



**SERVICE  
ENQUIRY  
(IMPORTS)**

**BHARAT HEAVY ELECTRICALS LIMITED**

( A Government of India Undertaking )  
80, G.N.ROAD, T.NAGAR  
M & S Department - Piping Centre  
CHENNAI - 600 017.  
TAMILNADU (INDIA)

Vendor Code : 23505	<b>Enquiry No</b>	<b>Enquiry Date</b>	<b>Due Date for Quotation</b>
Vendor Name : Open Tender Dummy Code	<b>4501500034</b>	<b>24.12.2015</b>	<b>14.01.2016</b>
Please quote Enquiry No, Date and due date in all correspondences. This is only a request for quotation and not an order.			

ITEM NO	ITEM DESCRIPTION	Delv Date	Quantity	UOM
10	<b>Renewal of</b>			
SINo	Description			
10	Renewal of support for VMware vSphere 5	15.03.16	1.000	AU
20	<b>Renewal of</b>			
SINo	Description			
10	Renewal of support for vCenter Server 5	15.03.16	1.000	AU
30	<b>Vendor Support</b>			
SINo	Description			
10	Vendor Support for three years	15.03.16	12.000	QTR

**General Note :**

The bidder along with its associate / collaborators / sub-contractors / sub-vendors / consultants /service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

**Enclosures :**

LD clause has to be confirmed without fail."

The offers should reach us before the time of opening of tenders.  
The offers will be opened at 14:30 hours on the due date in the presence of the tenderers who may like to be present. Late tenders are liable to be rejected.

Yours faithfully,  
**M. THIANGARAJ. M.F. BARA**  
**Manager / Purchase**  
**Pipes, Electrodes Transport Bills**  
**ICT Products & AMC**  
**BHEL / Piping Centre**  
**T. Nagar, Chennai - 600 017**  
EXECUTIVE / Piping Centre



INDIGENOUS ENQUIRY	ENQUIRY REFERENCE	DATE
	4501500034	24.12.2015
NAME OF SUPPLIER :	DUE DATE FOR QUOTATION – 14.01.2016	
	THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER	

Sl. No.	Material Code	Description & Specification	Unit	Qty.	DELIVERY SCHEDULE		
					Qty.	Date	Remarks
10		Renewal of Production Support and subscription for vMware vSphere 5 Enterprise for 2 processors for 3 years	No.	1			45 Days From the date of PO
20		Renewal of Production support and subscription for vCenter Server 5 Foundation for vSphere 5 for 3 years	No.	1			45 Days From the date of PO
30		Vendor Support for Server Virtualization Solution for 3 years	No.	1			45 Days From the date of PO

Suppliers Are Requested To Go Through Terms & Conditions Before Submission of Offers.

Encl. to Enquiry:

1. Important information to Bidders
2. Price Format
3. Technical Scope Compliance Sheet
4. Unpriced Format
5. Commercial Checklist

Dear Sirs,

Please submit your lowest quotation in triplicate, subject to our terms and conditions overleaf, for the above materials, so as to reach us on or before the due date by 2 P.M.

1. Quotations will be opened at 2-30 P.M. on the due date in camera/In the presence of the tenderers who may like to be present.
2. Price should be nett FOR destination inclusive of risk in transmit and remain valid for 120 days from the due date.
3. If any Sales tax and Excise duty are payable as extra to the quoted price the percentage of the same should be specifically stated in the quotation failing which the purchaser will not be liable for payment of Sales Tax / Excise Duty. Our T.N.G.S.T.No.3560005/dt.1-4-95, C.S.T.No.239383 dt.11-6-91.
4. If the enquired items are coming under D.G.S & D rate contract, please indicate the rate contract prices duly sending a copy of the rate - contract along with your offer.
5. No revision of prices will be entertained after tenders are opened.
6. Manufacturers name, brand name trademark or patent No. if any should be specified. Illustrate leaflets giving particulars are required along with quotation wherever necessary.
7. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject in part or full without assigning any reason whatsoever.
8. Late tenders are liable to be rejected.
9. Any deviations to the enquired technical and commercial conditions shall be clearly indicated in the covering letter of the quotation.

