

## TENDER ENQUIRY

### Volume – IA: Technical Bid

Dear Sir,

Sealed offers are invited by the undersigned on behalf of BHARAT HEAVY ELECTRICALS LIMITED for the subject job. Please find enclosed tender documents as per following details:

Tender No: 1403095 Date 22-01-2015 comprising of following:

Salient Details of NIT		
S. No.	Issue	Description
1.0	Supply Description	Supply of Hydrazine Hydrate and Liquid Ammonia to Parli Unit # 8 and Chandrapur Unit # 8 & 9.
2.0	Enquiry No	1403095
<b>3.0</b>	<b>Details of Tender Document</b>	
3.1	Volume – I A	Technical Bid – (Pre-Qualification Criteria & Technical Specification)
3.2	Volume - I B	General Conditions of the Contract
3.3	Volume - II	Price Bid
4.0	Tender Due Date	Last date of submission of offer is <b>02-02-2015 Time : 15.00 Hrs</b> Opening of Tender <b>02-02-2015 Time : 15.30 Hrs</b> <b>Notes:</b> (1) In case the due date of opening of tender becomes a non-working day, then the due date & time of offer submission and opening of tenders get extended to the next working day. (2) Bidder may depute representative to witness the opening of tender

The offer shall be submitted as per the instructions of tender document and as detailed in this NIT. Bidders to note specifically that all pages of tender document, including these NIT pages of this particular tender together with subsequent correspondences shall be submitted by them, duly signed & stamped on each page, as part of offer. Rates/Price including discounts/rebates, if any, mentioned anywhere/in any form in the techno-commercial offer other than the Price Bid shall not be entertained.

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Complete set of offer shall be sent to BHEL PSWR, Nagpur as per address given below as per following details.

**I. Procedure for Submission of Tenders:**

<b>a) COVER-I (TECHNO-COMMERCIAL BID) – in sealed envelope</b>	
A	Offer forwarding/covering letter of the Tenderer
B	Duly filled-in 'No deviation certificate' as per prescribed format. In case of any deviation, the same should be submitted separately for technical & commercial parts, indicating respective clauses of tender against which deviation is taken by bidder. It shall be specifically noted that deviation recorded elsewhere shall not be entertained.
C	Techno-commercial offer enclosing supporting documents meeting Pre Qualifying Criteria / annexures / schedules etc as required in line with prescribed format. It shall be specifically noted that all documents as per above shall be indexed properly.
D	All volumes of tender document pertinent for the subject job including NIT together with subsequent changes in the tender, correspondences etc, signed on all pages.
E	In 'Annexure- I' bidder shall mention only ' <b>quoted/unquoted</b> ' against each item of schedule.
<b>b) COVER-II (PRICE BID) – in sealed envelope</b>	
<b>c) COVER-III</b> All two aforesaid covers in sealed condition shall be enclosed in this cover. All covers shall be super-scribed with i. Cover No. ii. Details of enclosed Covers iii. Name of the job, tender document no. & due date of submission. <b>ALONG WITH NAME &amp; COMPLETE ADDRESS (FAX NO. CONTACT NOS) OF BIDDER and should be addressed to</b> <b>AGM / Purchase</b> Bharat Heavy Electricals Limited PSWR Shree Mohini Complex 345 Kingsway Nagpur – 440001 Maharashtra	

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**SPECIAL NOTE:**

1. Bidders' offer documents shall be paginated, signed and stamped in each page by your authorized representative. No overwriting / correction in tender documents by bidders shall be allowed. However if correction is unavoidable, the same may be signed by authorized signatory.  
All documents / annexure submitted with the offer shall be properly annexed and placed in respective places of the offer as per enclosure list mentioned in the covering letter. BHEL shall not be responsible for any missing documents.
2. BHEL reserves the right to accept or reject any or all Offers without assigning any reasons thereof. BHEL also reserves the right to cancel the Tender wholly or partly without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidders in this matter.
3. BHEL also reserve the right to reject the bidder with unsatisfactory past performance in the execution of a contract. BHEL's decision in this regard shall be final & binding.
4. You are free to visit the site and study the prevailing site condition including law & order etc. before quoting.
5. For any clarification on the tender document, you may seek the same in writing from the office of the undersigned. Such letters should reach the office of the under signed positively by 29-01-2015
6. BHEL may decide holding pre-bid conference (PBC) with any/ all the intending bidders. On such communication from BHEL, the bidder shall ensure participation for the same at the appointed time, date and place as may be decided by BHEL.
7. Price bids of those bidders will be opened who will be qualified for the subject job on the basis of evaluation of Techno-commercial bids / pre-qualifying criteria and as considered suitable by BHEL.
8. While BHEL reserves the right to open the price bid of the offers in camera, the date & time to open the tender opening shall be intimated to the bidders in case BHEL decides it to be 'Public opening' and in such a case, one authorized representative of the bidder shall be allowed to attend.

