

பாரத மிகுமின் நிறுவனம்

BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)

Boiler Auxiliaries Plant

Indira Gandhi Industrial Complex, **RANIPET – 632 406** Tamil Nadu



M&S DEPARTMENT

Phone : 04172 284491/284884

TRANSPORT

Fax : 04172 241202

NOTICE INVITING TENDER(TWO PART BID)

TENDER NOTICE NO: **BAP:M&S:TE:TR:14:041 Dt- 19.03.2015**

- 01.NAME OF WORK : Outsourcing of VIP car operation work on monthly payment basis for 10Hrs., operation / day. Car will be provided by BHEL.
- 02.NATURE OF TENDER : Limited Tender
- 03.EARNEST MONEY DEPOSIT : Rs.10,000/-
- 04.LAST DATE AND TIME FOR RECEIPT OF TENDER : 04.04.2015
: 14.30 Hrs
- 05.TENDER OPENING DATE AND TIME : 04.04.2015
: 14.30 Hrs
06. PLACE OF WORK : BHEL: BAP:RANIPET
07. LOCATION OF TENDER BOX : M&S office
- 08.PERIOD OF CONTRACT : 16 months (tentatively from 01.05.15)

Note: This tender is limited only to the vendors to whom it is addressed. The tender is hosted in BHEL web site, The Indian Government tenders web site & Central Public Procurement Portal web site for information purpose only. Other vendors interested may submit their details with valid documents & credentials separately, for evaluation and enlistment only, subject to suitability. However, the other vendors who have submitted the details, will be considered for future tender only, after enlistment.

THIS DOCUMENT CONTAINS 19 PAGES INCLUDING GENERAL CONDITIONS, INSTRUCTIONS, AND SPECIAL CONDITIONS TO THE TENDERERS AND QUESTIONNAIRE.

ISSUED TO

ISSUING OFFICER

NAME AND SIGNATURE OF THE TENDERER

Page 1

GENERAL CONDITIONS AND INSTRUCTIONS TO TENDERER

Qualification criteria:-

- 1) a) The name of the driver with the driving license copy shall be submitted.
b) Driver should have minimum 3 years driving experience from the date of obtaining badge.
c) Driver should have valid LMV license with badge.
d) Driver should be in the age group of 21 to 40 years.
2. Tenders will be received by M/s Bharat Heavy Electricals Ltd, Ranipet-6 up to **14.30 Hrs on 04.04.2015 in the prescribed form and will be opened on 04.04.2015 at 14.30 Hrs** in the presence of such of those tenderers or their agents, who may choose to attend, with authorization letter from the tender.
3. Tenders must be submitted in sealed covers and should be addressed to Manager/M&S, **BHEL/BAP/RANIPET**, with full name and address of the tenderer and the name of the work being super scribed on the cover
4. Late offers & incomplete offers shall become liable for rejection.

IMPORTANT NOTE

The tender shall be submitted as given below.

- **Cover-1** shall contain the EMD alone.
- **Cover 2** – Technical bid shall contain the relevant documents pertaining to clause under Qualifying criteria, in page 2 and all the **18 Pages** of (except the price bid – page 19) the tender document duly signed and acknowledging the tender conditions
- **Cover 3** - shall contain only the price bid.**(Page 19)**

Each of the above covers shall be super scribed with tender number, respective cover content detail as EMD, Technical bid, Price bid and with full name and address of the tenderer. Finally, all the above three covers shall be put in one single large cover and super scribed with the tender number, due date, name of the work and with full name and address of the tenderer.

5. At the time of tender opening,
 - Covers containing EMD alone shall be opened first. Tenders received without earnest money deposit in full or part, in the form prescribed shall be summarily rejected.
 - Techno commercial bids of such of those tenderers who satisfy EMD requirements alone will be opened next.

