

Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 1 of 13

NOTICE INVITING TENDER

**NOTE: INTENDING BIDDER TO PARTICIPATE MAY DOWNLOAD FROM WEB SITES
OR
PURCHASE TENDERS FROM THIS OFFICE**

Sealed offers in three part bid system are invited from experienced bidders meeting PRE QUALIFICATION CRITERIA as mentioned in Annexure-I, for the subject job by the undersigned on behalf of BHARAT HEAVY ELECTRICALS LIMITED as per the tender document. Issue of tender to any bidder shall not construe that the bidder is considered to be qualified. Following points relevant to the tender may please be noted and complied with.

1.0 SALIENT FEATURES OF NIT:

SL. NO.	ISSUE	DESCRIPTION	
i	TENDER NUMBER	HERP:MEDICINE:001	
ii	Broad Scope of job	Supply of medicines to employees at BHEL-HERP, Varanasi	
iii	DETAILS OF TENDER DOCUMENT		
a	Section I	General Terms & Conditions of contract	Applicable
b	Section II	Special Terms and Conditions of Contract	Applicable
c	Section III	Price Schedule (Absolute value)	Applicable
iv	Issue of Tender Documents	1. Sale from BHEL HERP Office: Start : 06-02-2016. Close : 25-02-2016. 2. From the following websites : http://www.bhel.com (Tender notification page) Or http://www.bhelherp.com Or http://eprocure.gov.in/cppp	1.Applicable 2. Applicable
v	DUE DATE & TIME OF OFFER SUBMISSION	Date :26-02-2016, Time :14-00 Hrs. Place : BHEL office, HERP, Tarna, Shivpur, Varanasi	Applicable
vi	OPENING OF TENDER	Date :26-02-2016. 2 hours after the latest due date and time of Offer submission, i.e. 16-00 Hrs Notes: (1) In case the due date of opening of tender becomes a non-working day, tenders shall be opened on next working day at the same time. (2) Bidder may depute representative to witness the opening of tender.	Applicable
vii	COST OF TENDER	Rs. 1,000/-	Applicable
viii	LAST DATE FOR SEEKING CLARIFICATION	Date: 15-02-2016 Along with soft version also, addressing to undersigned & to others as per contact address given below:	Applicable

Supply of medicines to employees at BHEL-HERP, Varanasi



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 2 of 13

		<i>Mrs. Prachi Preetam Jha Sr. Engineer-HR, Phone : 0542- 3076065, Email - prachi@bhel.in Or Mr. Sanjay Sinha AGM-HR Email :sinha@bhel.in</i>	
ix	Latest updates	<i>Latest updates on the important dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc to Tender Specifications will be hosted on websites mentioned in Sl. no. iv above and not in the newspapers. Bidders to keep themselves updated with all such information.</i>	

- 2.0 The offer shall be submitted as per the instructions of tender document and as detailed in this NIT. Bidders to note specifically that all pages of tender document, including these NIT pages of this particular tender together with subsequent correspondences shall be submitted by them, duly signed & stamped on each page, as part of offer. **Rates/Price including discounts/rebates, if any, mentioned anywhere/ in any form in the techno-commercial offer other than the Price Bid, shall not be entertained.**
- 3.0 Unless specifically stated otherwise, bidder shall remit cost of tender and courier charges if applicable, in the form of Demand Draft drawn in favour of Bharat Heavy Electricals Ltd, payable at Varanasi, issuing the Tender, along with techno-commercial offer. Bidder may also choose to deposit the Tender document cost by cash at the Cash Office, on any working day; and in such case copy of Cash receipt is to be enclosed with the Techno Commercial offer. Sale of tender Documents shall not take place on National Holidays, holidays declared by Central or State Governments and BHEL HERP at Varanasi and Sundays.
- 4.0 Unless specifically stated otherwise, bidder shall have to deposit through Demand Draft/Pay Order in favour of Bharat Heavy Electricals Ltd., payable at Varanasi, for other details.

SECTION - I

GENERAL TERMS AND CONDITIONS

1.0 Instructions, Opening of tenders & Pre-Qualification Criteria

- 1.1 The envelope containing the quotation should be super-scribed as Quotation for "**Supply of medicines to employees at BHEL-HERP, Varanasi** "
- 1.2 Sealed tenders will be received on behalf of Executive (HR) in the dispatch section of the office of BHEL-HERP, Varanasi up to **1400 Hrs. (02.00 p.m.)** on **26.02.2016** from participating bidders.
- 1.3 Technical bid of the tenders shall be opened at **1600 Hrs. (04.00 p.m.)** on **26.02.2016** in presence of parties who wish to be present on the occasion.

1.4 Pre-Qualification criteria for the contract

Sl No.	Criteria
1	Bidder should have average Annual Turnover of minimum Rs. 29.30 Lakh in the last 3 (three) Financial Years ending on 31-03-2015 and must have earned profit in any one of last 3 (three) Financial Years, ending on 31-03-2015 & should have positive net worth as on 31-03-2015. Audited Balance Sheet and Profit & Loss Account of the Company need be submitted for last 3 (three) Financial years, ending on 31-03-2015 in support of this requirement. In case audited financial statements have not been submitted for all the three years as indicated against above then the applicable audited statements submitted by the bidders against the requisite three years, will be averaged for three years.
2	Bidder should have executed similar work in any PSU/Central government/State government or other reputed organization(s) during the last 7 (seven) years, ending on the latest date of bid submission, value of which should not be less than either of the following: 1 (single) work of value not less than 78.00 lacs Or 2 (two) works of value not less than 48.80 lacs each Or 3 (three) works of value not less than 39.00 lacs each Relevant document in support of the above shall be submitted.
3	Bidder must operate from its own chemist shop lying within the municipal boundaries of Varanasi.
4	Bidder should submit valid PAN and Valid Trade License in Uttar Pradesh.



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 4 of 13

2.0 **Miscellaneous:**

- 2.1 All entries in the tender document should be in one ink. Erasing and over writing shall not be permitted. All cancellations and insertions should be duly signed by the Bidder concerned.
- 2.2 Bidder shall fill in all required particulars in the blank space provided for this purpose in the tender documents and also sign each and every page of the tender documents before submitting the tenders.
- 2.3 Tender should be submitted in **03 (Three)** parts viz.

- (1) CONTRACTOR'S REGISTRATION- Annexure-A**
- (2) TECHNICAL BID** (refer Clause 04), and
- (3) PRICE BID** (Refer Annexure-D).

