



भारत हेवी इलेक्ट्रिकल्स लिमिटेड  
Bharat Heavy Electricals Limited  
उद्योग क्षेत्र, नई दिल्ली/ Industry Sector, New Delhi  
मानव संसाधन प्रबंध / Human Resources Management

ID/ HRM/ A041/ DB-ENT-ENQ  
Date: 05.05.2016

M/s

**Sub: Supply and installation of LED Display Board at Entrance**

Bharat Heavy Electricals Limited, a Maharatna PSU, invites bids for supply and installation of an LED Display Board at the entrance gate of BHEL office located in Integrated Office Complex, Lodhi Road, New Delhi.

You are requested to submit your most competitive offer for the above work as per the requirement and terms & conditions cited later in this tender enquiry. The tender will be a two part bid tender i.e. Part-I: Techno-commercial bid to ensure soundness of the bidder and Part-II: Price Bid to achieve most competitive offer from the qualified bidders after techno-commercial evaluation.

Last date of submission	-	27.05.2016 at 1430 Hours
Opening of Tender	-	27.05.2016 at 1500 Hours

**A. Scope of Work:**

1. Design, supply and installation of LED Display Board at the entrance gate of BHEL office located at Integrated Office Complex, Lodhi Road, New Delhi.
2. A rough draft of the board design is attached at Annexure-I for bidders to understand the concept of board and bidders need to enclose 2D images (with dimensions) of the proposed board along with their bids to provide the look and feel of the board to the BHEL committee.
3. The board shall be made by pasting LED lit Acrylic letters on a box made up of ACP sheet by mounting on MS frame.
4. Specifications of material to be used:
  - a. Only Indo Bond make ACP sheet is to be used and the ACP sheet must be 3 mm thick.
  - b. The hollow MS frame to be used for the board is to be of 7 kg / 20 feet type with cross sectional dimensions as 1" x 2".

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- c. Only A-cast make acrylic sheet is to be used for letters and the thickness of acrylic sheet must be 3 mm.
  - d. LED modules to be used inside acrylic letters are to be of following specifications:
    - i. Make – Samsung
    - ii. Warranty – 4 years
    - iii. RoHS certified
  - e. Backside of the LED board is also to be covered by Indo Bond make 3 mm thick ACP sheet.
  - f. Power supply to be used for supplying power to the board must be
    - i. Hi-light make
    - ii. IP 65 rated
    - iii. With one year warranty
  - g. ISI marked copper wiring is to be used for electrical connections of the board.
5. The board shall be supported by two MS hollow pipes of diameter 3” each at the two ends and the pipes shall be grouted appropriately in the 5 feet high columns present at the entrance gate. The MS hollow pipes are to be painted with white paint.
  6. The board needs to be at a height of 15 feet from the ground level so as to have clearance for passage of a truck or any other big vehicle.
  7. Complete civil work and structure required for the board is to be carried out by the contractor.
  8. The total work inclusive of supply and installation of LED display board is to be completed within 15 days from the date of award of work.
  9. The transportation of board shall be in the bidder’s scope.
  10. The tools, tackles and other material required for installation shall be in bidder’s scope.
  11. Other terms and conditions for the tender / contract are enclosed at Annexure-II.

**B. Pre-Qualification Requirement (PQR):**

1. The bidder should have PAN Card and WCT / Service Tax / DVAT registration certificate (whichever is applicable) duly signed by the bidder.
2. The experience of having successfully completed similar Job / services during last 7 years ending on 30.04.2016 should be either of the following:
  - a. Three similar completed jobs / services with value not less than ₹ 0.56 Lakhs each.  
Or
  - b. Two similar completed jobs / services with value not less than ₹ 0.70 Lakhs each.  
Or
  - c. One similar completed job / service with value not less than ₹ 1.12 Lakhs.

“Similar Job / service” refer to “Supply and Installation of LED Display Board”.

  
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Only work orders and related work completion certificates from the clients shall be submitted as proof against Sl. No. 2 of PQR. For example: If you are qualifying as per Sl. No. 2 (ii), only work orders and related work completion certificates of 2 clients each costing not less than ₹ 0.70 Lakhs shall be furnished. The work completion certificate shall be specific to the work order submitted i.e. the specific contract, value of the job, duration of contract / job and declaration of satisfactory performance shall be indicated in the work completion certificate from the client. The certificates shall be issued by competent authority with his / her contact details mentioned, for verification purpose. BHEL reserves the right to verify the correctness of the certificates of the clients.

