



Bharat Heavy Electricals Limited, Jhansi

NOTICE FOR INVITING TENDER (ENQUIRY NO. E 5150005)

1.1 Sealed quotations are invited in Two Part Bid System for Liaising work for **Fuel Supply Agreement (FSA) and E-Auctions by rail between BHEL Jhansi and M/s South Eastern Coalfields Limited (SECL), Bilaspur.** The offer should be submitted in **Two Parts (Two separate sealed envelopes super scribed with Part No. given below, Enquiry No. & Due date on the envelope)** on or before the due date of opening.

- (a) Part – I: Technical, Commercial & General Terms “ and copy of blanked Price bid
 (b) Part – II : Price Bid

Enquiry No.	: E 5150005
Due date of Tender Opening	: 25/03/2016 (14:00 hrs)
Last date of submitting Tender	: 25/03/2016 (till 13:15 hrs)

General:

2.1

Quotation to be submitted as per description mentioned in our Enquiry Sheet and T&C mentioned in this Annexure: 1. Offer to be submitted strictly in two bid system only and the deviations (*if any*) should be brought out clearly in Techno-commercial bid: Part - I.

2.2

Only Techno-Commercial Bid: Part – I shall be opened on the due date of opening at 14:00 Hrs. Price Bid: Part – II shall be opened of only techno-commercially acceptable offers at a later date which will be intimated to eligible vendors.

2.3

BHEL requires quoted price to be **“FIRM”** for the entire delivery period and shall be furnished in the Price Bid (Part – II). Please note that if Price bid (Part-II) contains any comments/ conditions, which are not mentioned in Blank price Bid, same shall not be considered and BHEL shall reject such offers. Copy of blank price bid to be submitted along with ‘techno-commercial bid.’

2.4

Offer of Vendor(s) who are under HOLD by BHEL on the date of price bid opening, “DELISTED” or “BANNED” with BHEL shall not be considered.

2.5

Vendors to submit offer complete in all respect. The supporting documents for qualifying requirements to be submitted along with offer.

2.6

Late offers: Please note that the offers received after 13:15 pm on the due date or received after due date are treated as “**Late Offer**” which will not be considered by BHEL. Hence, please ensure to submit the quotation well in time.

3.0 Earnest Money Deposit / Contract Execution Bank Guarantee

- 3.1 Bidder has to furnish Earnest Money Deposit (EMD) of Rs. 20,000 along with the Techno-commercial Bid of their offer for as indicated in Enquiry in form of Demand Draft or Pay order only in favour of Bharat Heavy Electricals Limited, Jhansi payable at BHEL Jhansi.
- 3.2 EMD by the Tenderer will be forfeited as per Tender Documents if, the successful bidder/ vendor refuses to honour the Order after award of the same on him and/or withdraws his bid and for unilaterally changes the offer and/or any of its terms & conditions within the validity period.
- 3.3 EMD given by all unsuccessful Tenderers shall be refunded on acceptance of award/LOI/PO by successful Tenderer. The EMD of successful bidder shall be returned after submission of Contract Execution Bank Guarantee (CEBG).
- 3.4 EMD shall not carry any interest.
- 3.5 Contract Execution bank Guarantee (CEBG) shall be of same value as EMD and to be issued by any scheduled bank on suitable value of stamp paper as per bank. CEBG will be valid for the period of supply with 3 months claim period thereafter.
- 3.6 Offers received without EMD in original shall not be considered.

For Further Clarification:

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Activities and scope of work (E5150005):-

ANNEXURE - 2

Name of Work: Liaising work for Fuel Supply Agreement (FSA) and E-Auctions by rail between BHEL Jhansi and M/s South Eastern Coalfields Limited (SECL), Bilaspur. You have to do Co-ordination with BHEL ROD Kolkata, BHEL Jhansi, CIL Kolkata, SECL Kolkata, SECL Bilaspur, DRM Bilaspur for sanction / allotment of coal rake. Supervision of coal loading and co-ordination with SECL Bilaspur and SECL Coal Mines for loading of good quality of Steam coal grade A/B for dispatch to BHEL Jhansi.

