comply with the same.
- 8.0 BHEL reserves the right to accept or reject any or all Offers without assigning any reasons thereof. BHEL also reserves the right to cancel the Tender wholly or partly without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidders in this matter (except for the refund of EMD).
- 9.0 **Not Applicable**

- 10.0 Since the job shall be executed at site, bidders must visit site/ work area and study the job content, facilities available, availability of materials, prevailing site conditions including law & order situation, applicable wage structure, wage rules, etc before quoting for this tender. They may also consult this office before submitting their offers, for any clarifications regarding scope of work, facilities available at sites or on terms and conditions.
- 11.0 For any clarification on the tender document, the bidder may seek the same in writing or through e-mail, as per specified format, within the scheduled date for seeking clarification, from the office of the undersigned. BHEL shall not be responsible for receipt of queries after due date of seeking clarification due to postal delay or any other delays. Any clarification / query received after last date for seeking clarification may not be normally entertained by BHEL and no time extension will be given.
- 12.0 BHEL may decide holding of pre-bid discussion [PBD] with all intending bidders as per date indicated in the NIT. The bidder shall ensure participation for the same at the appointed time, date and place as may be decided by BHEL. Bidders shall plan their visit accordingly. The outcome of pre-bid discussion (PBD) shall also form part of tender.
- 13.0 In the event of any conflict between requirement of any clause of this specification/ documents/drawings/data sheets etc or requirements of different codes/standards specified, the same to be brought to the knowledge of BHEL in writing for clarification before due date of seeking clarification (whichever is applicable), otherwise, interpretation by BHEL shall prevail. Any typing error/missing pages/ other clerical errors in the tender documents, noticed must be pointed out before pre-bid meeting/submission of offer, else BHEL's interpretation shall prevail.
- 14.0 Unless specifically mentioned otherwise, bidder's quoted price shall deemed to be in compliance with tender including PBD.
- 15.0 Bidders shall submit Integrity Pact Agreement (Duly signed by authorized signatory who signs in the offer), **if applicable**, along with techno-commercial bid. This pact shall be considered as a preliminary qualification for further participation. **The names and other details of Independent External Monitor (IEM) for the subject tender is as given at point (1) above.**
- 16.0 The Bidder has to satisfy the Pre Qualifying Requirements stipulated for this Tender in order to be qualified. The Price Bids of only those bidders will be opened who will be qualified for the subject job on the basis of satisfying the Pre Qualification Criteria specified in this NIT as per Annexure-I (as applicable), past performance etc. and date of opening of price bids shall be intimated to only such bidders. BHEL reserves the right not to consider offers of parties under HOLD.
- 17.0 In case BHEL decides on a 'Public Opening', the date & time of opening of the sealed PRICE BID shall be intimated to the qualified bidders and in such a case, bidder may depute one authorised representative to witness the price bid opening. BHEL reserves the right to open 'in-camera' the 'PRICE BID' of any or all Unsuccessful/Disqualified bidders under intimation to the respective bidders.
- 18.0 Validity of the offer shall be for **six months** from the latest due date of offer submission (including extension, if any) unless specified otherwise.
- 19.0 BHEL reserves the right to decide the successful bidder on the basis of Reverse Auction process. In such case all qualified bidders will be intimated regarding procedure/ modality for Reverse Auction process prior to Reverse Auction and price will be decided as per the rules for Reverse Auction. .
- However, if reverse auction process is unsuccessful as defined in the RA rules/procedures, or for whatsoever reason, then the sealed 'PRICE BIDS' will be opened for deciding the successful bidder. BHEL's decision in this regard will be final and binding on bidder.
- 20.0 On submission of offer, further consideration will be subject to compliance to tender & qualifying requirement and customer's acceptance, as applicable.
- 21.0 In case the bidder is an "Indian Agent of Foreign Principals", 'Agency agreement has to be submitted along with Bid, detailing the role of the agent along with the terms of payment for agency commission in INR, along

with supporting documents.

