

भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

काॅर्पोरेट संचार

Corporate Communication



No. CC/OUTD/02/2014-15
18/06/2014

Dear Sir,

Sub: Tender for Renovation/ Repair of Structure and Replacement of Flex of Signages installed at BHEL Office/ Building/ Township at Delhi/ Noida

BHEL invites two part quotations for **Renovation/ Repair of Structure and Replacement of Flex** of its Front-lit/ Non- lit signages already installed at Jeevan Tara Building, Parliament Street, New Delhi, HRDI Building at Sector 16A, Noida and Township at Sector 17, Noida as per Specifications/ Scope of Work given in the enclosed Annexure-I.

Your offer, in the prescribed manner as detailed in Annexure-VII, complete in all respects, and superscribed with '**Offer for Renovation/ Repair of Structure and Replacement of Flex of signages installed at BHEL Office/ Building/ Township at Delhi/ Noida**' should reach us on or before **27/06/2014 (Friday) 11:00 Hrs.** at the following address:

Additional General Manager,
Corporate Communication, Bharat Heavy Electricals Limited,
Jeevan Tara Building, 5 Sansad Marg, New Delhi-110 001

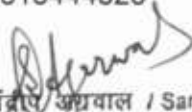
The combined total price (all taxes but excluding service tax) quoted by the compliant bidders for the Specifications/ Scope of Work given in the enclosed Annexure-I is the criteria for evaluation of price for award of work. It is, therefore, mandatory to quote for the entire scope of work. Incomplete offers shall not be considered.

Part "I" i.e. Techno-commercial Bid shall be opened at 12:00 Hrs, on the same day i.e. 27/06/2014 at BHEL House, Siri Fort, New Delhi-10049 or on any subsequent day after prior intimation to all bidders, in the presence of the bidders, who may like to be present. Part "II" i.e. Price Bids of the techno-commercially compliant bidders shall be opened on the same day or any subsequent day in the presence of the bidders, who may like to be present. Techno- commercially compliant bidders shall be intimated about the same.

You are free to recce/ inspect the location for the signages, before finalizing and submitting your offer. Address and contact details of the locations are as follow:

1. Signages on HRDI building roof-top at HRD & ESI Complex, Plot No. 25, Sector 16A, Noida, Contact Person Sh. Prateek Singh, Engineer, 09818444325

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संदीप अग्रवाल / Sandeep Agarwal
वरिष्ठ कार्यपालक / Senior Executive
काॅर्पोरेट संचार / Corporate Communication
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नई दिल्ली-110 049 / New Delhi - 110 049

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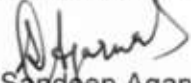


2. 13' (H) X 20' (W) signage (wall wrap) on side face of the building facing Rajnigandha Chowk at BHEL Township, Sector 17, Noida, Contact Person Sh. Santosh Kumar, Asstt. Engineer – 08527770286
3. 9' (H) X 5.9' (W) signage at Jeevan Tara Building, Parliament Street, New Delhi-110001, Contact Person: Sh. Sandeep Agarwal, Sr. Executive (CC)- 07838293038

Latest updates on the Important dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc to Tender Specifications, Terms & Conditions etc. will be hosted on BHEL webpage (www.bhel.com). Bidders to keep themselves updated with all such information.

Thanking you,

Yours faithfully,
for Bharat Heavy Electricals Limited


(Sandeep Agarwal)
संदीप अग्रवाल / Sandeep Agarwal
वरिष्ठ कार्यपालक / Senior Executive

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नई दिल्ली-110 049 / New Delhi - 110 049

Enclosed:

- | | |
|----------------|------------------------------------|
| Annexure-I | : Specifications and Scope of Work |
| Annexure-II A | : Special Terms & Conditions |
| Annexure-II B | : General Terms & Conditions |
| Annexure-II C | : Delivery Schedule |
| Annexure-III | : Price Proforma |
| Annexure-IV | : No Deviation Certificate |
| Annexure-V | : Declaration Certificate (Legal) |
| Annexure – VI | : Submission of offer |
| Annexure – VII | : Checklist |
| Annexure- VIII | : NEFT Details |