All Three parts of the bid should be submitted in separate envelopes duly signed & sealed. **Thereafter, all three envelopes mentioned above should be sealed in a single outer envelope by the Bidder before submission.** The outer envelope should be super-scribed as Quotation for "**Supply of medicines to employees at BHEL-HERP, Varanasi**". Offers must be submitted on or before the due date and time of submission at the below mentioned address:

**Sr. Engineer (HR),
HR Department
Bharat Heavy Electricals Limited
Heavy Equipment Repair plant,
Tarna, Shivpur, Varanasi-221003 (U.P.).**

- 2.4 In quoting the rates the Bidders are advised to take into account all relevant factors pertaining to the scope of the contract. No claim will be entertained on any account at a later date.
- 2.5 Partnership or joint venture shall not be allowed.
- 2.6 BHEL reserves the right to reject any or all of the tenders, partially or in full, without assigning any reasons thereof.
- 2.7 Tenders & '**Price BID**' not submitted on the prescribed formats shall be summarily rejected.
- 2.8 Rate should be quoted in figures as well as in words with respect to each item shown in the attached '**Price Offer**' form and should be submitted in a **separate envelop** super-scribed as '**PRICE BID**'.
- 2.9 BHEL reserves the right to award one or more contracts simultaneously to one or more parties as it may be deemed fit and proper.
- 2.10 Bidders are required to comply with all the statutory provisions as may be applicable in respect of execution of terms and conditions of the contract.

3.0 **Technical Bid:**

Technical bid prepared by the Bidder must contain the following documents in a separate envelope. Tenders will be accepted for further participation only if following documents are deposited as part of Technical bid.



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 5 of 13

The List of documents to be submitted under Technical bid :

- a) Copy of the proof indicating the nature, Date of establishment and address of the organization.
- b) Copy of a Valid Pan Number.
- c) Copy of Income Tax Return.
- d) Audited Balance Sheet and Profit & Loss Account of the Company need be submitted for last 3 (three) Financial years, ending on 31-03-2015
- e) Bidders have to qualify for registration as contractor as per BHEL norms and the pre-qualification as mentioned in the tender document. Relevant documents in support of the same must be submitted along with the technical bid.
- f) Copy of registration papers with department of Central Excise for Service tax (Central Govt.). The Bidder shall bear all Govt taxes/duties, levies as imposed on them by various Govt authorities from time to time. No plea for payment/reimbursements by BHEL in this regard shall be entertained.
- g) Copy of Certificates for experience in providing services of supply of medicines in the offices of PSU/Central government/State government or other reputed organization(s) during the last 7 years for the amount stated under pre-qualification criteria.
- h) No Deviation Certificate – Annexure 'B'
- i) A complete bid form duly signed and stamped as per Annexure 'C'.

Note: In case the Tender document is downloaded from the website an additional amount of Rs. 1,000/- shall be paid by the Bidders as tender document fee.

4.0 PRICE BID:

- 4.1 The Bidder shall quote his rates in the prescribed 'PRICE OFFER' form in a separately sealed envelope. This will be opened only in case of fulfilment/qualification of the Bidder with respect to clause 3 (Technical Bid) above.
- 4.2 The contract shall be awarded to the H-1 (Highest rebate offered) Bidder which shall be decided on the basis of the rebates/discount quoted in the 'Price Offer' (Annexure-D).
- 4.3 The H-1 shall determine the highest discount offered on MRP of the medicines and the party on whom the contract is awarded shall thus offer the medicines at the least price.
- 4.4 The rates/amount/rebates quoted shall remain firm for the entire duration of the contract and no price variation clause for any reason whatsoever shall be entertained.
- 4.5 **In case two or more parties offer the same H-1 rates, BHEL shall subsequently seek documents from the bidders pertaining to execution of similar work in any PSU/Central government/State government or other reputed organization(s) for the longest duration. The party which has the longest successful/satisfactory experience shall be considered for being awarded the contract.**

5.0 Validity of Contract :

- 5.1 **The contract will be valid initially for a period of 02 (Two) years** from the date of its commencement and may be extended for further period(s) by mutual consent.
- 5.2 Price quoted as on Price Format shall remain firm for the initial and its extended period, if applicable, of the contract.



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 6 of 13

5.3 All payment of salaries/compensation to the staff, cost of transportation, payment towards statutory fees etc. will be settled by the Contractor. No reimbursement on these accounts shall be made by BHEL.

6.0 **Others**

6.1 The Bidder must be ready to provide the services as per scope of this contract within **07 (Seven)** days from the date of Letter of Intent (LOI).

6.2 The validity of the bids shall be for **90 days** after the date of technical bid opening. Incomplete offer(s) will be rejected.

7.0 **Payment:**

7.1 The bills for the work/service completed shall be presented to the Human Resource Department of BHEL, HERP, Varanasi once in every month.

7.2 The bills shall be supported with Individual invoices for medicine(s) supplied along with a copy of prescription of Medical practioner on the basis of which the same has been supplied to by the vendor.

7.3 Due payment will be made through EFT mode only within one month of submission of bills by the party for which details of Bank Account, IFSC code of the contractor's bank shall be furnished by them to Finance department of BHEL, HERP, Varanasi. Payment shall be made only for the amount arrived at by applying the offered/agreed rebate on the MRP of medicines.

7.4 All other costs whatsoever must be borne by the contractor.

8.0 **Responsibilities of the contractor and compliance with applicable Labour Laws:**

8.1 The contractor is liable to abide by all necessary licenses / permissions from the concerned Authorities as provided under the various labour legislations.

8.2 The contractor shall be solely responsible for the payment of wages and other dues to the personnel, if any, deployed by him.

9.0 **Extension and termination of the contract:**

10.1 The contract may be extended on the same rate and terms & conditions for further period(s) by mutual written consent.

10.2 After award of contract, if the Bidder on whom the contract is awarded fails or neglects or refuses to observe / perform any of the terms and conditions / obligations under the contract, BHEL may without prejudice to their other rights under the contract, terminate the contract without assigning any reason thereof and without any notice and recover from the party(s) any damages suffered by it on account of the failure, neglect, refusal, violation or any part thereof including the amount by which the cost of completing the work left by any other agency shall exceed the amount under this contract.



