



An ISO 9001
Company

Bharat Heavy Electricals Limited

(High Pressure Boiler Plant)

Tiruchirappalli – 620014, TAMIL NADU, INDIA

TITLE Supply of Thread Ring Gauges and Thread Plug Gauges along with calibration certificate from NABL accredited lab in India or Calibration certificate as per ISO 17025:2005.	Phone: +91 431 2577082/7826/7645 Fax : +91 431 252 0719 Email : pgavictor@bheltry.co.in rajaprakash@bheltry.co.in kdebnath@bheltry.co.in
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Reference Enquiry Number: 1901600125	Enquiry Date: 17.05.2016	Due date for submission of quotation: 11.06.2016
You are requested to quote the Enquiry number date and due date in all your correspondences. This is only a request for quotation and not an order		

Offer through Enterprise Procurement System (EPS) are invited by the Engineer/PSS/Purchase/MM for supply of the above mentioned items.

Offer should be submitted through Enterprise Procurement System (EPS) only. Please visit website: https://bheleps.buyjunction.in	Yours faithfully, For Bharat Heavy Electricals Limited K Raja Prakash Engineer/Purchase/PSS/MM, 4 th Floor – Bldg. 24, Bharat Heavy Electricals Ltd., Tiruchirapalli-620014, Tamilnadu. Ph: 0431- 2577082/7826/7645, Fax: 0431- 2520719 Email: pgavictor@bheltry.co.in rajaprakash@bheltry.co.in kdebnath@bheltry.co.in
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Enclosure:

1. How to submit quotations.
2. Annexure A.
3. Annexure B (To be signed by supplier and to be uploaded as attachment along with technical bid).

HOW TO SUBMIT QUOTATIONS:

Interested bidders / Suppliers shall submit their offer through e-Procurement mode at <https://bheleps.buyjunction.in>. Offers in any other mode will not be accepted.

For Enterprise Procurement System (EPS) Bidders/Suppliers are requested to follow these steps.

MANDATORY REQUIREMENTS

1. A PC with Internet connectivity.
2. The site is best viewed in Internet Explorer 9.0. If you are using Internet Explorer 10 or above then enable compatibility view available under Tools menu
3. Install Java 1.8 Update 67/72/79/77 (32 OR 64 Bit)
4. **DSC (Digital Signature Certificate) (Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION)**

Suppliers interested for registration for BHEL Open Tenders should have a valid DSC (Digital Signature Certificate) before Proceeding forward for Registration. Herein a Valid DSC refers to an Active and unexpired Signing and Encryption Certificate, with specification Class III SHA 2 2048 bit.

FOR UNREGISTERED SUPPLIER IN EPS:

Procedure for Online Registration in EPS for Open Tender Suppliers for BHEL

Please follow the below steps for registration

1. Click Register Button (Top of the Screen)
2. Please input your organization PAN No (in case of Indian supplier) or click "Foreign" in case you are an overseas Supplier.
3. Click on INTERESTED Button against the respective BHEL Unit
4. Key in your desired login id (Login Code should be 8 - 24 characters in length and can only use numeric values) If you have registered by keying in PAN No. then your desired login id will be prefixed by "OTI", In case of overseas suppliers it will be prefixed with "OTF"
5. Fill in the other details.
6. Fill in the Captcha code and click next
7. Register your Signing certificate and click next
8. Select atleast one procurement category you may be dealing in.

Once the above steps are completed, your profile will be activated by mjunction within 2 business hours. After registering follow the steps provided in "For Registered Supplier" to view RFQ.

In case of any assistance, please call the following nos for support:

033-6601 1717 (From 9:30am to 5:30pm) or send e-mail at eps.customer@mjunction.in / peter.raj@mjunction.in

NB:- BHEL Administrator or user will have no role for approving Registration and Open Tenders and DSC for Any supplier who has registered himself from the front END which is in case of OT.

