

BHARAT HEAVY ELECTRICALS LTD.  
ELECTROPORCELAINS DIVISION  
BANGALORE - 560 012



Format No: EPD IT: BRF :Rev : 00

Tender Value: 971140.00

EMD Value: NA

Document  
Cost: NA

Date of issue of Notification: 23.02.2015

Closing Date of Forms Sale: NA

Last Date of Submission of quotation :17.03.2015  
@01.30PM

Date of opening of Bid: 17.03.2015@02.30PM

Instructions:

1. Please fill up the above form and handover to the IT department.
2. All the fields are mandatory and must be filled
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4. Keep the number of files to be attached maximum four as only 4 options are available in the website ..

Uploading of tender in: www.bhel.com and www.bhelceramics.com

*Ashwariya 23/02/15*  
Executive In charge:  
(Indenting Dept)

*Ashwariya*  
Head of the Department  
अजय कुमार शर्मा, प्रमुख, आयात विभाग, बंगलूर  
अजय कुमार शर्मा, प्रमुख, आयात विभाग  
AJAY KUMAR SHARMA, SAUGNANDI  
BHEL - EPD, BANGALORE - 560 012

Uploaded and Checked by : IT In charge

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ELECTROPORCELAINS DIVISION  
BANGALORE - 560 012



Format No: EPD IT. BRF :Rov : 00

Uploading of Tender on www.bhel.com

Address: BHEL - EPD, Bangalore

Email :-

Address:[jaikaran@bhelepd.com](mailto:jaikaran@bhelepd.com),[devaraju@bhelepd.com](mailto:devaraju@bhelepd.com)

Tel Number: 080-22182370 ,22182397 Fax Number: 080-23340535

Approved By Name: A.K.Sharma

Designation: Sr.DGM1 MM

**Tender Ref Number:** MM/WEX/MODULAR OFFICE

FURNITURE,DRG.MU-25007/14-15/ PR NO.30019940

Newspaper Published: NA

Date of Publication: NA

Tender Title: Procurement of MODULAR OFFICE FURNITURE

Tender Type : **2 PART BID**

**SCOPE OF SUPPLY:**

- 1.MODULAR FURNITURE FOR SEATING 16 PERSONS
- 2.WHEEL CHAIR -16 NOS.
- 3.VERTICAL STORAGE UNIT NOT EXCEEDING THE HEIGHT OF THE MODULAR PARTITION/WALL .THE STORAGE UNITS SHALL BE 1mm THICK POWDER COATED MS SHEET WITH SLIDING DOOR AND A HORIZONTAL PARTITION IN THE CABINET FOR FILE STORAGE.
- 4.THE DRAWING NO.:MU-25007 IS INDICATIVE & PROVISIONAL.
- 5.VENDORS MAY VISIT SITE BEFORE SUBMITTING OFFER.

through Web tender.



**Bharat Heavy Electricals Limited**

**Ceramic Business Unit - Electroporcelains Division**

Prof.CNR Rao Circle, Indian Institute of Science Post, Malleswaram  
BANGALORE – 560 012 INDIA