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 7 of 13

SECTION - II

SPECIAL TERMS & CONDITIONS

1. The Vendor must have at least one Chemist Shop within the municipal boundaries of Varanasi.
2. The Vendor/Chemist Shop should have proper License from concerned statutory authorities for doing such business. The Vendor should follow the requisite stipulations laid down by the State/Central Government for supplying of medicine to BHEL. The Vendor should furnish the PAN No./TIN No./EFT details to Finance Department, HERP, Varanasi for making payment of the bills.
3. The Vendor should cater to the needs of BHEL employees and should deploy one competent person who shall collect Doctors' Prescriptions from drop box at BHEL gate at 4:30 pm every evening (except Sundays and gazetted holidays) and hand over/distribute the medicines according to the said Doctor's Prescriptions at 4:00 pm every next day (except Sundays and gazetted holidays) to the employees at distribution counter set up at BHEL gate.
4. The Vendor should ensure submission of proper Tax Invoice as per U.P. Value Added Tax Act.
5. The Vendor should deliver the medicines at BHEL, HERP, Varanasi premises at scheduled time without any delay.
6. It shall be the vendor's responsibility to get the invoice for medicines supplied duly signed by the BHEL employee to whom he shall handover the medicine and verify his/her details with his/her identity card or that of his dependents' with his/her medical card. The vendor shall obtain a copy of the prescription from the employee on the basis of which the medicine(s) have been supplied to the employee.
7. In some cases, employees may directly collect the medicines from the medicine shop. It shall be the vendor's responsibility to maintain such records. In this case also, responsibility lies with the vendor to get his invoice signed by the BHEL employee only, to whom he shall handover the medicine, and verify his/her details with his identity card or that of his dependents' with his/her medical card.
8. **In all cases the invoice must be mandatorily signed by the employee of BHEL only.**
9. All payments to the staff deployed by the vendor for collection of prescription and/or distribution of medicines shall be made by the vendor at their own cost and no additional claim whatsoever shall be entertained by BHEL.
10. The Vendor should have own Pharmacist/Chemist on their rolls with valid license.
11. As per BHEL Doctors' prescription, the Vendor should have to supply only specified brand medicines. In case of non-availability of any particular brand of medicine and if the Vendor supplies composition thereof instead of branded medicines, that will not be acceptable to BHEL.



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 8 of 13

12. The respective Batch No. with manufacturing date & expiry date of the supplied Medicines should be clearly mentioned in all the bills/invoice.
13. The Vendor should submit the bill in triplicate to BHEL for payment once in every month and BHEL shall pay the said bill after necessary checking within 30 working days from the date of receipt of the bill.
14. The office timing of BHEL commences at 0800 hours in the morning and closes at 1700 hours in the evening.
15. The contract will be valid initially for 24 (Twenty Four) months from the date of its commencement which may be extended further at the discretion of BHEL Management on the mutually agreed terms and conditions. However, BHEL reserves the right to terminate the contract at any time during the contract by giving 15 days' advance notice.
16. If case of any dispute arising in connection with the genuineness of the supplied medicines, the Vendor shall be bound to produce necessary documents to BHEL authorities in support of the said genuineness of the medicines.
17. If the Vendor feels at any point of time during contract period or at the extended period of contract that the Vendor is unable to serve BHEL i.e. will not be able to supply medicine properly, whatever may be the reason, the Vendor should give at least 30 days' advance notice to BHEL.
18. The Vendor should follow the instructions of BHEL authorized representative(s) in respect of supply of medicine to BHEL for the benefit of BHEL regular employees.
19. No work under this contract shall be assigned or sub-let to any other party.
20. The Vendor shall indemnify BHEL against all claims arising out of their negligence or misconduct, non-compliance of terms of the contract etc. including those for the hands engaged by him for execution of this contract.
21. BHEL shall have a right to terminate the contract and / or impose penalty but not restricted to them on the following condition also :
 - (i) Any discrepancy noticed in the operation of the contract leading to immediate termination of the contract.
 - (ii) A penalty up to Rs. 500/- (Rupees Five Hundred only/) per incident in case of non- supply / highly delayed supply / supply of unacceptable medicines etc. on any day.
 - (iii) The time of service should be strictly as per time schedule mentioned above. Failure to adhere to the time of service indicated therein may invite a penalty as deemed fit by competent authority of BHEL.
22. The discounted rates as per 'Price Offer' will be firm for the initial period of **02 (Two) years** of the contract and also during the mutually extended period(s) of the contract, if any.



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 9 of 13

23. The party shall keep insured his personnel against accident etc. during the period of the contract at his own cost.
24. The contractor shall duly comply with all labour Laws, Acts, Rules and regulations relating to Service Tax & Rules framed there under, if applicable, in force from time to time and shall keep BHEL indemnified against all penalty claims and liabilities of any kind for any violation of such Acts, rules and regulations.
25. The party must have registration number registered under UP Trade Tax Act 1948 and shall attach the **latest Sales Tax Assessment order** with the tender. Recovery, if applicable, under provision of Income Tax will be made at applicable prescribed rates from time to time from the monthly bills of the party.
26. If at any time, any question, disputes or differences on matters connected with his work/contract arises, the same shall be referred to arbitration of a person to be nominated by the General Manager, Bharat Heavy Electricals Limited, Unit: Heavy Equipment Repair Plant, Tarna, Shivpur, Varanasi. Decision of the arbitrator shall be final and binding on the parties, subject to provisions of the Arbitration Act 1996 and rules made there under and all amendments to the said Act and Rules.
27. BHEL will have the right to terminate the contract immediately at any time without assigning any reason thereof.
28. The general conditions of the contract as mentioned in the tender documents shall apply to this contract agreement to the extent they are not inconsistent with any of the conditions stipulated herein.
29. The contractor should be registered with the appropriate authorities, necessary proof(s) of which should be produced prior to the awarding of contract failing which the contract shall not be awarded under any circumstances.
30. Parties should be registered/bonafide having a contact phone number (Landline and/or Mobile or E-mail).
31. Any deviation with ulterior motive/manipulation of any sort during the tenancy of the contract shall be considered as a breach of contract and the same will be liable for cancellation immediately without any advance notice.
32. **Force Majeure:**
 - (i) "Force Majeure" means an event beyond the control of the contractor and not involving BHEL's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of BHEL either in its sovereign or contractual capacity, wars or revolution, floods, epidemics, quarantine restrictions and freight embargoes and/or other unforeseen events.



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page **10** of **13**

- (ii) If a force majeure situation arises, the contractor shall promptly notify BHEL in writing of such conditions and the cause thereof. Unless otherwise directed by BHEL in writing, the contractor shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternatives means for performance not prevented by the force majeure event.

31.0 Resolution of disputes :

All disputes claims or actions arising out of/under or in connection with the contract shall be subject to the exclusive jurisdiction of the courts having jurisdiction over BHEL, Varanasi.