- Price bid of the tenderer, who satisfy the Qualifying criteria alone, will be opened next.
- 6. All entries in the tender documents should be in one ink. Erasures and over-writings are not permitted. All correspondences and insertions should be duly signed by the tenderers concerned.
- 7. Tenderers should fill their rates in figures and words in the blank spaces provided for this purpose in the schedule of rates format enclosed along with these documents and also sign each and every page of the tender documents.
- 8. The tenderer should fill and sign the questionnaire which is enclosed with this Tender document page no 15. This should be enclosed along with the technical bid.
- 9. Conditional tenders, tender containing absurd rates and amounts, tenders which are incomplete or other wise considered defective and tenders not in acceptance with the tender conditions laid down by the Accepting Officer, are liable for rejection.
- 10. In quoting the rates, the tenderers are advised to take into account of all the factors including any fluctuations in the market rates etc. No claim shall be entertained on this account after acceptance of the tender or during the currency of the contract.
- 11. The rates quoted in the tender shall remain valid for a period of three months from the date of opening of tender.
- 12. Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees Ten thousands only) in the form of Pay Order / Demand Draft drawn from any nationalized bank, in favor of “BHEL, Ranipet” payable at SBI, Mukundarayapuram Branch (Code 7013).
- 13. ***“No interest shall be payable by BHEL on Earnest Money or Security Deposit, if applicable, or any money due to the Contractor by BHEL.”***
“BHEL shall have the right to recover any money due from the contractor from any money due to the contractor under this contract or any other contract or from the security deposit.”
- 14. ***If a tenderer withdraws his offer after submission or after acceptance, fails to provide the driver in accordance with the instructions of the Manager/M&S, Cranes & Transport, the earnest money deposited by him will be forfeited and acceptance of his tender will be withdrawn.***
- 15. The Bharat Heavy Electricals Limited, reserves the right to reject any or all the tenders received or accept any tender or part thereof without assigning any reason there for.

16. Tenders submitted by post should be sent through “REGISTERED POST WITH ACKNOWLEDGEMENT DUE/Speed Post/Courier”. The tender should be posted with due allowance for any delay in postal delivery. *The tenders received after the due date and time schedule specified in the tender will not be considered for further processing.*
17. The contractor’s responsibility for this contract shall commence from the date of issue of order of acceptance of his tender.
18. The earnest money deposited by the successful tenderer will be retained towards Security Deposit for the due fulfillment of the contract.
19. In the case of unsuccessful tenderers, the earnest money will be refunded normally within 15 days of acceptance of award of work by the successful tenderers.
20. Unless the contractor whose tender is accepted, signs the contract agreement within seven days of the date of the order directing him to do so, the amount of EMD already deposited by him will be forfeited and acceptance of his tender shall be withdrawn.
21. The contractor’s responsibility for this contract shall commence from the date of issue of order of acceptance of his tender.
22. Should a tenderer or a contractor has a relative or in the case of a firm or company of contractors, any of its shareholders or shareholder’s relative, employed in Bharat Heavy Electricals Ltd, the authority inviting tenders shall be informed of this fact at the time of submission of the offer, failing which the offer may be disqualified or if such fact subsequently come to light, the contract may be cancelled.
23. BHEL employees and their dependents are NOT eligible to submit their offer against this contract. Even if they submit out of ignorance the offer shall be disqualified.
24. If a tenderer expires after submission of his tender, the Bharat Heavy Electricals Ltd, may be at their discretion to cancel such tender.
25. BHEL will not bound by any power of Attorney granted by the tenderer or changes in the composition of the firm made subsequent to the execution of the contract. They may, however, recognize such power of attorney and changes after obtaining

proper legal advice, the cost of which will be chargeable to the contract concerned.

- 26.If the contractor deliberately, gives wrong information in his tender or creates conditions favorable for the acceptance of his tender. Bharat Heavy Electricals Limited reserves the right to reject such tender at any stage.
- 27.The expenses for completing and stamping the agreement shall be to the contractor's account.
- 28.The general and special conditions of contract are complementary to each other and where they are in conflict, the special conditions shall prevail. In regard to matters not covered by the General or Special conditions of contract, those contained in the specifications approved by BHEL, shall apply.
- 29.Tenderers shall not increase their quoted rates incase BHEL negotiate for reduction of rates, such negotiations shall not amount to cancellation or with drawn of the original offer and the rates originally quoted shall be binding on the tenderers for a period of three months from the date of opening of tenders.
- 30.Canvassing in any form in connection with the tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
- 31.The "GENERAL CONDITIONS AND INSTRUCTIONS TO TENDERERS AND SPECIAL CONDITIONS TO THE TENDERER" shall be deemed to form an integral part of contract for the work to be entered into.
- 32.The tenderer should be present if called for negotiation. In case, the tenderer's authorized person is attending the negotiation such person should have the authorization letter and he should be capable of taking spot decisions.