Website: www.bhelceramics.com

91(080) 23346352

Office: 91(080) 22182397

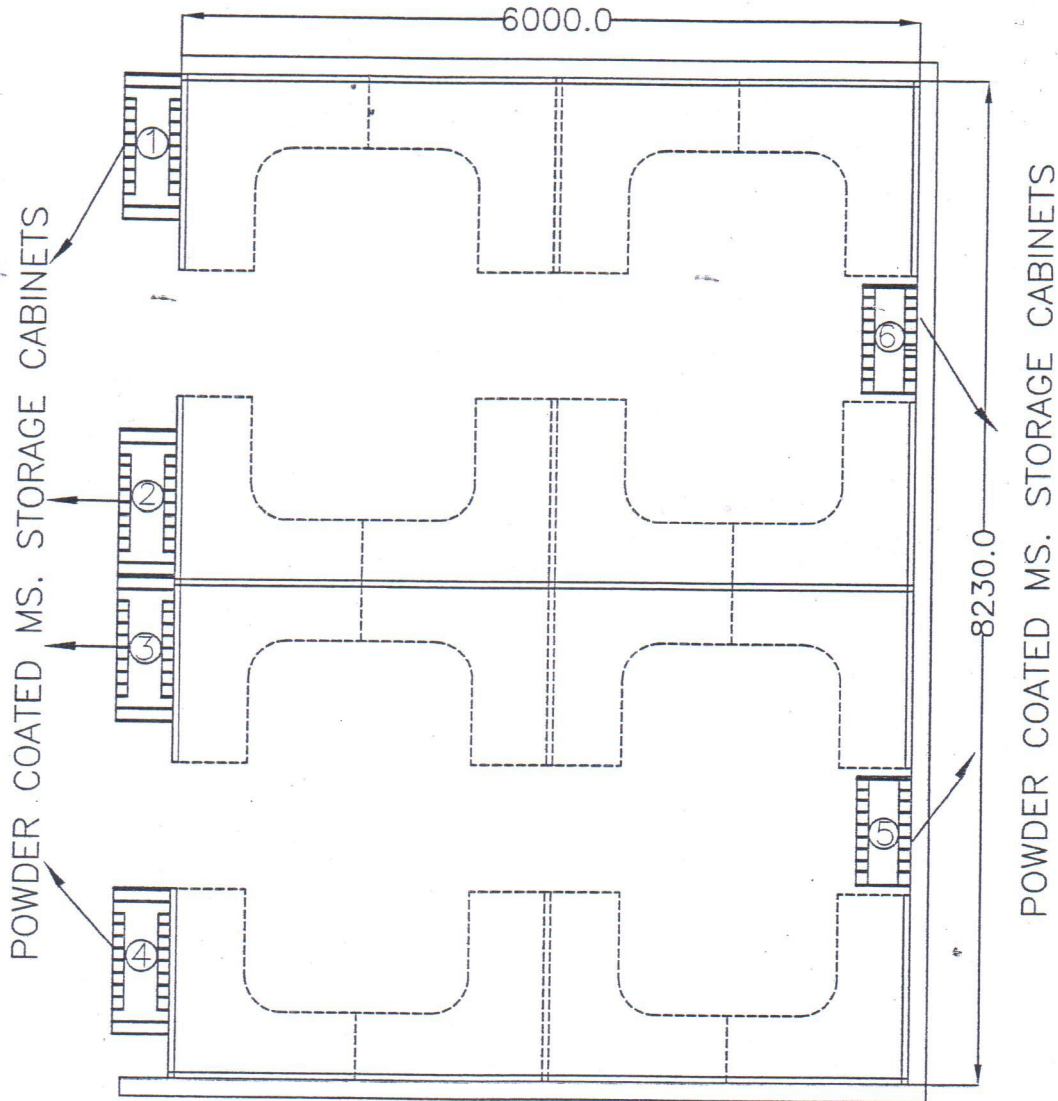
Fax: 91(080) 23340535

**SCOPE OF SUPPLY : MODULAR OFFICE FURNITURE,DRG.MU-25007**

1. MODULAR FURNITURE FOR SEATING 16 PERSONS
2. WHEEL CHAIR -16 NOS.
3. VERTICAL STORAGE UNIT NOT EXCEEDING THE HEIGHT OF THE MODULAR PARTITION/WALL .THE STORAGE UNITS SHALL BE 1mm THICK POWDER COATED MS SHEET WITH SLIDING DOOR AND A HORIZONTAL PARTITION IN THE CABINET FOR FILE STORAGE.
4. THE DRAWING NO.:MU-25007 IS INDICATIVE & PROVISIONAL.
5. VENDORS MAY VISIT SITE BEFORE SUBMITTING OFFER.

