

Project Engineering
Management

BHARAT HEAVY ELECTRICALS LTD.
(A Govt. Of India Undertaking)
PURCHASE ENQUIRY



REF :	PE-LPE/202
REF. DATE	06/06/2015
DUE DATE	27/06/2015

To,
Open Tender

Dear Madam/Sir,

Subject: Rate Contract for hiring of 500 KVA DG Set.

Quotations are Invited in sealed cover with Enquiry No., Enquiry Date, Quotation Due Date & Time, Name/ Address of the Organisation submitting the offer legibly super- scribed on it, for the above- mentioned item so as to reach the Tender Room before 2:00 P.M. on or before the above mentioned Due Date.

SCOPE:

Rate Contract for hiring of 500 KVA DG Set at PPEI-PEM building in BHEL. Validity of Contract period: The contract will be valid for a period of two year. The same may however be extended further for a period of one year/part thereof with mutual agreement, in writing, on the same Rates, Terms and Conditions.

PAYMENT TERMS

The payment will generally made on a monthly basis within 30 days after receipt of bill correct in all respect and verification by BHEL representative for satisfactory completion of the work as per cl. no 10 of enclosed Annexure-III (Terms & Condition). EMD: Rs. 60,000.00 as per clause no 5 of enclosed Annexure-I (Terms & Conditions)

Please quote the total F.O.R. destination BHEL /PEM, NOIDA inclusive of all taxes, freight, handling packaging, charges, transit insurance etc and shall remain firm without any variation till completion of the contract.

BID SUBMISSION:

Security deposit: 1 lakhs +7.5% of amount exceeding 10 lakhs of total value of contract, excluding taxes as per clause no 9 of enclosed Annexure-III (Commercial Terms & Conditions).

Delivery Period: DG set shall be delivered within 15 days of placing the PO. Penalty of ` 500/- day shall be charged, if the services are not made operational within the stipulated time period.

Thanking You,

Yours faithfully,
For and on behalf of BHEL

Vivek Singh Kuntia
BHEL PEM, Noida

Please reply to:
Power Project Engineering Institute
HRD & ESI Complex, Plot No 25, Sector 16 A
Phone:
Fax No:

Regd. Office:
BHEL House
Siri Fort

Annexure- 'I'

TECHNICAL TERMS & CONDITIONS

Qualifying Criteria for the Bidders (PQR)

The following conditions have to be satisfied by the bidder, with documentary proof to be enclosed with tender bid. In case the bidder fails to enclose the following documentary proof with tender the tender will be liable for rejection.

- 1) Average Annual financial turnover during the last three years, ending 31st March 2014 should be at least ₹ 10 lakhs.
- 2) Experience of having successfully completed similar works* during last 7 years ending 31st May 2015 should be either of the following:
 - a) Three similar completed works costing not less than ₹ 12.00/- Lakhs.
or
 - b) Two similar completed works costing not less than ₹ 15.00/- Lakhs.
or
 - c) One similar completed work costing not less than ₹ 24.00/- Lakhs.

***Similar work means:** Hiring/rental of DG Sets (250KVA & above)

- 3) The bidder should have a local office with proper set up within 20KM in vicinity of BHEL PS-PEM, Sector-16A, Noida.
- 4) Certificate for semi-skilled operational staff for round the clock operation for seven days a week.
- 5) **EMD of ₹ 60,000/- (Rupees Sixty thousand Only)** to be submitted by way of either banker's cheque or demand draft drawn **in favour of "M/s BHEL"**, payable at New Delhi. Tender not accompanied with EMD will not be accepted and shall not be considered for further evaluation.

Document to be submitted:

- a) Work order along with the completion certificate clearly mentioning the work order details, duration of contract, value of contract and certification of satisfactorily completion of work. The certificates shall be issued by competent authority with his / her contact details mentioned, for verification purpose. BHEL reserves the right to verify the correctness of the certificates of the clients.
- b) Copy of acknowledgements of I T return of last two financial years. In case of unavailability of IT return for financial year 2014-2015 certificate for the same shall be furnished.
- c) Copy of VAT/Sales tax registration/Service tax registration duly signed and stamped by the bidder.
- d) Copy of PF & ESI registration number. If Bidder is not registered for PF & ESI registration, then affidavit for the same shall be submitted by him.
- e) Copy of PAN card.

