

Annexure-'A'**TERMS & CONDITIONS FOR PURCHASE ENQUIRY No. E6350078**

1. Offer must be submitted in a sealed cover. The cover should bear our enquiry number, due date of opening & name of the bidder.
2. Offers are invited in two bids, outer cover, inner cover-I (Techno-Commercial bid) and inner cover -II (Price- Bid) must bear our tender no., due date & bidders name. **Offers received in single bid will be bypassed.**
3. Most Important : Offer to be submitted in two bid as per detail given below :
 - (a) Techno-Commercial Bid:-**
 - (i) Please submit duly filled and signed Annexure-1 along with "Techno-Commercial" bid.
 - (ii) It should also have a copy of signed blank price bid (after erasing price).
 - (iii) It should be sealed in an envelope bearing "enquiry number and due date, "Techno-Commercial Bid" on top of envelope.
 - (b) Price Bid:-**
 - (i) Price bid should be duly signed.
 - (ii) Price bid should be sealed in separate envelope bearing the "enquiry no, Due date, price bid" on top of envelope.
 - (c) Both the envelope should be packed in separate envelope with the address.**
4. The offer should reach this office on or before 13:15 Hrs on the due date. Tender can also be dropped in the Tender Box kept at Administrative building Gate. The Tenders (only technical bids) will be opened after 14:00 Hrs on the due date in presence of all bidders who will be present.
5. Offer should be free from overwriting or erasures. Corrections or additions, if any should be attested.
6. Your quoted rate should remain firm till execution of order. Price should be within range maximum of Rs.800/- inclusive of all taxes & duties, freight & insurance or any other duties/levy imposed by government and even in case of any changes in excise duty and sales tax after placement of order
7. No enhancement of rate for whatever cause is allowed once the offer is accepted and the order is placed. Withdrawal from the quotation after it is accepted or failure to make the supply within the scheduled period will entail cancellation of order and /or imposition of risk & cost purchase.
8. Material offered should be of required quality and conforming strictly to our specifications.
9. Test & Guarantee Certificate to be submitted along with supplies in case an order is placed.
10. Required lead time for affecting supplies along with available capacity should be indicated in the offer.
11. Failure to supply by the time specified on the order will make the supplier liable to pay unconditional penalty of ½% of the prices of goods in arrear per week subject to a maximum of 10% of the order value unless agreed otherwise.



12. Our standard terms of payment is 100% payment after 60 days of acceptance of material at our works. In no case, interest for over due period will be borne by BHEL. Advance or LC payment terms shall not be accepted.
13. Bharat Heavy Electricals Ltd do not bind itself to accept the lowest of any tender, but reserves to itself the right to accept or reject all or a part of any tender at its discretion following BHEL purchase policy & Government guidelines.
14. In all cases of disputes, the matter shall be referred for arbitration. The arbitrator shall be nominated by the Unit Head, Bharat Heavy Electricals Ltd. Jhansi or any other officer nominated by him. The award of Arbitrator shall be final and binding on both the parties.
15. In case of any suit or other legal proceedings under or relating to this tender, the courts at Jhansi shall have full jurisdiction.
16. Your quotation against this enquiry must be valid for ordering up to minimum of 90 days from the date of tender opening.
17. Qualifying Criteria for Bidders:
 - i. "Bidder shall have experience for supply of bulk order to Govt/Semi Govt/Private Sector with at least execution of one order having value more than Rs. 3.00 Lakhs during last two years from the date of enquiry. Copy of purchase order to be submitted with offer.
 - ii. The quoted rate must be in the range of maximum price limit Rs.800/- (per unit) which includes packing, forwarding, all taxes, duties, freight, & insurance etc. No "C" form will be issued.
18. Inspection will be done at supplier's works.
19. For any other clarification, please contact Mr. B.K. Manjhi, DGM (MM) or Mr. Rajeev Agnihotri, Executive Addl Engr (MM). Ph. no. 0510-2412435, 2412750 Fax no. 0510-2412120 & email id: bkmanjhi@bheljhs.co.in & agni@bheljhs.co.in.
20. Please send offer to Head (MM), BHEL - Jhansi -284120 (UP).
21. No late offer will be considered and they will be returned back to the bidder.
22. Samples are to be submitted along with offer otherwise offer may be rejected. More than one sample can also be considered from a single bidder.
23. This tender may be finalized through reverse auction. Before reverse auction sample will be finalized after consultation with representatives of the our recognised trade unions and selected samples will be graded according to preference like Preference-1, Preference-2..... In case of tie on lowest price, the higher graded (Preference) sample will be selected for full (100% quantity) ordering.
24. Replacement of the defected pieces will be made by the supplier at free of cost i.e. To and Fro freight charges, packing forwarding etc will be born by supplier.



Annexure-1 for Techno-Commercial Bid against enquiry E6350078

Qualifying Criteria		
1	FOR BHEL Jhansi Price quoted are firm & within the range of Rs.800/-(per unit) which includes packing, forwarding, all taxes, duties, freight, & insurance etc.	Accepted / Not accepted
2	Bidder shall have experience for supply of bulk order to Govt/Semi Govt/Private Sector with at least execution of one order having value more than Rs. 3.00 Lakhs during last two years from the date of enquiry. Copy of purchase order is attached.	Accepted / Not accepted
Technical Details		
1	Complete description & specification of Items are as per Enq. Item no. 01 & 02	Accepted/ Not accepted (Please mention complete description of Items in your offer)
2	Guarantee certificate along with sample enclosed	Yes/No
Commercial		
2	Excise duty (if any)	Inclusive
3	Present rate of sales tax, VAT/CST	Inclusive
4	Quoted price is maximum Rs. 800/- inclusive of all taxes, freight & insurance.	Accepted / Not accepted
5	There will be provision for the replacement of 10% pullover/cardigan after the supply.	Accepted / Not accepted
6	Pullover/Cardigan shall be properly packed in handy poly bags.	Accepted / Not accepted
7	a. Shortest Delivery period in number of Days from date of Purchase Order (PI note after expiry of this period, penalty due to late delivery will be applicable)Days
8	Liquidate Damage/Penalty:- Failure to supply by the time specified in the order will make the supplier liable to pay unconditional penalty of 1/2% of the price of the goods in arrear (delayed and not supplied) per weeks subject to a maximum of 10% of the order value unless agreed otherwise.	Accepted / Not accepted
9	Risk Purchase:- If the material is not supplied within stipulated delivery indicated in PO BHEL shall have the option to purchase the material from other sources at the supplier's risk & cost.	Accepted / Not accepted
10	Rates quoted in the price bid are on FOR : BHEL Jhansi inclusive of Freight Charges, Packing & Forwarding charges & Insurance charges	Accepted / Not accepted
11	Validity of the rates quoted is 90 Days from the date of opening of Tender	Accepted / Not accepted
12	Prices quoted on "FIRM PRICE" basis only (No PVC is acceptable)	Accepted / Not accepted
13	Inspection: - Final acceptance of material shall be done after inspection at BHEL works.	Accepted / Not accepted
14	Confirmation for all sizes as per our requirement mentioned in enquiry	
15	Our Standard terms of payment: <u>100% of material value will be paid after 60 days of acceptance of the material at BHEL Jhansi works</u>	Accepted / Not accepted
16	Copy of Unpriced Price Bid with Techno-Commercial Bid & Price Bid are submitted as per BHEL formats	Yes/ No

Note: It is confirmed that all the terms and conditions stipulated in the Tender Enquiry have been fully understood by us and acceptable to us.



Signature of Supplier with seal