M. THANGARAJ. M.I.E., M.B.A., MS  
Manager / Purchase  
Pipes, Electrodes Transport Bills  
ICT Products & AMC  
BHEL / Piping Centre  
T. Nagar, Chennai - 600 017  
Yours faithfully  
Manager / Purchase

**IMPORTANT INFORMATION TO BIDDERS**

1. This tender is a TWO PART bid, i.e, technical bid and price bid are to be enclosed in two separate envelopes and sent in one larger envelope with tenderer's distinctive seal and super scribed with correct tender No., Item of supply and due date of opening.

The above bid shall be sent in a sealed envelope and duly superscribed as follows :-

"Enquiry No: 4501500034/24.12.2015, Tender opening date: 14.01.2016 (2.30 PM)"

It shall be addressed to the following:-

To,  
 Manager / Purchase  
 Bharat Heavy Electricals Limited,  
 Piping Centre,  
 80, G.N. Road, T.Nagar,  
 Chennai – 600 017.  
 Phone: 28161380/375"

Tenders should be free from CORRECTIONS AND ERASURES: Corrections if any, must be attested.

2. **Payment Terms - 100% payment for the product cost (subscription) after supply (Enq SI No. 10,20) and quarterly payment (Enq SI No. 30) at the end of the quarter for vendor support charges, duly certified by BHEL User dept. 10% Bank Guarantee, for the product cost, valid for the entire contract duration, shall be obtained at the beginning of the contract. BG to be submitted as per BHEL format only.**
3. **LIQUIDATED DAMAGES:** If the supplier fails to deliver the material within the period specified in the contract the purchaser shall deduct Liquidated Damages, a sum equivalent to 0.5% of the price for each week of delay or part thereof up to a maximum of 10% of the price of undelivered portion to be reckoned from the contract delivery date to cargo readiness date, i.e, date of installation and commissioning duly certified by BHEL user dept.
4. Any other conditions, which might have been quoted by the seller and are in contravention to the terms prescribed in the Enquiry and which have not been specifically accepted in by the purchaser will not be applicable to this contract.
5. **The original formats (Technical and Price Format given along with Enquiry), containing the sign and seal of BHEL authorized signatory alone should be used.**
6. **Technical Checklist, Commercial Checklist, Unpriced Bid shall be sent alongwith the technical bid (Part-1) clearly mentioning the type of tax applicable, applicable on which parameters and %age. Values should not be mentioned. All these formats shall be duly signed and sealed by the vendor as acceptance to the same.**
7. BHEL Price Format alone should be sent in the Price Bid. (Part – II)
8. Last date of submission is 14.01.2016 (2 PM). The bid opening date and time is 14.01.2016, 2.30 PM.

  
**M. THANGARAJ. M.I.E., M.B.A., M.S.**  
 Manager / Purchase  
 Pipes, Electrodes Transport Bills  
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 017

9. L1 bidder will be arrived based on the total landed cost to BHEL, i.e, summation of renewal rate, taxes and duties for the entire contract period. L-1 status shall be arrived based on cumulative L-1 basis, i.e, the vendor quoting the least in the summation of all the 3 item SI No.s shall be L-1.
10. BHEL reserves the right to negotiate with the L-1 bidder.

#### 11. Purchase Preference to MSE Vendors –

In case the supplier belongs to MSEs (Micro Small Enterprises), Registration copy in this respect shall be submitted along with the offer. Further if MSEs are owned by the Scheduled Caste or the Scheduled Tribe entrepreneurs the same may be intimated.

The following are the benefits for the MSEs:-

1. MSEs are given tender documents free of cost and are exempted from payment of earnest money (EMD), if any insisted in the Tender.
2. In tender, participating MSEs quoting price within price band of L1+15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply up to 20% of total tendered value. In case of more than one such MSE, the supply shall be shared proportionately."

MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at Annexure – I where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (part – 1 in case of two part bid. Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through E-procurement portal, then the above required documents are to be uploaded on the portal. Documents are to be notarized or attested by a Gazetted officer.

#### 12. Loading Criteria:

Payment Terms - BHEL operates various payment terms for the tenders floated and bidders should accept the payment terms specified in the tender. Loading of any deviation in the payment terms w.r.t. NIT terms shall be referenced as follows;  
'Base rate of SBI (as applicable on the date of bid opening; Techno-commercial bid opening in case of two part bids) + 6%', shall be considered for loading for the period of relaxation sought by bidders..