- 22.0 The bidders shall not enter into any undisclosed M.O.U. or any understanding amongst themselves with respect to tender.
- 23.0 **Not used**
- 24.0 The bidder shall submit documents in support of possession of 'Qualifying Requirements' duly self-certified and stamped by the authorized signatory, indexed and properly linked in the format for PQR. In case BHEL requires any other documents/proofs, these shall be submitted immediately.
- 25.0 The bidder may have to produce original document for verification if so decided by BHEL.
- 26.0 The offers of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL web site [www.bhel.com](http://www.bhel.com).
- 27.0 BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit „online sealed bid“ in the Reverse Auction. Non-submission of „online sealed bid“ by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.”

Information and General Terms and Conditions governing RA shall form part of the RFQ/ Enquiry.

- 28.0 It may please be noted that guidelines/rules in respect of Suspension of Business dealings', 'Vendor evaluation format', 'Quality, Safety & HSE guidelines', etc may undergo change from time to time and the latest one shall be followed. The abridge version of extant 'Guidelines for suspension of business dealings with suppliers/ contractors' is available on [www.bhel.com](http://www.bhel.com) on “**supplier registration page**”.
- 29.0 **Micro and Small Enterprises (MSE)**  
Any Bidder falling under MSE category, shall furnish the following details & submit documentary evidence/ Govt. Certificate etc. in support of the same along with their techno-commercial offer

Type under MSE	SC/ST owned	Others
Micro		
Small		

**Note:** - If the bidder does not furnish the above, offer shall be processed construing that the bidder is not falling under MSE category.

MSE suppliers can avail the intended benefits only if they submit along with the offer, or before price bid opening, attested copies of either EM-II certificate having deemed validity (two years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM-II certificate along with CA certificate (format enclosed as Annexure - 4) applicable for the year, certifying quantum of investment in plant and machinery within the permissible limit as per the act for relevant status (Micro or Small) where the deemed validity of EM-II is over. Date to be reckoned for determining the deemed validity will be last date of technical bid submission. Non submission of such documents will lead to consideration of their bids at par with other bidders and MSE status of such suppliers shall be shifted to Non MSE supplier till the supplier submits these documents.

MSEs shall be exempted from payment of earnest money at the time of tender deposit. However, there is no exemption of security deposit submission

No benefits shall be applicable for that particular enquiry if the required documents are not submitted before price bid opening.

### 30.0 Order of Precedence

In the event of any ambiguity or conflict between the Tender Documents, the order of precedence shall be in the order below:

- a. Amendments/Clarifications/Corrigenda/Errata etc issued in respect of the tender documents by BHEL
- b. Notice Inviting Tender (NIT)
- c. Price Bid
- d. Technical Conditions of Contract (TCC)—Volume-1A
- e. Special Conditions of Contract (SCC) —Volume-1B
- f. General Conditions of Contract (GCC) —Volume-1C
- g. Forms and Procedures —Volume-1D

for BHARAT HEAVY ELECTRICALS LTD  
(SCT)

#### **Enclosure**

01. Annexure-1: Pre Qualifying criteria.
02. Annexure-2: Check List.
03. Annexure-3: Modification / Deletions in Standard Clause of General Conditions of Contract (GCC) or Special Conditions of Contract (SCC)
04. Annexure-4: Chartered Accountant certificate for MSMED
05. Annexure-5 General Terms and Conditions of Reverse Auction (RA)
06. Annexure-6: Authorization of representative who will participate in the online Reverse Auction Process
07. Annexure-7: Feedback Form

**ANNEXURE - 1****PRE QUALIFYING REQUIREMENTS**

JOB	<b>"Providing services of Crane Dismantling, Assembly, Loading &amp; Unloading at various PSNR sites."</b>
TENDER NO.	<b>BHEL/NR/SCT/CRANES TPT/998</b>

