

BHARAT HEAVY ELECTRICALS LIMITED
TIRUCHIRAPPALLI 620 014
MEDICAL DEPARTMENT

ANNEXURE-III

BHE:M:261

DATED:05.02.16

TERMS & CONDITIONS:

It is proposed to outsource the tailoring contract for our BHEL Main hospital, Trichy for a period of one year.

1. Approximately an average of 5000 numbers of various types of tailoring works per month as per the Annexure-V (48 ITEMS), are being undertaken in our hospital.
2. This contract is purely a works contract and all the materials to be stitched, thread and necessary required things will be supplied by the hospital for stitching.
3. A motorized sewing machine is available. The contractor is expected to supply only one man power who will be an experienced tailor, who knows the art of tailoring of various types of works mentioned as per the Annexure-V.
4. The tailor must willing to work from 08.00 to 16.00 hours on all the working days of BHEL. The place of work is in our hospital itself.
5. Apart from this work, it is expected to draw materials from Medical stores and any other works assigned by the In-charge.
6. The rates quoted should be firm throughout the year.
7. The contract will be finalized on a total package rate.
8. The work should be neat, fine and fit to the measurement.
9. Payment will be made every month based on your Invoice/bill. Rate quoted and accepted should be inclusive of all other incidentals – subject to Tax deductions as per rules.
10. Please note that no to and fro charges will be provided for the tailor on any account.
11. Termination of the contract will be one week notice on either side. This contract will be in operation with effect from 01.04.16 to 31.03.17
12. Please quote the rate of various types of work in our prescribed format enclosed (Annexure- v). Filled in format of Annexure-iv & Annexure-v have to reach us on or before 03.03.16 by 1200 hr. The tenders will be opened on the same day at 1400hr. Tender cover has to be subscribed as “Outsourcing of tailoring contract” and addressed to:

DGM/MEDICAL ADMN.
BHEL MAIN HOSPITAL
KAILASAPURAM
TIRUCHY 620 014

Submit your offer/quotation well before the due date.

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ANNEXURE-V
PRICE BID CRITERIA

Sl.No.	ITEMS	RATES IN Rs.	Total in Rs.
1	Adult Pyjama		
2	Adult Coat		
3	Children Pyjama		
4	Children Coat		
5	Patient Gown		
6	Adult pillow Cover		
7	Adult Mattress Cover		
8	Baby Pillow Cover		
9	Children Wrapper		
10	Baby Frock		
11	Children Half Pant		
12	Skirt		
13	Half Jacket		
14	Window Curtains		
15	Surgeon Pant		
16	Surgeon Shirts		
17	Abdominal Sheet		
18	Operation Gown		
19	Nurses Apron		
20	Trolley Dropes		
21	Eye Towel		
22	Operation Towel		
23	Mask and Cap		
24	Gloves Bags		
25	Syringe Bags		
26	IV Set Bags		
27	Cantery Bags		
28	Duster White		
29	Skin Towel		
30	Perineal sheet		
31	Leggings		
32	Sofa Cover		

33	Door Curtain		
34	Screen Curtain		
35	Sponges		
36	Eye Sheild Cover		
37	Eye Shade		
38	Collar		
39	Sling		
40	Rectangular Tray Cover		
41	Delirium Sheet		
42	Baby Blanket		
43	Baby Mosquito Net		
44	Children Blanket		
45	Children Over Coat		
46	Other mending Works		
47	Rate per kaja and button fixing(including buttons)		
48	Rate per BHEL Emblem sealing		

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ANNEXURE – IV

TECHNICAL BID CRITERIA
Out sourcing of Tailoring contract

Sl.No.	CRITERIA	DATA TO BE FURNISHED
1	Name of the vendor:	
2	Address of the vendor:	
3	Telephone No.:	
4	Email id if any	
5	PAN No. of the vendor:	
6	Service Tax Registration:	
7	Vendor Registration No. in BHEL, if any	
8	Name of the Contact Person with Phone No.:	
9	Tailoring skill certificate if any (send a copy of it)	
10	Tailoring experience in years	
11	Acceptance of Terms & Conditions Sl.No.1 to 12	

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To.
The Venders

Sub: Tender documents for "**Out sourcing of Tailoring contract** for the year 2016-17 – Reg.

We are pleased to attach the detailed Tender documents for Outsourcing of Tailoring contract period of ONE year from the date of commencement of contract by the contractor.

Contractors are requested to go through the Tender documents carefully and thoroughly and submit their offers as detailed below.

The duly filled in **Annexure IV & Annexure V** should be placed in one cover with superscription

"**Technical & Financial Bid for "Out sourcing of Tailoring contract"** for a period of ONE year, and should be sent by **Register post / Speed Post / Courier or submitted in person** so as to reach **DGM/ Admn. BHEL Main Hospital, BHEL Township Trichy – 620 014 ON OR BEFORE 12.00 hrs. 03.03.16** along with the required enclosures.

Fraud Prevention Policy

The Bidder along with its associate / collaborators / sub – vendors / consultants / service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about fraud or suspected fraud as soon as it comes to their notice".

Fraud Prevention policy and List of Nodal Officers shall be hosted on BHEL website, vendor portals of Units / Regions intranet.

The Tender will be opened on 03.03.2016 at 14.00 hrs. in the presence of tenderers who have responded to this tender.

For Bharat Heavy Electricals Ltd.,

DGM/ Admn.