- f) EMD of ₹60,000/- (Rupees Sixty thousand Only) in the form of Pay Order or Dem and Draft in favour of BHEL, payable at New Delhi, must be submitted in a separate envelope.

No interest shall be payable by BHEL on EMD amount.

The EMD shall be forfeited in case of:

- i) Withdrawal of bid or increase in rates or change in bid conditions after opening of the tender (Part 1 BID).
- ii) Refusal to enter into a contract after the award of contract.
- iii) If operations of the contract are not commenced from the date indicated in the award of contract.

Annexure –‘II’

1) SCOPE OF WORK:

- a) The contractor has to supply two number of 500KVA DG sets on hiring basis, for the period as mentioned below:
 - i) First DG set from 14-08-2015 to 13-08-2017
 - ii) Second DG Set from Mid-April to Mid-Oct (6 Months) in calendar year 2016 & 2017 as informed by BHEL dealing engineer.
- b) Insurance for the DG sets is in the scope of the contractor. All the statutory clearance like CEIG approval, pollution control approval and any other approval should be done by the contractor and related expenditure shall be borne by the contractor.
- c) The Generator should be in good running condition. The quality of DG SET may be any one of the following.
 - i) Cummins, Mitsubishi, Caterpillar, Volvopenta, MTU, Perkins.
- d) The year of manufacture of the DG set should be 2013 or later with good performance, and able to deliver 100% power on continuous operation. It should withstand 10% intermittent overload.
- e) The DG control panel should have all electrical safety protections such as earth fault, over load trip, short circuit trip etc. and with indications for current, Voltage and frequency, power factor, energy generated (KWh) and instantaneous power (KW).
- f) The DG set should have sound proof enclosure.
- g) The contractor has to carry out day to day check-up of the DG set for its normal operation. The contractor has to carry out inspection on regular basis and servicing of the DG set as and when required, for which the bidder has to arrange all the consumables.
- h) All the faults, major and minor will be rectified by the contractor on immediate basis for normal operation of the DG sets. The contractor must be able to arrange experienced engineers/technicians on immediate basis, for rectification of faults and other problems pertaining to operation of DG sets.
- i) All the tools and equipment will be arranged by the contractor for operation as well as maintenance work.
- j) The contractor should deploy well trained manpower so that trouble free operation and day to day check-up (cleaning of equipment along with coolant check-up, lubricating oil check-up, battery water and terminal check-up, maintenance & recording of log book for diesel consumption, water temperature, coolant temperature, speed in RPM, voltage, current etc.) can be carried out.

- k) Provision for semiskilled operational staff (Back-up by supervision of contractor's skilled technician as and when required) for round the clock operation for seven days in a week at contractor cost. National holidays i.e. 26th January, 15th August and 2nd October will be off, however for emergency conditions the party have to provide manpower for operation.
 - l) The manpower deployed by the contractor should be courteous, well behaved and possess positive attitude. He/they should be neat and properly dressed. Rude and discourteous behaviour of the operator will invite penalties and may also lead to cancellation of his entry pass. The operator should strictly follow the time schedule.
 - m) Contractor has to take all the responsibility of his employees working inside the company office premises. All the payment related issues of operator (minimum wages fixed by govt., PF, ESI etc.) has to be taken care by the contractor itself and the contractor have to follow the rules pertaining to labour law of govt. of India. BHEL will not be liable to pay any type of compensation if any accident of fatal injury etc. happens to contractor's employee. The contractor shall only be liable for the same.
 - n) The contractor has to provide all day to day spares without any extra cost like: diesel filters, Mobil oil filters, diesel tubing, nuts, bolts and washers, etc. such spares. Shall always be available with the contractor at site.
 - o) The daily log book shall be maintained by the contractor for the record of day to day activities.
 - p) All the transport charges (at site or outside the site) including of loading and unloading of DG sets & other required equipment will be paid by the contractors, for carrying out any activities in support of power backup arrangement & maintenance of DG sets & equipment.
 - q) All the work related to installation of DG sets & equipment and again de-installation of DG sets & equipment will be in contractor's scope.
 - r) Keeping in mind the urgency of continuity of power supply, contractor has to arrange backup supply on immediate basis (Max 24 hrs) whenever the existing system is not able to supply backup power due to major breakdown or any other abnormality in the DG sets.
- 2) The DG sets has be installed within 15 days from the date of award of contract. However. The DG sets shall be put into operation as per the starting date of contract.
 - 3) No labour below the age of fourteen or who is not an Indian National shall be employed on the work.
 - 4) Any labour supplied by the contractor to be engaged on the work on day-work basis either wholly or partly under the direct order or control of the employer or his representative shall be deemed to be a person employed by the contractor.
 - 5) If the contractor fails to perform the contract, a penalty will be imposed as per penalty clause.
 - 6) The machines & equipment shall always be kept in neat, clean and hygienic condition.
 - 7) The tender may be rejected on account of unsatisfactory part performance in the execution of an earlier contract if noticed during technical evaluation.
 - 8) The technical bids will be opened in the presence of authorized representative of the bidders who wish to be present. BHEL reserves the right to make any changes in the terms and conditions of tender and reject any or all bids at any stage of time. Bids received late or found incomplete shall be rejected.