<b>SL. NO.</b>	<b>PRE QUALIFICATION CRITERIA</b>	<b>Name and Description of qualifying criteria</b>
<b>A</b>	Submission of Integrity Pact duly signed	Not Applicable
<b>B</b>	<p><b><u>Technical</u></b> Bidder shall have the experience of having successfully completed <b>similar work</b> during last seven years ending last day of month previous to the one in which applications are invited. Experience shall be either of the following :</p> <ol style="list-style-type: none"> <li>1. Three similar completed works costing not less than 2.7 Lacs.</li> <li>2. Two similar completed works costing not less than 3.4 Lacs.</li> <li>3. One similar completed work costing not less than 5.4 Lacs.</li> </ol> <p>Bidder shall furnish work order, job completion certificate for the same.</p>	Applicable
<b>C</b> <b>C-1</b>	<p><b><u>Financial</u></b> <b><u>TURNOVER</u></b> Bidder should have an average annual turnover of minimum 2.0 lac during preceding three financial years i.e. 2011-12, 2012-13 and 2013-14. The bidder shall submit audited annual accounts (balance sheets and profit &amp; loss account) in support of this.</p>	Applicable
<b>C-2</b>	<p><b><u>NETWORTH</u></b> Net worth of the Bidder based on the latest Audited Accounts as furnished for 'C-1' above should be positive.</p>	Applicable
<b>C-3</b>	<p><b><u>PROFIT</u></b> Bidder must have earned cash profit in any one of the three Financial Years as applicable in the last three years defined in 'C-1' above based on latest Audited Accounts.</p>	Applicable
<b>D</b>	Assessment of Capacity of Bidder to execute the work as per sl. no. 9 of NIT.	Not Applicable
<b>E</b>	Approval of customer	Not Applicable
<b>F</b>	Consortium criteria	Not Applicable

**Explanatory Notes for QR 'B':-**

1. "Similar Work" shall be defined as "job of crane dismantling and assembly of hydraulic crawler crane of 100 MT or above capacity".
2. Relevant documents, meeting above requirements shall be submitted by bidders.

**ANNEXURE - 2****CHECK LIST****NOTE:- Tenderers are required to fill in the following details and no column should be left blank**

1	Name and Address of the Tenderer		
2	Details about type of the Firm/Company		
3.a	Details of Contact person for this Tender	Name : Mr/Ms Designation: Telephone No: Mobile No: Email ID: Fax No:	
3.b	Details of alternate Contact person for this Tender	Name : Mr/Ms Designation: Telephone No: Mobile No: Email ID: Fax No:	
4	EMD DETAILS	DD No:                      Date : Bank :                      Amount: Please tick ( √ ) whichever applicable:- ONE TIME EMD / ONLY FOR THIS TENDER	
5	Validity of Offer	TO BE VALID FOR SIX MONTHS FROM DUE DATE	
		APPLICABILITY (BY BHEL)	ENCLOSED BY BIDDER
6	Whether the format for compliance with <b>PRE QUALIFICATION CRITERIA</b> (ANNEXURE-I) is understood and filled with proper supporting documents referenced in the specified format	Applicable	YES / NO
7	Audited profit and Loss Account for the last three years	Applicable/Not Applicable	YES/NO
8	Copy of PAN Card	Applicable/Not Applicable	YES/NO
9	Whether all pages of the Tender documents including annexures, appendices etc are read understood and signed	Applicable/Not Applicable	YES/NO
10	Integrity Pact	Applicable/Not Applicable	YES/NO
11	Declaration by Authorised Signatory	Applicable/Not Applicable	YES/NO
12	No Deviation Certificate	Applicable/Not Applicable	YES/NO
13	Declaration confirming knowledge about Site Conditions	Applicable/Not Applicable	YES/NO
14	Declaration for relation in BHEL	Applicable/Not Applicable	YES/NO
15	Non Disclosure Certificate	Applicable/Not Applicable	YES/NO
16	Bank Account Details for E-Payment	Applicable/Not Applicable	YES/NO
17	Capacity Evaluation of Bidder for current Tender	Applicable/Not Applicable	YES/NO

18	Tie Ups/Consortium Agreement are submitted as per format	Applicable/Not Applicable	YES/NO
19	Power of Attorney for Submission of Tender/Signing Contract Agreement	Applicable/Not Applicable	YES/NO
20	Analysis of Unit rates	Applicable/Not Applicable	YES/NO

NOTE: STRIKE OFF 'YES' OR 'NO', AS APPLICABLE. TENDER NOT ACCOMPANIED BY THE PRESCRIBED **ABOVE APPLICABLE DOCUMENTS** ARE LIABLE TO BE SUMMARILY REJECTED.