FIRST ANGLE PROJECTION

ALL DIMENSIONS ARE IN mm



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REV.	SIGN	DATE	DESCRIPTION

ITEM No.	DESCRIPTION	DRAWING No.	MATL.CODE	MATL.SPECIFICATION	QTY.	GROSS UNIT WT. IN KGS. (APPROX.)
BILL OF MATERIAL						



**BHARAT HEAVY ELECTRICALS LTD.,**  
ELECTROPORCELAINS DIVISION  
BANGALORE - 560 012

NAME	SIGN	DATE
PRPD MICHEAL	<i>[Signature]</i>	12/2/15
CHD T. RAVI	<i>[Signature]</i>	16/2/15
APPD R.V. REDDY	<i>[Signature]</i>	16/2/15

DEPT		SCALE	WEIGHT (kg)	REF TO ASSY.DRG	ITEM No.	No. OF ITEMS
CODE		NTS	(Approx)			

TITLE	DRAWING No.	REV.
MODULAR OFFICE FURNITURE	MU-25007	

SUPERSEDES DRG.No.	FOLIO No.	SHEET No.	No. OF SHEETS	SHT. SIZE A4-210x297
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**ENQUIRY FOR MODULAR OFFICE FURNITURE, DRG.MU-25007**  
**GENERAL TERMS & CONDITIONS**

*ANNEXURE-I*

**TENDERS SHOULD BE SUBMITTED IN TWO-PART BID**

PLEASE FILL ATTACHED ANNEXURE-2 (PAGE4) & SUBMIT ALONG WITH YOUR OFFER

THE OFFER SHOULD BE SUBMITTED IN SEALED COVER SUPERSCRIBING THE RFQ NUMBER AND DUE DATE AND ADDRESSED TO:

**SR DGM-MATERIALS MANAGEMENT**  
BHARAT HEAVY ELECTRICALS LTD (BHEL)  
ELECTROPORCELAINS DIVISION (EPD)  
PROF. C.N.R.RAO CIRCLE, PB NO. 1245,  
SCIENCE INSTITUTE POST, BANGALORE 560012

THE OFFER SHOULD REACH WITHIN **14.00 Hrs** ON THE DUE DATE, THE OFFERS WILL BE OPENED AT **14.30 Hrs** ON THE SAME DATE IN THE PRESENCE OF THOSE VENDORS OR THEIR AUTHORISED REPRESENTATIVES WHO WISH TO BE PRESENT. THE DUE DATE MAY BE ALTERED IN CASE OF INSUFFICIENT RESPONSE FROM VENDORS OR URGENCY OR ANY OTHER REASONS DEEMED VALID. RE-FLOATING ALSO MAY BE RESORTED TO WITH **OR** WITHOUT OPENING THE RECEIVED RESPONSES UNDER THE AFORESAID CIRCUMSTANCES.

**I. TECHNO-COMMERCIAL CONDITIONS SHALL INTERALIA CONTAIN THE FOLLOWING:-**

COMPLETE TECHNICAL OFFER INCLUDING DETAILED SPECIFICATIONS/DRAWINGS/CATALOGUES/TEST REPORTS/GUARANTEE/WARRANTY ETC., AS APPLICABLE/REQUIRED TOGETHER WITH EXPERIENCE LIST TO BE FURNISHED.

**II. COMMERCIAL ASPECTS COVERING:**

- SCOPE OF SUPPLY
- STATUTORY LEVIES
- TERMS OF PAYMENT
- MODE OF PAYMENT
- DELIVERY TERMS
- TRANSIT INSURANCE
- VALIDITY OF THE BID

**III DELIVERY:** EARLIEST POSSIBLE DELIVERY TO BE CLEARLY SPECIFIED IN THE OFFER. THE VENDOR MAY ALSO QUOTE THE EARLIEST DELIVERY PERIOD FOR MATERIAL DELIVERY.

**IV DELIVERY TERM**

F.O.R. BHEL – EPD STORES. UNLOADING TO BHEL / EPD.