**C. Evaluation criteria:**

1. The tender will be a two part bid tender i.e. Part-I: Techno-commercial bid to ensure soundness of the bidder and Part-II: Price Bid to achieve most competitive offer from the qualified bidders after techno-commercial evaluation.
2. The techno-commercial bids i.e. Part-I submitted by all the bidders will be evaluated first. After techno-commercial evaluation, only the price bids of the bidders who qualify the techno-commercial evaluation will be opened on a subsequent date. The date of opening of price bids shall be intimated to the concerned bidders through email.
3. In the price bid, the bidders are required to quote item wise rate in Price Format (Annexure-IV) in the space provided. The prices quoted should be inclusive of all types of charges like transportation cost, installation charges, etc.
4. The ranking of the bidders shall be made on the basis of total amount calculated from the item wise rates quoted by the bidders.
5. In the event of more than one bidder having quoted identical lowest rates and there is a tie amongst the bidders, the respective bidders would be asked to submit their revised rates. This process would continue till the distinct L1 (lowest) rate is arrived.
6. Work will be awarded to the L1 bidder and final decision of BHEL on evaluation of bidders shall be binding on all the bidders.


**D. Procedure for submission of bids**

The bidders must submit their duly completed offers in a sealed envelope (Envelope #1) prominently super-scribed as "Offer for Supply and Installation of LED Board in BHEL, Lodhi Road" followed by tender reference and last date for submission of tender.

Inside sealed Envelope #1, two separate sealed envelopes viz. Envelope #2 and Envelope #3 are to contain two parts of the tender "Part-I: Techno-commercial Bid" and "Part-II: Price Bid" respectively. Both the sealed envelopes are to be super-scribed with "Part-I" or "Part-II" (whichever is applicable), tender reference and details of the bidder.

**1. Part-1: Techno-commercial Bid and EMD (Envelope #2)**

The techno-commercial bid shall comprise of

  
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- a. Copy of Tender Enquiry Document duly signed in blue ink and stamped on each page as token of acceptance of tender conditions.
- b. A copy of unpriced bid (Annexure IV) duly signed and stamped by the bidder.
- c. Copy of PAN Card and WCT / Service Tax / DVAT registration certificate (whichever is applicable) duly signed by the bidder.
- d. Copy of acknowledgements of IT return of last three financial years i.e. FY 2012-13, 2013-14 and 2014-15.
- e. Copies of Work Orders indicating the duration of contract, Quantum of business done along with certificates of successful completion in support of proof of experience for the jobs/ services executed by the bidders during last 7 years ending on 30.4.2016 as against Sl. No. 2 of Pre-Qualification Criteria. BHEL reserves the right to verify the correctness of the documents submitted against fulfilling the PQR criteria.

All the documents in this envelope should be self-attested by the bidder with required stamp. This envelope should be super-scribed as “Part-I: Ref. ID/ HRM/ A041/ DB-ENT-ENQ” followed by bidder details.

## **2. Part-II: Price Bid (Envelope #3)**

The price bid in the enclosed “Price format” (Annexure-IV) needs to be in sealed envelope #3. This envelope should be super-scribed as “Part-II: Ref. ID/ HRM/ A041/ DB-ENT-ENQ” followed by bidder details.

The offer, completed in all respects, has to positively reach the undersigned **before 1430 Hours of 27.05.2016** at:

**Shlok Nagar  
Engineer (HR-Admin)  
BHEL – Industry Sector  
Integrated Office Complex  
Lodhi Road, New Delhi – 110003**


The offers received on or before **1430 Hours of 27.05.2016** shall be considered for opening of Techno-commercial bid scheduled at **1500 Hours on 27.05.2016** in presence of the bidders who may like to be present. Offers received after specified time of submission shall be liable for rejection.

After techno-commercial evaluation of the offers, price bid of the bidders who qualify techno-commercial evaluation shall be opened on a later date in presence of the bidders who may like to be present. The date of opening of price bid shall be intimated to the qualified bidders through email.

For any clarifications regarding the tender, kindly contact the undersigned at 011-41793305 / 011-41793301.

Thanking you.

Yours Faithfully,  
For Bharat Heavy Electricals Limited,

  
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(Shlok Nagar)

Rough Draft of Board Design

Night view



Day view

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**Terms & Conditions:**

1. The work awarded to successful bidder cannot be subcontracted further by the bidder.
2. Security deposit (SD) of 10% of order value shall be deposited by the successful bidder either within seven days from the date of award of work or before start of contract whichever is earlier. SD, without interest, shall be refunded after successful completion of work.
3. The contractor should ensure that their workforce shall be provided with all safety devices, tools and tackles required while working and all safety precautions are adhered to by their workforce.
4. The contractor has to ensure that the workforce deployed under this work contract is insured and BHEL shall have no liability towards them, in case of injury or death.
5. Work force of the contractor will not be entitled for any compensation for any loss/damage suffered by your work force deployed to execute the work under this contract. BHEL shall remain indemnified against any compensation that may arise out of any injury or death to any person deputed by you under this contract.
6. Payment shall be made only after successful completion of work. No request for advance payment shall be entertained for any reason.
7. Total work of supply and installation of LED display Board is to be completed within 15 days from the date of award of work.
8. Quoted prices shall remain firm and nothing extra shall be payable for any reason whatsoever.
9. **Termination of Contract:** If at any time the contractor defaults in proceeding with the work with due diligence or commit any default in complying any of the tender terms and conditions, BHEL reserves the right to terminate the contract.