Liquidated Damages - Any loading on LD clause shall be to the extent to which it is not agreed to by the bidder (at offered value).

  
M. THANGARAJ, MIE MBA MS.  
Manager / Purchase  
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BHEL / Piping Centre  
Chennai - 600 017

**13. Earnest Money Deposit (EMD) :**

All the interested Bidders shall submit EMD amount of Rs. 10,000/- alongwith Part – 1 bid. EMD shall be paid in form of Demand Draft in favour of “Bharat Heavy Electricals Limited”, payable at Chennai.

**Without the DD for the EMD, bidders will not be allowed to participate.**

EMD of all the unsuccessful bidders shall be refunded within 15 days of acceptance of award of work by the successful tenderer.

This EMD shall not carry any interest.

EMD shall be forfeited in the following cases –

- i) After opening the tender, the tenderer revokes his tender within the validity period or increases his earlier quoted rates.
- ii) The tenderer does not commence the work within the period as per LOI / Contract.

For any clarifications, kindly contact us on the above mentioned address and contact number. Kindly keep your offer error-free, which may otherwise lead to rejection of your offer.

  
**M. THANGARAJ. M.I.E., M.B.A., M.S.**  
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T. Nagar, Chennai - 600 017

**COMMERCIAL CHECKLIST-To be submitted alongwith Technical Bid**  
**Enquiry No. 4501500034 dt. 24.12.2015**

SI No.	Terms & Conditions	Vendor acceptance
1	Quoted for Enq SI No. 10 - Contract for Renewal of Producton Support and subscription for vMware vSphere Enterprise for 2 processors for 3 years	
2	Quoted for Enq SI No. 20 - Contract for Renewal of Production support and subscription for vCenter Server Foundation for vSphere for 3 years	
3	Quoted for Enq SI No. 30 - Contract for Vendor Support for Server Virtualization Solution for 3 years	
4	Payment Terms: 100% payment for the product cost (subscription) after supply (PO SI No. 10,20) and quarterly payment (PO SI No. 30) at the end of the quarter for vendor support charges, duly certified by BHEL User dept. 10% Bank Guarantee, for the product cost, valid for the entire contract duration, shall be obtained at the beginning of the contract. BG to be submitted as per BHEL format only.	
5	Unpriced Bid – To be submitted along with technical bid	
6	LD clause:- 0.5% for each week of delay up to maximum of 10%	
7	Bid Validity – 90 Days from date of Technical Bid Opening	
8	Delivery: 45 days from the date of PO	
9	Loading Criteria as per BHEL Enquiry	
10	Demand Draft of Rs. 10,000/- as EMD	Submitted / Not Submitted
11	Acceptance to all ITB in totality	

We agree to all Terms and Conditions of the Enquiry.

*M. THANGARAJ*  
**M. THANGARAJ, M.I.E., M.B.A., M.S.**  
**Manager / Purchase**  
**Pipes, Electrodes Transport Bills**  
**ICT Products & AMC**  
**BHEL / Piping Centre**  
**T. Nagar, Chennai - 600 017**

(BIDDER SEAL AND SIGNATURE)

COMPANY NAME –  
 CONTACT PERSON –  
 E-MAIL ID –  
 CONTACT NUMBER –

**PRICE BID FORMAT – To be submitted in Price Bid**

**Enquiry No. 4501500034 dt. 14.12.2016**

SI No.	Cost Element	Rate in Rs.
1	Total Rate for Enq SI No. 10, excl. of taxes	
2	Taxes and Duties, if any on Enq SI No. (10) (type of tax, %age, applicability and value)	Type of Tax – %age – Applicable on – Value -
3	Total Rate for Enq SI No. 10, incl. of taxes SI No. (1) + SI No. (2)	
4	Total Rate for Enq SI No. 20, excl. of taxes	
5	Taxes and Duties, if any on Enq SI No. (20) (type of tax, %age, applicability and value)	Type of Tax – %age – Applicable on – Value -
6	Total Rate for Enq SI No. 20, incl. of taxes SI No. (4) + SI No. (5)	
7	Basic Rate for Enq SI No. 30 per quarter, excl. of taxes	
8	Taxes and Duties, if any on Enq SI No. (30), per quarter (type of tax, %age, applicability and value)	Type of Tax – %age – Applicable on – Value -
9	Total Rate for Enq SI No. 30 per quarter, incl. of taxes SI No. (7) + SI No. (8)	
10	Total Rate for Enq SI No.30 for 3 years, incl. of taxes [ SI No.(9)*12 ]	
11	Total Rate for Enq SI No. 10,20,30, incl. of taxes for three years [SI No. (3) + SI No. (6) + SI No. (10) ]	

