



Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

Human Resource Development Institute

PURCHASE DEPARTMENT

By COURIER SERVICE

Please Quote TENDER ENQUIRY No. in all correspondence

TENDER ENQUIRY

Tender Enquiry Ref. No. MG/RG/PUR/012

Dated: 06/07/2015

M/s

Tender Submission Date:	20/07/2015 (13.00 Hrs.)
Tender Opening Date (Part-I):	20/07/2015 (16.00 Hrs.)

Sub: Requirement of Programme Bags at BHEL/ HRDI, NOIDA:

Dear Sirs,

Most competitive rates are invited from reputed agencies, for 300 nos. Programme bags as per technical specification as mentioned in NIT (Annexure-III). Bidders can also come to BHEL-HRDI to inspect the HRDI sample programme bag. Your sealed quotation to reach this office on or before **20/07/2015 (1300 Hrs.)** in the manner explained below. Quotations received late are likely to be ignored. Part- I of the Tender will be opened in this office on **20/07/2015 (1600 Hrs.)** in the presence of the representatives of the bidders who may choose to be present.

Procedure for submission of sealed tenders:

The bidder must submit their tender as required in separate sealed covers prominently superscripted as:

Part-I: Cover – I: Techno-Commercial Bid & sample bag with vendor/ supplier's Tag and
Part-II: Cover –II: Price Bid

Each cover should also indicate the Tender no., due date & Time as mentioned above and vendor/supplier's contact details with full address.

Part – I/ (Cover – I) – Techno Commercial Bid : Please submit all requirement as mentioned in Pre - Qualifying Requirements (Annexure-I). The sample bag may be furnished separately with vendor/ supplier's Tag with your offer.

Part – II/ (Cover-II) - Price Bid: Only Price Bid in the prescribed Price Format (Annexure-II) should be enclosed in Cover-II (duly sealed).

These two separate covers i.e. Cover I & II shall together be enclosed in a third envelope and this sealed cover shall be superscribed with Tender no. Due date and Time and submitted to this office. The Quotation should reach this office at the following address, latest by **1300 hrs on 20/07/2015.**

Telephone: 0120-2416354 Fax: 0120-2515431, E-mail guptark@bhel.in, Home Pg. www.bhel.com
HRD & ESI Complex, Plot No. 25, Sector-16A, NOIDA-201301, Gautam Budh Nagar (U.P)
Regd.Office: BHEL House, Sirifort, New Delhi-110049



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Tender Enquiry Ref. No. MG/RG/PUR/012 Dated: 06/07/2015

Engineer/ Purchase
Bharat Heavy Electricals Limited
Human Resource Development Institute
HRD & ESI Building, Plot No.25, Sector – 16A,
NOIDA – 201301 (U.P.)

Part-I / Cover– I: Techno Commercial Bid will be opened at **1600 hrs on 20/07/2015**, in presence of the representatives of the bidders who choose to be present. Part – II/ Cover – II Price Bid of only those bidders who qualify in the techno-commercial bid will be opened later, for which a separate intimation will be sent in due course of time.

Abhishek 6/7/15

Abhishek Arora
Engineer/ Purchase

Encls:

1. General Terms and Conditions: Annexure - I
2. Price Format: Annexure – II
3. Specifications for Programme Bag: Annexure – III
4. No Deviation Certificate: Annexure – IV

Abhishek

Telephone: 0120-2416354 Fax: 0120-2515431, E-mail guptark@bhel.in, Home Pg. www.bhel.com
HRD & ESI Complex, Plot No. 25, Sector-16A, NOIDA-201301, Gautam Budh Nagar (U.P)
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Annexure –I

