



04. WET BREAKFAST SUPPLY SERVICES

- 1) Eligibility Criteria :
- 1.1 The Contractor / contractor / supplier must have a minimum of One Year experience in catering field such as providing various Breakfast/Lunch items to around **600 to 800** Nos. of persons/Employees of reputed organizations/Company/Factory etc. per day.
 - 1.2 The Contractor / contractor / supplier must be registered with Department of Sales for Service Tax with any State/ Central Government .
 - 1.3 Contractor / contractor / supplier must have a valid PAN / TAN Number.
 - 1.4 Contractor / contractor / supplier must have PF & ESI registration for the workers deployed by them.
 - 1.5 Contractor / contractor / supplier must be ready to provide the services as required, within 02 Days from the date of signing the contract.

General Terms & Conditions

1. The contract after the validity may be extended further with mutual acceptance .
2. Price quoted as on Price Bid Format will be firm for full term of the contract.
3. Payment of the engaged Staff will be settled (full and final) – will be the discretion of the Contractor / supplier only.
4. The Breakfast items must be brought to EDN, BHEL, in fully prepared state and ready to be served condition.
5. The ingredients used while preparing the Breakfast items must be cleaned of any foreign objects and of good brand & high quality like ISI brand.
6. The purchaser holds the right to check the quality of Breakfast and decide its acceptance or rejection. If there is any complaint regarding quality of Breakfast then the contractor / supplier has to make changes in the quality of the Breakfast as per the purchaser's satisfaction.
7. The payment will be made to the contractor / supplier subjected to acceptance of Breakfast item by the purchaser.
8. The menu for Breakfast item must change every day as mentioned in the tentative menu i.e., Annexure "D".
9. If "the Purchaser" find any particular Breakfast item containing any foreign objects and is prepared of below grade ingredients, then "the Contractor / supplier" will have to oblige as per the Purchaser's requirements and specifications.
10. Any change desired by "the Purchaser" in the Item of Breakfast or the Quantity of Breakfast will be informed to "the Contractor / supplier" One day in advance and accordingly the Contractor / supplier will have to make change.
11. Transport for Loading / Un-loading of day to day requirement of Breakfast etc, will be arranged by the Contractor / supplier only.
12. Timing of serving the Breakfast has to be maintained regularly, as and when fixed with management time to time.
13. The Contractor / supplier must ensure that the deployed Staff is maintaining proper Personal Hygiene and are free from any communicable disease.
14. The Contractor / supplier must ensure that the payment of staff and all other issues will be settled from their end only.
15. The Contractor / supplier must ensure about the daily cleanliness of used BHEL space (Dining Hall/ working/Serving area), furniture and Utensils used before and after the Breakfast and keep the same in proper Hygienic condition.
16. The Contractor / supplier shall provide the conveyance to their staff and BHEL will not be having any liability in this regard .
17. Periodic inspection from authorized third party will be done from time to time regard to the Breakfast quality and service of the contractor / supplier.
18. The Contractor / supplier is expected to examine all instructions, forms, terms and conditions in bid documents. Submission of a bid not substantially responsive to the documents in every respect will be at the bidder's risk and may result in the rejection of its bid.



APPLICATION FORM
FOR REGISTRATION / EMPANELMENT OF CONTRACTORS / SUPPLIERS

Complete all sections of the form and send the completed form and attachments in a sealed envelope marked 'Application for Registration of Contractors'. All the pages are to be signed by the authorized signatory and the contractors seal affixed.

1.0 Applicant Particulars:

Name of the contractor / company / establishment / firm			
Constitution or Legal Status	Whether Individual / Partnership / Limited Company / PSU / Others.		
Registered Address:			
Contract Person Name, Designation & Nationality			
Address for correspondence			
Tel.No.		Fax No.	
Mobile No.		Email Address	



2.0 Registration is desired for the following Canteen related works/services:

(Choose from categories for which registration is required and put ✓ mark in the column marked YES)

Sl No.	Nature of Work	Registration required for	
		YES	NO
01	Maintenance and up keep service of canteen premises.		
02	Supply of dry snacks / services.		
03	Ragi ball / Chapathi preparation services.		
04	Wet break fast supply services.		
05	Providing assistant cooks for cooking services.		
06	Servicing of LPG manifold system & big LPG stoves(5 burners.)		