33.SECURITY DEPOSIT

SECURITY DEPOSIT shall be collected from the successful tenderer. The rate of security deposit will be as below.

- | | |
|-----------------------------------|--|
| i) Up to 10 lakhs | = 10% |
| ii) Above 10 lakhs up to 50 lakhs | = Rs.1 lakh+7.5 % of the amount exceeding 10 lakhs |
| iii) Above 50 lakhs | = Rs. 4 lakhs + 5% of the amount exceeding Rs.50 lakhs |

The security deposit may be furnished in any one of the following forms.

- i) Cash (as permissible under the Income Tax Act)
- ii) Pay order, Demand Draft in favour of BHEL.
- iii) Local cheques of scheduled banks, subject to realization.
- iv) Securities available from Post Offices such as National Savings Certificate, Kisan Vikas Patra etc (certificates should be held in the name of contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
- v) Bank guarantee from scheduled banks / Public Financial Institutions as defined in the companies Act. The bank guarantee format shall have the approval of BHEL.
- vi) Fixed Deposit Receipts issued by scheduled banks / Public Financial Institutions as defined in the companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
- vii) Security Deposit can be also recovered at the rate of 10% from running bills. However in such cases at least 50% of the security deposit shall be furnished before start of the work and the balance 50% may be recovered from the running bills.
- viii) EMD of the successful tenderer can be converted and adjusted against security deposit.
- ix) The security deposit shall not carry any interest.

34. Security deposit shall be refunded only after successful completion of the contract BHEL's satisfaction.

35. a) Arbitration

- i) All disputes between the parties to the Contract, arising out of or relation to the Contract shall after written notice by either party to the Contract to the other party be referred to the sole Arbitration of Executive Director, BAP or any designate nominated by the Executive Director of BHEL in his sole discretion.
- ii) The venue of Arbitration shall be Ranipet, Tamil Nadu. The arbitrator may hold meetings for convenience in such a place or places discretion.

- iii) The award of the Arbitrator shall be final, conclusive and binding on both parties to the Contract.
 - iv) The Contractor shall, notwithstanding any disagreement, dispute, protest, request for arbitration, court or other proceedings, continue to perform the Services in accordance with the determinations, instructions and clarifications of BHEL
- b) Subject to the above, the appropriate court in Ranipet shall have the exclusive jurisdiction over any disputing arising out of or in connection with this Contract.
- c) **Risk Purchase**
- i) In case of any neglect or refusal on the part of the Contractor to:
 - commence the Contract, or
 - provide sufficient labour for the Contract or
 - if in the opinion of BHEL, the Contract performed by the Contractor are not satisfactory, or
 - if the Contractor fails to carry out the Contract or as per instructions of the BHEL or officer authorized by it,

BHEL shall have the right to have the Work done by any means, including by engaging a new contractor, at the Contractor's sole risk and expenses.

- ii) The above shall be without prejudice to any other remedy that may be available to BHEL whether as per law, contract, equity or otherwise.
 - iii) In the event, the cost of the work so done (as certified by BHEL which is final and conclusive) is less than the Contract cost, the advantage shall accrue to the BHEL and if the cost exceeds the money due to Contractor under the Contract, the Contractor shall either pay the excess amount ordered by BHEL or the same shall be recovered from the Contractor by other means.
- d) Contractor shall indemnify and keep indemnified BHEL, its other contractors and/or sub-contractors and its/their employees from all actions, proceedings, suits, claims, demands, liabilities, damages, losses, costs, charges, expenses, judgments and fines arising out of or in the course of, or caused by the execution of work under the

Contract or other obligations hereunder directly or indirectly associated herewith which may arise due to:

- i) Breach of law by the Contractor, or any of its sub-contractor, or any of their respective employees.
- ii) Negligence or willful default by the Contractor, or any of its sub-contractor, or any of their respective employees.
- iii) Failure by Contractor to proceed with Project in accordance with the determinations, instructions and clarifications of Company pending disagreement, dispute, protest, request for arbitration/ court proceedings
- iv) Loss of property or death of any employee of BHEL or of its other contractors/ sub-contractors.

The above shall be without prejudice to any other remedy that may be available to BHEL whether as per law, contract, equity or otherwise.

