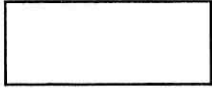




BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)
80, G.N.ROAD, T.NAGAR
Purchase Department - Piping Centre
CHENNAI - 600 017.
TAMILNADU (INDIA)

PHONE :
GRAMS : BHARATELEC
FAX NO :
E-mail :
Web :



OFFICE COPY	Collective No.	Enquiry Date	Due Date for Quotation
	4501600037	10.08.2016	24.08.2016
Please quote Enquiry No, Date and due date in all correspondences. This is only a request for quotation and not an order			

The bidder along with its associate / collaborators / sub-contractors / sub-vendors / consultants /service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

Item	Description	Unit	Quantity	Delivery Quantity	Schedule Date
10	Rate Contract for Visiting Cards	NO	300.000	300.00	30.09.18

General Note:

Enclosures:

"LD clause has to be confirmed without fail."

PR Links

Material.	PR.No	PR.Item.	Quantity	Acc. Assign	Customer Number
	116171379	00010	300.000	/000000	

list of suppliers

RFO-5200005181

M/s.

Open Tender Dummy Code

The offers should reach us 30 minutes before the time of opening of tenders.
The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening.Late and delayed offers are liable to be rejected.

Yours faithfully,
For **BHARAT HEAVY ELECTRICALS LIMITED**

Abhishek Iyer
ABHISHEK KRISHNA IYER
MANAGER - PURCHASE
Engineer - Purchase
BHEL - Piping Centre
Chennai - 600 017.



BHARAT HEAVY ELECTRICALS LIMITED

Phone: 044-2816 1375

(A Government of India Undertaking)

PIPING CENTRE, MATERIAL MANAGEMENT

PUR 002/01

80, Gopathy Narayanaswamy Road, T.Nagar, Chennai – 600 017.

INDIGENOUS ENQUIRY	ENQUIRY REFERENCE	DATE
	4501600037	10.08.2016
NAME OF SUPPLIER :	DUE DATE FOR QUOTATION – 24.08.2016	
	THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER	

Suppliers Are Requested To Go Through Terms & Conditions Before Submission of Offers.

Sl. No.	Material Code	Description & Specification	Unit	Qty.	DELIVERY SHEDULE		
					Qty.	Date	Remarks
01		Supply of Visiting Cards (Back to Back Printing) for a Period of 2 Years Qty – 300 Boxes (100 Cards in Each box)	300 Boxes			One week	

Encl. to Enquiry:

1. Important information to Bidders

2. Price Format

Dear Sirs,

Please submit your lowest quotation in triplicate, subject to our terms and conditions overleaf, for the above materials, so as to reach us on or before the due date by 2 P.M.

1. Quotations will be opened at 2-30 P.M. on the due date in camera/In the presence of the tenderers who may like to be present.
2. Price should be nett FOR destination inclusive of risk in transmit and remain valid for 120 days from the due date.
3. If any Sales tax and Excise duty are payable as extra to the quoted price the percentage of the same should be specifically stated in the quotation failing which the purchaser will not be liable for payment of Sales Tax / Excise Duty. Our T.N.G.S.T.No.3560005/dt.1-4-95, C.S.T.No.239383 dt.11-6-91.
4. If the enquired items are coming under D.G.S & D rate contract, please indicate the rate contract prices duly sending a copy of the rate - contract along with your offer.
5. No revision of prices will be entertained after tenders are opened.
6. Manufacturers name, brand name trademark or patent No. if any should be specified. Illustrate leaflets giving particulars are required along with quotation wherever necessary.
7. Products with I.S.I.certification marks will be preferred.
8. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject in part or full without assigning any reason whatsoever.
9. Late tenders are liable to be rejected.
10. Any deviations to the enquired technical and commercial conditions shall be clearly indicated in the covering letter of the quotation.

Yours faithfully,

For BHARATH HEAVY ELECTRICALS LIMITED

Abhishek Iyer

Manager / Purchase

ABHISHEK KRISHNA IYER

Engineer - Purchase
BHEL - Piping Centre
Chennai - 600 017.

TERMS AND CONDITIONS

1. QUOTATION: Each tender should be sent in sealed covered with tenderer's distinctive seal and super scribed with correct tender No. Item of supply and due date of opening.