SL. No	<u>Salient Scope of Work</u>
1	Co-ordination with BHEL, Jhansi and CIL, Kolkata for advancement of short fall coal quantity to form a one coal rake (as and when required).
2	Co-ordination with CIL Kolkata, SECL Kolkata and Bilaspur offices for obtaining their consent for coal allotment and loading of coal rake as per the FSA (Fuel Supply Agreement) and E-Auction quantity.
3	Co-ordination with BHEL, Jhansi and ROD Kolkata to collect the Bank drafts towards the coal amount payment and to deposit the same at SECL Kolkata.
4	Obtaining Railway Sanction of SECL's consented coal programme from the Director Rail Movement's office, Kolkata for movement of coal rake.
5	Regular follow up with SECL's offices at Bilaspur Korea/Rewa/Bishrampur, etc field and Railway offices at Bilaspur, for offer, allotment and placement of coal rake by them and early movement of the same to our plant as per our schedule.
6	Regular monitoring of placement, loading and dispatch of coal rakes under information to BHEL Jhansi on day to day basis.
7	Proper liaison to be maintained with SECL, Bilaspur and Kolkata, Railway offices at kolkata and New Delhi and S.E.C. Railways, Bilaspur to tackle all the problems that may arises from time to time.
8	Collection of coal bills from SECL, Kolkata and forwarding to AGM (MM-H) BHEL, Jhansi.
9	Co-ordinate with SECL & Railway for arrangement of allotment as per choice of colliery to get better quality of coal.
10	Supervision of coal loading of coal boxes at SECL coal mines to ensure loading of good quality of steam coal Grade A/B as per FSA / PO.
11	Arrangement to be made at the time of loading of boxes so that water sprinkling is kept to the minium.
12	To ensure that after the loading is compleated the boxes are weighted as far as possible correctly so that shortages at our end is minimized.
13	In case, it is found that in the rake of 59 boxes some wagons supplied by railways are not fit for loading, the same shall be arranged in co-ordination with Railways to get the wagons repaired promptly and make it fit for loading as far as possible so that maximum boxes can be loaded.
14	Deputation of guards at the loading point from completion of loading / weighment to the drawn out of loading rake by railways to avoid pilferages of the coal while the loaded rake is standing at the colliery siding.
15	Co-ordination with colliery & Railway to have the rake placed as soon the proper stock built up at the colliery.
16	Expediting refunds of excess amount paid to SECL by BHEL Jhansi. Co-ordination with SECL/ Coal India offices for correction or discrepancies of bills.

17	To get the advancement of coal from Coal India from the succeeding year for achieving completion of full rakes above the ACQ quantity.
18	Any other liaising assignment relating to interaction with SECL/ Coal India/ Indian Railways at Bilaspur/Kolkata during validity of contract.
19	For E-Auctions- All activities related to e-auctions for procurement of coal by rail including selection of area of colliery for good grade, co-ordinations with service providers, SECL, etc, coal allotment, payments, dispatch, rail freight payments, etc.

Terms and Conditions (E5150005):-

ANNEXURE - 3

- 1) **Qualifying Requirement**- The Firm should have minimum 2 years of experience in liaising for coal procurement to large organizations. In support of this at least one copy of contract letter of such work/ Certificate from customer on their letter head, of not later than 5 years and not earlier than 1 months from date of this tender opening are to be enclosed.
OR
Agent should have participated in e-auctions of M/s Coal India Limited or any of its subsidiaries. In support of this firm is required to submit the copy of one allotment letter/ delivery order from CIL/Subsidiaries/ Forward auction service providers for a minimum quantity of 1000 MT or 2 allotment letters of minimum 500 MT each. Such letters should be not more than 5 years old from the tender opening date.
- 2) **Rate for service charges** must be quoted on per Metric Ton basis. Rates shall be FIRM for the entire contract period. The weight indicated in our SRV (Store Receipt Voucher) shall be considered for calculation / release of payment.
- 3) **Validity of the contract** shall be 2 years from the date of award of contract, considering 2 rake per year.
- 4) **The Payment term**: 100% payment after receipt and acceptance of coal at BHEL Jhansi. The payment shall be released only after successful completion of activities/ receipt of rake.
- 5) **Quantity**: As per FSA, allotment quantity of full rake is 3835 MT. We shall be doing this service contract for 2 years in which 4 rakes are expected to come. Hence, for 4 rakes the quantity considered is 15,340 MT.