- 9) In case of any complaint at any time regarding services mentioned in technical section, Terms & Conditions, the contract shall be terminated during the contract period at the risk and cost of the vendor and the Security Deposit shall be forfeited.
- 10) Any discrepancy in the bid, if found the same shall be to advantage to BHEL and will be considered for evaluation accordingly.
- 11) Successful bidder EMD can be retained as Security Deposit and unsuccessful bidder's EMD will be returned after finalization of the contract without any interest.
- 12) BHEL SCOPE OF WORK:
BHEL will provide diesel fuel and space for operation of the DG sets.

13) TECHNICAL SPECIFICATION OF DG SETS:

A brief technical specification for hiring of 500KVA DG set to be installed at our office at BHEL PS-PEM, Plot no 25, Sector- 16A, Noida is as mentioned below:

- a) DG set shall be complete in all respect.
- b) Rating/other details of DG set are indicated below:
 - i) Rating : 500 KVA
 - ii) Voltage : 415 ± 10%
 - iii) No of Phases : 3
 - iv) Frequency : 50 Hz ± 5%
 - v) P.F. : 0.8
 - vi) Type : Silent
 - vii) Installation : Outdoor
- c) DG set should be able to deliver at least 400KVA output at site:
- d) Equipment earthing shall be done by the bidder earthing pit will be provided by BHEL.
- e) The contractor will supply and install their own DG panel nearby the DG set (the panel must be suitable for automatic start of DG set) and connect the same with a suitable power cable (Minimum size: 2 run of 1C x 280 sqm. Of AL/phase). Power Cable from DG to DG panel (near the DG set) will be supplied by the contractor and cable from DG panel to DG Panel at AC plant room will be supplied by BHEL).
- f) Exclusion:
 - i) Power Cable from DG changeover panel (near the DG) to DG panel at AC plant room.
 - ii) Diesel for running of DG.
- g) BHEL may inspect the DG before awarding the contract.
- h) All consumables for DG servicing shall be provided by bidder.
- i) Following meters shall be provided on proper working condition:
 - i) Ammeter
 - ii) Voltmeter
 - iii) Frequency meter
 - iv) P.F. meter
 - v) KW meter
 - vi) Energy meter
 - vii) Run-Hour meter
- j) The DG sets should not be more than two year OLD at the time of installation.

- k) All consumables (except diesel oil) shall be in contractor scope.
- l) The DG & accessories shall be confirmed to the latest applicable electricity rule & other related statutory agencies as regards safety, earthing & other essential provisions specified therein for installation & operation of DG set.
- m) DG set must fulfil CPCB norms for Noise level and Emission level.

14) SAFETY RULES

- a) The Contractor must inspect the area of work to decide the safety precautions necessary for executing this contract.
- b) Whenever people work at height more than six feet, platform shall be provided or the workers shall wear safety belt to avoid fall from the height.
- c) Wherever any area declared dangerous, the workers shall not be allowed to work till a written clearance is obtained from appropriate authorities.
- d) No material of any kind shall be dropped or allowed to be dropped from any height.
- e) Defective ladders shall not be used at all.
- f) Inflammable materials shall not be stored near places where the sparks are likely to occur.
- g) The necessary safety equipment such as gloves, safety belt, helmet, safety boot etc. must be issued to the workmen and strictly to be used while carryout the work. If Personal Protection Equipment not provided by the contractor, BHEL shall provide the required PPEs on chargeable basis, depending upon the stock availability.
- h) If the contractor's workmen found violating the safety precautions, punitive action will be taken and or a penalty of ₹ 500/- will be imposed and deducted from the contractor bill for each violation.
- i) The working area shall be kept clean and free from all obstructions.
- j) All safety precautions are to be taken by the contractor at his cost.