Signature: _____

Name: _____

Address: _____

Contact Phone No(s): _____



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 11 of 13

Annexure 'B'

NO DEVIATION CERTIFICATE

To,
Executive (HR)
Bharat Heavy Electricals Ltd.
Tarna, Shivpur
Varanasi

Sub: Quotation for "**SUPPLY OF MEDICINES TO EMPLOYEES AT BHEL-HERP, VARANASI**"

Sir,

This is to inform you that we have not taken any deviation from any of the terms and conditions mentioned at **Section: I - General Terms and Conditions** and **Section: II - Special Terms and Conditions**, of the tender documents while quoting the rates for the tender for **SUPPLY OF MEDICINES TO EMPLOYEES AT BHEL-HERP, VARANASI**.

All the terms and conditions mentioned at **Section-I** and **Section-II** of the tender document No. TENDER NO.:HERP:MEDICINE:001 are acceptable to us.

Thanking you,

Yours Sincerely

Signature seal and address of the party



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 12 of 13

Annexure 'C'

To,
Executive (HR)
Bharat Heavy Electricals Limited,
HERP, Tarna, Shivpur
Varanasi-221003

Sir,

Having examined the Bid Documents, the receipt of which is hereby duly acknowledged, we the undersigned, submit our offer for services for **'SUPPLY OF MEDICINES TO EMPLOYEES AT BHEL-HERP, VARANASI'** in conformity with the said Bid documents in accordance with the schedule of prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to provide such services within 07 (Seven) days period as specified in the Bid document.

We agree validity of all Terms and Conditions of this Bid for a period of 90 (Ninety) days from Technical Bid opening and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your Letter of Intent/notification of award, shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the Laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", if we are found involved, in any manner, in Bid pooling or Law against fraud and corruption my/our firm may be black listed.

Further we certify that our organization is not blacklisted by any Govt. Deptt./Govt. Of India Undertaking/Autonomous body etc.

Thanking you,

(Signature)
Name & Seal of the Firm

Place: _____

Date: _____



Bharat Heavy Electricals Ltd.

(A Govt. of India Undertaking)

Heavy Equipment Repair Plant
Tarna, Shivpur, Varanasi-221003

TENDER NO.:HERP:MEDICINE:001

Page 13 of 13

Annexure 'D'

PRICE OFFER

To be submitted in company's Letter Head

Supply of medicines to employees at BHEL-HERP, Varanasi

DISCOUNT QUOTATION

Maximum % Discount on Printed Price** (To be quoted in Figure & Words)

****Price means : M.R.P. which is inclusive of all taxes & duties**

(Signature & Seal of Party)

ANNEXURE-A**BHARAT HEAVY ELECTRICALS LIMITED
SUPPLIER REGISTRATION FORM****FORM NO. SRF(I) 01 (INDIAN SUPPLIER)****INFORMATION WITH * MARKS IS SCOREABLE.****PART- A : ORGANISATIONAL SOUNDNESS**

ALL COLUMNS SHOULD BE PROPERLY FILLED IN THE SPACE PROVIDED FOR, WHEREVER IT IS NOT APPLICABLE, PLEASE WRITE "NOT APPLICABLE". INCOMPLETE OR INCORRECT FORMS MAY NOT BE CONSIDERED. PLEASE ATTACH SEPARATE SHEET, IF SPACE AVAILABLE IS INADEQUATE.

ALL THE PAGES OF THE FORM ARE TO BE SIGNED ALONGWITH SEAL BY THE AUTHORISED SIGNATORY

ORGANISATIONAL INFORMATION			
NAME AND CORRESPONDENCE ADDRESS OF THE SUPPLIER SEEKING REGISTRATION :-			
1.0 PRODUCTS / SYSTEMS / SERVICES FOR WHICH REGISTRATION IS APPLIED FOR :			
SL. NO.	DESCRIPTION	SIZE & RANGE	MFG. STD/ IS / DIN /BS ETC.
SUPPLIER'S AUTHORISED SIGNATORY		BHEL CERTIFIED ASSESSOR	

ORGANISATIONAL INFORMATION**2.0 GENERAL INFORMATION :**

2.1 NAMES OF THE WORKS/DIVISION (Products manufactured at each works to be mentioned :

ADDRESS :

E - Mail :

TELEPHONE : Landline
Mobile

FAX :

2.2 NAME OF CHIEF EXECUTIVE /
PROPRIETOR / PARTNER & ADDRESS :

2.3 DETAILS OF AUTHORISED SIGNATORY FOR SEEKING CLARIFICATION :

NAME :

DESIGNATION :

E - Mail :

TELEPHONE : Landline
Mobile

FAX :

SUPPLIER'S AUTHORISED SIGNATORY

BHEL CERTIFIED ASSESSOR

ORGANISATIONAL INFORMATION

3.0 OWNERSHIP INFORMATION : DOCUMENTS TO BE FURNISHED

3.1 GOVT. OF INDIA UNDERTAKING:

OR

STATE GOVT. UNDERTAKING :

OR

LIMITED COMPANY, :

MEMORANDUM AND
ARTICLES OF ASSOCIATION

OR

PRIVATE COMPANY :

MEMORANDUM AND
ARTICLES OF ASSOCIATION

OR

CO-OPERATIVE SOCIETY, :

SOCIETY RULES AND
BYE LAWS

OR

PARTNERSHIP FIRM, :

PARTNERSHIP DEED

OR

PROPRIETORSHIP, :

PROFESSION TAX REGN.
AND MUNICIPAL REGN.

ANY OTHER (SPECIFY) :

3.2 NATURE OF BUSINESS :

(MANUFACTURING UNIT/
ENGG CONSULTANT/ EPC CONTRACTOR)

(AGENTS/ DISTRIBUTORS/STOCKISTS/DEALERS/
TRADERS/ INDIAN SUBSIDIARY/ CHANNEL PARTNER – attach authorization
certificate of principal)

3.3 YEAR OF ESTABLISHMENT :

* 3.4 YEAR OF COMMENCEMENT OF BUSINESS :

SUPPLIER'S AUTHORISED SIGNATORY

BHEL CERTIFIED ASSESSOR

ORGANISATIONAL INFORMATION

4.0 REGISTRATION PARTICULARS

(FURNISH DETAILS AND ENCLOSE COPY OF CERTIFICATE FOR THE FOLLOWING)

- 4.1 PERMANENT ACCOUNT NO :
 4.2 CENTRAL SALES TAX REGN NUMBER :
 4.3 STATE SALES TAX / TIN NUMBER :
 4.4 EXCISE DUTY REGN NUMBER :
 4.5 EXCISE CONTROL CODE NUMBER :
 4.6 SERVICE TAX REGN NUMBER :
 4.7 CATEGORY AS PER MSMED ACT : MICRO/ SMALL/ MEDIUM
 REGN NO. :
 VALID UPTO :
 (Attach Certificate)