FOR REGISTERED SUPPLIER IN EPS:

- a. Supplier visits EPS home page
- b. Supplier signs in with their user id and password
- c. Selects the RFQ Code and views it.
- d. Attaches themselves to the RFQ by clicking the interested button
- e. Supplier fills the bid template and makes necessary attachments
- f. Supplier submits their bid by clicking CONFIRM.

In case of any assistance, please call the following Nos for support:

033-6601 1717 (From 9:30am to 5:30pm) or send e-mail at eps.customer@mjunction.in / peter.raj@mjunction.in

Digital Signature Certificate Details

The contact details of the DSC Certifying Authority as given below Who issue the DSC?

- Certifying Authority (CA) issues the digital certificates
- There are 5 CA's in India who in turn report to the Controller of Certifying Authorities (CCA)
- The licensed CA's in India are:

1. e-Mudhra: <http://www.e-Mudhra.com>,
2. GNFC: www.ncodesolutions.com,
3. IDRBT: www.idrbtca.org.in
4. MTNLTrustline: www.mtnltrustline.com,
5. Safes crypt: www.safescrypt.com
6. TCS: www.tcs-ca.tcs.co.in

How to Apply for a Digital Certificate?

A digital certificate can be bought from any of the CAs or from any of the Local Registration Authority (LRA) as approved by any of the CAs.

1. Application –

- Fill the application form and submit the required documents duly attested wherever applicable.
- After due verification of mandatory fields, confirm the given details again and print the displayed form to hand sign and send it across to the CA / LRA.
- Post verification, DSC will be processed by CA / LRA.
- DSC will be communicated through e-mail.
- DSC to be downloaded in the e-token.
- Normally it takes maximum of 5 – 7 days to obtain the DSC.

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- DSC to be downloaded in the e-token.
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How a Foreign Vendor can apply for a DSC?

- Procure Digital Signature Certificate (Class-III) from any of the empanelled Certifying Authorities of India.
- Applications must be duly attested by the respective country notary (or) Embassy.
- Scanned copy of Power of Attorney wherein the person having the Digital Signature Certificate is mentioned as the true and lawful attorney.
- Scanned copy of the firm registration certificate.
- Generally it take maximum of 2 weeks for foreign supplier to obtain the DSC.

Annexure – A:

Prequalification criterion:

- Gauges shall be supplied along with calibration certification with valid traceability. (Weight of each size of gauges also required to be mentioned during supply.)
- Indigenous vendor shall submit calibration certificate from NABL accredited lab in India. Foreign vendor shall submit calibration certificate as per ISO 17025:2005.
- The vendor shall submit purchase order copy for the proof of supply of similar type gauges to any vendor for the last five years of size above 8" shall be accepted.

1. QUOTATIONS:

- a. The bidder shall submit his response through bid submission to the tender on e-Procurement platform at <https://bheleps.buyjunction.in>. The bidder would be required to register on the e-procurement market place <https://bheleps.buyjunction.in> and submit their bids online on or before due date and time. Sealed cover bids / e-Mails / FAX / Manual offer will NOT be accepted.
- b. No charges shall be indicated as "Lumpsum" or in absolute value. All charges shall be in "percentage" of the quoted rates.
- d. If any sales tax is payable as extra to the quoted price should be specifically stated in quotations along with CST & TNGST no failing which the purchaser will not be liable for payment of sales tax. Our T.N.G.S.T. No. 3560005 Dtd.01.04.1995, CST No.239383 Dtd.11.06.1991.
- e. Manufacturer's name trademark or patent no. if any should be specified. Illustrative leaflets giving technical particulars are required along with quotation wherever necessary.
- f. The Purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept in Part or full without assigning any reason whatsoever.
- g. The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Purchaser on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.
- h. The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. BHEL and mjunction Services Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Purchaser for processing.
- i. Before uploading scanned documents if any, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.
- j. The tender will be finalized on "Two part bid basis".

2. Payment Term (Indigenous): Payment term is 100% direct payment after 45 days from the date of receipt and acceptance of materials.

Any deviation in the above payment term will attract loading as mentioned below.