36.FORCE MAJEURE CLAUSE:-

If, at any time during the continuance of this Contract the performance in whole or in part by either party of any obligations under this Contract shall be prevented or delayed by reason of any War, Hostile acts of the public enemy Civil Commotion, Epidemics, or Acts of God (Floods, Storm/Cyclone, Hurricane, Earth Quake etc.) then provided notice of happening of any such event is given by either party to other within 7 days from the date of occurrence there for neither party shall by reason of such event be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance and delay in performance under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist.

If the performance in whole or part of any obligation under this Contract is prevented or delayed by reason of any such event, claims for extension of time / waiver of penalty/liquidated damages shall be granted for periods considered reasonable by AGM/M&S subject to prompt notification by the contractor.

37.All corrigenda, addenda, amendments, time extensions clarifications, etc., to the tender will be hosted on BHEL website (www.bhel.com) only. Bidders should regularly visit BHEL website to keep themselves updated

SPECIAL CONDITIONS

38. L1 vendor shall be considered for the award of work and L1 ranking will be decided based on the following conditions.
- i. The lowest rate quoted by the vendor shall be taken as L1.
 - ii. In case, there is no differentiation in the rates of more than one bidder and as a result if there exists more than one lowest bidder (L1), Driver having maximum experience shall be ranked first. For considering driver's experience, date of issue of badge will be taken into account.
39. Normal working time shall be 07.30 to 18.00 hrs (10 hours/day plus lunch break of 30 minutes) on all working days of BHEL. ***However, it may vary according to BHEL's requirement.*** The contractor shall ensure that the driver engaged by him shall continue beyond normal duty hours, if required by BHEL, for which charges applicable beyond normal duty (extra hour charges) hours would be paid.
40. The contractor shall arrange driver for duty in all days of the month (including Sundays and holidays, if required by the user). Driver shall report to Transport section of M&S, even if there is no work on working days and perform the duty allotted by the In charge - Transport section shall be followed.
- 41. In case driver is not required on any of the Sundays or holidays, the same will be informed to the contractor by BHEL and the attendance will be treated as present for the purpose of payment process. If called on Sundays/Holidays working hours shall be on need basis (actual required timing) only. However, over time charges, if continued beyond 10 hours/night halt charges, if applicable, will be paid extra as per the terms applicable on working days.***
42. For non reporting days of the driver on the part of the contractor, with or without prior permission, the same shall be treated as absent and the payment will be regulated by working out pro rata payment. However, during the absence / in case of any complaint on performance of the allotted driver, alternate driver with the required qualification criteria may be deployed with prior permission from BHEL.
- 43. Conditional tenders are liable for rejection. No conditions shall be acceptable after tender opening or during negotiation. If tender is cancelled due to conditions imposed by the tenderer after tender opening, offer will be rejected.***

44. The contractor shall ensure that driver engaged by him take utmost care of the vehicle, and shall maintain the vehicles in proper condition by cleaning, checking of tyre pressure, fuel level, engine oil level, radiator coolant, brake fluid, head lights, indicators, horn, reverse horn, battery etc., on regular basis.
45. The contractor shall ensure that the driver engaged by him shall handle the vehicles including the accessories installed in it like stereo, spare wheel etc., responsibly throughout the contract period.
46. Contractor to maintain appropriate records of his drivers deployed to carry out the job.
47. Contractor will be responsible for the good conduct of his drivers. In case of any misconduct/misbehavior by the driver, the contractor will replace such driver immediately.
48. Contractor will ensure that the job is executed through his driver on his rolls and under no circumstances the contractor will deploy any casual driver to carry out the job nor shall sub-contract the job without prior written permission from BHEL.
49. Contractor will keep watch on his driver and will be liable for any pilferage / loss to BHEL due to acts of omission and commission by his driver. Similarly, liability for any compensation to outsiders on account of any act of omission and commission by the driver deployed by the contractor shall lie exclusively with him.
50. The contractor shall be responsible for enforcing all safety regulations as applicable.
51. The contractor shall provide Two sets of uniform, One pair shoes and Two pairs of socks. The uniform shall be kept in neat, tidy and wearable condition. The drivers should be provided with mobile phone for communication. The mobile phone facility and charges shall be provided by the contractor.
52. The driver required for a contract period of 16 months. Tenderers should fill in their rates in the blank space provide for this purpose in the Schedule of Rates enclosed along with these documents. The period of contract is likely to be extended subject to mutual agreement between BHEL and the contractor. In case of such extension, the terms and conditions and hiring charges agreed already will remain same for the extended period also.