Tenders should be free from CORRECTIONS AND ERASURES: Corrections if any, must be attested. All amounts shall be indicated both in words shall prevail.

2. TERMS OF PAYMENT: Payment will be made against invoice duly Certified by the user after supply of the visiting cards.

3. RISK PURCHASE: Alternatively the purchaser at this option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitute therefore. The supplier shall be liable for any loss which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in clause 4 below.

4. LIQUIDATED DAMAGES: It is clearly among the parties to the contract that time is the essence of the contract. Therefore the delivery of the goods specified, in the purchase order should be made within the time limit prescribed. Where the seller supplies or dispatches the goods beyond the delivery period specified, the purchaser will have no obligation to accept the goods if accepted liquidated damages, at the rate of ½% of the value of goods delayed for each week of delay or part thereof subject to a maximum of 10% of the order value will be levied without prejudice to any other relief or compensation due to the purchaser under any other condition of this contract.

5. GENERAL: Any other conditions, which might have been quoted by the seller and are in contravention to the terms prescribed in the order and which have not been specifically accepted in by the purchaser will not be applicable to this contract.



ABHISHEK KRISHNA IYER
Engineer - Purchase
BHEL - Piping Centre
Chennai - 600 017.

IMPORTANT INFORMATION TO BIDDERS

- 1) This tender is a **SINGLE PART bid, i.e, only price bid shall be sent.**

The above bids (in separate envelopes) shall be sent in a larger sealed envelope and duly superscribed as follows :-

“Enquiry No: 4501600037 / 10.08.2016, Tender opening date : 24.08.2016”

It shall be addressed to the following:-

To.

**MANAGER / PURCHASE
Bharat Heavy Electricals Limited,
Piping Centre,
80, G.N. Road, T.Nagar,
Chennai – 600 017
Phone: 2816 1380, 375**

- 2) The printing and supply of visiting cards shall be in **300 GSM, 55 mm X 92 mm.**
- 3) The printing and supply of visiting cards shall be as per **the sample card provided by BHEL only. Vendors should collect the sample from BHEL – PC, Chennai office in advance** in order to quote accordingly.
- 4) Price Bid – Vendor shall indicate his prices in the price format given alongwith the Enquiry. Only those bidders who agree to BHEL requirement will be allowed to participate.
- 5) The cards shall be printed in back-to-back fashion in three languages, English, Hindi and Tamil as informed by BHEL. There may be minor changes like addition of extra phone number, e-mail id etc in the visiting card format during actual requirement to vendor. The same shall be executed without any extra cost or compromise in quality.
- 6) After receipt of request of visiting card, vendor shall submit the proof via e-mail on the same day. After approval of proof, visiting card shall be supplied within one week.
- 7) The indicated qty of 300 boxes is only tentative in nature. Actual requirement shall be communicated as and when required by BHEL.
- 8) The contract shall be completed at the end of 300 boxes, or at the end of two years, whichever is earlier.
- 9) BHEL may terminate the contract at any point of time, with one month’s notice to the vendor. Payment shall be done for any supply of visiting card upto the date of termination.
- 10) **PRICES SHOULD BE GIVEN COMPULSORILY AS PER BHEL FORMAT. THE GIVEN RATES SHALL BE FIXED FOR A PERIOD OF TWO YEARS. NO CHANGE IN THE RATES SHALL BE PERMITTED AFTER ENTERING INTO RATE CONTRACT.**
- 11) Last date of submission of offer is 24.08.2016, 14:00 hrs. Bids submitted after the deadline will not be entertained. The bids shall be opened on 24.08.2016, 1430 hours.


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BHEL - Piping Centre
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PRICE FORMAT

Estimated Qty for 2 Years – 300 Boxes

VISITING CARD RATE CONTRACT			
<u>Type</u>	<u>Rate per Box (Each Box Containing 100 Cards)</u>	<u>Taxes Applicable, if any</u>	<u>Final Rate per Box</u>
VISITING CARD BOX			

Acceptance to all terms and conditions given in Enquiry - **YES / NO**



ABHISHEK KRISHNA IYER
Engineer - Purchase
BHEL - Piping Centre
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(VENDOR SEAL AND SIGNATURE)

CONTACT PERSON –

MOBILE NUMBER –

EMAIL ADDRESS -