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Annexure – I

SPECIFICATIONS / SCOPE OF WORK

S. No.	Particulars	Specifications/Scope
1.	LOCATION	Rooftop of HRDI Building, BHEL, Sector 16A Noida, exposed to all weathers and atmospheric conditions
a.	TYPE OF SIGNAGE	FRONT-LIT
b.	Quantity	Two nos.
c.	Size	20'(H) X 30'(W)
d.	Design	Print Ready file of the design will be given by BHEL
e.	Current Status	Frame with following specifications exists: <ul style="list-style-type: none"> • Size 24'(W)X20'(H) exists with rounded corners made from M.S. Angle of 50mm X 50mm X 5mm • 3 nos. cross members on 24' side and 2 members on 20' side made of M.S. Angle of 40mm X 40mm X 5mm
f.	Scope of Work	<ul style="list-style-type: none"> • Size to be extended by 3' on two sides on horizontal axis to meet new requirement of visible size in 30'(W) X 20' (H) with round corners made from M.S. Angle of 50mm X 50mm X 5mm • Entire frame of 30'(W) X 20'(H) to be covered with GI sheet of 26 gauge including reutilization of the existing GI sheet as may be applicable based on physical inspection at site & actual condition of the sheet and reinforcement of the extended frame with angle of adequate dimensions as required for a strong and stable signage • Repair/ replacement of damaged existing structural elements, as may be required based on physical inspection, if any • Design provided by BHEL to be printed on Starflex Frontlit SFF13 OZ media in high resolution and mounted on the frame (flex in 30'x20' size as per specifications, printing & mounting of same)
2.	LOCATION	Rooftop of HRDI Building, BHEL Sector 16A Noida, exposed to all weathers and atmospheric conditions
a.	TYPE OF SIGNAGE	FRONT-LIT
b.	Quantity	One
c.	Size	20'(H) X 50'(W)
d.	Design	Print Ready file of the design will be given by BHEL
e.	Scope of Work	<ul style="list-style-type: none"> • Repair/ replacement of damaged existing structural elements, as may be required based on physical inspection, if any • Design provided by BHEL to be printed on Starflex Frontlit SFF13 OZ media in high resolution and mounted on the frame (flex in 20'x50' size as per specifications, printing & mounting of same)

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		mounting of same)
3.	LOCATION	Jeevan Tara Building, Parliament Street, New Delhi Grill outside BHEL office facing round-about, exposed to all weathers and atmospheric conditions
a.	TYPE OF SIGNAGE	NON-LIT
b.	Quantity	One
c.	Size	5.9' (H) X 9' (W)
d.	Design	Print Ready file of the design will be given by BHEL
e.	Scope of Work	<ul style="list-style-type: none"> Design provided by BHEL to be printed on Starflex Frontlit SFF13 OZ media in high resolution and mounted on the frame (flex in 5.9'x9' size as per specifications, printing & mounting of same)
4.	LOCATION	Side Wall of the building in BHEL Township, Sector 17, Noida facing Rajnigandha Chowk, exposed to all weathers and atmospheric conditions
a.	TYPE OF SIGNAGE	FRONT-LIT
b.	Quantity	One
c.	Size	20'(H) X 13'(W)
d.	Design	Print Ready file of the design will be given by BHEL
e.	Scope of Work	<ul style="list-style-type: none"> Repair/ replacement of damaged existing structural elements, as may be required based on physical inspection, if any Design provided by BHEL to be printed on Starflex Frontlit SFF13 OZ media in high resolution and mounted on the frame (flex in 20'x13' size as per specifications, printing & mounting of same)
5.	Metal Halide	ConTempo 3, 400 Watts Metal Halide Sealed Unit of Philips make (all inclusive) accompanying with manufacturer's warrantee, for Outdoor application
a.	Application	Outdoor, exposed to all weathers & atmospheric conditions
b.	Quantity	Six (6nos.)