**9. Order of Precedence**

In the event of any ambiguity or conflict between the Tender Documents, the order of precedence shall be in the order below:

- a. Amendments/Clarifications/Corrigenda/Errata etc issued in respect of the tender documents by BHEL
- b. Notice Inviting Tender (NIT)
- c. Price Bid – Volume - II
- d. Technical Conditions of Contract (TCC)—Volume-1A
- e. General Conditions of Contract (GCC)—Volume-1B

It may please be noted that guidelines/rules in respect of suspension of business dealings', 'Vendor evaluation format' etc may undergo change from time to time and the latest one shall be followed.

Thanking you,

for Bharat Heavy Electricals Ltd

AGM/Purchase

**II. Pre-Qualification Criteria**

<b>QUALIFICATION REQUIREMENT FOR CHEMICALS – I (for all sites)</b>			
<b>S. NO</b>	<b>PRE QUALIFICATION CRITERIA</b>	<b>Bidders claim in respect of fulfilling the PQR Criteria</b>	
		<b>Name and Description of qualifying criteria</b>	<b>Page no of supporting document.</b>
<b>A</b>	<p><b><u>Technical</u></b></p> <p>Bidder must have executed following works {i.e. Bidder must meet (A.1 or A.2)} in the last Two (2) years as on latest date of bid submission:-</p> <p><b>A.1) <u>For Hydrazine Hydrate:</u></b> Bidder must have supplied at least 850 Ltr. of hydrazine hydrate in a maximum of two purchase orders (to any Government, Semi Government or any Customer).</p> <p><b>A.2) <u>For Liquid Ammonia:</u></b> Bidder must have supplied at least 850 Ltr. of Liquid Ammonia in a maximum of two purchase orders (to any Government, Semi Government or any Customer)</p>	APPLICABLE	
<b>B</b>	<p><b><u>Financial Turnover</u></b></p> <p>Bidders must submit Balance Sheet and Profit &amp; Loss Statement for last three Financial Years (FY) i.e. 2011-12, 2012-13, 2013-14 if 2013-14 is audited or 2010-2011, 2011-2012, 2012-2013 if Annual Accounts for FY 2013-14 are not audited.</p>	APPLICABLE	
<b>B-1</b>	<p><b><u>NETWORTH (only in case of Companies)</u></b></p> <p>Net worth of the Bidder based on the latest Audited Accounts as furnished for 'B' above should be positive</p>	APPLICABLE	
<b>B-2</b>	<p><b><u>PROFIT</u></b></p> <p>Bidder must have earned cash profit in any one of the three Financial Years as applicable in the last three Financial Years defined in 'B' above based on latest Audited Accounts.</p>	APPLICABLE	
<b>C</b>	<p><b><u>Price Bid Opening</u></b></p> <p><b><u>Note:</u></b> Price Bids of only those bidders shall be opened who stand qualified after compliance of criteria A to B</p>	APPLICABLE	BY BHEL

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**Explanatory Notes for QR**

- A. Bidder to submit Audited Balance Sheet and Profit and Loss Account for the respective years as indicated against B-I above along with all annexures*
- B. In case audited financial statements have not been submitted for all the three years as indicated against B above, then the applicable audited statements submitted by the bidders against the requisite three years, will be averaged for three years i.e. total divided by three.*
- C. NETWORTH: Shall be calculated based on the latest Audited Accounts as furnished for –B above. Net worth = Paid up share capital + Reserves. (Net worth is required to be evaluated in case of companies)*
- D. PROFIT: shall be NET profit (PAT + Non cash expenditure viz depreciation) earned during any one of the three financial years as in B-I above*
- E. Bidder shall submit above Pre-Qualification criteria format, duly filled-in, specifying respective annexure number against each criteria and furnish relevant document inclusive of Purchase order and Order completion certificate/Proof of Completion etc in the respective annexures in their offer.*