5.0 TOTAL ORGANISATIONAL STRENGTH : (ATTACH ORGANISATION CHART)

- | | GRADUATE | DIPLOMA | SKILLED | NON-SKILLED |
|--|----------|---------|---------|-------------|
| ENGINEERING : | | | | |
| MANUFACTURING : | | | | |
| QUALITY : | | | | |
| COMMERCIAL /
SERVICE AFTER SALES : | | | | |
| OTHERS : | | | | |
| TOTAL : | | | | |
| * 5.1 POWER BACKUP :
(GIVE DETAILS) | YES/ NO | | | |
| * 5.2 DOES THE COMPANY SELL ITS PRODUCT DIRECTLY : | YES/ NO | | | |

SUPPLIER'S AUTHORISED SIGNATORY

BHEL CERTIFIED ASSESSOR

ORGANISATIONAL INFORMATION

6.0 OTHER PARTICULARS :

(FURNISH DETAILS AND ENCLOSE DOCUMENTARY EVIDENCE/ COPY OF CERTIFICATE FOR THE FOLLOWING)

* 6.1 IF THE COMPANY IS ALREADY REGISTERED WITH ANY OF BHEL UNITS, GIVE :

6.1.1. BHEL UNIT'S NAME :

6.1.2. SUPPLIER REGN. CODE NO. :

6.1.3. ITEMS FOR WHICH REGISTERED & THEIR SPECIFICATION
(ENCLOSE PROOF OF SUCCESSFUL EXECUTION OF
ONE OR MORE PURCHASE ORDERS) :

* 6.2 IS THE COMPANY APPROVED BY
ASME / NTPC / NPC / EIL / DGS&D / RAILWAYS /
IBR / LLOYDS ETC FOR INTENDED
MATERIAL CATEGORY? : YES / NO
(ENCLOSE DOCUMENTARY EVIDENCE)

* 6.3 IS THE COMPANY ISO 9001 APPROVED? : YES / NO
(ENCLOSE CERTIFICATE & TOC OF QUALITY SYSTEM) :

* 6.4 IS THE COMPANY AN ISO 14000 APPROVED? : YES / NO
(ENCLOSE CERTIFICATE) :

* 6.5 IS THE COMPANY OHSAS - 18000 APPROVED?: YES / NO
(ENCLOSE CERTIFICATE)

* 6.6 TECHNICAL COLLABORATOR :
(FOREIGN OR INDIGENOUS)
(ENCLOSE DOCUMENTARY EVIDENCE)

* 6.7 R&D SET UP

6.8 DIRECTORS / PARTNERS, IF RELATED TO ANY
BHEL EMPLOYEE.
NAME :
STAFE NO. :
DESIGNATION :
Unit & DEPARTMENT :
RELATIONSHIP :

SUPPLIER'S AUTHORISED SIGNATORY

BHEL CERTIFIED ASSESSOR

ORGANISATIONAL INFORMATION

6.9 IF ANY EX-BHEL PERSONNEL IS EMPLOYED BY THE COMPANY, MENTION HIS / HER DETAILS OF LAST POSTING.

NAME :
 STAFF NO. :
 DESIGNATION :
 UNIT & DEPARTMENT :
 DATE OF LEAVING SERVICE :

6.10 COMPANY'S WEEKLY HOLIDAYS :

WORKS OFFICE

6.11 EXPERIENCE LIST:

(ATTACH LIST OF PRESENT CUSTOMERS WITH NAME & ADDRESS FOR OFFERED / SIMILAR TYPE & SIZE OF ITEM / EQUIPMENT FOR WHICH REGISTRATION HAS BEEN SOUGHT AND WITH WHOM YOU HAVE CONTINUOUS BUSINESS SINCE LAST THREE YEARS . ALSO ATTACH PERFORMANCE CERTIFICATES ISSUED BY ANY TWO CLIENTS FOR SUCCESSFUL EXECUTION OF THE CONTRACTS FOR LAST TWO YEARS- FOR PEM)

*6.12 DETAILS OF PENDING LEGAL ISSUES ON CONTRACTUAL ASPECTS WITH CUSTOMER , IF ANY

6.13 The following information of Bank Account of the Company, duly endorsed by the Bank (required for Electronic Fund Transfer –EFT/RTGS) is to be submitted

1. Name of the Company
2. Name of Bank
3. Name of Bank Branch
4. City/Place
5. Account Number
6. Account type
7. IFSC code of the Bank Branch
8. MICR Code of the Bank Branch
9. Details of other Bankers (for reference purpose only)

NOTE :

Suppliers who have already submitted the above information are requested to submit a copy of the same.

SUPPLIER'S AUTHORISED SIGNATORY

BHEL CERTIFIED ASSESSOR

ORGANISATIONAL INFORMATION

7.0 MANUFACTURING FACILITIES:***7.1 LIST OF MANUFACTURING FACILITIES/EQUIPMENTS (INCLUDING MATERIAL HANDLING FACILITY)**

SL. NO	DESCRIPTION OF MACHINE/EQUIPMENT	QUANTITY	MAKE & YEAR OF INSTALLATION	REMARKS

IN CASE OF SPACE LIMITATION, PLEASE ENCLOSE ANNEXURE / CATALOGUE WITH TAG

*** 7.2 IF IN-HOUSE MFG FACILITIES NOT AVAILABLE, INFORM SOURCE OF MFG. DETAILS ALONGWITH THEIR FACILITIES & EXPERIENCE**

SL. NO	PROCESS OUTSOURCED	NAME OF THE COMPANY	DESCRIPTION OF MACHINE / EQUIPMENT	REMARKS

IN CASE OF SPACE LIMITATION ENCLOSE ANNEXURE / CATALOGUE WITH TAG

*** 7.3 RATIO OF OUTSOURCED COST TO TOTAL PRODUCTION VALUE:**

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ORGANISATIONAL INFORMATION

8.0 INSPECTION & TESTING FACILITIES:*** 8.1 LIST OF INSPECTION & TESTING FACILITIES / EQUIPMENT**

SL. NO	DESCRIPTION OF FACILITY/ EQUIPMENT & CAPACITY	NOS.	MAKE & YEAR OF MANUFACTURING	LAST DATE OF CALIBRATION

IN CASE OF SPACE LIMITATION ENCLOSE ANNEXURE / CATALOGUE WITH TAG

*** 8.2 IF IN-HOUSE TESTING FACILITIES NOT AVAILABLE, INDICATE SOURCE OF TESTING ALONG WITH THEIR FACILITIES & EXPERIENCE**