DATE :

**AUTHORISED SIGNATORY**  
(With Name, Designation and Company seal)

**ANNEXURE – 3**

**Modification / Deletions in Standard Clauses of General Conditions of Contract (GCC) & Special Conditions of Contract (SCC)**

**i) Clause Nos. 1.9, 1.10, 1.11, 1.12, 1.15.13, 2.6.2, 2.8.6, 2.9, 2.11, 2.12, 2.13, 2.14, 2.15, 2.16, 2.17, 2.22, 2.23 & 2.24 of GCC shall not be applicable.**

**ii) Clause Nos. 1.0, 2.0, 3.0, 4.1, 4.2 (except clause no. 4.2.2.12), 5.5, 6.1.12, 6.1.13, 7.0, 8.0, 10.0 & 11.0 of SCC shall not be applicable.**

**Other clauses of Standard GCC & SCC shall remain unchanged.**

**ANNEXURE - 4****Certificate by Chartered Accountant on letter head**

This is to Certify that M/S ..... ,  
 (hereinafter referred to as 'company') having its registered office at  
 ..... is registered under MSMED Act 2006, (Entrepreneur  
 Memorandum No (Part—II) ..... dtd: ..... ,  
 Category: ..... (Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company  
 as on date..... as per MSMED Act 2006 is as follows:

**1. For Manufacturing Enterprises:** Investment in plant and machinery (i.e.  
 original cost excluding land and building and the items specified by the Ministry of Small  
 Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006:

Rs ..... Lacs

**2. For Service Enterprises:** Investment in equipment (original cost excluding land and  
 building and furniture, fittings and other items not directly related to the service rendered or as  
 may be notified under the **MSMED** Act, 2006:

Rs ..... Lacs

The above investment of Rs . .....Lacs is within permissible limit of  
 Rs..... Lacs for ..... Micro / Small (**Strike off which is not applicable**)

Category under MSMED Act 2006.

Date:

(Signature)

Name -

Membership number -

Seal of Chartered Accountant

**ANNEXURE - 5****GENERAL TERMS AND CONDITIONS OF REVERSE AUCTION (RA)**

Against this enquiry for the subject item/ system with detailed scope of supply as per enquiry specifications, BHEL may resort to "REVERSE AUCTION PROCEDURE" i.e., ON LINE BIDDING (THROUGH A SERVICE PROVIDER). The philosophy followed for reverse auction shall be English Reverse (No ties).

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit "online sealed bid" in the Reverse Auction. Non submission of "online sealed bid" by the bidder for any of the eligible items for which techno commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance form before start of Reverse auction. Without this, the bidder will not be eligible to participate in the event.
7. In line with the NIT terms, BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal.
10. The lowest bidder has to fax/e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, as provided on case-to-case basis to Service provider within two working days of Auction without fail.
11. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL's standard practice.
12. Bidders shall be required to read the "Terms and Conditions" section of the auctions site

of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the „Business Rules of Reverse Auction“, which will be communicated before the Reverse Auction.

13. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action *as per extant BHEL guidelines*, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
14. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
15. In case BHEL decides to go for reverse auction, the H1(s) bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

**ANNEXURE – 6****Authorization of representative who will participate in the on line Reverse Auction Process;**

1	NAME & DESIGNATION OF OFFICIAL	
2	POSTAL ADDRESS (COMPLETE)	
3	TELEPHONE NOS. (LAND LINE & MOBILE BOTH)	
4	FAX NO.	
5	E-MAIL ADDRESS	
6	NAME OF PLACE/ STATE/ COUNTRY, WHEREFROM S/HE WILL PARTICIPATE IN THE REVERSE AUCTION	