Note:

- For all practical purpose, the required welding will be done on-site, as applicable to each signage
- Complete job including transportation of materials, handling etc., on turnkey basis, within the specified schedule, inclusive of all other on-site minor requirement as per actual even if not specified above but required for the job will be done by the vendor.
- The tools, service ladders/ scaffolding arrangement, etc., as applicable to each signage forms part of the scope and price quoted should be inclusive of the same.
- Electricity connection required for welding purpose etc. will be provided by BHEL.

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All bidders are requested to recce/ inspect the location before submitting their offer. Address and contact details of the location are as follows:

1. Signages on HRDI building roof-top at HRD & ESI Complex, Plot No. 25, Sector 16A, Noida, Contact Person Sh. Prateek Singh, Engineer, 09818444325
2. 13' (H)x20' (W) signage (wall wrap) on side face of the building facing Rajnigandha Chowk at BHEL Township, Sector 17, Noida, Contact Person Sh. Santosh Kumar, Asstt. Engineer – 08527770286
3. 9'(H)x5.9'(W) signage at Jeevan Tara Building, Parliament Street, New Delhi-110001, Contact Person: Sh. Sandeep Agarwal, Sr. Executive (CC)- 07838293038

All workmen associated in installation, handling, wiring etc. of the signages should be insured by the bidders and BHEL will not have any responsibility in case of any minor/major accident. Successful bidder will be asked to submit an indemnity bond in the required format to be provided by BHEL.

संदीप अग्रवाल / Sandeep Agarwal
वरिष्ठ कार्यपालक / Senior Executive
काॅर्पोरेट संचार / Corporate Communication
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Annexure – II A

SPECIAL TERMS & CONDITIONS

1.0 ELIGIBILITY CONDITIONS/ PQR

Only those bidders who meet the **PRE QUALIFICATION REQUIREMENT (PQR)** in terms of **EXPERIENCE/ FINANCIAL/ INFRASTRUCTURE/ CAPABILITY/** as specified below, are eligible to quote:

S.No.	Parameter/ Criteria/ Requirement	Minimum Requirement	Documents required in support
i	Experience & Past Performance	Experience of Fabrication/ Installation/ Renovation/ Repair of outdoor Signages/ Hoardings during the last 3 years, ending 31.05.2014. One similar Work Order costing not less than Rs. 1,52,000/- OR Two similar Work Orders costing not less than Rs. 95,000/- OR Three similar Work Orders costing not less than Rs. 76,000/-	The bidders are to enclose self-attested Work Order copies of order executed along with photographs of the job site. Work Orders should be open to verification by BHEL and in case reported unsatisfactory performance in executing the contract for which Work Orders have been submitted, the bidder may stand disqualified for further stage of Price Evaluation
ii	No. of Organizations served (PSU's/ Central/ State Ministry(ies)/ Listed Companies)	Three	Copy of Letter of empanelment or copy of latest work/ purchase order
iii	Annual Turnover for FY 2011-12 FY 2012-13 FY 2013-14	Average Annual Turnover of last three years should be more than or equal to Rs. 1,90,000/-.	Certified true copy of Audited Balance Sheet, Profit and Loss Account and Income Tax Returns duly vetted by the CA (same as the statutory auditor of the company) should be submitted. <ul style="list-style-type: none"> • CA Certificate in original, certifying the turnover shall also be acceptable. • However in case, if the bidder is not able to

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			<p>submit the balance sheet/P&L/Income tax for the year 2013-14, due to non-finalization of accounts, the last two available balance sheets/P&L accounts, i.e.2011-12 & 2012-13, shall be considered, provided the bidder provides a CA certified statement as regards non-finalization of accounts for the year 2013-14.</p> <p>Along with the above, the following documents are also required:</p> <ul style="list-style-type: none">• Copy of PAN card• Service Tax Registration certificate• Copy of proof of registration for various taxes as may be applicable in the individual bidder's case.
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2.0 AWARD OF WORK

For selection of the final bidder on whom the order would be placed, following procedure shall be adopted:

2.1 PART I (TECHNO-COMMERCIAL BID) Opening comprising:

Documents and information required for ascertaining the qualification of the bidder as per clauses under 1.0 above of **Eligibility Conditions/ PQR** will be scrutinized first. In case of information given in the 'Techno-commercial Bid' is found to be false or not meeting the minimum requirement mentioned in the tender, **the bidder is liable to be disqualified and further participation in tendering process may be blocked in such cases.**

- a. **No Deviation Certificate** as per Annexure-IV
- b. **Declaration Certificate** (Legal) as per Annexure-V
- c. **Check List** as per Annexure-VI
- d. Acceptance to **BHEL's 'Special Terms & Conditions'** (Annexure-IIA) & **'General Terms & Conditions'** (Annexure-IIB), **'Delivery Schedule'** (Annexure-IIC) and Conformity to **'Specifications/ Scope of Work'** (Annexure-I), by way of signing and affixing rubber stamp on each page.

Note:

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Bidders to ensure that their offers are complete in all respects. Any deviation or non-compliance may lead to rejection of their offer at any stage

2.2 PART II (PRICE BID) COMPRISING:

Price Bid in a separate Sealed Envelope duly superscribed with PART II (PRICE BID), should contain following:

- a. Price Bid as per proforma given in Annexure III.

Note:

PART II to have prices only. Any comments / deviations in this Part shall be treated as Null & Void. No claim whatsoever in this regard shall be entertained.

- 2.3 The award of work shall be based on the lowest Total Amount quoted against Sl. No. '6' in the Price Performa (Annexure-III) i.e. Total Amount excluding Service Tax, subject to the clause no. 4.2 of General Terms and Conditions, Annexure II B concerning calculation errors.

3.0 DELIVERY SCHEDULE


- 3.1 Delivery schedule has to be strictly adhered as per the 'Delivery Schedule' given in the enclosed Annexure - IIC

4.0 PENALTY – QUALITY

- 4.1 If the final product does not match the quality and specifications mentioned, BHEL will not be obliged to accept the goods.

5.0 PENALTY – DELAY

- 5.1 The 'Delivery Schedule' given at Annexure - IIC will have to be strictly adhered to.
- 5.2 Any delay beyond specified schedule for completion of job will invite imposition of penalty at the rate of 2% per week or part thereof of the total cost. BHEL reserves the right to refuse to accept delivery beyond delay of one week.


संजीव अग्रवाल Sandeep Agarwal
वरिष्ठ कार्यपालक / Senior Executive
काॅर्पोरेट संचार / Corporate Communication
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नई दिल्ली-110 049 / New Delhi - 110 04

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Annexure – II B

GENERAL TERMS & CONDITIONS

1.0 SUBMISSION OF OFFER

Your offer should be complete in all respects (refer Annexure VI & VII).

Offer should be either typed or written legibly in English. Alterations/ over-writings, if any, in the tender should be attested by the person signing the tender. Tenders with alterations etc. not authenticated as above may be rejected by BHEL.

2.0 VALIDITY

2.1 Your offer should remain valid for a period of 60 days from the date of opening of the tender (Part – I Bid) for our acceptance.

3.0 PRICE

3.1 Price quoted should be firm and strictly as per the Price Performa enclosed as Annexure-III only. Change in Performa is not allowed

3.2 All prices quoted should be inclusive of all taxes, duties, etc., as applicable, except service tax if applicable, which should be indicated separately in the column provided in the Price Proforma enclosed as Annexure-III.

3.3 If, in the price structure quoted for the items, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.

3.4 If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and

3.5 If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of 3.3 and 3.4 above.

3.6 If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date upto which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of BHEL, the bid is liable to be ignored.

3.7 Offers not fulfilling any of the above conditions are liable for rejection.

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4.0 TAXES

- 4.1 It is mandatory to comply with all taxes applicable for the required services. The price should be inclusive of all taxes, duties, octroi and levies. However, the amount towards Service Tax should be indicated separately in the specified place in Price Proforma enclosed as Annexure- III.