Recovery and penalty

53. During the contract period, if the contractor is not able to provide the driver on any day, prevailing market charges or actual cost incurred in getting the alternate driver for the absence day(s) along with a penalty of Rs.250/- per day will be recovered from the contractor.

(a) For part of the days absence up to 05 hours, pro rata along with a penalty of Rs. 125/- will be recovered from the contractor.

(b) Absence exceeding 05 hours in a day will be treated as full day and recovery will regulated as per **Clause 53**.

54. **Service Tax:** The Bidder shall not include Service Tax in their quoted rates; but the bidder has to separately indicate the Service Tax rate, amount and workings thereof in the Price bid schedule included in the bid documents.

If service tax amount is not indicated separately in the price bid schedule included in the Bid documents, it will be presumed that the quoted rate is inclusive of applicable service tax and bids will be evaluated accordingly.

Bidders have to quote the applicable Service Tax payable in the Price bid format included in the Bid document.

In such cases of successful bidder being an individual/sole proprietorship / Hindu undivided family / partnership firm whether registered or not, including association of persons, 100% of service tax shall be payable by BHEL as receiver of supply of man power.

For others, Service Tax quoted in price bid will be considered for reimbursement against valid documentary evidence as per service tax rules.

55. ***BHEL reserves the right to reduce the contract period (pre-close the contract), with minimum 30 days notice period depends on the requirement / without assigning any reason.***

56. The contractor shall at his own expense reinstate and make good to the satisfaction of the BHEL management and pay compensation for any injury to any person, loss or damage occurred to any property or rights whatever including property and rights of BHEL (or agents) servants or employees of BHEL.

57. **THE INJURY LOSS** or arising out of or in connection with or during the execution or performed execution of the contract and further the contractor shall indemnify the BHEL against all claims enforceable against BHEL (or any agent, servant or employee of BHEL) or which would be so enforceable against BHEL where BHEL is a private person, in respect of any such injury (including injury resulting in death) loss or damage to any person whomsoever or property including all claims which may arise under the workmen's compensation Act or other wise.

58. DRIVER

- a. The driver should compulsorily wear WHITE UNIFORM (PANT, SHIRT and CAP). If the driver is found without uniform a sum of Rs.100/- will be deducted for each occasion.
- b. The driver appearance & behavior on and off the vehicle should always be decent and courteous.
- c. The contractor shall not change the driver frequently, unless otherwise warranted and with prior permission only.
- d. Driver should first allow the passenger to get inside the car and then only driver should enter the car.
- e. Driver should open and close the doors for all the passengers while getting into or alighting the car.
- f. If there is a hand luggage brought by Officials, driver has to come forward and place the luggage in the car.
- g. Driver should not demand any money from the user.
- h. In the event of award of work, the driver shall stay within 30KM from BHEL, Ranipet and shall make his own arrangements to attend the duty in time.

59. ***The driver should follow strictly the motor vehicle rules and safety rules like :***

- a. Not to overtake from the left side of any vehicle ahead of his car.
- b. Not to go on the wrong side while taking turn to the right without going around the island.
- c. While driving cell phone should not be used by the driver. Cell phone may be attended after halting the car at one place without affecting the road traffic.

- d. Inside factory premises the vehicle should be operated at a speed of 20Kmph strictly.
- e. The driver shall carry out the work as per the instructions of the pooling / in charge.
- f. The driver or the contractor shall follow the terms and conditions of the contract.
- g. Driver should wear Safety belt while driving.

Violation of any of the above motor vehicle /safety rules will attract a penalty of Rs.500/- for each occasion and deducted from the running bills without any prior information to the contractor.

60. Bills shall be raised by the contractor (**Printed format with Sl. No. only accepted**) after the expiry of the concerned month and submitted in triplicate in the format given by BHEL. Duly verifying the attendance register, payment will be made within 30 days from the date of submission of the bill.

61. BHEL reserves the right to reject any offer without assigning any reason whatsoever.

62. In case of breach of any or whole of the above terms and conditions by the contractor BHEL will have the liberty to cancel the registration and contract either in part or in full and entrust in part or in full of the work to any other contractor and the contractor shall be liable to pay extra cost involved in the execution of cancelled part of the contract.

63. The contractor shall furnish

- i. Details of cases, Civil/Criminals/others, filed by or against the driver and pending on the date of tender.
- ii. Has the Firm/ Proprietor or partners or directors been convicted of any criminal offence by any competent court. If so furnish particulars.