**ANNEXURE – 7****Feedback Form: From where did you get information reg. this tender**

1	NEWSPAPER ADVERTISEMENT (NAME OF NEWSPAPER)	
2	BHEL WEBISTE (TENDER NOTIFICATION) ( <a href="http://www.bhel.com">www.bhel.com</a> )	
3	CENTRAL PUBLIC PROCUREMENT PORTAL OF GOVERNMENT OF INDIA (CPP PORTAL) ( <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a> )	
4	EMAIL COMMUNICATION FROM BHEL	
5	ANY OTHER SOURCE (GIVE DETAILS)	

## **TECHNICAL CONDITIONS OF CONTRACT**

### **1.0 SCOPE OF WORK:**

This tender specification for the work of "Contract for Dismantling, Assembly & Trial Operation of Cranes at various PSNR Sites" also includes verification of crane components, packing of the components and loading/unloading on vehicles placed for transportation. The detail scope of work are mentioned below:

- 1.1 Dismantling of crane at consignor site to the extent the components may be safely loaded and transported on the vehicles placed for transportation.
- 1.2 Verification of dismantled crane components, available accessories, spare parts and all other parts related to crane (including MS plate, if any) has to be carried out by the contractor and prepare a list of available components and missing components required for operation of the crane in full designated configuration in presence of Site Engineer.
- 1.3 All the crane related components, after verification, should be suitably packed for transportation. Contractor's scope will be to properly pack all the crane components prior to loading. BHEL shall arrange necessary packing materials.
- 1.4 Scope of contractor includes loading of the components on the vehicles placed for transportation, which will be arranged by BHEL, in coordination with the transporter and Site Engineer. Contractor shall ensure that all the components are properly loaded for safe transportation and no items/components left at site. Proper lashing of the components and safe transportation will be the responsibility of transporter, however, it has to be ensured by the contractor during loading.
- 1.5 A certificate regarding job completion has to be obtained from Site Engineer /Construction Manager of consignor site.
- 1.6 After the consignment reaches consignee site or as per instructions from consignee site, contractor will unload and verify all the components of the crane in presence of Site Engineer. Space for stacking the components will be provided by BHEL free of cost and contractor will be bound to unload/stack at specified location provided by Site Engineer.
- 1.7 The crane has to be assembled at the site as per instructions by Site Engineer/ Construction Manager, who will provide the configuration required to be assembled.
- 1.8 Trial operation of the crane on assembled configuration after formal load test for safe operation has to be carried out to the satisfaction of Site Engineer.

1.9 A certificate regarding job completion has to be obtained from Site Engineer /Construction Manager of consignee site.

1.10 Followings are the cranes to be shifted from one site to other :

<b>ASSEMBLY &amp; DISMANTLING LOCATION OF CRANES</b>				
<b>S.NO</b>	<b>ITEM DESCRIPTION</b>	<b>MODEL/ S.NO.</b>	<b>DISMANTLING LOCATION</b>	<b>ASSEMBLING LOCATION</b>
1	250 MT Kobelco make crawler Crane	CKE 2500	LALITPUR	GADARWARA
2	100 MT Tata Make crawler crane	KH 500	ANPARA	GADARWARA

**NOTE: The above mentioned locations are tentative only & are liable to vary depending upon BHEL's requirement at later stage.**

1.11 Suitable crane with operator and fuel shall be provided by BHEL free of cost for loading/unloading/dismantling of components.

1.12 Wooden sleepers, welding facility, grease, coolant, spares needed and lubricant for final filling etc. for the crane to be dismantled & assembled will be provided by BHEL free of cost.

1.13 Contractor has to arrange all normal tools, grinders, consumable like cleaning agent old cloth, Hand gloves etc. Accommodation, local transport, insurance, safety and other amenities like medical etc. of the deployed personnel and T&P shall be the responsibility of the bidder. To & fro travelling expenses from Dismantling location to Assembling location shall be in the contractor's scope.

1.13 No idle charge of Manpower & equipment is permissible in this work Contract.

1.14 These are state of the art, very sophisticated cranes and needs highly skilled man power. The job is to be carried out considering all safety norms. BHEL shall arrange supervision from OEM, if required.