Tender Enquiry Ref. No. MG/RG/PUR/012 Dated: 06/07/2015

GENERAL TERMS AND CONDITIONS

1. Rates: Rates should be FIRM for the contract period and on F.O.R. HRDI stores, at NOIDA. Please quote your rates in words and in figures also. In case of discrepancy, lower of the two shall be admissible.
2. Sales Tax/VAT will be paid extra as applicable on the date of invoice. Please indicate clearly the present percentage as applicable on the date of submission of Tender.
3. Sales Tax/VAT registration No. has to be mentioned in the bills against supply, failing which no payment of Sales Tax/VAT will be made.
4. Bidders can also come to BHEL-HRDI to inspect the HRDI sample programme bag.
5. Pre - Qualifying Criteria: – Followings to be furnished under Techno Commercial Bid Part-I/ (cover-I):
 - I. Prospective bidders are required to submit their sample bag as per technical specification as mentioned in NIT (Annexure-III) alongwith their quotation.
 - II. Bidders are requested to submit a copy of PAN card.
 - III. Bidders are requested to submit copy of sales tax/ VAT registration no.
 - IV. No Deviation Certificate as per Annexure-IV, duly signed and stamped.
6. Those bags submitted by the venders which are found technically suitable, only their price bids will be opened.
7. Price to be quoted as per Price Format (Annexure- II) in Part-II/ Cover-II (Price Bid) in a separate sealed envelope superscribing on the envelope "PRICE BID, Tender no., Due Date and Time".
8. Evaluation Criteria: Quotation will be evaluated on the basis of Pre - Qualifying Criteria, acceptability of the sample bag submitted by the bidder and total lowest cost to BHEL. Decision of BHEL about acceptability of the sample bag shall be final and binding.
9. BHEL reserves the right to reject any offer at any stage of the tendering process without assigning any reason to the bidder.
10. The payment will be made after receipt and acceptance of materials at our Stores, within 30 days after receipt of bill and supporting documents in order.
11. Successful bidder will have to furnish NEFT details as under, for receiving NEFT credits from BHEL:
 - i. Beneficiary's Name
 - ii. Beneficiary's Bank Name
 - iii. Beneficiary's Bank Address
 - iv. Beneficiary's Bank IFSC Code
 - v. Beneficiary's Bank Account Number
 - vi. 9 (Nine) Digit MCIR Code appearing on the Cheque Book alongwith the copy of a cancelled cheque for verification.
12. The offer shall be valid for 90 days from the date of tender opening for placement of order.
13. Delivery: The supply of Bags within 15 days from the date of PO placement.
14. Penalty: In case of delay of supply be penalty @ ½ % of the material value of respective lot will be applicable per week of delay or part thereof, subject to a maximum of 10% of the value.

Telephone: 0120-2416354 Fax: 0120-2515431, E-mail guptark@bhel.in, Home Pg. www.bhel.com
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ANNEXURE- II

Tender Enquiry Ref. No. MG/RG/PUR/012 Dated: 06/07/2015

PRICE FORMAT

SL. No.	Description	Qty. (Nos.)	Unit Rate	Amount
1.	Supply of bags as per specification provided in Annexure-III (all inclusive, excluding VAT)	300	(both figures and words)	(both figures and words.)
2.	VAT (in%)			(both figures and words.)
	Total Value, all inclusive			(both figures and words.)

Name & Signature with Company's Name:

Phone No. / Fax No.

Company Seal

As



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Annexure-III

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Specifications for Programme Bag

SHAPE AND SIZE - RECTANGULAR 16.5" X 13" & 7 " WHEN FULLY EXPAND
WITH 5 COMPARTMENTS

COLOR - BLACK

MATERIEL OF BAG - IMPORTED NYLON MATTY

INTERNAL FABRIC - SILK TAFFETA IMPORTED

BUCKLES AND ACCESSORIES - BRASS AND ABS PLASTIC MATERIAL

ZIPS - IMPORTED CFC WITH BRASS RUNNERS

THREDS AND OTHER ACCESSORIES HIGH QUALITY A GRADE.

6 MONTHS WARRANTY AGAINST MANUFACTURING DEFECTS, IF ANY

AFTER THE PLACEMENT OF PURCHASE ORDER THE VENDOR SHOULD PROVIDE
DIGITAL BATCH LOGO OF BHEL (HRDI) ON EVERY BAG.



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Annexure-IV

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NO DEVIATION CERTIFICATE

1. THIS IS TO CERTIFY THAT WE DO NOT HAVE ANY DEVIATIONS IN THE STIPULATION OF YOUR TENDER AND ACCORDINGLY ACCEPT ALL THE STIPULATIONS WITHOUT ANY RESERVATIONS WHATSOEVER.

Name & Signature with Company's Name:

Phone No. / Fax No.

Company Seal