We agree to all Terms and Conditions of the Enquiry.

**M. THANGARAJ**, M.B.A., M.S.  
Manager / Purchase  
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BHEL / Piping Centre  
T. Nagar, Chennai - 600 017

(BIDDER SEAL AND SIGNATURE)

**UNPRICE BID FORMAT – To be submitted alongwith Technical Bid**

**Enquiry No. 4501500034 dt. 24.12.2015**

SI No.	Cost Element	Rate in Rs.
1	Total Rate for Enq SI No. 10, excl. of taxes	QUOTED
2	Taxes and Duties, if any on Enq SI No. (10) (type of tax, %age, applicability and value)	Type of Tax – %age – Applicable on – Value -
3	Total Rate for Enq SI No. 10, incl. of taxes SI No. (1) + SI No. (2)	QUOTED
4	Total Rate for Enq SI No. 20, excl. of taxes	QUOTED
5	Taxes and Duties, if any on Enq SI No. (20) (type of tax, %age, applicability and value)	Type of Tax – %age – Applicable on – Value -
6	Total Rate for Enq SI No. 20, incl. of taxes SI No. (4) + SI No. (5)	QUOTED
7	Basic Rate for Enq SI No. 30 per quarter, excl. of taxes	QUOTED
8	Taxes and Duties, if any on Enq SI No. (30) (type of tax, %age, applicability and value)	Type of Tax – %age – Applicable on – Value -
9	Total Rate for Enq SI No. 30 per quarter, incl. of taxes SI No. (7) + SI No. (8)	QUOTED
10	Total Rate for Enq SI No.30 for 3 years, incl. of taxes [ SI No.(9)*12 ]	QUOTED
11	Total Rate for Enq SI No. 10,20,30, incl. of taxes for three years [SI No. (3) + SI No. (6) + SI No. (10) ]	QUOTED

We agree to all Terms and Conditions of the Enquiry.

**M. THANGARAJ. M.I.E., M.B.A., M.S.**


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(BIDDER SEAL AND SIGNATURE)

**TERMS & CONDITIONS OF THE CONTRACT**  
**(Vendor Support for Server Virtualization Solution for three years)**

The vendor shall comply to all the below terms and conditions.

SNo	Terms & Conditions of the Contract	Yes/No	Remarks
1	As per requirement of BHEL Piping Centre, the vendor shall supply, install, configure and provide 24x7 technical support for Server Virtualization Solution during the 3 years vendor support.		
2	The vendor shall ensure <b>24x7 support from OEM</b> for the entire support period of three years.		
3	Telephonic support shall be extended by vendor whenever needed.		
4	Updates/upgrades, security patches, bug fixes, etc. for the server virtualization solution shall be installed and configured by vendor as and when stable version is released by OEM.		
5	The vendor shall have a full - fledged company service facility in Chennai and onsite service response time shall be within 4 hours.		
6	Whenever new configuration or policy needs to be incorporated, the vendor shall accomplish it as per BHEL requirement. Any migration w.r.t IPv6 also included in this scope.		
7	Support level matrix shall be submitted by vendor in the techno commercial bid itself.		
8	Periodical maintenance, performance tuning and backup integrity checkups for Server Virtualization Solution running in BHEL Piping Centre shall be done by the vendor every quarter and call report for the same need to be furnished along with the invoice.		
9	The vendor shall provide direct support and shall not include a third party for support and service.		
10	Vendor should comply the payment term : The cost for 3 years vendor support will be splitted in to 12 parts and will be paid at the end of every quarter after satisfication of service certified by BHEL executive.		

  
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