These safety measures shall be deemed to form an integral part of the Work Order/ Agreement. Any accident claims arising out of the mobile DG set and driver/operator shall be borne by the contractor.

Annexure –‘III’

Commercial Terms & Conditions

1) **BID SUBMISSION**

Bids shall be submitted latest by 2 P.M. on or before the due date in two parts as follows:

PART-1: TECHNO-COMMERCIAL BID (IN DUPLICATE)

This part shall contain the following:

- a) Technical offer/details
- b) Commercial terms and conditions
- c) Unpriced copy of the price bid with all amounts/figures/ percentages wherever quoted in the price bid being replaced with the word ‘Quoted’ or ‘Q’.

This part shall be submitted in duplicate in two separate Sealed Covers with bidder's distinctive Seal super scribed with correct Enquiry No., Item of supply, due date of opening and ‘part-1 : techno-commercial bid’.

Complete tender in all respects duly signed & stamped on each and every page by the authorized signatory of the bidder as a token of acceptance of all the terms and conditions of tender.

PART -2: PRICE BID

This part shall contain Prices only and should not contain any technical details and/or Commercial Terms & Conditions. Any technical details and/or Commercial Terms & Conditions, if found in this part shall be ignored as the same are supposed to be contained in PART-I only as indicated above.

This part shall be submitted in a separate Sealed Cover with bidder's distinctive Seal super scribed with correct Enquiry No., Item of supply, due date of opening and ‘part -2: price bid’.

2) RATE

Prices shall remain firm without any variation till completion of contract.

3) BID VALIDITY

The bid shall remain valid for a period of 90 days from the date of opening of offers. No revision of prices shall be entertained after bids have been opened. Bidder shall not be entitled during this period to revoke or vary the content of bid or any terms thereof. In case of any unsolicited variation subsequent to bid opening, the bid shall be treated as “Rejected”.

4) VALIDITY OF CONTRACT

The contract will be valid for a period of two year. The same may however be extended further for a period of one year/part thereof with mutual agreement, in writing, on the same Rates, Terms and Conditions.

5) Late tenders will be rejected.

- 6) No revision of prices shall be entertained after bids have been opened.
- 7) Taxes and duties (statutory variation as per Annexure-IV) payable should be indicated separately, otherwise it will be presumed that the goods quoted are inclusive of all taxes, duty, octroi etc., if any and BHEL in such cases shall not pay any tax, duty, octroi etc.

8) TERMINATION OF CONTRACT

If at any time during the currency of contract, the contractor defaults in performance of the work with due diligence and continues to do so or commit any default in complying any of the tender terms and conditions even after the notice (in writing) is given to him, BHEL may, without prejudice to any other, has right to remedy which shall have accrued or shall accrue thereafter to BHEL, to terminate the contract.

9) SECURITY DEPOSIT

The successful bidder shall be required to furnish a Security Deposit 1 lakhs +7.5% of amount exceeding 10 lakhs of total value of contract, excluding taxes. 50% of Security Deposit amount, including EMD, will have to be furnished through demand draft / banker's cheque in favor of BHEL payable at New Delhi or by cash in BHEL PS-PEM office Finance Dept. before start of the contract and balance 50% will be recovered from the running bills @ 10% of the bill value till the time the full Security Deposit is recovered. The Security Deposit shall not carry any interest and will be refunded to the contractor on successful completion of the contract and settlement of recovery of dues, if any.

10) TERMS OF PAYMENTS

In case of award of the work, all Invoices in conformation with the log books at the end of every month, along with specified documents shall be submitted in triplicate, to HR-GAX Department of BHEL/PS-PEM, PPEI Building, NOIDA and the payment will generally be made on a monthly basis within 30 days after receipt of bill correct in all respect and verification by BHEL representative for satisfactory completion of the work. Payment will be made through e-payment (through electronic fund transfer (EFT) / RTGS) only after deducting taxes (like Work contract tax, TDS, sale taxes, service taxes, etc.). **Details of your bank account for the same shall be submitted by you.** No advance money will be paid under any circumstances. Also no interest shall be paid due to delay in making the payment.

