

## **Open Tender Details For Procurement of “Plain Bearing”**

1. Open Tender Enquiry Ref: 9560048E dt.11.04.2016
2. Tender Due Date: 07.05.2016 (14:00 HRS)
3. Item Description: Plain Bearing.
4. Delivery Destination: BHEL, STORE , RANIPET.

**Bids to be submitted through e-procurement portal, <https://bheleps.buyjunction.in> of M/s M Junction Services Limited who are our solution provider.**

### **Instruction For Registered Suppliers of BHEL:**

Registered supplier with registered DSC will have to login with their user id / password & DSC and search for open tender. On clicking the “Interest” button, they will be attached to that particular open tender.

Registered suppliers without DSC will have to first register themselves in <https://bheleps.buyjunction.in> as new supplier by clicking the “New Supplier” Button.

To know the procedure for obtaining Digital Signature Certificate (DSC), suppliers who are not having the DSC are advised to visit our website [www.bhel.com](http://www.bhel.com) → Tender Notifications → Sample Checklist.

### **Instructions For New Suppliers Wishing To Bid Against Open Tender:**

New, unregistered suppliers wanting to bid against open tender will have to first register themselves in <https://bheleps.buyjunction.in> as new supplier by clicking the “New Supplier” button.

After entering the Income Tax Permanent Account Number (PAN) details and pressing "Enter", they have to click the "Interested" button against the respective BHEL unit for which they want to participate in the open tender and also fill up other relevant Company information as a one time activity.

Then a box for filling in a "preferred login id" will appear at the top of the page. After giving the "preferred login id" and then clicking the "Next" button, supplier would have to map their DSC (which will be activated by M/s m Junction Services Limited), if available. Or else by pressing "skip" button and selecting relevant procurement category from the list available in the next page and "agreeing" to the BHEL terms and conditions, user id and password will be generated/activated once in 2 hours and mailed to their registered email id. Using the user id and password, supplier has to login and map the Digital Signature Certificate they have purchased to their code. The DSC will then be activated by M/s Mjunction Services Limited..

**For Any Clarification:**

For any clarification on submission of offer online, attention of the supplier /s is invited to our document "Supplier Manual" hosted in the home page of the e-procurement portal. During normal business hours, helpline maintained by the service provider m junction is available for clarifying any doubts of supplier/s. The helpline numbers are 09840704941 or 09500199108.