5.0 SECURITY DEPOSIT (SD)

- 5.1 Successful bidder has to submit a Security Deposit @ 10% of the contract value by way of Demand Draft favoring Bharat Heavy Electricals Ltd., New Delhi within 3 days of placement of order but before commencement of work. Bidders may please note that Security Deposit amount carries NO INTEREST. The SD amount can also be submitted by way of Bank Guarantee, as per format provide/approved by BHEL. The SD amount will be retained by BHEL till the completion of job/ final settlement of bills. Security deposit shall be forfeited in case the successful bidder refuses to commence the work within the period as per LOI / Contract and/or non-fulfillment of conditions of the order.

6.0 CHARGES FOR COLLECTION OF INPUTS AND DELIVERY OF PROOFS


- 6.1 Collection of inputs from our office at BHEL, Delhi/ Noida would be the bidder's responsibility and all the expenses on this shall be borne by the Bidder.

7.0 PRICE ESCALATION CLAUSE

- 7.1 All the prices quoted by the bidders shall be in Indian Rupees and shall be final and binding and not subject to any price escalation.

8.0 TERMS OF PAYMENT

- 8.1 Full payment shall be released within thirty days from the completion of the following:
- Execution of signages in good condition to the satisfaction of BHEL, as per order.
 - Verification of complete functionality of the materials used and job executed by BHEL representative(s).
 - Receipt of bills.
- 8.2 While making the payment, statutory deductions as applicable, shall be made by BHEL.
- 8.3 BHEL reserves the right to make the payment through e-mode. Successful bidder shall be required to furnish information as per Annexure IX upon placement of order on their letter head.


संदीप अग्रवाल / Sandeep Agarwal
वरिष्ठ कापेरिटर / Senior Executive
कापेरिट संचार / Corporate Communication
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नई दिल्ली-110 043 / New Delhi - 110

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9.0 RISK PURCHASE

- 9.1 BHEL at its option will be entitled to terminate the contract and get the job executed through another vendor at the risk and cost of the bidder either the whole or in part thereof which the bidder has failed to execute within the stipulated time as aforesaid or if the same are not available, with the best and the nearest available substitute thereof.
- 9.2 The bidder shall be liable for any loss which BHEL may sustain by way of such risk purchases, in addition to penalty at the rate mentioned in Clause 4 & 5 Annexure-II A.

10.0 ARBITRATION

- 10.1 Any dispute or difference, whatsoever arising between the parties out of or relating to the construction, meaning and operations or effect of this contract or breach thereof shall be referred to the sole arbitration of the Head of Corporate Communication of BHEL whose decision shall be final, conclusive and binding on the parties. The arbitrator shall give reason (s) for the award.
- 10.2 Subject to the above, the provisions of Arbitration Act 1996 and the Rules made there under shall be deemed to apply to the arbitration proceedings under this clause.

11.0 EFFECT AND JURISDICTION OF CONTRACT

- 11.1 The law applicable to this contract shall be the laws in force in India. The courts in Delhi, India, shall have exclusive jurisdiction in all matters arising under and on account of this contract.

12.0 CONFIDENTIALITY

- 12.1 All the material sent to the Bidder shall be treated as confidential and should not be disclosed in any manner to any unauthorised person under any circumstances.

13.0 ACCEPTANCE OF TERMS AND CONDITIONS

- 13.1 The Bidder should specifically mention that all the terms and conditions described above, including the penalty clauses, are unconditionally acceptable.
- 13.2 Any deviation to BHEL terms and conditions or counter terms and conditions prescribed by the Bidder in the Tender shall not be considered and may lead to outright rejection of such offer.

14.0 INCOMPLETE TENDERS

- 14.1 Incomplete tenders, which do not contain all the information called for, are liable to be rejected.

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14.2 The decision of BHEL in respect of evaluation of bids and/or award of contract shall be final.

15.0 SPLITTING THE WORK

15.1 BHEL reserves the right to split the work on one or more bidders. BHEL also reserves the right to cancel/ scrap the tender without assigning any reason whatsoever.