3.0 Essential information to be provided regarding registration with statutory authorities: (Please attach copies of the documents)

Requirement	Detail
Provident Fund – Registration code no.	
Employee Sate Insurance(ESI) - code no.	
Income Tax - PAN No.	
Labour License – Registration No.	
License for specific work (Eg: Electrical Works)	
Service Tax registration	
VAT registration	
MSMED / NSIC registration if any	
Bank Account Number and Banker's address	



4.0 Type of Ownership:

- Individual Partnership Limited Company (Pvt./Public)
- PSU / Govt. Undertaking
- Other, please specify

Submit proof in support of above as applicable: Income Tax Return in case of individual/
Partnership Deed/ Articles and Memorandum of Association/ Certificate of Incorporation/
Certificate of Registration.

5.0 Financial soundness of the applicant will be judged on the basis of their financial performance during the last 3 years. Applicant is required to submit copy of the I.T. Return for the last 3 years.

YEAR	2009-10	2010-11	2011-12
Annual Turnover (In Rs. Lakhs)			
Profit / Loss (in Rs. Lakhs)			
Banker's Solvency Certificate			



6.0 If you already having registration with BHEL or other organizations please provide details:

Company	Name / Unit / Location / Zone	Registration Number	Validity	Financial limit for which registered	Type of work for which registered
BHEL					
Other PSU					
CPWD / KPWD					
Central / State Govt.					
Others (Specify)					

Attach attested copy of registration.

7.0 List of works that have been executed satisfactorily during last 3 financial years

(Attach details and certificates from principal employers, use additional sheets if necessary)

Name of work	Value of contract	Period of contract	Actual period of completion	Name of principal Employer / Organization



8.0 List of major projects / works on hand and being executed (*Attach details with copies of the work order / purchase order, use additional sheets if necessary*)

Name of work	Value of contract	Period of contract	Name of principal Employer / Organization

9.1 Details of manpower employed by the contractor.

1. Total Number of Persons :
2. Total Number of Technical Persons
- a. SSLC Passed :
- b. I.T.I Passed :
- c. Diploma Holders :
- d. Graduates :
- e. Others :
3. Total number of unskilled persons :



10.0 Give details of Major Equipments, Tools, Accessories etc., owned by the applicant (attach additional sheets if necessary):

Name of Equipment, Tool, Accessory etc.	Capacity	Nos.	Age/Condition	Remarks

11.0 List the names of Owners / Partners / Promoters and Directors / Company Secretary / Holder of power of Attorney, as applicable, in the format detailed below:

Name of the owner/Partners/Promoter & Directors/Company	Address	Whether Owner / Partner / Promoter / Directors / of the Company or Secretary / Holder of power of Attorney	Extent of share holding in the Firm / Company as the case may be



12.0 Any other disclosures applicant may like to submit regarding litigations, liquidated damages, disqualifications, blacklisting etc.

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13.0 Any other detail or information applicant may like to submit.

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14.0

DECLARATION:

I / We declare that I / we are an Indian national and I declare that the particulars provided herein are true & correct to the best of my knowledge. I or my partners have not applied for registration with BHEL in any another name. I / we are well acquainted with all existing Acts, Rules, Regulations, Orders and Byelaws including all statutory Amendments and Enactments of State or Central Government and other local authorities including all labour laws related to contract works to be carried out in BHEL / a PSU. I / we agree that the registration is not transferable and the registration does not confer any special rights or privileges on me / us and that this registration will be without prejudice to the BHEL's right to publication of open tender notice in newspapers inviting tenders from time to time for individual works and to the Company's general terms and conditions of contract. I / we agree to abide by BHEL's policies and terms & conditions governing the contracts from time to time. I / we agree to have e-payment/ electronic funds transfer (EFT) / RTGS facility with the bank. I / we agree that the registration is liable to revocation or cancellation if it is found at any time that the particulars furnished by me/ us are false.

Date.....

(Signature & seal of applicant)