



BHARAT HEAVY ELECTRICALS LIMITED
(A Govt of India undertaking)
A & S SECTION (MM), JHANSI - 284120

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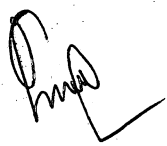
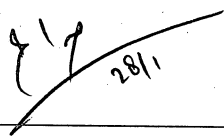
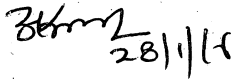
'ANNEXURE- A'
PUR/E5259001

BHEL - JHANSI

TENDER DOCUMENT

FOR PROCUREMENT OF CHIR / PINE WOOD PACKING CRATES

S.N.	Contents	Schedule no.	Page no.
1	Qualifying Criteria	Schedule-1	04
2	Quantities covered & Scope of Supply	Schedule -2	05
3	Commercial Terms and Condition	Schedule -3	06
4	Techno Commercial bid	Schedule -5	07 to 08
5	Terms & conditions for Reverse Auction.	Schedule- 6	09 to 10

		
O.P. GUPTA SR.MANAGER(MMX)	SHAMS-UZ- ZAMAN SR. MANAGER(CDC)	ARUN KR. VERMA DGM (MMX)



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Important details of the Tender

Name and Contact Details of the Person for Queries in the Tender	<p>(1) O. P. Gupta Sr. Manager/MM, BHEL Jhansi Phone: - 0510-2412482 Email: - opgupta@bheljhs.co.in</p> <p>(2) Arun Kr. Verma DGM/MM, BHEL Jhansi Phone: - 0510-2412460 Email: - arunverma@bheljhs.co.in</p>
Last Date of Submission of the Tender through e-Procurement system	23.02.2016 13:15 Hrs.
Tender Opening Date	23.02.2016 14:00 Hrs.

The tender will be conducted and evaluated online through e-Procurement System. The bidder shall submit his response through bid submission to the tender on e-Procurement platform at <https://bheleps.buyjunction.in>.

Successful bidder shall be responsible for completion of the contract in all respects. Techno commercial offers shall be opened through the E-Procurement portal. However Price may be finalized through online Reverse Auction. Bidders are request to quote their most competitive prices through the online e-procurement portal / system.

In case of any difficulty in operating the E-Tendering System, please call up our developer's Help Desk m Junction Services Ltd. at 033-6601 1717 or BHEL representative, Mr. O.P. Gupta at 0510-2412482. Please ensure the submission of your most competitive offer before the due date in the E-Tendering Portal to avoid last minute hustle.

The offer shall include-

1. Techno-commercial Bid: -

The techno commercial bid is to be filled and uploaded with full required documents online on E-Tendering Portal of BHEL at web address <https://bheleps.buyjunction.in> latest by **13:15 Hrs on the day of Tender submission date**. Please ensure to upload the colored scanned documents wherever original documents are asked for in the tender and is required as part of technical bid on the portal. This includes documents required as per Qualification Criteria of Techno commercial Section, all self-certification as per Techno commercial section, entire tender document along with blank price bid duly signed and stamped on each page by authorized signatory, compliance letter on company's letter head, duly filled format for techno commercial bid, amendment if issued to the tender with sign and seal on each page. The techno commercial offers shall be opened on **14:00 Hrs on the same day of Tender submission date**. Hard copies of commercial offers shall not be accepted for evaluation.



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2. Price Bid/ Reverse Auction: -

The Price Bid is to be filled up through E-Tendering system only. RA will be conducted for technically qualified parties by separate service provider. BHEL reserves the right to decide for going into Reverse auction.

Instruction for Participation in the Tender through eProcurement.

The process of utilizing e-procurement necessitates usage of DSC (Digital Signature Certificate) (Class – III, SHA 2, 2048 BIT – Signing and Encryption) and vendors are requested to procure the same immediately if not available with them. Please note that only with DSC of above mentioned specification, the interested bidder will be able to login the e-procurement secured site and take part in the tendering process.

The contact details of the DSC Certifying authorities are given below

Sr. No	CA	Website Address
1	e-Mudhra	http://www.e-mudhra.com
2	GNFC	http://www.ncodesolutions.com
3	IDRBT	http://www.idrbtca.org.in
4	MTNLTrustline	http://www.mtnltrustline.com
5	NIC	http://www.nic.in
6	Safescrypt	http://www.safescrypt.com
7	TCS	http://www.tcs-ca.tcs.co.in

Registered vendors of BHEL, Jhansi may participate in the tender directly on BHEL, Jhansi e-Procurement portal at address <https://bheleps.buyjunction.in>.