64. The contractor should follow all statutory requirements enforced by State Government, like PF, ESI, and Bonus etc., for his labour. While quoting rates the above factors should be taken into consideration. Only after full filling above formalities, bills shall be passed for payments.

65. The Contractor has to pay the driver, the minimum wage as fixed by the Tamilnadu State Government (currently Rs.8225 Per month) and additional payment as insisted by BHEL (Currently Rs.4100 per month). Payment shall be made for all days including Sunday & Holidays.

66. *The increase in minimum wages, if any, either by State Government or by BHEL will have to be borne by the Contractor.*

67. Discrepancy in “words “ & “ Figures “

- a) If, in the price structure quoted for the required goods/services/works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
- b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above.
- d) If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

68. The contractor has to follow the below mentioned without fail.

- a. Minimum wages as announced by the government from time to time to be paid as applicable to the labours engaged
- b. For work extending beyond prescribed shift working hours, overtime as applicable shall be paid.
- c. Annual Bonus shall be paid @ 8.33% of the annual Wages.
- d. P.F., and E.S.I contributions to be made at the prescribed rates on wages paid
- e. Shall arrange to provide E.S.I medical cards.
- f. Monthly wage slip to the labours
- g. Annual slip for the P.F. contribution to be issued
- h. Annual returns for the P.F. and E.S.I payments to be filed
- i. Safety and Personal Protective Equipments are to be provided
- j. Maintain the following registers
 - i. Attendance register
 - ii. Wage register
 - iii. Over time register

QUESTIONNAIRE (TO BE FILLED BY THE TENDERER)

1. Name of the Tenderer :
2. Address for Communication :

3. Telephone, Cell No. :
4. Service Tax No if applicable :
5. PAN No :
6. Details of experience in running Tourist Taxi:

7. Name of Driver :
8. Driving license No :
9. Date of expiry of the driving license validity :
10. Cell phone No :

11. Details of cases, Civil/Criminals/others, if any, :
filed by or against the taxi operator and pending
on the date of tender.

12. Has the Firm/ Proprietor or partners or directors :
been convicted of any criminal offence by
any competent court. If so furnish particulars.

UN -PRICE BID

SCHEDULE OF RATES

SL NO	DESCRIPTION	RATE PER MONTH
01	Charges for VIP car operation on monthly payment basis @ 10 Hrs working per day	<u>QUOTED IN PRICE BID</u>
02	Applicable rate of Service Tax in percentage	_____ %
03	Applicable amount of Service Tax in Rupees	<u>QUOTED IN PRICE BID</u>
04	Total rate per month in Rupees (Sl.no 01+03)	<u>QUOTED IN PRICE BID</u>

Note:- 1

1. Contractor has to fill applicable service tax % in Sl.No : 2
2. Contractor should not mention any amount in this Un price bid and same should be submitted along with techno commercial bid in cover 2.
3. Rate should be quoted only in the price bid and to be submitted in a separate cover 3 along with the tender.

Note:-2

1. If the service tax is applicable, then the rate of service tax shall be clearly indicated, as per clause 54 of page 11.
2. If the bidder's annual serviceable turnover is less than threshold limit (prevailing limit Rs.10 lakhs) and the same shall be clearly indicated as "Service tax is not applicable at present and incase of any service tax liabilities due to exceeding the threshold limit, the bidder shall be responsible and the service tax shall not be reimbursed by BHEL).
3. If not specified in the tender, the same will be treated as inclusive of service tax.

BLANK PAGE

PRICE BID

SCHEDULE OF RATES

S.NO	DESCRIPTION OF WORK	RATE PER MONTH
01	Charges for VIP car operation on monthly payment basis @ 10 Hrs working per day	Rs.-----/- (Rupees only)
02	Applicable rate of Service Tax in percentage (as per clause 54 of page 11)	_____ %
03	Applicable amount of Service Tax in Rupees	_____ /-
04	Total rate per month in Rupees (Sl.no 01+03)	_____ /- (Rupees in words _____ only)

Other charges applicable

SNo	Norms/Other Charges	Details
a.	Working hours	10 hrs
b.	Over time Charges	Rs 75 per hour beyond 10 hrs., in steps of one hour and fractional hours will be ignored
c.	Night halt charges (applicable for outstation trips only)	Rs 200 per night (in this case, overtime charges shall not applicable)