- "Base rate of SBI (as applicable on the date of bid opening. Techno-commercial bid opening in case of two part bids) + 6% shall be considered for loading for the period of relaxation sought by bidders."
- Offers of indigenous Suppliers with payment terms as LC / Advance Payment are liable for rejection.
- Payment through Bank is not preferred. In case of Payment through Bank is opted by Supplier, BHEL prefers documents submission through bank with copy of LR and door delivery of goods to stores with consignee copy attached. In this case Loading will be 3% on the offered value.

3. Payment Term (Imports):

BHEL Payment term is 100% payment on CAD basis after 45 days from the date of receipt of documents, specified in PO, at BHEL bank. Respective bank charges to respective account.

Any deviation in the above payment term will attract loading as mentioned below.

- Base rate of SBI (as applicable on the date of bid opening. Techno-commercial bid opening in case of two part bids) + 6% shall be considered for loading for the period of relaxation sought by bidders.
- In the case of Usance LCs the loading will be considered @ 1.5% on the offered Value.
- For LC at sight the loading will be considered @ 3.5% on the offered Value.
- CAD at sight, Confirmed LCs and Advance payment are liable for rejection.

4. Liquidated Damages / Penalty:

Liquidated damages shall be 0.5% of the total order value per week or part thereof subject to a maximum of 10% of the total order value. For staggered delivery schedule, LD shall be 0.5% of the undelivered portion per week of the delay or part thereof subject to a maximum of 10% of the total order value.

Any deviation from the above LD clause, loading will be applied to the extent to which it is not agreed by the bidder (at offered value).

- For indigenous supplier Incoterms: F.O.R.- BHEL Trichy Lorry way bill date will be considered for calculation of LD.
- For foreign supplier Incoterms: FOB/FCA/EX-WORKS LD will be calculated from final inspection agency's sign date in calibration certificate or in the test certificate.

5. Risk purchase:

BHEL at its option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitute thereof. The supplier shall be liable for any loss which BHEL may sustain by reason of such risk purchases in addition to LD at the maximum rate mentioned in the LD clause above. Risk purchase acceptance should be given by the vendors without fail.

6. Delivery terms for Indigenous vendors: Offers shall be quoted on F.O.R Destination basis only (inclusive of packing, forwarding, freight and transit insurance charges to supplier account). Ex-works offer will be rejected.

7. Delivery Terms for Foreign vendors: Suppliers to quote rate in FOB loading airport basis. Name of international port should be mentioned in the offer along with gross weight of individual item to calculate air freight.

8. Validity: The offers shall be kept open for acceptance for 90 days from the date of Tender opening. Once the tenders are submitted, rates cannot be changed on any grounds within the validity period.

9. BHEL will consider the ranking after the loading is applied as referred above wherever deviations are observed.

10. Fixed price: Prices quoted by the bidder shall be fixed and not subject to any escalation whatsoever during the period of bid validity and execution of the Purchase Order. A bid submitted with an adjustable price will be liable for rejection. No Lump sum charges shall be quoted.

11. Bid currency:

- Indian bidders should submit the prices only in Indian Rupees.
- Foreign bidders may submit their bid in their preferred currency. For evaluation, Exchange rate (TT selling Rate of SBI) as on Techno-Commercial bid opening date shall be considered.

12. BHEL reserves the right to negotiate L1 rate or refloat the tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons.

13. Any other conditions which might have been quoted by the seller and are in contravention to the terms prescribed in the order and which have not been specifically accepted in by purchaser will not be applicable to the contract.

14. MODVAT Credit: If any Excise Duty is payable, the chapter head / Sub-head reference and the rate of the duty should be quoted. If the tender is availing MODVAT credit for this input material, the effect of Performa credit should be passed on the purchaser. Tenderer under 'MODVAT' shall be preferred.