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**III. TECHNO-COMMERCIAL TERMS & CONDITIONS**

1. Product quoted by bidder should meet technical specification mentioned
2. **Evaluation Criteria:** Evaluation shall be carried out item wise for Parli and Chandrapur sites  
  
‘L-1’ Lowest Bidder shall be arrived based on total cost to BHEL basis i.e. sum total of quoted cost which includes Basic Price, taxes & duties, freight etc. and also by considering the CENVAT credit on Excise duty.  
**(i.e. Total landed cost including taxes, duties and freight minus CENVAT for the same).**
3. Prices shall be valid for **3 Months** from the date of opening of technical bid.
4. **Payment terms:** 100% within 45 days from the date of receipt & acceptance of material at destination and submission of original invoices with complete documents to BHEL PSWR HQ NAGPUR. Payment will be released by EFT (electronic fund transfer) mode only.

**Documents required for payment:** 1 original of following documents addressed to AGM (PUR), BHEL, PSWR Nagpur (detailed address given in this enquiry)

- Original Tax Invoice
  - Original/authenticated Excise Invoice (If applicable)
  - Copy of Batch Test Certificate
  - Certificate for shelf-life of chemicals
  - Stores Receipt Voucher (issued by consignee/BHEL site office).
  - Bank details endorsed (signed & stamped) by bank for release of payment through RTGS/EFT (format shall be made available at the time of releasing PO).
  - Material Safety Data Sheet.
5. Chemicals will be accepted only if accompanied by “Batch Test Certificate” of manufacturer / ITA Lab in accordance with relevant IS Code. Tenderer should agree for compliance
  6. Chemical should be delivered on “Door Delivery Basis” at destination (as per Annexure - II). Freight and other relevant charges should be included in the quotation by the tenderer for this purpose. Offers other than F.O.R. Destination Basis will not be accepted by BHEL
  7. All chemicals should be supplied with MSDS (Material Safety Data Sheet). Chemicals without MSDS will not be accepted.
  8. All the chemicals should be supplied along with shelf-life of chemicals.

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<b>S.NO</b>	<b>DESCRIPTION OF T &amp; C</b>	<b>T&amp;C AS QUOTED IN THIS TENDER</b>	<b>ACCEPT/ NOT ACCEPT</b>
1.	Place of delivery	As per ANNEXURE-II	
2.	Delivery period from the date of order	As per ANNEXURE-II	
3.	General conditions of the contract		
4.	Excise /CVD Invoices	<input type="checkbox"/> SHALL BE PROVIDED <input type="checkbox"/> SHALL NOT BE PROVIDED (Invoice should contain ECC details of supplier and buyer. BHEL ECC and TIN details shall be contained in purchase order.)	
5.	Authorized Dealership Certificate	CERTIFICATE OF MANUFACTURER/PRINCIPALS: <input type="checkbox"/> ENCLOSED <input type="checkbox"/> NOT ENCLOSED <input type="checkbox"/> NA	
6.	Batch Test Certificates	<input type="checkbox"/> SHALL BE PROVIDED <input type="checkbox"/> SHALL NOT BE PROVIDED	
7.	Manufacturing Facility Address		

Signature &amp; Seal of Bidder

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**Instructions for filling the Price Bid**

1. **Bidders' rate shall be exclusive of all taxes and duties.** Bidders' are not permitted to quote inclusive of any taxes and duties.
2. Packaging and Forwarding cost shall be included in Basic Cost.
3. Transit Insurance is in the scope of Supplier and shall be included in freight. Supplier shall insure at his cost the goods for all transit risk.
4. Octroi/Entry tax, if any shall be paid by BHEL on submission of original receipts.
5. Prices to be quoted in INR.
6. Bidder must quote the price elements mentioned in price schedule, if any element left blank shall be construed as the price is included in all inclusive F.O.R. price.
7. **Bidder shall fill the rates only in the Price format given by BHEL in Volume - II. Other papers or documents inscribing the rates of materials shall be liable for rejection.**

Signature & Seal of Bidder

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**IV. CERTIFICATE OF NO DEVIATION**

**TENDER SPECIFICATION No. : 1403095**

I/WE, M/s .....