1.15 The bidder shall specifically confirm he has inspected the site of work (All sites mentioned in the tender) and is fully conversant with the prevailing conditions under which work is to be executed. **The bidder will not raise claim of any nature due to lack of knowledge of site conditions.** Bidder will also confirm that local taxation laws at all sites have been clearly understood by him.

1.16 The contractor shall comply with all the safety and quality norms of BHEL customer inside the plant premises.

## 2.0 TERMS OF PAYMENT

### a) For 250MT Crane:

54% Payment of the lump sum quoted rates shall be released within 30 days by **Construction Manager, Gadarwara site** after completion of dismantling, packing, verification, loading, unloading, verification, assembly, load test and successful trial operation of 250MT crane as defined in the scope of work.

### b) For 100MT Crane:

46% Payment of the lump sum quoted rates shall be released within 30 days by **Construction Manager, Gadarwara site** after completion of dismantling, packing, verification, loading, unloading, verification, assembly, load test and successful trial operation of 100MT crane as defined in the scope of work.

**CONSIDERING NATURE OF THE JOB, NO PERFORMANCE GUARANTEE SHALL BE APPLICABLE FOR THIS WORK**

## 3.0 RATE SCHEDULE:

- 3.1 Contractor shall fully understand description and scope of work before quoting. The scope of work and responsibility of the contractor as mentioned under these specifications shall be covered within the quoted / finally accepted rates. **Single Lumpsum price is to be quoted for dismantling & assembly of both crane as per rate schedule in part II, Price bid.**
- 3.2 Rates quoted should be as per the rate schedule only, in part II price bid (Original). Price quoted shall be exclusive of Service Tax and the same shall be borne by BHEL, if applicable. Bidder **shall ensure that they have quoted their rates as mentioned in Rate Schedule & same shall be indicated in the unpriced rate schedule of NIT.**
- 3.3 The rates quoted for scope of work as defined in this tender shall remain firm throughout the contract period including the extended period if any and no price variation provisions are applicable.

## 4.0 TAXES & DUTIES:

The contractor shall pay all (save the specific exclusions as enumerated in this contract) taxes, fees, license charges, deposits, duties, tools, royalty, commissions or other charges which may be levied on the input goods & services consumed and output goods & services delivered in course of his operations in executing the contract. In case BHEL is forced to pay any of

such taxes, BHEL shall have the right to recover the same from his bills or otherwise as deemed fit.

However, provisions regarding **Service Tax** on out put services and **VAT (applicable in the state of J&K)** on Services shall be as per following clauses:

#### **4.1 Service Tax & Cess on Service Tax.**

Service Tax and Cess on Service Tax as applicable on output Services are excluded from contractor's scope; therefore contractor's price/rates shall be **exclusive** of Service Tax and Cess on Output Services. Contractor shall obtain prior written consent of BHEL before billing the amount towards such taxes.

Contractor shall submit to BHEL documentary evidence of Service Tax registration certificate specifying name of services covered under this contract for the purpose of claiming any Service Tax from BHEL, the following procedure shall be adopted:

Contractor shall submit serially numbered Service Tax and Cess Invoices, signed by him or a person authorized by him in respect of taxable service provided, and shall contain the following, namely:

1. The name, address and registration number of the contractor
2. The name and address of the party receiving taxable service (BHEL)
3. Description, classification and value of taxable service provided and
4. The Service Tax payable thereon.

All the four conditions shall be fulfilled in the invoice for payment of Service Tax by BHEL. Where more than one nature of Service under Service Tax Rules is involved, the invoice mentioned above shall contain the break up of all values for each nature of Service.

Name and address of the contractor should be same in the service tax invoice and monthly bill. Any change in the name and address in past should be supported by documentary evidence duly certified by the registering authority.

Purpose of above requirements, inter alia, is to enable availment of CENVAT credit by BHEL. As per recent amendment time restrictions for taking cenvat credit is within one year from date of invoice. Wherever CENVAT credit could not be availed by BHEL within statutory time limit of one year due to delay in submission of invoice or for any other reason attributable to contractors, liability towards loss of such CENVAT credit shall be passed on to contractors.