**V VALIDITY OF THE OFFER:**

60 DAYS FROM DATE OF OPENING OF TECHNO-COMMERCIAL BID, EXTENDABLE TO A MUTUALLY AGREED PERIOD.

**VI. PRICE IMPACT:**

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IN CASE BHEL ASKS FOR ANY CLARIFICATION THE VENDOR HAS TO SUBMIT THE SAME WITHIN THE SPECIFIED DATE OTHERWISE THE OFFER WILL BE EVALUATED CONSIDERING THE CLARIFICATIONS, IF ANY RECEIVED, AS ON THE SPECIFIED DATE. NO GRACE PERIOD OR LATE SUBMISSION IS ALLOWED.

IN CASE, OUT COME OF TECHNO-COMMERCIAL DISCUSSION HAS ANY PRICE IMPLICATION, ONLY CORRESPONDING **PRICE IMPACT** IS TO BE SUBMITTED BY THE VENDOR IN A SEALED COVER WITHIN THE SPECIFIED DATE.

**VII PRICE EVALUATION:**

PRICES SHALL BE CONSIDERED ON LANDED COST BASIS (COST TO BHEL). LANDED COST SHALL BE WORKED OUT ON PRICE QUOTED INCLUDING FREIGHT, EXCISE DUTY AND SALES TAX AFTER TAKING OUT CENVAT AND VAT BENEFIT, AS APPLICABLE. THE COMPARATIVE STATEMENT SHALL BE WORKED OUT ON OVERALL LANDED COST BASIS FOR THE WHOLE PACKAGE.

- m) THE COMPARATIVE STATEMENT OF THE PRICES PREPARED ON THE REFERENCE DATE SHALL REMAIN FIRM THROUGHOUT THE EXECUTION PERIOD. ANY CHANGE IN DUTY & TAX STRUCTURE DURING EXECUTION OF THE CONTRACT WILL NOT BE CONSIDERED FOR RE-RANKING OF VENDORS.
- n) THE LOWEST PRICE RECEIVED AGAINST BHEL TENDER NEED NOT BE COMMERCIALY LOWEST PRICE (L1).
- o) BHEL RESERVES THE RIGHT/OPTION TO REFLOAT THE TENDER IF L1 PRICE IS NOT THE LOWEST ACCEPTABLE PRICE TO BHELL.

**VIII. PAYMENT TERMS:**

ALL PAYMENTS WILL BE MADE BY ELECTRONICS TRANSFER OF FUNDS (NEFT) SYSTEM. THE VENDOR SHOULD FURNISH THE NEFT MANDATE.

- 30 DAYS CREDIT FROM THE RECEIPT OF THE ACCEPTED QUANTITY OF GOODS AT BHEL EPD STORE THROUGH NEFT ONLY.

**IX LOADING FACTOR:**

IF THE OFFER IS NOT IN LINE WITH THE TERMS & CONDITIONS SPECIFIED BY BHEL THE FOLLOWING LOADING CRITERIA WILL BE ADOPTED FOR EVALUATION.

**A.PAYMENT TERMS**

INTEREST @20.75% P.A. SHALL BE COMPUTED FOR THE DIFFERENTIAL PERIOD BETWEEN BHEL TERMS OF PAYMENT AND THAT OFFERED. NO UNSECURED ADVANCE/AGAINST PROFORMA INVOICE WILL BE PERMITTED.

**B.TRANSROTATION CHARGE & TRANSIT INSURANCE:**

AS PER BHEL RATE CONTRACT PREVAILING ON THE DATE OF OPENING OF TENDER.

**C.OTHERS:**

ANY OTHER COST COMPONENT WHICH THE VENDOR HAS NOT QUOTED. EITHER A SEALED QUOTE FROM THE VENDOR WILL BE OBTAINED OR THE HIGHEST OFFER FOR THAT COMPONENT WILL BE LOADED.

D.BHEL HAS THE OPTION TO DEFER THE SUPPLIES OF ANY PURCHASE ORDER WITH A NOTICE PERIOD OF 20 CALENDER DAYS.



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E. IN CASE OF UNSATISFACTORY PERFORMANCE OF QUALITY/DELIVERY BHEL WILL HAVE THE RIGHT TO DISCONTINUE THE CONTRACT IN PART OR FULL.