Note: Service tax shall be reimbursed against submission of service tax invoice as per applicable rules and regulations.

- 11) BHEL shall be under no obligation to accept the lowest or any other bid and shall have the right to accept or reject any bid in part or in full without assigning any reason whatsoever. BHEL also reserves the right to reject any or all quotations without assigning any reason whatsoever. Quotation of the parties which have been black-listed / debarred / banned by PSUs / kept on hold by any office of Delhi-based Divisions of BHEL during the last three years will be rejected. *Late tenders will be rejected.*

- 12) BHEL reserves the right to increase/decrease the quantities of DG set & equipment and to modify the duration of hiring of DG set.

13) TAX DEDUCTION AT SOURCE:

Tax shall be deducted at source from the running bills as per applicable Income Tax Rules and other statutory requirements.

14) PENALTY CLAUSE

- a) If the party fails to perform and provide satisfactory services during the contract period, the purchaser shall, without prejudice to its other remedies under the contract, shall buy services from other agency and the same shall be deducted from the contractor running bill plus a penalty of ` 1000/- per day shall also be levied on contractor.
- b) A penalty of ` 100/- per complaint of misbehave/misconduct of manpower of contractor shall be deducted from the running bill.
- c) In the event of non-functioning of DG set for more than half an hour, due to lack of maintenance/servicing, a penalty for downtime @ ` 1000/- per hour shall be charged. However in case of major faults like breakdown of winding or overhauling the party will be given 24 hours' time to arrange backup power after that the will be charged @ ` 2000/- per hour basis.
- d) If the contractor fails to install the DG sets as per requirement (i.e. within 15 days of intimation of work) a penalty @ ` 5000/- per day shall be charged

15) DELIVERY PERIOD

DG set shall be delivered within 15 days of placing the PO. Penalty of ₹ 500/- day shall be charged, if the services are not made operational within the stipulated time period.

16) DEVIATION:

The Contractor must comply with the tender specification and all terms and conditions of contract. No deviation shall normally be entertained. Deviation if any, should be given as per the format attached at Annexure-VI by mentioning the related/affected clause number etc.

17) EVALUATION CRITERIA

- a) Bidders shall be selected as mentioned in price format.

In the event of more than one bidder having quoted identical lowest rates, work shall be awarded to the bidder having higher turnover.

Annexure- 'IV'

General Terms & Conditions

16. ARBITRATION

In the event of any dispute or difference arising out of the execution of the Order/Contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision between BHEL & Service Provider in any manner touching upon the Order/Contract, such dispute or difference shall (except as to any matters, the decision of which is specifically provided for therein) be referred to the arbitration of the person appointed by the competent authority of BHEL.

Subject to as aforesaid, the provisions of Arbitration and Conciliation Act, 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The venue of arbitration shall be at Noida.

17) LAWS GOVERNING THE CONTRACT

The Order/Contract shall be executed and governed by the laws of India and the courts of India alone shall have jurisdiction in respect of any matter arising under or in connection with the Order/Contract.

18) JURISDICTION OF COURT

Courts at Noida/GautamBudh Nagar shall have exclusive jurisdiction to decide the dispute, if any, arising out of or in respect of the contract(s) to which these conditions are applicable.

19) PRICE DISCREPENCY:

- (a) If, in the price structure quoted for the required goods/services/works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price the quantity), the unit price shall prevail and the total price shall be corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price., in which case the total price as quoted shall govern and the unit price shall be corrected accordingly.
- (b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in the words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above.
- (d) If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

20) STATUTORY VARIATION:

- a) If the rates for taxes and duties in respect of the quoted materials and/ or services assumed by the Seller/ Contractor are less than the tariff prevailing at the time of tendering, Seller/ Contractor will be responsible for such under quotations. However, if the rates assumed are higher than the correct rates prevailing at the time of tendering, the difference will be to the credit of the Purchaser.
- b) Statutory Variations in Service Tax only on self-manufactured items/ services rendered by vendor himself on the rates prevailing at the time of delivery/ completion in comparison to the date of offer, will be to the account of the Purchaser. No other variations such as on customs duty, exchange rate, minimum wages, prices of controlled commodities, any other input etc. shall be payable by the Purchaser.
- c) Notwithstanding the above, where the actual completion of the supply occurs beyond the period stipulated in the Order/ Contract or any extension thereof, variations referred to above, will be limited to the rates prevailing on the dates of such agreed completion periods only. For variations after the agreed completion periods, the Seller/ Contractor alone shall bear the impact for the upward revisions and for downward revisions; purchaser shall be given the benefit of reduction in taxes/duties. This will be without prejudice to the levy of penalty for delay in delivery/completion schedule.
- d) Any new tax structure (like Goods & Services Tax) as and when implemented by the Government shall become applicable in addition to or in lieu of existing tax structure.

21) **RISK PURCHASE:**

Purchaser will have the option to terminate the contract and purchase from elsewhere at the risk and cost of the Vendor, either the whole or part of the goods which the Vendor has failed to deliver or despatch within the stipulated delivery period or if the same were not available, the best and the nearest available substitute thereof. The Vendor would be liable to compensate the Purchaser for any loss which the Purchaser may sustain by reason of such risk purchase, in addition to Liquidated Damages at the rate mentioned above

NOTE:

22) It is presumed that the bidder has accepted all the instructions, Terms and conditions and Technical Specifications covered in this Tender Enquiry, unless the deviations are specifically indicated in the bid on a separate sheet.

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DETAILS OF BUSINESS

The vendor shall furnish the following information along with Part-1 bid for Rate Contract for hiring of 500 KVA DG Set.

1.0	Name of the firm		
2.0	Address for communication		
3.0	Registered Office, if any :		
	Telephone No. (Office) (Res) (Mobile) (Fax)		
4.0	Name of proprietor / partner		
5.0	Name of Bankers		
6.0	Experience Certificates with Govt./Public Sector Undertaking / Private of repute.- Minimum three years (Pl. enclosed)		
7.0	Copy of PAN Card to be furnished		
8.0	Annual turnover – Average Minimum 10 lacks per year for three years		
9.0	Any other information		

Annexure-‘VI’

Acceptance Letter / No Deviation Certificate

Notwithstanding anything mentioned in our bid, we hereby accept all terms and conditions of the above tender.

Or

We hereby accept all terms and conditions of the above tender except the following:
(Give reference to Clause Nos. of Terms & Conditions which are not acceptable)

- 1.
- 2.
- 3.
- 4.
- 5.

Note: Any deviation specified elsewhere in the tender shall not be considered. Deviations may or may not be accepted by BHEL.

(Signature & seal of the contractor)

Annexure-‘VII’

DECLARATION

I/ We hereby declare that I / we have not been banned or de-listed by any PSU / Government Department / Financial Institute / Court and no case is pending with the police / court against our firm/ partner or the company.

(Signature & seal of the contractor)

TECHNICAL DETAILS
For Technical bid

TURNOVER (F.Y.)	2014-15	2013-14	2012-13
Rs. (Lacs)			

Work Experience fulfilling, submitted in Part-I Bid)

EXPERIENCE	No. of Work	Value	Customer's Name
1.			
2.			
3.			

PAN Card No. / Name on PAN Card	
Service Tax No. / Taxable Services	

Income Tax Return (F.Y.)	2014-15	2013-14	2012-2013
EMD Details	DD/ PO No.	Date	Amount (in Rs.)

PRICE BID FORMAT

Sl. No	Description A	Months (M)	Rate/Month (A)	Applicable taxes (B on A)	Total Amount C = A + B
1	Charges for 1 st DG set 1 x 500 KVA (Annually)	24	₹	_____% ₹	₹
2	Charges for 2 nd DG set 1 x 500 (For 6months, From Mid-April to Mid-Oct)	2 x 6	₹	_____% ₹	₹
3	Grand Total* (D)= $\sum C \times M$, i.e. “(C1xM1+C2xM2)”				₹

Grand Total (In word) Rupee _____ only.