16.0 CONTRACT TERMINATION

16.1 BHEL reserves the right to terminate the contract any time if the execution of work is unsatisfactory or the time schedule is not strictly adhered to.


17.0 AUTHORISED OFFICER

17.1 Sr. Manager (Corporate Communication)/ BHEL, or any other officer nominated by him, shall be the authorised officer with regard to the Contract. The decision of the authorised officer shall be final and binding on the bidder. The authorised officer shall hold all the meetings at Delhi only.

18.0 CONTACT PERSONS

18.1 For any clarification, bidders may contact the following officials of BHEL:

- Sh. Sandeep Agarwal, Sr. Executive (CC)
Tel.: 011-23340472, email: sandeepagarwal@bhel.in
Fax: 011-23342769
Or
- Sh. Ajay Gupta – Sr. Manager (CC)
Tel.: 011-23340473, email: ccag@bhel.in
Fax: 011-23342769


संदीप अग्रवाल / Sandeep Agarwal
वरिष्ठ कार्यपालक / Senior Executive
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ANNEXURE – II C

DELIVERY SCHEDULE

1. Placement of LOI/order and handing over of Media file	:	0 th Day
2. Commencement of Fabrication of Signages at Bidders premises	:	3 rd Day
3. Completion of Repair/ Renovation of signages on-site in all respect	:	7 th Day
4. Completion of work at all locations	:	10 th Day

Note: Penalty shall be applicable from the 11th day of the above schedule.


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Annexure – III

PRICE PROFORMA

S. No.	Specifications/ Scope	Qty.	Amount all inclusive but excluding service tax
1.	Front Lit Signage at Rooftop of HRDI Building, BHEL, Sector 16A Noida, exposed to all weathers and atmospheric conditions, in upgraded size 20'(H) X 30' (W) as per specifications/ scope of work as mentioned at Sl. No. 1 of Annexure I of the tender enquiry	Two	
2	Front-Lit Signage at Rooftop of HRDI Building, BHEL, Sector 16A Noida, exposed to all weathers and atmospheric conditions, in finished size 20' (H) X 50' (W), as per specifications/ scope of work as mentioned at Sl. No. 2 of Annexure I of the tender enquiry	One	
3	Front-Lit Signage at Jeevan Tara Building, Parliament Street, New Delhi, Grill outside BHEL office facing round-about, exposed to all weathers and atmospheric conditions, in finished size 5.9' (W) X 9' (H), as per specifications/ scope of work as mentioned at Sl. No. 3 of Annexure I of the tender enquiry	One	
4	Front-Lit Signage at Side Wall of the building in BHEL Township, Sector 17, Noida facing Rajnigandha Chowk, exposed to all weathers and atmospheric conditions, in finished size 20' (H) X 13' (W), as per specifications/ scope of work as mentioned at Sl. No. 4 of Annexure I of the tender enquiry	One	
5	Cost of ConTempo 3, 400 Watt metal halide Phillips make for outdoor application as per specifications mentioned at Sl. No. 5 of Annexure I of the tender enquiry	Six	
6	Total Amount		
7	Service tax, if applicable		
8	Grand Total		

Note:

- For all practical purpose, the required welding will be done on-site on the terrace of the building unless.
- Complete job including transportation of materials, handling etc., on turnkey basis, within the specified schedule, inclusive of all other on-site minor requirement as per actual even if not specified above but required for the job will be done by the vendor.
- The tools, service ladders/ scaffolding arrangement, etc. forms part of the scope and price quoted should be inclusive of the same.
- Electricity connection required for welding purpose etc. will be provided by BHEL.

