



CORPORATE QUALITY ASSURANCE
MAIN CONTRACTOR EVALUATION REPORT

i.	Main Contractor					
ii.	Project					
iii.	Package Name		Package No			
iv.	Proposed Item/Scope of Sub-contracting					
v.	Item covered under	Schedule-1		As per contract clause No-		
		Schedule-2				
vi.	If item is Schedule-1 and proposed sub-vendor is indigenous, Main Contractor to explain how the contractual provisions will be fulfilled-					
vii.	Name and Address of the proposed Sub-vendor's works					
viii.	PO placement date/ Start of manufacturing (if self-manufactured) as per L2 network					
ix.	Item Description (Type/Size/Rating/Scope of Sub-Contracting)	Total quantity of proposed item envisaged in this package (Nos/ Running Meters/ Kgs/ Tons etc)	Quantity proposed to be procured from proposed sub-vendor (Nos/ Running Meters /Kgs /Tons etc)	Per month quantity requirements as per project schedule	Actual monthly production capacity viz-a-viz the monthly proposed order requirement	
x.	Supply experience of the proposed sub-vendor (including supplies to Main Contractor, if any) for similar item/scope of sub-contracting, for last 3 years (<i>Note:- Only relevant experience details wrt proposed item/scope of subcontracting to be brought out here</i>)					
	Project/Package	Customer Name	Supplied Item (Type/Rating/Model /Capacity/Size etc)	PO ref no/date	Supplied Quantity	Date of Supply
We confirm that as per our assessment, the proposed sub-vendor has requisite capabilities and supply experience for the proposed item/scope of sub-contracting.						
Name:		Desig:		Sign:	Date:	

Company's Seal/Stamp:-

Format No. : QS-01-QAI-P-04/F1-R3

1/1

Engg. div./QA&I



CORPORATE QUALITY ASSURANCE
SUB-VENDOR QUESTIONNAIRE

i.	Item/Scope of Sub-contracting	
ii.	Address of the registered office	Details of Contact Person (Name, Designation, Mobile, Email)
iii.	Name and Address of the proposed Sub-vendor's works where item is being manufactured	Details of Contact Person: (Name, Designation, Mobile, Email)
iv.	Annual Production Capacity for proposed item/scope of sub-contracting	
v.	Annual production for last 3 years for proposed item/scope of sub-contracting	
vi.	Details of proposed works	
1.	Year of establishment of present works	
2.	Year of commencement of manufacturing at above works	
3.	Details of change in Works address in past (if any)	
4.	Total Area	
	Covered Area	
5.	Factory Registration Certificate	Details attached at Annexure – F2.1
6.	Design/ Research & development set-up (No. of manpower, their qualification, machines & tools employed etc.)	Applicable / Not applicable if manufacturing is as per Main Contractor/purchaser design Details attached at Annexure – F2.2 (if applicable)
7.	Overall organization Chart with Manpower Details (Design/Manufacturing/Quality etc)	Details attached at Annexure – F2.3
8.	After sales service set up in India, in case of foreign sub-vendor (Location, Contact Person, Contact details etc.)	Applicable / Not applicable Details attached at Annexure – F2.4
9.	Manufacturing process execution plan with flow chart indicating various stages of manufacturing from raw material to finished product including outsourced process, if any	Details attached at Annexure – F2.5



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SUB-VENDOR QUESTIONNAIRE

10.	Quality Control exercised during receipt of raw material/BOI, in-process , Final Testing, packing			Details attached at Annexure – F2.6		
11.	Manufacturing facilities (List of machines, special process facilities, material handling etc.)			Details attached at Annexure – F2.7		
12.	Testing facilities (List of testing equipment)			Details attached at Annexure – F2.8		
13.	If manufacturing process involves fabrication then-			Applicable / Not applicable		
	List of qualified Welders			Details attached at Annexure – F2.9		
	List of qualified NDT personnel with area of specialization			(if applicable)		
14.	List of out-sourced manufacturing processes with Sub-Vendors' names & addresses			Applicable / Not applicable Details attached at Annexure. –F2.10 (if applicable)		
15.	Supply reference list including recent supplies			Details attached at Annexure – F2.11 (as per format given below)		
<i>Project/ package</i>	<i>Customer Name</i>	<i>Supplied Item (Type/Rating/Model /Capacity/Size etc)</i>	<i>PO ref no/date</i>	<i>Supplied Quantity</i>	<i>Date of Supply</i>	
16.	Product satisfactory performance feedback letter/certificates/End User Feedback			Attached at annexure - F2.12		
17.	Summary of Type Test Report (Type Test Details, Report No, Agency, Date of testing) for the proposed product (similar or higher rating) Note:- Reports need not to be submitted			Applicable / Not applicable Details attached at Annexure – F2.13 (if applicable)		
18.	Statutory / mandatory certification for the proposed product			Applicable / Not applicable Details attached at Annexure – F2.14 (if applicable)		
19.	Copy of ISO 9001 certificate (if available)			Attached at Annexure – F2.15		
20.	Product technical catalogues for proposed item (if available)			Details attached at Annexure – F2.16		
Name: _____						
Desig: _____		Sign: _____		Date: _____		

Company's Seal/Stamp:-