#### **4.2 VAT on Services, as applicable in the State of J&K is excluded from contractor's scope; therefore contractor's price/rates shall be exclusive of**

VAT applicable in the State of J&K. VAT shall be paid on submission of documentary proof at actuals.

#### 4.3 New Taxes/Levies:

**In case the Government imposes any new levy/tax on the output service/ goods/ work after award of the contract, the same shall be reimbursed by BHEL at actual.**

**In case any new tax/levy/duty etc. becomes applicable after the date of Bidder's offer, the Bidder/Contractor must convey its impact on his price duly substantiated by documentary evidence in support of the same before opening of Price Bid. Claim for any such impact**

**after opening the Price Bid will not be considered by BHEL for reimbursement of tax or reassessment of offer.**

No reimbursement/recovery on account of increase/reduction in the rate of taxes, levies, duties etc. on input goods/services/work shall be made. As PVC is not applicable for the contract, Bidder has to make his own assessment of the impact of future variation if any, in rates of taxes/duties/levies etc. in his price bid.

#### 5.0 TIME SCHEDULE:

5.1 The contract shall be valid for a period of one year from date of issue of LOI. However the validity of contract can be extended by mutual consent for further period up to 3 months on same rates, terms and conditions.

5.2 **The schedule of commencement of work of each crane shall be decided by BHEL as per requirement. BHEL will intimate schedule date of start of work with a notice period of 7 days.** The contractor is required to mobilize the required resources and commence the work within 7 days of declaration of commencement date by CM/Dispatching site or CM/Receiving site or FEX/Noida, via Letter/ Fax/ e-mail message under intimation to AGM/FEX, PSNR, Noida.

5.3 The scope of work, for each crane, has to be completed from start of work as indicated above, within the period indicated below:

S.NO	ITEM DESCRIPTION	Dismantling & assembly period
1	250 MT Kobelco Make Crawler Crane	20 days for Dismantling 20 days for Assembly & trial operation
2	100 MT Tata Make crawler crane	20 days for Dismantling 20 days for Assembly & trial operation

## **6.0 PRICE VARIATION AND OVER RUN CHARGES:**

The rate quoted by bidders shall remain firm during contract period and extended period, if any. No overrun charges & price variation shall be payable/ recoverable.

## **7.0 SECURITY DEPOSIT:**

Security Deposit shall not be applicable.

## **8.0 LIQUIDATED DAMAGES/PENALTY:**

Liquidated damages/Penalty shall be applicable as per clause no. 2.7.9 of GCC on delay beyond the stipulated period as mentioned in clause no.5.3 above for each dismantling and assembly & trial operation activities separately.

## UNPRICED RATE SCHEDULE

**JOB: "Providing services of crane Dismantling, Assembly, Loading & Unloading at various PSNR sites."**

S.No.	DESCRIPTION OF WORK	Single Lump sum price ("A") as per scope defined in "scope of work" (in Rupees)
1	<b>"Providing services of crane Dismantling, Assembly, Loading &amp; Unloading at various PSNR sites."</b>	

**Break –up of Lumpsum price "A" quoted above:**

S.No.	Category of Crane	No. of Crane	Total Price (in INR)
1	<b>250 MT Kobelco Make Crawler Crane</b>	1	"A" x 54%
2	<b>100 MT Tata Make crawler crane</b>	1	"A" x 46%

**NOTES:**

1. All the above quoted rates shall remain firm throughout the contract period including the extended period if any and no price variation provisions are applicable.
2. The rate shall be entered in figure as well as in words. In case of difference in rate between words and figures, the lesser of the two will be treated as valid rate.
3. Single Lumpsum price is to be quoted for dismantling & assembly of both cranes, as per rate schedule in part II, Price bid.

**DATE:**

**PLACE:**

**SIGNATURE:**

**NAME OF SIGNATORY**

**NAME OF BIDDER:**

(SEAL OF THE BIDDER)