Note:

- Evaluation to be done on grand total*(D) based on L1 price only.
- In case of discrepancy in price mentioned above, price discrepancy clause 19 of Annexure ‘IV’ shall be applicable.
- Please read the scope of work carefully before quoting the prices.
- Prices should be all inclusive, lump sum charges shall includes Hiring charges, Operator charges, fright, Insurance, duties, tools, spares, installation/de-installation, commissioning, loading/unloading, etc.
- Penalty on above quoted price shall be applicable as per penalty clause.
- *Price Bid or price bid format shall not be tampered/alterd/changed. If found so, the Bid shall be considered for rejection.*
- **This sheet should be furnished in two copies, One as ‘Priced Bid’ and another as ‘Unpriced Bid’.**

(Signature & seal of the contractor)

CHECK-LIST (Part-I Bid)

SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER

SNo.	Description of requirement	Yes/ No/NA	Page No(s)
1	EMD of 60,000/- in the form of Pay order or Demand Draft in favour of “Bharat Heavy Electricals Ltd” in a separate envelope.		
2	Details of work experience, satisfactory work performance certificates.		
3	Turn over minimum 10 lacks during the last three financial years		
4	Acknowledgement of I-T return of last two financial years		
5	Copy of the PAN card.		
6	Copy of PF & ESI registration number		
7	Copy of VAT/Sales tax registration/Service tax registration		
8	Terms & Conditions (Annexure-“I”).		
9	Technical Terms & Conditions (Annexure-“II”).		
10	Commercial Terms and Conditions (Annexure-“III”).		
11	General Terms & Conditions (Annexure-“IV”).		
12	Details Of Business (Annexure –“V”)		
13	Acceptance Letter / No Deviation Certificate (Annexure-“VI”)		
14	Declaration (Annexure-“VII”)		
15	Technical Details (Annexure-“VIII”)		
16	Unquoted Price Bid Format (Annexure-“IX”)		
17	Check List (Annexure-“X”)		
18	NEFT Format Duly Certified by Bank		

Ref. No. ID/MM/Hiring of DG Set /2015-16
Date- 06.06.2015

To,

Sub: TENDER for Hiring of 500 KVA DG Set

Dear Sirs/Madam,

BHEL invites bids from reputed caterers/vendors for supply tea/coffee through vending machine on rate contract basis. BHEL, therefore, intends to empanel caterers on rate contract basis for a period of two year for supply of same items.

Quotations are invited in two part bids in sealed cover with Enquiry No. & Date and Quotation, Due Date, legibly super-scribed on it, subject to acceptance of the enclosed Terms and Conditions.

The quotation should reach in the office of the undersigned by 1400 Hrs on or before 27.06.2015 This tender enquiry has been loaded /Posted) at BHEL site also i.e. www.bhelpem.co.in & www.bhel.com. and also at CPP Portal.

S.no.	Description / Instructions
1.	<ol style="list-style-type: none"> 1. The rates offered shall remain firm, during the contract period of Two year. The Rate contract may however be extended further for a period of one year with mutual agreement, in writing, on the same Rates, Terms and Conditions. 2. Terms & Conditions (Annexure-"I"). 3. Technical Terms & Conditions/Specifications (Annexure-"II"). 4. Commercial Terms & Conditions (Annexure-"III"). 5. General Terms & Conditions (Annexure-"IV"). 6. Details of Business (Annexure-V). 7. Acceptance Letter /No Deviation Certificate (Annexure-"VI"). 8. Declaration (Annexure-"VII"). 9. Technical Details (Annexure-"VIII") 10. Price Bid Format (Annexure-"IX") 11. Check List (Annexure-"X") 12. EMD- ₹ 60,000/-
2.	<p>IMPORTANT INSTRUCTIONS:</p> <ol style="list-style-type: none"> 1. Vendors must go through all these Annexure carefully before submitting the bid. 2. Offers should be submitted in Two Parts as described in Annexure-"III". 3. The prices must be quoted in the enclosed Price Format only. 4. Quoted Rates shall remain FIRM during the entire period of contract. 5. Price Bids of the technically & commercially acceptable parties ONLY shall be opened.

The Part-I offer of the parties, shall be opened on due date of opening, i.e. **27.06.2015** at **1500 Hrs.** in the presence of authorized representatives of the parties who may like to be present.

Thanking you,

Yours sincerely,

Sr. Engineer (MM / PS-PEM)