**X. DEVIATIONS:**

A SEPARATE SHEET INDICATING DEVIATIONS IN TECHNICAL SPECIFICATION, COMMERCIAL TERMS AND CONDITIONS TO BE ENCLOSED IN PART-A OF THE OFFER. IF THERE ARE NO DEVIATIONS SAME HAS TO BE CERTIFIED AND DULY SIGNED BY VENDOR.

**XI. LATE DELIVERY:**

IN CASE OF ANY DELAY IN SUPPLY OF THE EQUIPMENT AN AMOUNT OF 0.5 % PER WEEK UPTO A MAXIMUM OF 10% OF THE CORRESPONDING COMPONENT OF ORDER VALUE WILL BE DEDUCTED..

**XII. RISK PURCHASE CLAUSE**

BHEL, AT IT SOPTION, WILL BE ENTITLED TO PURCHASE ELSEWHERE AT THE COST AND RISK OF THE VENDOR, EITHER THE WHOLE OR PART OF THE GOODS WHICH THE VENDOR HAS FAILED TO DELIVER WITHIN THE STIPULTED TIME. THE VENDOR SHALL BE LIABLE FOR ANY LOSS THAT BHEL MAY SUSTAIN BY REASON OF SUCH RISK PURCHASES. BHEL RESERVES THE RIGHT TO CANCEL THE CONTRACT IN FULL OR PART, IF PERFORMANCE WITH RESPECT TO QUALITY AND DELIVERY IS UNSATISFACTORY AND BHEL SHALL HAVE THE RIGHT TO ENTER INTO CONTRACT WITH OTHER VENDORS AGAINST SUCH CANCELLATION OF CONTRACT AGAINST RISK PURCHASE CLAUSE.

**XIII. INSPECTION**

INSPECTION OF THE MATERIAL WILL BE CONDCUTED BY BHEL EITHER ON ITS RECEIPT AT BHEL OR AT VENDORS PLACE. IN CASE OF PRE-DESPATCH INSPECTION ADEQUATE NOTICE HAS TO BE GIVEN BY THE VENDOR FOR DEPLOYMENT OF BHEL'S PERSONNEL. BHEL RESERVES THE RIGHT TO WAIVE INSPECTION & HAVE THE RIGHT TO REVIEW THE QUALITY PLAN OF THE MANUFACTURER AND ACCESS TO THE PROCESS DATA OF THE MANUFACTURER. ALL NECESSARY TEST & CALIBRATION CERTIFICATES SHOULD ACCOMPANY SUPPLY.

**XV. THE VENDOR SHALL FILL ANNEXURE-2 ATTACHED & SUBMIT WITH THE OFFER (Pg 4)**



GENERAL TERMS & CONDITIONS

ANNEXURE- 2

ESSENTIAL CRITERIA OF OFFER

ADDRESS OF THE FIRM			
SL.NO	PARAMETER	BHEL SPEC/RERQUIREMENT	VENDOR'S OFFER
1	Name of Contact person	TO BE MENTIONED	
2	E-mail ID	TO BE MENTIONED	
3	Mobile number	TO BE MENTIONED	
4	Land Line number	TO BE MENTIONED	
5	Fax number	TO BE MENTIONED	
6	Delivery Term	F.O.R.BHEL EPD STORES	
7	Payment terms	30 DAYS CREDIT FROM GOODS RECEIPT THROUGH NEFT ONLY	
8	Late Delivery	APPLICABLE AS PER CLAUSE XI..	
9	Risk Purchase clause	APPLICABLE AS PER CLAUSE XII	
10	Lead time for Supply	45 DAYS FROM PO DATE	
11	Offer validity	60 DAYS FROM DATE OF TENDER OPENING	
12	Tax and Duty Structure	EXCISE DUTY %	
		EDUCATION CESS %	
		CENTRAL SALES TAX %	
		VAT %	
		ANY OTHER	

SIGNATURE OF THE TENDERER

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