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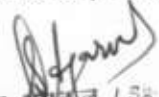


- Variation in sizes of the signages will be governed on pro rata basis based on the respective rates quoted at SI No.-1-4.
- In case of variation of quantities of metal halide, amount shall be payable in accordance to unit rates quoted at SI. No. 5

All bidders are requested to recce/ inspect the location for the signages, before finalizing and submitting your offer. Address and contact details of the locations are as follow:

1. Signages on HRDI building roof-top at HRD & ESI Complex, Plot No. 25, Sector 16A, Noida, Contact Person Sh. Prateek Singh, Engineer, 9818444325
2. 13' (H)X 20' (W) signage (wall wrap) on side face of the building facing Rajnigandha Chowk at BHEL Township, Sector 17, Noida, Contact Person Sh. Santosh Kumar, Asstt. Engineer - 08527770286
3. 9' (H) X 5.9' (W) signage at Jeevan Tara Building, Parliament Street, New Delhi-110001, Contact Person: Sh. Sandeep Agarwal, Sr. Executive (CC)- 7838293038

All workmen associated in installation, handling, wiring etc. of the signages should be insured by the bidders and BHEL will not have any responsibility in case of any minor/major accident. Successful bidder will be asked to submit an indemnity bond in the required format to be provided by BHEL.


संदीप अग्रवाल / Sr.
वरिष्ठ कार्यपालक / Senior
काॅर्पोरेट संचार / Corporate Com.
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बी.एच.ई.एल. हाऊस, सोनी पार्क -
नई दिल्ली-110 012

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Annexure - IV

No Deviation Certificate

(to be given on Bidder's letter head)

Certificate of Acceptance

It is certified that we have read and understood all the terms and conditions of the Tender No. CC/OUTD/02/2014-15 dated 18.06.2014.

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of the above tender. We confirm that the offer submitted by us is confirming to all the terms and conditions mentioned in the tender document. We hereby undertake and confirm that we have understood the specifications/ scope of work properly and shall carry out the job as mentioned in this tender.

Date:

Signature of Authorized Signatory

Place:

(Designation)

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Annexure - V

DECLARATION CERTIFICATE (LEGAL)

(TO BE GIVEN ON BIDDER'S LETTER HEAD)

I / We, do hereby declare that there is no case with the Police/Court/Regulatory authorities against the proprietor/firm/partner. Also I/We have not been suspended/delisted/blacklisted by any other Govt. Ministry/Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that our firm /Company or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication.

(Signature & Seal of the firm)

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Annexure – VI

SUBMISSION OF OFFER

Your offer has to be submitted in **two parts** as follows:

PART 'I' : TECHNO-COMMERCIAL BID (Sealed Envelope)

Envelope superscribed with 'Part I: Offer for Renovation/ Repair of Structure and Replacement of Flex of Signages installed at BHEL Office/ Building/ Township at Delhi/ Noida', should contain:

- Documents and information required for ascertaining the qualification of the Bidder as per Clause 1.0 of Annexure – IIA of Eligibility Conditions/ Pre- Qualification Requirement (PQR).**
- No Deviation Certificate** as per Annexure – IV
- Declaration Certificate (Legal)** as per Annexure – V
- Check List** as per Annexure – VII
- Acceptance to '**Special Terms & Conditions**' as per Annexure - IIA, '**General Terms & Conditions**' as per Annexure - IIB, '**Delivery Schedule**' as per Annexure - IIC , and Conformity to '**Specifications/ Scope of Work**' as per Annexure - I, by way of signing and affixing rubber stamp on each page.

Note:

Bidders to ensure that their offers are complete in all respect. Any deviation or non-compliance may lead to rejection of their offer at any stage.

- PART – II 'Offer for Renovation/ Repair of Structure and Replacement of Flex of Signages installed at BHEL Office/ Building/ Township at Delhi/ Noida' : PRICE BID (Separate Sealed Envelope)**

Price Bids for each sample(s) to be submitted in individually sealed covers duly superscribed with PART II & affixed with label as per Annexure – III.

Note: PART "II" to have prices only. Any comments / deviations in this Part shall be treated as Null & Void. No claim whatsoever in this regard shall be entertained.

All Parts of the offer, i.e. **Part I and II** in an individual sealed covers, to be placed in a single sealed envelope, duly superscribed with:

- Offers for 'Offer for Renovation/ Repair of Structure and Replacement of Flex of Signages installed at BHEL Office/ Building/ Township at Delhi/ Noida'
- Due date and time of submission of offers.
- Name and address of the bidder.
- BHEL address as given in the covering letter.