SL. NO	TEST	SOURCE OF TESTING	DESCRIPTION OF FACILITY/ EQUIPMENT & CAPACITY	APPROVAL OF EQUIPMENT/ PROCESS/PERSONNEL QUALIFICATION

IN CASE OF SPACE LIMITATION ENCLOSE ANNEXURE / CATALOGUE WITH TAG

Note:

In case of outsourcing of major testing such as NDT, Electrical & Mechanical Testing, no marks will be awarded. However, material composition testing by chemical method from recognized laboratory shall not attract negative marking

SUPPLIER'S AUTHORISED SIGNATORY	BHEL CERTIFIED ASSESSOR
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ORGANISATIONAL INFORMATION					
FINANCIAL INFORMATION FOR THE PREVIOUS FOUR YEARS					
9.0	Parameter	Year 1	Year 2	Year 3	Year 4
		(Years in ascending order, Money value in Rs. Lakhs)			
* 9.1	NET WORTH (Share Capital +Reserves)				
	Growth over previous year (%)	-----			
9.2	LONG TERM DEBT / LOAN				
* 9.3	DEBT EQUITY RATIO $\frac{\text{Long term Debt (9.2)}}{\text{Net worth (9.1)}}$				
9.4	INVESTMENT IN: Land & Building				
	Plant & Machinery				
	Other Fixed Assets				
9.5*	NET CURRENT ASSETS				
	1 a) Cash on hand				
	b) Account receivable				
	c) Inventories				
	Total				
	CURRENT LIABILITY				
	2 a) Sundry creditors				
	b) Interest accrued but not due				
c) Other liabilities					
Total					
	* QUICK RATIO $\frac{\text{CA - INVENT. } \{9.5(1)-9.5(1)c\}}{\text{Current liability } \{9.5 (2)\}}$				
* 9.6	SALES				
	Growth over previous year (%)	-----			
* 9.7	PROFIT BEFORE TAX				
	Growth over previous year (%)	-----			
* 9.8	Whether the supplier has been referred to BIFR / NCLT / any other Govt agency (If YES , enclose details)				YES / NO
* 9.9	Whether the supplier is a potential sick company.(If YES , enclose details)				YES / NO
NOTE: 1. Copies of annual accounts (Balance Sheet) for the last four years (or from date of incorporation which ever is less) along with audit report are to be submitted. The above details shall be highlighted in the Balance Sheet.					
2. Status of Tax assessments done under various laws (Income Tax, VAT/Sales Tax, Excise & Service Tax, Custom) and details of disputes pending, if any, with these authorities to be submitted.					
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ORGANISATIONAL INFORMATION

10. LIST OF ENCLOSURES (Tags to be put on enclosures) :

- | | | |
|--------|---|------------|
| (i) | MEMORANDUM AND ARTICLES OF ASSOCIATION / SOCIETY RULES AND BYE LAWS / PARTNERSHIP DEED/ PROFESSION TAX REGN & MUNICIPAL REGN. | : YES / NO |
| (ii) | Copy of certificate of following:- | |
| | • PERMANENT ACCOUNT NO | : YES / NO |
| | • CENTRAL SALES TAX REGN NUMBER | : YES / NO |
| | • STATE SALES TAX / TIN NUMBER | : YES / NO |
| | • EXCISE DUTY REGN NUMBER | : YES / NO |
| | • EXCISE CONTROL CODE NUMBER | : YES / NO |
| | • SERVICE TAX REGN NUMBER | : YES / NO |
| | • REGN NUMBER OF CATEGORY AS PER MSMED ACT | : YES / NO |
| (iii) | ORGANISATION CHART | : YES / NO |
| (iv) | If registered with any other BHEL Unit, | |
| | • LETTER OF REGISTRATION WITH BHEL UNIT | : YES / NO |
| | • PROOF OF SUCCESSFUL EXECUTION OF ONE OR MORE PURCHASE ORDERS | : YES / NO |
| (v) | Letter of approval from ASME / NTPC / NPC / EIL / DGS&D / RAILWAYS / IBR / LLOYDS ETC | : YES / NO |
| (vi) | Accreditation certificate for | |
| | • ISO: 9001 | : YES / NO |
| | • TOC of Quality System Manual | : YES / NO |
| | • ISO : 14000 | : YES / NO |
| | • OHSAS , ISO 18000 | : YES / NO |
| (vii) | Letter regarding technical collaboration | : YES / NO |
| (viii) | Experience List / Performance certificate | : YES / NO |
| (ix) | Balance Sheet for the last four years along with audit Report | : YES / NO |
| (x) | Principal's authorization in case of dealers/ agents | : YES / NO |
| (xi) | EFT Bank's certificate | : YES / NO |

I /WE GIVE THE UNDERTAKING THAT BHEL DRAWINGS & SPECIFICATIONs SHALL NOT BE USED IN ANY WAY DETRIMENTAL TO THE INTEREST OF BHEL AND/ OR FOR SUPPLY OF ANY MATERIAL, PRODUCT OR SERVICES DIRECTLY OR INDIRECTLY TO ANY OTHER CUSTOMER.

Maximum Marks = 50

Negative Marks = -13

Minimum Qualifying marks = 30

SUPPLIER'S AUTHORISED SIGNATORY

BHEL CERTIFIED ASSESSOR

FORM NO. SRF(I) 01**Part B (QUALITY SYSTEM):**

Sl. No	PARAMETERS	SYSTEM IN EFFECT (Tick if exists & provide evidences if ticked in written procedure)		RECORDS (Tick if available & submit evidences)	REMARKS
		Written Procedure	Practice		
1*	Incoming Material Control System				Furnish a copy of system and organization.
2*	In process control				Furnish at least one work instruction & record of process control parameter
3*	Manufacturing / Testing Procedure Qualification				Procedure Qualification specification may be submitted
4*	Personnel qualification for 3 above.				Record of Personnel qualification (PQR) to be submitted
5*	Calibration system				Submit list of instrument & their calibration status
6*	System of Identification & Traceability of materials, tools, jigs, fixtures & processed components, etc.				Copy of procedure to be submitted
7*	System of Storage, Preservation , Painting & packing				Copy of procedure to be submitted
8*	System of NCR disposition & corrective preventive action				Two copies of NCR & CAPA
9*	Customer complaints handling system				Submit list of customer complaints & status for the last three years
10*	Safety measures				Submit copy of safety system & Record of accidents for last three years
11	Any other quality initiative				
<p>SUPPLIER'S AUTHORISED SIGNATORY BHEL CERTIFIED ASSESSOR</p>					