**10. Arbitration:**

- a. In the event of any dispute or difference arising out of the execution of the Order/Contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision between BHEL & Service Provider in any manner touching upon the Order/Contract, such dispute or difference shall (except as to any matters, the decision of which is specifically provided for therein) be referred to the arbitration of the person appointed by the competent authority of BHEL.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act, 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The venue of arbitration shall be at New Delhi.

- b. In case of order/contract on Public Sector Enterprises (PSE) or a Govt. Deptt., the following clause shall be applicable - In the event of any dispute or difference relating to the interpretation and application of the provisions of the Order/Contract, such dispute or difference shall be referred to by either party to the arbitration of one of the arbitrators in the department of public enterprises. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of

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the award to the Law secretary, Dept. Of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the parties hereto finally and conclusively. The parties in the dispute will bear equally the cost of arbitration as intimated by the arbitrator.

11. **Laws governing the contract:** The Order/Contract shall be executed and governed by the laws of India and the courts of India alone shall have jurisdiction in respect of any matter arising under or in connection with the Order/Contract.
12. **Jurisdiction of court:** Courts at Delhi/New Delhi shall have exclusive jurisdiction to decide the dispute, if any, arising out of or in respect of the contract(s) to which these conditions are applicable.
13. **Default/ breach of contract, insolvency and risk purchase**
  - a. If the Service Provider / Contractor fails to provide the required services as per the Contract and failing to adhere to the contract specifications or at any time repudiates or otherwise abandons the contract before expiry of such period or refuses or is unable to / provide services covered by the Order/Contract either in whole or in part or otherwise fails to perform the Order/Contract or commits any breach of the Order/Contract not herein specifically provided for or in the event of the death or insanity or if the Contractor being an individual or if a firm on a partnership thereof, shall at any time, be adjudged insolvent or shall have a receiving order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any assignment of the Order/Contract or enter into any arrangement or composition with his creditors or suspend payment or if the firm dissolved under the Partnership Act or if the Contractor (Service Provider) being a company is wound up voluntarily or by order of a Court or a Receiver, Liquidator or Manager on behalf of the debenture holders and creditors is appointed or circumstances shall have arisen which entitles the Court of debenture holder and creditors to appoint a receiver, liquidator or manager, the purchaser without prejudice to his right to recover any expenses, losses or damages to which the BHEL may be put to incur or sustain by reason of the Contractor's default or breach of Order/Contract shall be entitled to cancel the Order/Contract either in whole or portion thereof without compensation to the Contractor (Service Provider) and if BHEL so desires, may hire such services and in such manner as it deems appropriate, at the risk and cost of the Contractor (Service Provider) and the Contractor (Service Provider) shall be liable to the BHEL for any excess costs provided that the Contractor (Service Provider) shall continue the performance of the Order/Contract to the extent not cancelled under the provisions of this clause. The Contractor (Service Provider) shall on no account be entitled to any gain on such services.
  - b. Cost of the service made by the BHEL/Service taker at the risk and cost of the contractor (Service Provider) shall be worked out after levying 30% overheads as departmental charges on the cost of services so hired.

  
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**Acceptance Letter / No Deviation Certificate**

Notwithstanding anything mentioned in our bid, we hereby accept all terms and conditions of the above tender.

**Signature**

**With name, Designation & seal of the firm**

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**Price Bid Format****Supply and Installation of LED Board in BHEL, Lodhi Road**

<b>Sl. No.</b>	<b>Job Description</b>	<b>Amount (in Rupees)</b>
1	Supply and installation of LED Signage Board with following specifications: 1. Size = 261"(W) x 44" (H) 2. 3 mm ACP sheet of Indo Bond make 3. Hollow MS frame of 7 kg / 20 feet type with cross sectional dimensions 1" x 2" 4. 3 mm A-cast Acrylic sheet for letters 5. Samsung make RoHS certified LED modules with 4 years warranty 6. Hi-light make IP 65 rated power supply with 1 year warranty 7. ISI marked copper wiring (2.5 mm) 8. Back ACP sheet	
2	Civil work and structure specifications: 1. Hollow MS pipe of diameter 3" 2. Grouting of MS pipe in columns 3. White paint on MS pipe	
3	Applicable Taxes on Sl. No. 1	
4	Applicable Taxes on Sl. No. 2	
5	Other expenses such as Transportation, installation charges etc.	
<b>Total Amount (on all inclusive basis)</b>		

The rates should be mentioned in figure as well as in words.

Date:

Signature of Bidder with Company Seal

  
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**Details of Business**

The Service Provider shall furnish the following information along with techno-commercial bid:

1	Name of the Firm / Company	
2	Address for communication	
3	Registered Office, if any :	
4	Telephone No.: (Office) (Mobile) (Fax)	
5	Email ID:	
5	Name of proprietor / partner /Director	
6	Contact Persons:	
7	Experience Certificates with Govt. / Public Sector Undertaking / large Corporate of repute.	

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