The new vendors who are not registered with BHEL, JHANSI and are interested to participate in the tender will have to register and map their respective Digital Signature Certificate with specification Class-III, SHA-2,2048 bit Signing and Encryption at BHEL e-Procurement website: <https://bheleps.buyjunction.in>.

For registration assistance, users may please contact mJunction Helpdesk @ 033-6601 1717 between 9.30 am till 5.30 pm.

Note: - Successful bidders has to submit duly filled SRF online on www.bhel.com for registering in BHEL Jhansi supplier directory.



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'Schedule -1'
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QUALIFYING CRITERIA

Vendor fulfilling the following requirement will be eligible for this tender.

- 1. TURN OVER** – Average annual financial turnover during the last three years ending 31 March of the previous financial years should be at least Rs. 12 Lacs. (Audited Balance sheet including Profit & Loss Statement of last three financial years should be enclosed by bidder. In case the Balance Sheet of the last financial year is not yet audited, the un- audited balance sheet of the last financial year can be enclosed along with certificate of CA)

- 2. EXPERIENCE** – Experience of having successfully completed similar works* during last 3 years ending last of month previous to the one in which tender is invited should be either of the following: -
 - a. Three similar completed Orders/ Rate contract**, each costing not less than the amount equal to 15 Lacs.

or
 - b. Two similar completed Orders/ Rate contract**, each costing not less than the amount equal to 19 Lacs.

or
 - c. One similar completed Order/ Rate contract** costing not less than the amount equal to 30 Lacs.

(*) Definition of similar work” – Supply of Chir/Pine wood packing crates.

(**) In case of Rate contract, sum of completed PO values will be taken for qualifying criteria purpose.

Documentary proof (Purchase order and its Completion Certificate / Proof of Completion) for the experience issued by Customer such as BHEL, Railways, Transformer industries and other PSUs for successful execution of the job to be submitted. In case of supply to private sector – copy of performance certificate, Purchase order and relevant Excise tax invoice/ TDS certificate must be submitted.

- 3. SAWING FACILITY** - Party should have their own workshop and sawing facility, details (nos of saw machines) of which have to be provided.



Scope of Supply / Quantities covered

Enquiry Item	Description	Quantity in ST
01.	CHIR/PINE WOOD PACKING CRATES AS PER DRG.NO.14778050001 REV-10 (VAR-00), FOR PACKING OF 220 KV CURRENT TRANSFORMER. CHIR/PINE WOOD USED FOR MAKING THE CRATE SHOULD BE AS PER CPS AA51401 REV 03.	200
02.	CHIR/PINE WOOD PACKING CRATES, AS PER DRG.NO.14768050006 REV-02, FOR PACKING OF 132 KV CURRENT TRANSFORMER. CHIR/PINE WOOD USED FOR MAKING THE CRATE SHOULD BE AS PER CPS AA51401 REV 03.	200



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'Schedule - 3'
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Commercial Terms and Conditions

1. This enquiry is being issued to finalize the Rate Contract for supply of Chir/Pine wood packing crates. The validity of RC would be 12 months for ordering & 15 months for supply from the date of award of Rate contract.
2. It is mandatory to give the elements of ED./CST/other taxes & duties, if any, separately, and not inclusive in the quoted basic price.
3. Inspection shall be carried out by BHEL at BHEL works.
4. Rates to be on firm price basis. No PVC will be acceptable.
5. Quoted rate must be on F.O.R BHEL Jhansi basis inclusive of freight & insurance. No other Terms shall be accepted.
6. **Payment Terms: 100%** payment after 60 days of receipt and acceptance of material at BHEL works. The suppliers who are availing HDFC / SIDBI bill discounting facility (pay by BHEL in about 120 days from the date of invoice) with us will continue to get this facility. However, due to funds problems, this cannot be extended to other suppliers. For such suppliers standard payment terms shall be applicable for deciding tender. The bidders who are covered under MSMED Act- 2006 & quoted 45 days of payment after acceptance of material will also be treated as standard terms of payment. Both payment terms will be treated at par. The offer received with any other terms of payment will not be accepted.
6. L-1 vendor shall be decided on overall landed rate basis.
7. Validity of offer must be **120 days** from the date of opening of techno commercial bid and validity of price must be 60 days from opening of price bid / reverse auction.
8. BHEL reserves the right to go for reverse auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.
In case BHEL decides to go for reverse auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the reverse auction. Those bidders who have given their acceptance to participate in reverse auction will have to necessarily submit 'online sealed bid' in the reverse auction. Non-submission of 'online sealed bid' by the bidder will be considered as tampering of the tender process and will invite action BY BHEL as per extant guidelines in vogue.
H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.