FORM NO. SRF(I) 01**Part B (QUALITY SYSTEM):****12. LIST OF ENCLOSURES**

- (i) Copy of system of control incoming materials and organization chart
- (ii) Copy of at least one process control work instruction
- (iii) Record of process control parameter
- (iv) Copy of at least one Procedure Qualification specification
- (v) Record of Personnel qualification (PQR)
- (vi) List of instrument & their calibration status
- (vii) Copy of procedure for Identification & Traceability of materials, tools, jigs, fixtures & processed components, etc.
- (viii) Copy of procedure for Storage/ preservation/ painting & packing
- (ix) Copies of two NCRs and their CAPA.
- (x) List of customer complaints & status for the last three years
- (xi) Copy of safety system
- (xii) Record of accidents for last three years

Maximum Marks = 25

Minimum Qualifying marks = 15

SUPPLIER'S AUTHORISED SIGNATORY

BHEL CERTIFIED ASSESSOR

FORM NO. SRF(D)01**Part C: TECHNICAL COMPETENCE**

Technical competence shall be evaluated in two parts viz. common competence and product/material category specific competence.

(i) COMMON TECHNICAL COMPETENCE

TECHNICAL COMPETENCE (where design specification is given by BHEL)	MARKING RANGE	Marking range, if product specific technical competency not required	SUPPLIER RESPONSE (ALONG WITH SUPPORTING DOCUMENTS)#	MARKS BY BHEL
1. Supplier understands the product specification.	(0-3)	(0-8)		
2. Supplier understands the inspection requirements.	(0-2)	(0-5)		
3. Supplier has process capability to achieve the product specification/dimensional requirement.	(0-3)	(0-8)		
4. Supplier has experienced manpower to carry out the job.	(0-2)	(0-4)		
TOTAL MARKS OUT OF POSSIBLE	10	25		

OR

TECHNICAL COMPETENCE (where performance specification is given by BHEL)	MARKING RANGE	Marking range, if product specific technical competency not required	PROCEDURE		SYSTEM IN EFFECT		RECORDS	
			SUPPLIER RESPONSE (ALONG WITH SUPPORTING	MARKS BY BHEL	SUPPLIER RESPONSE (ALONG WITH SUPPORTING	MARKS BY BHEL	SUPPLIER RESPONSE (ALONG WITH SUPPORTING	MARKS BY BHEL
1. Design capability	(0-3)	(0-8)						
2. Adequacy of quality assurance plan	(0-2)	(0-5)						
3. Process capability for components	(0-3)	(0-8)						
4. Adequate of testing	(0-2)	(0-4)						
TOTAL MARKS OUT OF POSSIBLE Average of Total (Total/3) = -----	10	25						

(ii) PRODUCT/ MATERIAL CATEGORY SPECIFIC TECHNICAL COMPETENCE**(Max Marks: 15)**

Unit MISCC to structure the parameters to be considered for the technical competence depending on material category. The score of individual parameter selected is to be decided by MISCC. MISCC shall identify the requirement of enclosures to be furnished by supplier.

Product:

Sl. No	Material category	Tech Parameter	Supplier's response	Remarks

To be filled up only on receipt of technical requirements/ specification, drawings, standards from BHEL and to be sent to BHEL for further scrutiny. Enclose documentary evidence where ever required.

LIST OF ENCLOSURES:

Maximum Marks = 25

Minimum Qualifying marks = 15

No marks is to be given by the supplier. Only supplier response along with supporting documents.

SUPPLIER'S AUTHORISED SIGNATORY	BHEL CERTIFIED ASSESSOR
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Part D : SCORE SHEET**1. ORGANISATIONAL SOUNDNESS (for Manufacturers):**

S.N.	PARAMETER	CRITERIA	Maxm. Marks	Marks Awarded
1.	Whether all relevant information like ownership, PAN no., sales tax no., excise duty no., etc. submitted	Yes: 2 No: 0	2	
2.	3.4 YEAR OF COMMENCEMENT OF BUSINESS	More than 5 years : 2 1-5 years : 1 Less than 1 year : 0	2	
3.	5.1 POWER BACKUP	Yes : 1 No : 0	1	
4.	5.2 DOES THE COMPANY SELL ITS PRODUCT DIRECTLY	Yes : 1 No : 0	1	
5.	6.1 REGISTERED WITH ANY OF BHEL UNITS	Yes (same item) : 2 Yes (another item) : 1 No : 0	2	
6.	6.2 APPROVAL BY ASME/ NTPC/ NPC/ EIL/ DGS&D/ RAILWAYS/ IBR/ LLOYDS ETC	Yes : 2 No : 0	2	
7.	6.3 ISO 9001 ACCREDITATION	Yes : 3 No : 0	3	
8.	6.4 ISO 14000 ACCREDITATION	Yes : 1 No : 0	1	
9.	6.5 OHSAS - 18000 ACCREDITATION	Yes : 1 No : 0	1	
10.	6.6 TECHNICAL COLLABORATOR : (FOREIGN OR INDIGENOUS)	Yes : 1 No : 0	1	
11.	6.7 R & D SET UP	Yes : 1 No : 0	1	
12.	6.12 PENDING LEGAL ISSUES ON TECHNO – COMMERCIAL ASPECTS WITH CUSTOMER	Yes : -5 No : 0	0	
13.	7.1 & 7.2 MANUFACTURING FACILITIES INCLUDING OUTSOURCING	Adequate : 3 Substantial : 2 Inadequate : 0	3	
14.	7.3 RATIO OF OUTSOURCED COST TO TOTAL PRODUCTION VALUE	Less than 10% : 2 10 to 30 % : 1 More than 30% : 0	2	
15.	8.1 INSPECTION & TESTING FACILITIES	Adequate : 2 Substantial : 1 Inadequate : 0	2	
16.	8.2 OUTSOURCING OF MAJOR TESTING FACILITY (Refer Note)	Yes : 0 No : 1	1	
	TOTAL		25	

1. ORGANISATIONAL SOUNDNESS (for Indian Stockist/ Trader/ Distributor/ Dealer/ Authorised Agent/ Channel partner/ Indian Sales office or Subsidiary of registered foreign principal):