HEREBY CERTIFY THAT NOT WITHSTANDING ANY CONTRARY INDICATIONS / CONDITIONS ELSEWHERE IN OUR OFFER DOCUMENTS, I/WE HAVE NEITHER SET ANY TERMS AND CONDITIONS NOR THERE IS ANY DEVIATION TAKEN FROM THE CONDITIONS OF BHEL'S TENDER SPECIFICATIONS, EITHER TECHNICAL OR COMMERCIAL, AND I/WE AGREE TO ALL THE TERMS AND CONDITIONS MENTIONED IN BHEL'S TENDER SPECIFICATION WITH ASSOCIATED AMENDMENTS & CLARIFICATIONS.

I/WE ALSO HEREBY CONFIRM ANY TERMS AND CONDITIONS RECORDED/SET BY US IN ANY PART OF THE TENDER AND ITS RELATED REFERENCE ARE CONSIDERED NULL AND VOID AND WITHDRAWN BY US.

SIGNATURE OF THE TENDERER

DATE:

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**V. CHECK LIST**

NOTE: - Tenderers are required to fill in the following details and no column should be left blank

1.	Name and Address of the Tenderer		
2.	Details about type of the Firm/Company		
3.	Details of Contact person for this Tender	Name : Mr/Ms _____ Designation: _____ Telephone No: _____ Mobile No: _____ Email Id- _____	
		<b>Bidders' Offer Page No</b>	<b>Bidder Reply</b>
4.	Whether the format for compliance with <b>PRE QUALIFICATION REQUIREMENT</b> is understood and filled with proper supporting documents referenced in the specified format.		YES / NO
5.	Copy of executed Purchase Orders along with Proof of Completion to satisfy PQR		YES / NO
6.	Audited Profit and Loss Account for the last three years		YES / NO
7.	Whether all pages of the Tender documents are read, understood and signed with company seal.		YES / NO
8.	No Deviation Certificate duly signed with company seal.		YES / NO
9.	Annexure I & II duly signed with company seal.		YES / NO
10.	Techno-Commercial Terms & Conditions sheet filled & duly signed with company seal.		YES / NO

NOTE: STRIKE OFF 'YES' OR 'NO', AS APPLICABLE

DATE:

AUTHORISED SIGNATORY  
**(With Name, Designation and Company seal)**

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**ANNEXURE - I****CHEMICAL REQUIREMENT AND CONFIRMATION BY BIDDER**

<b>SL. No.</b>	<b>Item Description</b>	<b>Qty. required for Parli Unit # 8</b>	<b>Quoted/Not Quoted</b>	<b>Qty. required for Chandrapur Unit # 8 &amp; 9</b>	<b>Quoted/Not Quoted</b>
1.	Hydrazine Hydrate (80% concentration min, IS:12086-1992)	1200 Ltr.		3500 Ltr.	
2.	Liquid Ammonia (25% concentration, IS 799-1990)	1200 Ltr.		5500 Ltr.	

**Signature and Seal of the Bidder**

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**ANNEXURE – II**

**DLEIVERY SCHEDULE & DESTINATION DETAILS**

**SITE : PARLI UNIT # 8**

<b>Sl. No.</b>	<b>Item Description</b>	<b>Qty. (Ltr.)</b>	<b>LOT</b>	<b>Delivery Schedule</b>	<b>Consignee Details</b>
1	Hydrazine Hydrate (80% concentration min, IS:12086-1992)	1200	SINGLE LOT	Within 15 days from the date of purchase order	BHEL SITE OFFICE – NEW PARLI TPS PARLI VAJNATH- 431520 (MAHARASHTRA)
2	Liquid Ammonia (25% concentration, IS 799- 1990)	1200	SINGLE LOT		

**SITE : CHANDRAPUR UNIT # 8 & 9**

1	Hydrazine Hydrate (80% concentration min, IS:12086-1992)	3500	SINGLE LOT	Within 15 days from the date of purchase order	BHEL SITE OFFICE – 2X500 MW STPS, CHANDRAPUR STPS VILLAGE : NERI CHAK - KONDI & DURGAPUR, TADOBA ROAD, (MAHARASHTRA)
2	Liquid Ammonia (25% concentration, IS 799- 1990)	5500	SINGLE LOT		

**Signature and Seal of the Bidder**