15. Any dispute arising out of or in connection with this Agreement shall be finally settled by binding arbitration in accordance with the Arbitration and Conciliation Act, 1996 as may be amended from time to time. Executive Director / BHEL, Trichy – 620 012 or his authorized representative shall be the Sole Arbitrator and his decision shall be final and binding on both the parties. The place of arbitration shall be Tiruchirapalli, and the language shall be English. The courts at Tiruchirapalli shall have exclusive jurisdiction on any dispute arising out of or in connection with this Agreement, if intervention of court is warranted, subject to the arbitration provided above.

16. New vendors interested to register as a permanent supplier in the product material directory of BHEL are requested to submit ONLINE SUPPLIER REGISTRATION FORM.

Details are available in our web site address: <https://suppliers.bheltry.co.in>

17. Bidders participating in the tender should declare in their technical bid whether they have been black-listed / kept on hold / given Business holiday for a specified period by any Public Sector Undertaking or Government Departments. The reasons for such action with details and the current status of such hold shall be clearly furnished to BHEL. If no such details are mentioned in the offer, it will be construed that the bidder is not under any such hold. However, at a later date if it comes to the notice of BHEL about any such hold under enforcement, BHEL reserves the right to reject the offer at any point of time and also under any stage of the finalization of the tender. Such bidders will not be permitted to participate in the further tender proceedings and will be communicated suitably.

End of annexure A

Checklist for the Enquiry

(To be filled, signed and submitted as attachment along with technical bid for evaluation and to consider for Price-Bid opening)

Description of the Item:	Supply of Thread Ring Gauges and Thread Plug Gauges as per the tender.	
Enquiry Ref:	<u>1901600125-28 DT 17.05.2016 – DUE DT. 11.06.2016</u>	
Sl No.	Description	Vendor's confirmation
1	Technical: Supply shall be as per BHEL's specification.	
	<ul style="list-style-type: none"> Gauges shall be supplied along with calibration certification with valid traceability. 	
	<ul style="list-style-type: none"> Indigenous vendor shall submit calibration certificate from NABL accredited lab in India. 	
	<ul style="list-style-type: none"> Foreign vendor shall submit calibration certificate as per ISO 17025:2005. 	
	<ul style="list-style-type: none"> Weight of each size of gauges also required to be mentioned in the technical bid. 	
	<ul style="list-style-type: none"> The vendor shall submit purchase order copy for the proof of supply of similar type gauges to any vendor for the last five years of size above 8" shall be accepted. 	
2	Firm Price: The quoted/Finalized rates shall be Firm till execution of the supplies.	
3	Delivery and Price Basis: <ul style="list-style-type: none"> Indigenous Vendor: Price should be quoted on FOR / BHEL Stores, Tiruchirapalli basis only (inclusive of freight and transit insurance). Ex-works offers will be rejected. 	
	Foreign vendors: <ul style="list-style-type: none"> Price should be quoted on FOB loading airport basis. Gross weight of the individual item should be separately mentioned in their offer. (All the above data are required to calculate landing cost of each item at BHEL Trichy. Because evaluation of offer will be done individual item wise only)	
4	Payment terms acceptance: <ul style="list-style-type: none"> Indigenous vendor: As per Clause 2 Annexure - A of Enquiry Terms & Conditions. 	
	<ul style="list-style-type: none"> Foreign vendor: As per Clause 3 Annexure - A of Enquiry Terms & Conditions. 	
5	Delivery: Bidder shall indicate the firm delivery period required for the delivery of the materials from the date of Purchase Order.	
6	Validity: Price Validity of your offer shall be minimum 90 days from the date of techno-commercial bid opening.	
7	Liquidated damages: As per Clause 4 Annexure - A of Enquiry Terms & Conditions	
8	Acceptance to Risk Purchase clause 5 Annexure - A of Enquiry Terms & Conditions	
9	Contact Person details Name: Mobile No: E-mail ID :	
10	Bidders have to confirm that whether they have been black-listed / kept on hold / given Business holiday for a specified period by any Public Sector Undertaking or Government Departments/any other units of BHEL (With reference to Cl. No .17 of Annexure – A).	

Date:

Signature with Seal of Bidder:

End of annexure B