S.N.	PARAMETER	CRITERIA	Maxm. Marks	Marks Awarded
1.	Whether all relevant information like ownership, PAN no., sales tax no., etc. submitted (clause 6.0 of chapter V to be referred in this regard)	Yes: 7 No: 0	7	
2.	3.4 YEAR OF COMMENCEMENT OF BUSINESS	More than 3 years : 2 1-3 years : 1 Less than 1 year : 0	2	
3.	6.1 REGISTERED WITH ANY OF BHEL UNITS	Yes (same item) : 2 Yes (another item) : 1 No : 0	2	
4.	6.2 APPROVAL BY ASME/ NTPC/ NPC/ EIL/ DGS&D/ RAILWAYS/ IBR/ LLOYDS ETC	Yes : 2 No : 0	2	
5.	6.3 ISO 9001 ACCREDITATION	Yes : 2 No : 0	2	
6.	6.12 PENDING LEGAL ISSUES ON TECHNO – COMMERCIAL ASPECTS WITH CUSTOMER	Yes : -5 No : 0	0	

BHEL CERTIFIED ASSESSOR

Part D: SCORE SHEET**2. FINANCIAL INFORMATION (for Manufacturers):**

S.N.	PARAMETER	CRITERIA	Maximum Marks	Marks Awarded
1.	9.1 Growth of Net Worth over previous year (%) Average of three years to be worked out	More than 20 % : 5 10 – 20 % : 4 5 – 10 % : 3 > 0 & < 5 % : 2 0 or below : 0	5	
2.	9.3 DEBT EQUITY RATIO <u>Long term Debt (9.2)</u> Net worth (9.1)	1 : 1 : 5 1.1 upto 1.5 : 1 : 4 1.6 upto 2.0 : 1 : 3 2.0 & above : 1 : 2	5	
3.	9.5 QUICK RATIO <u>CA - INVENTORIES {9.5(1)-9.5(1)c}</u> Current liability {9.5 (2)}	1 : 1 : 5 1 : 1 upto 1.5 : 4 1 : 1.5 upto 1.75 : 3 1 : 1.75 upto 2.5 : 2 1 : > 2.5 : 0	5	
4.	9.6 Growth in Sales over previous year (%) Average of three years to be worked out	More than 35% : 5 20 -35 % : 4 10 – 20 % : 3 5 – 10 % : 2 > 0 & < 5 % : 1 0 or negative : 0	5	
5.	9.7 PROFIT BEFORE TAX Growth over previous year (%)	More than 20 % : 5 10 – 20 % : 4 5 – 10 % : 3 > 0 & < 5 % : 2 0 or below : 0	5	
6.	9.8 Whether the supplier has been referred to BIFR / NCLT/ any other similar Govt agency	Yes: -5 No : 0	0	
7.	9.9 Whether the supplier is a potentially sick company	Yes: -3 No : 0	0	
	TOTAL		25	

Note: If the supplier is new in business and does not have past data, then the evaluation will be done on the basis of information provided by him and will be decided by MISCC.

2. FINANCIAL INFORMATION (for Indian Stockist/ Trader/ Distributor/ Dealer/ Authorised Agent/ Channel partner/ Indian Sales office or Subsidiary of registered foreign principal):

S.N.	PARAMETER	CRITERIA	Maximum Marks	Marks Awarded
1.	9.6 Growth in Sales over previous year (%) Average of three years to be worked out	More than 35% : 5 20 -35 % : 4 5 - 20 % : 3 >0 - 5 % : 2 0 or negative : 0	5	
2.	9.7 PROFIT BEFORE TAX Growth over previous year (%)	More than 20 % : 5 5 – 20 % : 4 >0 – 5 % : 3 0 or below : 0	5	

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Part D : SCORE SHEET**3. QUALITY SYSTEM :**

S.N.	PARAMETER	CRITERIA	Maxm. Marks	Marks Awarded
1.	Incoming Material control System	System availability : Yes: 1 No : 0	1	
		Availability of Organisation chart Yes: 1 No : 0	1	
2.	Process control	Work instruction available: Yes: 1 No : 0	1	
		Record of process Control : Available : 2 Partial record : 1 Not available: 0	2	
3.	Manufacturing / Testing Procedure Qualification	Procedure Qualification Specification : Adequate : 3 In adequate: 1 Not available : 0	3	
4.	Personnel qualification	Record of PQR: Adequate : 3 In adequate: 1 Not available : 0	3	
5.	Calibration system	Adequate : 3 In adequate: 1 Not available : 0	3	
6.	System of Identification & Traceability of materials, tools, jigs, fixtures & processed components, etc.	Procedure available : Adequate : 2 In adequate: 1 Not available : 0	2	
7.	System of Storage/ preservation/ painting & packing	Procedure available : Adequate : 2 In adequate: 1 Not available : 0	2	
8.	System of NCR disposition & corrective preventive action	Two copies of NCR & CAPA Available :2 Not available : 0	2	
9.	Customer complaints handling system	System available : Yes: 1 No : 0	1	
		Complaints registered & resolved : 2 Complaints registered & partially resolved : 1 Complaints not registered or not resolved : 0	2	
10.	Safety measures	System available : Yes: 1 No : 0	1	
		Record available : Yes: 1 No : 0	1	
TOTAL			25	

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Part D : SCORE SHEET**4. TECHNICAL COMPETENCE**

	Maximum Marks (1)	Marks obtained (2)
A. Common Technical Competence		

And/ or

B. Product Specific Technical Competence

Column no. 1 to 4 to be filled by MISCC before sending to supplier. Column no. 5 to be filled by BHEL certified Assessor after evaluation of supplier response.

Sl. No (1)	Parameter (2)	Scoring criteria (3)	Maximum Marks (4)	Marks obtained (5)
	Sub-Total		15	

TOTAL (A+B):

25

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SUMMARY:

Sl. No	Criteria	Maxm Marks	Qualifying marks *	Marks obtained	Recommendation for registration
1.	Organisational Soundness	50	30		Recommended : Permanent code /Development code/ Trial code Not recommended
	Financial Information				
2.	Quality System	25	15		
3.	Technical Competence	25	15		
	TOTAL	100	60		

Minimum Qualifying Score in Each category shall be 60%.*REGISTRATION CRITERIA:**

Sl. No	Score	Recommendation
1.	More than 90	Supplier is to be registered and given Permanent code, Normally no visit is called for.
2.	>75	Supplier may be visited if recommended by MISCC or to be registered and given permanent code.
	<=90	
3.	>=60	Supplier may carry out suggested improvements if advised by MISCC Supplier's visit is mandatory. Trial/ Development code may be given.
	<=75	
4.	Less than 60	Not to be registered

Note: Indian Stockist/ Trader/ Distributor/ Dealer/ Authorised Agent/ Channel partner/ Indian Sales office or Subsidiary of registered foreign principal are to be awarded marks on pro-rata basis and registered accordingly.

Signatures: MISCC and Suppler Evaluation Team (in case of visit)

1)

2)

3)

4)

5)

6)

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