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'Schedule -4'
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TECHNO COMMERCIAL BID (PART – A)

(Supplier should fill up this bid by putting the tick in accepted / not accepted column)

SUPPLIER'S NAME & ADDRESS:-

.....
.....

A. TECHNICAL PART - Complete acceptance for Procurement of Chir/Pine Wood packing crates as per SCHEDULE – 2	Accepted / Not accepted
B. GENERAL	
B1 Capacity reserved for BHEL Jhansi in ST per month ST Per Month
B2 Capacity reserved for BHEL Jhansi in ST per annum ST Per Annum
B3 Present rate of Excise Duty. %
B4 Present rate of VAT / CST %
B5 Entry tax/ Octroi / any other taxes & duties, if any, (bidders' to indicate other taxes & duties, as applicable) %
B6 Delivery Period from date of purchase order.Weeks.
C. COMMERCIAL PART	
C1 Validity of the FA/RC shall be for one Year from the date of award of order.	Accepted / Not accepted
C2 Taxes and duties shall be extra as applicable on the date of actual delivery.	Accepted / Not accepted
C3 Rates quoted in the Price Bid are on F.O.R. BHEL, Jhansi basis.	Accepted / Not accepted
C4 Payment Terms - As sl. No. 6 of Schedule 3.	Accepted / Not accepted
C5 Order may be finalized on the basis of rate Obtained through Reverse Auction.	Accepted / Not accepted



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C6	LD Penalty: - Failure to supply by the time specified on the order will make the supplier liable to pay unconditional penalty of 0.5% of the price of goods in arrear per week or part there of subject to a max. of 10% of the delayed order value.	Accepted / Not accepted
C7	Validity of the rate quoted is 120 days from the date of opening of bid part-1.	Accepted / Not accepted
C8	L-1 bidder will be decided on FOR BHEL Jhansi Landed Rate	Accepted / Not accepted
C9	Please conform that you will participate in Reverse Auction in case BHEL decides to conduct reverse auction for this tender.	Yes Conformed / No.
C10	"The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website http://www.bhel.com and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice."	Accepted / Not accepted

Note: If any of the above conditions are not accepted the offer may be rejected.

C10 Person to be contacted:

.....

C11 Telephone No :

.....

C12 Fax No:

.....

C13 E-mail Id:

.....

Signature of Supplier :

Name :

Designation :

Seal



TERMS & CONDITIONS OF REVERSE AUCTION

Against this enquiry for the subject item / system with detailed scope of supply as per enquiry specifications, BHEL may resort to "REVERSE AUCTION PROCEDURE" i.e., ON LINE BIDDING (THROUGH A SERVICE PROVIDER). The philosophy followed for reverse auction shall be English Reverse (No ties).

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit 'online sealed bid' in the reverse auction. Non-submission of 'online sealed bid' by the bidder for any of the eligible items for which techno-commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. Also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance before start of Reverse Auction. Without this the bidder will not be eligible to participate in the event.
7. In line with the NIT terms, BHEL has provided the calculation sheets which will help to arrive at "Total Cost to BHEL" for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal.
10. The lowest bidder has to fax / e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required as provided on case-to-case basis to Service provider within two working days of Auction without fail.
11. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and Price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL's standard practice.
12. Bidders shall be required to read the "Terms and Conditions" section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the "Business Rules of Reverse Auction", which will be communicated before the Reverse Auction.



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13. If the Bidder or any of his representatives are found to be involved in Price manipulation / cartel formation of any kind, directly or indirectly by communicating with other bidders, action as per extant *BHEL* guidelines, shall be initiated by *BHEL* and the results of the RA scrapped / aborted.
14. The Bidder shall not divulge either his Bids or any other exclusive details of *BHEL* to any other party.
15. In case *BHEL* decides to go for reverse auction, the H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.