

**BHARAT HEAVY ELECTRICALS LIMITED**CORPORATE RESEARCH & DEVELOPMENT DIVISION  
VIKASNAGAR, HYDERABAD-500093Ph: 040 23778181  
E-mail: balu@bhelrnd.co.in**ENQUIRY**

RD:MSX:PACK-RC:14-16

Date:01.09.2014

Sealed quotations are invited for packing of machinery/ Mechanical / Components/ Electronic/ Electrical equipments, including any other Machinery/ equipments at our premises. General specifications of packing requirement shall be as detailed below:

| <b>Rate Contract for Packing at BHEL R&amp;D for 2 years</b> |  |                                |               |                   |                  |
|--|--|--------------------------------|---------------|-------------------|------------------|
| Sl.No.   | Description  | Requirement in 'cft' per Annum | Rate per cft  |                   |                  |
|  |  |                                | 1cf-50cft (a) | 51 cft-100cft (b) | above 100cft (c) |
| 1A   | Packing of equipments in wooden boxes of 1" thick complete with strapping with material & labour and cross batons  | 800                            |               |                   |                  |
| 1B   | Packing of equipments in wooden boxes of 1" thick complete with material & labour, cushioning cardboard, Polly, strapping and addressing with cross batons   | 200                            |               |                   |                  |
| 2A   | Packing of equipments in wooden boxes of 3/4" thick complete with strapping with material & labour and cross batons  | 300                            |               |                   |                  |
| 2B   | Packing of equipments in wooden boxes of 3/4" thick complete with material & labour, cushioning cardboard, Polly, strapping and addressing with cross batons | 200                            |               |                   |                  |
|  | Total approximate requirement per Annum  | 1500                           |               |                   |                  |

#### **TERMS AND CONDITIONS:**

01. Only good quality wood must be used for packing cases.
02. The work has to be completed at our site (BHEL R&D) according to the instruction of Stores Incharge within a notice period of 5 days from the time of telephonic instructions or mail irrespective of the quantum of the work. The tenderer should quote strictly in line with the specifications.
03. All the Packing material (Wood, nails etc.), necessary tools including drilling machine and labour required for packing is in the scope of Contractor. Material, Tools and Labour to be brought to BHEL R&D by Contractor after taking dimensions and the packing has to be made ready at BHEL R&D only.
04. Internal cross bars/stiffeners as required must be provided inside the packing boxes for rigidity and to arrest movement of equipment.
05. Top lids shall be provided with nut bolt arrangement for closing /opening wherever required. Bolting of equipment to packing case to be provided wherever required. Necessary bolts/nuts will be provided by BHEL R&D.
06. Packing material like thermocool, thick polythene sheet, foam sheet, polythene bubble sheet etc., will be provided by BHEL R&D wherever necessary.
07. Period of Contract: The Period of contract shall be for Two (02) Years from the date of awarding the same.
08. All bidders are requested to go through the terms and conditions carefully before submitting offers.

#### **EVALUATION CRITERIA**

09. **All rates must be quoted per cft (finished size of box) basis. The quotation should be in three categories: a) 1 to 50 cft. b) 51 to 100 cft. c) Above 100 cft. However Evaluation will be done on Overall L1 basis considering the Rate quoted for category "a" (1cft to 50cft.)**
10. **Overall L1 agency emerged should agree to match with individual L1 rates (if any) offered by other agencies for 51cft-100cft and above 100cft.**

#### **MODE OF TENDER SUBMISSION:**

11. The envelope should be super scribed with "Quotation for Packing Contract" with Enquiry No.RD:MSX:PACK-RC:14-16 due on 23-09-2014 and the quotation should reach AGM/MM, BHEL Corp R&D Division, Vikasnagar, Hyderabad on or before 23-09-2014, 12:00 Noon.
12. The tender will be opened on the same day (23.09.2014) at 2:00 PM in the presence of the tenderers present at Tender Opening Cell (Sangam), BHEL R&D Hyderabad.
13. EMD for Rs. 10,000/- shall be submitted along with offer. EMD is to be deposited in cash (as permissible under IT Act), or by Pay-Order / Demand Draft drawn in favour of BHEL R&D, Vikasnagar, Hyderabad-500 093. EMD amount will be returned to all unsuccessful bidders after placement of order. EMD amount shall not carry any interest.
14. The successful Tenderer should submit a security deposit of 10% of contract value along with agreement on Rs.100/- Non-judicial stamp paper. Security Deposit shall be returned after successful completion of contract. Security Deposit shall not carry any interest.
15. BHEL reserves the right to accept or reject any tender without assigning any reasons thereof.
16. For any queries /clarifications, prospective bidders can contact Stores Incharge, BHEL R&D.

**COMMERCIAL TERMS:**

17. Payment Terms: 100% Payment within 30 days (on pro rata basis) from submission of Invoices.
18. Delivery Period: 5 days from the date of Intimation thro telephone or e-mail.
19. Validity: 90 days from the date of Tender Opening.
20. Risk Purchase: In case of default/late delivery, BHEL reserves the right to make alternate arrangement for getting the work done at Contractor's risk and cost. Excess amount (if any) incurred towards alternate arrangement shall be deducted from the Contractor's running bills or Security Deposit.
21. Taxes: Indicate all the taxes/duties applicable clearly
22. Price Basis: No price escalation shall be allowed during currency of the contract. The contract can be terminated at the instance of either party with a written notice of clear 60 days (Sixty days) to be served by registered post acknowledgement due or in person under acknowledgement with official seal.

M. Balasubrahmanyam  
Sr.Manager/Stores  
BHEL R&D