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बंदीप अग्रवाल / Sandeep Agarwal
वरिष्ठ निदेशक / Senior Executive
कापेरिट संचार / Corporate Communication
बी.एच.ई.एल. हाऊस, सीरी फोर्ट / BHEL House, Siri
नई दिल्ली-110 049 / New Delhi - 110 C-

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Annexure – VII

Checklist

S.No.	Description /Item	Enclosed Yes/No
1	Part I Offer in a Sealed Cover to contain following:	Yes/No
i	Documents and information required for ascertaining the qualification of the Bidder as per Clause 1.0 of Annexure – IIA of Eligibility Conditions/ Pre- Qualification Requirement (PQR).	Yes/No
a	Self-attested copy of one Work Order of value not less than Rs. 1,52,000/- with photographs of the job site in the last 3 years, ending 31.05.2014. OR Self-attested copy of two Work Orders each of value not less than Rs. 95,000/- with photographs of the job site in the last 3 years, ending 31.05.2014. OR Self-attested copy of three Work Orders each of value not less than Rs. 76,000/- with photographs of the job site in the last 3 years, ending 31.05.2014.	Yes/No
b	Copy of Letter of empanelment or copy of latest work/ purchase order from 03 Organizations served (PSU's/ Central/ State Ministry(ies)/ Listed Companies)	Yes/No
c	Certified true copy of Audited Balance Sheet, Profit and Loss Account and Income Tax Returns duly vetted by the CA (same as the statutory auditor of the company) for FY 2011-12, FY 2012-13 and FY 2013-14 with average turnover of Rs. 1,90,000/-	Yes/No
ii	Signed and stamped copies of Annexure– I (Specifications & Scope of Work); Annexure – IIA (Special Terms & Conditions); Annexure – IIB (General Terms & Conditions) and Annexure – IIIC (Delivery Schedule) as a token of acceptance – Take a photocopy of the referred annexures, sign and affix rubber stamp for acceptance. No fresh typing to be done.	Yes/No
iii	No-Deviation Certificate as per Annexure – IV on your letter head.	Yes/No
iv	Declaration (Legal) as per Annexure – V on your letter head.	Yes/No
2	Part II Offer – Price Bid in a separate Sealed Envelope as per Annexure – III	Yes/No
i	Price Bid as per Annexure – III- Take a photocopy of Price Proforma and fill prices in the same	Yes/No
3	Part I offer and Part II offer in individually sealed cover to be placed in another envelope duly superscribed with Offer for Renovation/ Repair of Structure and Replacement of Flex of Signages installed at BHEL Office/ Building/ Township at Delhi/ Noida	Yes/No

Sandeep Agarwal
 बरिष्ठ कार्यपालक / Senior Executive
 काॅर्पोरेट संचार / Corporate Communication
 भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Ltd.
 पृष्ठ सं. 19 of 20, बिल्डिंग, शारी फोर्ट / BHEL House, Shri Fort
 नई दिल्ली-110 049 / New Delhi - 110 049

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Bharat Heavy Electricals Limited

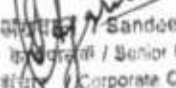
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Annexure – VIII

NEFT Details Format

BANK NAME & COMPLETE ADDRESS WITH PIN CODE	
BANK ACCOUNT NO.	
MICR CODE	
IFSC CODE	
PARTY'S eMAIL – ID	
PAN NO.	
CST NO., IFAPPLICABLE	
VAT NO., IFAPPLICABLE	
SERVICE TAX REGN. NO., IFAPPLICABLE	
PARTY'S NAME & ADDRESS	


संदीप अग्रवाल / Sandeep Agarwal
वरिष्ठ कापरेटिव / Senior Executive
कापरेट संचार / Corporate Communication
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बी.एच.ई.एल. हाउस, सीरी फोर्ट BHEL House, Sec-1
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